

EEO Public File Report

Group: Big Horn Mountain
Stations: KLGT-FM, KBBS-AM, KZZS-FM

A station may accumulate the relevant information for the date range specified (using the previous EEO Internal Job Vacancy Summar Form) and place a completed EEO Public File Report in the public inspection file annually on the anniversary of the deadline for filing its license renewal application.

A. Job Vacancies filled between 2016-06-1 and 2017-05-31

1. Job Title : Account Executive (J007457)

Date Filled: 2016-08-12

2. Job Title : On Air Mornings KLGT (J008615)

Date Filled: 2017-01-28

B. Recruitment/Referral Sources Used to Seek Candidates for Each Vacancy

1. Job Title: News Director

Source	Contact Person	Address	Tel #	Referred Person Hired?	Requesting Notification?
ALL ACCESS				YES	NO
College-Bethel College-KBCU	Tim Buller	300 E 27th Street North Newton, KS 67117	316-283-2500	NO	NO
College-Salt Lake Community College-Communications Department	Jay Williams	4600 S Redwood Rd. Salt Lake City, UT 84123	801-957-4631	NO	NO
Johnson County Library	Mary Rhoads	171 N. Adams Ave Buffalo, WY 82834	307-684-5546	NO	NO
KMUW/WICHITA STATE UNIV	JOB NOTICES	3317 E 17TH ST WICHITA, KS 67208	316-978-6789x	NO	NO
NAACP	Menola Upshaw	2823 Fairfax ST. Denver, CO 80207	303-333-9013	NO	NO
WICHITA ST UNIV/ELLIOTT SCH OF COMMUNICATION	SUSAN SHULTZ HUXMAN	1845 FAIRMOUNT WICHITA, KS 67260	316-978-3185x	NO	NO

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Source	Contact Person	Address	Tel #	Referred Person Hired?	Requesting Notification?
A.W.A.R.E. Inc. of Billings	Tim Pray	1050 South 25th Street West Suite 2 Billings, MT 59102	406-563-8117	NO	NO
ARC of Natrona County	Toni Johnson	318 West B Street Casper, WY 82602	307-577-4913	NO	NO
Associated Employers of Montana	Gregg Wilson	2910 3rd Avenue North PO Box 1301 Billings, MT 59103	406-248-6178	NO	NO
Big Horn County Library	Becky Hawkins	430 West C St Basin, WY 82410	307-568-2388	NO	NO
Billings Job Service Workforce Center	Loretta Willems	2121 Rosebud Drive, Stop B Billings, MT 59102	406-655-6070	NO	NO
Boys & Girls Club of the Northern Cheyenne Noation	Rick Robinson	100 Cheyenne Avenue Lame Deer, MT 59043	406-477-6654	NO	NO
Bureau of Indian Affairs	Susan Messerly	316 North 26th #4419 Billings, MT 59101	406-247-7956	NO	NO
Carter County Welfare	Ayse Haxton	Food Pantry / Senior Citizens 101 Park Street Ekalaka, MT 59324	406-775-8751	NO	NO
Casper College	Career Center	125 College Dr Casper, WY 82601	307-268-2662	NO	NO
Catholic Social Services of Montana	Becky Hubbert	Billings - Branch Office 1048 North 30th Street Billings, MT 59101	406-252-3399	NO	NO
Center Pole Foundation, The	Peggy White Wellknown Buffalo	Crow Tribe of Montana Garryowen, MT 59031	406-638-2820	NO	NO
Central Wyoming College	Mary Flohr	2660 Peck Ave. Riverton, WY 82501	307-855-2208	NO	NO
Central Wyoming College-Dubois	Michele Burdick	P.O. 455 Dubois, WY 82513	307-455-2625	NO	NO
Central Wyoming College-Lander	Mickey Douglas	427 Main Lander, WY 82520	307-332-3394	NO	NO
Central Wyoming College-Riverton	Sherry Shelley	2660 Peck Ave. Riverton, WY 82501	307-855-2125	NO	NO
Central Wyoming College-Thermopolis	Beverly Koerwitz		307-864-6526	NO	NO

