



**Barnes County Jail and Law Enforcement Center**  
**KICKOFF MEETING #1**  
**August 19, 2019 / 5:30 PM**

- A. Introductions
  - 1. Committee
  - 2. Klein McCarthy Architects
- B. Consultants determined
  - 1. Civil Engineering – proposing KLJ
  - 2. Landscape Architecture – proposing KLJ
  - 3. Structural – proposing Prairie Engineering
  - 4. Mechanical – proposing Prairie Engineering
  - 5. Electrical – proposing Prairie Engineering
  - 6. Security Electronics – proposing Prairie Engineering
  - 7. Geotechnical Services
  - 8. Survey – recommend KLJ
- C. Scope of Project
  - 1. Jail
  - 2. Sheriff's Office
  - 3. City Police
- D. Official project name determined
- E. Budget
  - 1. Overall budget goals
  - 2. Funding
- F. Jail and LEC tours – findings
  - 1. Mountrail, Rolette, Mercer and Bottineau counties toured
  - 2. Suggested changes/revisions
- G. Site
  - 1. Masterplanning for future needs beyond just jail and LEC expansion?
  - 2. Soil borings
  - 3. Survey
- H. Jail
  - 1. Size (more like Rolette or Mountrail or some thing in between)
  - 2. Bed types (cells versus dormitory)
  - 3. Dispatch with Jail Control?
- I. Law Enforcement Center
  - 1. Size (more like Rolette or Mountrail or something in between)
  - 2. Dispatch
  - 3. Emergency Operations Center

- J. Exterior Design imagery
  - 1. Set the quality expectations
- K. Construction delivery method
  - 1. General Contractor – Design Bid Build method
  - 2. CM Agency
  - 3. CM at Risk
- L. Schedule
  - 1. Design & Construction
    - a. Schematic Design – August – October 2019
    - b. Design Development – November – December 2019
    - c. Construction Documents – January – February 2020
    - d. Bidding – March 2020
    - e. Construction – May 2020 – August 2021
    - f. Final Corrections and Training – September 2021
    - g. Move In - October 2021
  - 2. Next Meeting
    - a. Set meeting dates
      - 1) Need 6 – 8 hours/meeting
    - b. Deliverables