

**Finance & Legal Committee  
Building, Planning & Zoning Committee  
Civic Center & Promotion Committee  
September 23, 2025, 4:00 PM  
City Hall, 102 3<sup>rd</sup> Ave SE, Jamestown, ND 58401**

Public meeting agenda and minutes can be found at [www.JamestownND.gov](http://www.JamestownND.gov) or contact us at [info@JamestownND.gov](mailto:info@JamestownND.gov) or 701-252-5900.

Access the meeting remotely through Microsoft Teams. The link and phone will be available at 3:45 PM. Please remember to mute your computer or phone. We do not automatically mute participants.

Join on your computer or mobile app: [Click here to join the meeting](#). Contact [Info@JamestownND.gov](mailto:Info@JamestownND.gov) for the video link at least two hours prior to the meeting.

Call 701-566-9575, Conference ID: 327 337 389 #

**FINANCE & LEGAL COMMITTEE**

**HEARING FROM THE AUDIENCE:** (Individuals may address the Committee about any item relevant to City business. A maximum of 15 minutes is allotted for the hearing. If the full 15 minutes are not needed, the Committee will continue with the agenda. The Committee will take no official action on items discussed at the hearing, with the exception of referral to staff or Committee. Complete a card with your full name and address and hand it to staff before you approach the podium.)

- 1) To consider a request from Joseph Fontanilla to allow four (4) ducks and ten (10) quail to be kept within city limits at 428 7th St SW.
- 2) To consider the request from Smoke Signals & Shenanigans Hut LLP to operate a mobile tobacco and associated products vendor on wheels on routes and at events in the city and county as marketed on social media.
- 3) To consider the request from Cavendish Farms for a Payment in Lieu of Taxes (PILOT) under N.D.C.C. Sec. 40-57.1 for a period of \_\_\_\_\_ years for the new construction of an addition to the potato processing plant, storage expansion and office expansion.
- 4) To consider the JSDC request to recommend the City Council approve a Jobs Grant, up to \$500,000 funding for Project Dynasty/Cavendish Farms, \$400,000 (80%) to be paid by the City from the City Sales Tax Fund and \$100,000 (20%) from the County.
- 5) To consider recommending approval of a request from Jamestown Hockey Boosters Club Inc., for a site authorization to conduct gaming at Gladstone Inn Banquet Room on Monday, February 9, 2026.
- 6) To consider recommending approval of the Water Supply Agreement between the City and Stutsman Rural Water District for the new ND State Hospital site and authorize the Mayor and City Administrator to sign the agreement.

- 7) To consider a recommending approval of the North Dakota Forest Service Emerald Ash Borer Mitigation Grant application and authorize the Mayor and City Administrator to sign the document.
- 8) To consider recommending approval of the request by the ND Department of Emergency Services to return \$3,967.03 from the 2019 PW 164 Project, Number 153464 (Fall Flood), due to a clerical error by the ND Department of Emergency Services, and authorize the City Auditor to disburse the funds.
- 9) To consider recommending approval of the Master Service Agreement for the 2025 Audit with Eide Bailly LLP and authorize the City Administrator to sign the agreement.
- 10) To consider recommending approval to release \$5,670.00 upon receipt of a signed Release of Claims, and authorize the City Administrator to disburse the funds to Perry and Rebecca Kuss from the City's \_\_\_\_\_ Fund.
- 11) To consider recommending accepting the North Dakota Department of Emergency Services (NDDES) Division of Homeland Security FY 2024 State and Local Cybersecurity Grant Program (SLCGP) in the amount of \$53,200.00, which requires a local non-federal match in the amount of \$30,800.00, to be paid by the enterprise funds, for a total project cost of \$84,000.00 and authorize the City Administrator to sign the grant documents.
- 12) To consider recommending approval of the engineering services agreement with CPS, Ltd., for the annual Landfill Groundwater Monitoring report for City of Jamestown Landfill and authorize the Mayor to sign the agreement.
- 13) To consider the request from Jamestown Frontier Attractions to create a reserve fund for unused Public Building Site money allocated to the Frontier Village for future use at the Frontier Village.
- 14) To discuss the budget and tax levies for the fiscal period January 1, 2026, through December 31, 2026.
- 15) **INFORMATIONAL:** The 2026 Budget hearing is scheduled for October 6, 2025, at 5:00 P.M. in the City Council Chambers.

#### **BUILDING, PLANNING & ZONING COMMITTEE**

- 1) **INFORMATIONAL:** A public hearing and second reading of Ordinance No. 1617, introduced by Council Member Steele, to amend and re-enact Ordinance No. 1556 of the City Code by amending the District Map to change the zoning of Lot 13-2I of SE ¼ of Section 13, T140N, R64W, within the extraterritorial limits of the City of Jamestown, North Dakota from A-1 (Agricultural) and P-O-C (Public Open Space and Conservation) to P-O-C (Public Open Space and Conservation) will be held at the October 6, 2025 City Council meeting.
- 2) To consider recommending approval of the Schrader Special Use Permit – Auditor's Lots 13-2I of SE ¼ of Section 13, T140N, R64W, within the extraterritorial limits of the City of Jamestown, Stutsman County, North Dakota. The property is located near East Lakeside Road, Jamestown, North Dakota.

#### **CIVIC CENTER AND PROMOTION COMMITTEE**

- 1) To consider the quotes for the purchase of a Civic Center generator.
- 2) Civic Center update.