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College-Chief Dull Knife College	Angela Spotted Elk	415 Springview Thermopolis, Wy 82443			NO	NO
College-Little Big Horn College	Mandy Plainfeather	P.O. Box 98 1 College Dr. Lame Deer, MT 59043			NO	NO
College-Rocky Mountain College	Tracey Tiltz	1 Forest Lane Box 370 Crow Agency, MT 59022		406-638-3187	NO	NO
College-Sheridan College	Amber Weiss	1511 Poly Dr. Billings, MT 59102		406-657-1039	NO	NO
CORE Enterprises	Leigh-Ann Olsen	3059 Coffeen Ave Sheridan, Wy 82801		307-674-6446	NO	NO
Department of Workforce Services	Linda Alley	200 South 24th Street Billings, MT 59101		406-248-9115	NO	NO
Department of Workforce Services	Roulette	126 N. 3rd St Suite 6 & 7 Cody, Wy 82633		307-358-2147	NO	NO
Department of Workforce Services	Les Brimhall	455 Lincoln St Lander, Wy 82520		307-335-9224	NO	NO
Department of Workforce Services	Burl Geis	N. Beckman & 7th St Powell, Wy 82435		307-754-6436	NO	NO
Department of Workforce Services	Terry Jackson	344 Arapahoe Hot Springs Library Thermopolis, Wy 82443		307-864-3104	NO	NO
DEPARTMENT OF FAMILY SERVICES	JOYCE	1901 Energy Ct. #230 Gillette, Wy 82718		307-682-9313	NO	NO
Department of Workforce Services	Sandra Dean	P.O. BOX 857 SUNDANCE, WY 82729		307-283-2014x	NO	NO
Division of Vocational Rehabilitation	Schuyler Hincley	422 East Fremont Street PO Box 1610 Riverton, WY 82501		307-856-9231	NO	NO
Division of Vocational Rehabilitation	Aliza Cochrane	1026 Blackburn St Cody, Wy 82414		307-587-7174	NO	NO
DSW-Vocation Rehabilitation Outreach	Ann Arnell	1702 Robertson Ave Worland, Wy 82401		307-347-3396	NO	NO
Easter Seal Career Development	Jodi Smith	890 Highway 20 S Basin, Wy 82410		307-568-2431	NO	NO
		267 North Main Street Sheridan, WY 82801		307-672-2816	NO	NO

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Eastern Montana Industries	Sue Neilson	59 South Hayes Avenue P O Box 759 Miles City, MT 59301	406-234-3760	NO	NO
Family Support Network	Nancy Farrar	1211 Grand Avenue Suite 6 Billings, MT 59102	406-256-7783	NO	NO
Gillete Branch Public Library	Patty Myers	2101 South 4 J Rd Gillette, WY 82718	307-687-0009	NO	NO
Hulett School	Beth Lougee	401 Sager P.O. Box 127 Hulett, WY 82720	307-467-5231	NO	NO
Indian Health Board	Rosemary Simon	915 Broadwater Square Billings, MT 59102	406-245-7318	NO	NO
Job Service	Barbara Hall	2266 North Main Street Sheridan, WY 82801	307-672-9775	NO	NO
Job Service	Greg Choose	851 Werner Court Suite 120 Casper, WY 82601	307-234-4591	NO	NO
JOB SERVICE	DON AAKER	1300 NORTH AVENUE P. O. BOX 848 SPEARFISH, SD 57783	605-642-6900x	NO	NO
Job Service Workforce Center, Billings, Montana	John Harper	2121 Rosebud Dr. Stop B Billings, MT 59102	406-652-3080	NO	NO
Job Service Workforce Center-Miles City	Mike Bissel	12 North 10th St. P.O.Box 1786 Miles City, MT 59301	406-232-8340	NO	NO
Johnson County Library	Mary Rhoads	171 N. Adams Ave Buffalo, WY 82834	307-684-5546	NO	NO
KTVQ Communications	John Webber	3203 3rd Avenue North Billings, MT 59101		NO	NO
KTVQ Communications	Monte Wallis	3203 3rd Avenue North Billings, MT 59101	406-869-2200	NO	NO
Learning Disabilities Association of Montana	John Wathen	1438 Cascade Avenue Billings, MT 59102	406-252-7716	NO	NO
LUTHERAN SOCIAL SVC	TOM	P.O. BOX 245 SPEARFISH, SD 57783	605-642-7188x	NO	NO
Management and Training Corporation	Marcella Buster	2830 North Ramshorn Drive Laurel, MT 59044	406-628-7850	NO	NO
Miles Community College	Darrell Hammon	2715 Dickenson Miles City, MT 59301	406-234-3522	NO	NO

