

## Washington Elementary School Grades 4-6

### Virtual Learning Day Expectations

#### Virtual Learning Day Schedule:

**9:00 – 9:40:** Morning meeting with homeroom

- Cover schedule
- Establish course work expectations

**11:00 – 11:40:** Student coursework support availability

- Staff is available with an open Zoom link to answer questions from students

#### Student Expectations:

- Students must attend the morning meeting with their homeroom teacher. This is your attendance for the class for that day.
- Video must remain on to verify your physical attendance.
- Students may stay on longer with the instructor to ask questions and seek assistance if needed.
- Students may also request a zoom call with an instructor for assistance with work/assignment.
- Students must have a device to access their Canvas or See-Saw accounts.
- Any barriers to joining the class must be communicated directly with the instructor and administrator to problem-solve.
- Students must meet due dates and assignment deadline expectations set by the instructor for the virtual learning day to receive credit for the assignment.
- Students Do NOT have to check in live through Zoom for the coursework support time

#### Instructor Expectations:

- Instructors will post their Zoom link in See-Saw or Canvas for students to access.
- Instructors will review and practice their virtual learning routine prior to the use of a virtual learning day.
- Instructors will conduct a “morning meeting” to cover the days expectations.
  - Expectation should include activity/coursework for each of the four core subjects
  - “Specialist” instructors (PE, Music, Art, SPED) will upload lessons for students in See-Saw or Canvas
- Instructors will dismiss the entire class at their discretion but will remain in the session until all student questions are answered.
- Instructors will take attendance in power school during the assigned class check in time.
- Instructors will be available for assistance for students during afternoon “office hours.” This could be through zoom calls and/or emails during the afternoon office hours until 4:00pm.



**Para Educator & ILC Expectations:**

- Support personnel will attend class sessions and will work with Case Managers to set up zoom sessions with the students on their case load to offer support, work sessions and assist with answering questions, organize group Q & A time-etc...