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Miles Community College	Sharon Kearnes	Careet Development/Workforce Center 2715 Dickerson Miles City, MT 59301	406-874-8100x618	NO	NO
Montana Department of Public Health & Human Services		Miles City Vocational Rehabilitation Services 114 North 7th Street Miles City, MT 59301	406-232-0583	NO	NO
Montana Department of Public Health & Human Services	Maruella Mesteth	Crow Tribal Health Department P O Box 159 Crow Agency, MT 59022	406-638-2601x039	NO	NO
Montana Department of Public Health & Human Services	Dave Swanson	Living Independently for Today and Tomorrow (LIFT) 914 Wyoming Avenue Billings, MT 59101	406-259-5181	NO	NO
Montana Department of Public Health & Human Services	Chuck Leggate	Billings Vocational Rehabilitation Services - Re 2121 Rosebud Drive, Suite C Billings, MT 59102	406-248-4801	NO	NO
Montana Department of Public Health & Human Services	Zane Spang	Northern Cheyenne Indian Health Service Unit P O Box 70 Lame Deer, MT 59043	406-477-4410	NO	NO
Montana Department of Public Health & Human Services	Karen Erdie	Area II Agency on Aging P O Box 127 Roundup, MT 59072	406-323-1320	NO	NO
Montana Department of Public Health & Human Services	Marlene Redneck	Northern Cheyenne Tribal Health Department P O Box 67 Lame Deer, MT 59043	406-477-6722	NO	NO
Montana Department of Public Health & Human Services	Eric Bamosky	Eastern Region I Child & Family Services 708 Palmer, P O Box 880 Miles City, MT 59301	406-232-1385	NO	NO
Montana Department of Public Health & Human Services	Kevin Frank	South Central Region III Child & Family Services 2525 4th Avenue North, Suite 309 Billings, MT 59101	406-657-3120	NO	NO
Montana Department of Public Health & Human Services	Donna Orthman	Human & Community Services Division-Carter, Fall 10 West Fallon Avenue, P O Box 759 Baker, MT 59313	406-778-7120	NO	NO
Montana Department of Public Health & Human Services	Susan Fredericks	Crow PHS Indian Hospital P O Box 9 Crow Agency, MT 59022	406-638-3461	NO	NO
Montana Department of Public Health & Human Services	Donna Orthman	Human & Community Services Division-Treasure 121 North 11th Avenue, P O Box 5016 Forsyth, MT 59327	406-346-2563	NO	NO
Montana Department of Public Health & Human Services	Gary Huffmaster	Human & Community Services Division-Yellowstone 111 North 31st Street Billings, MT 59101	406-237-0520	NO	NO

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Montana Department of Public Health & Human Services	Brenda Rush	Human & Community Services Division-Big Horn 23 West 8th Street, P O Box 426 Hardin, MT 59034	406-665-8700	NO	NO
Montana Department of Public Health & Human Services	Donna Orthman	Human & Community Services Division-Custer 1010 Main Street, Courthouse Basement Miles City, MT 59301	406-874-3334	NO	NO
Montana Department of Public Health & Human Services	Barb Gilskey	Human & Community Services Division-Musselshell 26 Main Street Roundup, MT 59072	406-323-2101	NO	NO
Montana Department of Public Health & Human Services	Nancy Ambrose	Human & Community Services Division - Stillwater 43 North 4th Street, P O Box 928 Columbus, MT 59019	406-322-5331	NO	NO
Montana Migrant Council	Claudia Stephens	1148 V. Ave. N Billings, MT 59101	406-248-3149	NO	NO
Montana People's Action (MPA)	Eva Hendricks/Lucille Tucker	2822 Third Avenue North Suite 210 Billings, MT 59101	406-245-6106	NO	NO
Montana Veterans Affairs Division	Michael Cohan	VA Primary Care Clinic 210 South Winchester Miles City, MT 59301	406-874-5869	NO	NO
Montana Veterans Affairs Division	Cheryl Heald	Billings Office 1234 Avenue C Billings, MT 59102	406-248-8579	NO	NO
Montana-Wyoming Tribal Leaders Council	Gordon Belcourt	207 N. Broadway Suite BR 2 Billings, MT 59102	406-252-2550	NO	NO
Northern Arapahoe Tribe- Vocational Rehabilitation	Pamela Rodriguez	9 Great Plains Rd. Unit 9334 Arapahoe, WY 82510	307-856-8848	NO	NO
Northwest College	Kay Crosby	231 West 6th St Powell, WY 82435	307-754-6061	NO	NO
Northwest College-Cody Center	Nancy Gilmore	1501 Stampede Ave. Cody, WY 82414	307-587-3776	NO	NO
Northwest College-Extended Campus	Ronda Peer	231 W. 6th St Powell, WY 82435	307-754-7820	NO	NO
Northwest College-Powell Valley Community Education	Ingrid Eickstedt	231 W. 6th St Powell, WY 82435	307-754-6469	NO	NO
Parents Lets Unite for Kids (PLUK)	Bobbie Thurston	516 North 32nd Street Billings, MT 59101	406-255-0540	NO	NO
Probation and Parole Bureau-Adult-Region 4	Pam Bunke		406-665-9810	NO	NO

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Probation and Parole Office-Adult-Region 10	Loreen Barnaby	121 3rd Street, West PO Box 908 Hardin, MT 59034	NO	NO	
Probation and Parole Office-Adult-Region 8	Pam Bunke	509 Main Street PO Box 703 Miles City, MT 59301	NO	NO	406-234-1962
Renew	Eric Roesler	2615 4th Avenue South PO Box 31518 Billings, MT 59107	NO	NO	406-896-5400
Rural Employment Opportunities	Lauren Sukut	623 Commercial Dr. Gillette, WY 82716	NO	NO	307-686-2125
Salvation Army	Major Kieth C. Botjjen	1739 Grand Ave., Billings, MT 59102	NO	NO	406-671-0255
Shoshone Business Council	Shelley Garvin	Ministry Corps Community Center 2100 6th Avenue North, P O Box 1903 Billings, MT 59101	NO	NO	406-245-4659
University-Montana State University	Marsha Sampson	15 N. Fork Rd P.O. Box 538 Ft. Washakie, WY 82514	NO	NO	307-332-2005
University-Montana State University		1500 University Dr. Billings, MT 59101	NO	NO	406-657-2312
University-Montana State University-College Of Technology	Margene Bernhart, M.S.	1500 University Dr. Billings, MT 59101	NO	NO	406-657-2168
US Probation Office	James Patelis	Career Services 3803 Central Avenue Billings, MT 59102	NO	NO	406-247-3006
Wind River Tribal College	Nolita Wallowing Bull	2525 4th Avenue North Suite 100 Billings, MT 59101	NO	NO	406-657-5924
Wyoming Vocational Rehab	Kristine Bachert	533 Ethete Rd Ethete, WY 82520	NO	NO	307-335-8243x17
Youth Dynamics	Angie Lohrke	851 Werner Ct. #120 Casper, WY 82601	NO	NO	307-261-2172
YWCA-Displaced Homemakers	Sandy Feralio	P O Box 1485 Miles City, MT 59301	NO	NO	406-232-4233
Total Resources: 203					
Job Title: On Air					

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Source	Contact Person	Address	Tel #	Referred Person Hired?	Requesting Notification?
ALL ACCESS				NO	NO
OHIO CENTER FOR BROADCASTING				YES	NO
C. Total Number of Persons Interviewed for All Full-Time Vacancies Filled between 2016-06-1 and 2018-05-31					9
D. Total Number of Interviewees For All Full-Time Vacancies Filled between 2016-06-1 and 2018-05-31 Per Recruitment/Referral Sources:					
Referral Source	Contact Person	Address	Tel #	Number of Interviews Referred?	
ALL ACCESS				8	
OHIO CENTER FOR BROADCASTING				1	

E: Outreach Activities

Date	Other Outreach Activity	Discription of Activity
2017	Career Day Buffalo High School	2/22/17 Rita Conners VP/Business Affairs and Don Clonch GM participated in the 2017 Buffalo High School Career days. Approx. 65 High School students attended we spoke about careers available in Radio. What background is needed to obtain a job in radio. What the best education paths would be best for the jobs we offer, admin, engineering, dj and sales.
2017	WAB virtual job fairs	2016-2017 As a group we participate in WAB Virtual Job Fair that is offered 4 times a year. July, October, Feb and May. We run on air spots highlighting the positions we have in Radio. We accept resumes through the association for all positions.
2017	Presentation of EEO at Annual Meeting	March 27, 2017 Rita Conners VP/Business Affairs for Legend Communications of WY. Gave a presentaion on EEO for the Managers. Don Clonch, Jessica Klym, Jed Burns and Mark Crump along with Larry and Susan Patrick attended. We spoke about posting positions, interview practices, work place harrassment, and better ways of onboarding.