

PUBLIC SIDEWALK USE IN THE DOWNTOWN MIXED-USE ZONING DISTRICT

CITY OF INDIANOLA



The City of Indianola allows for use of public sidewalks to adjoining businesses located within the Downtown Mixed-Use Zoning District (C-3). The use of the sidewalks is limited to temporary sidewalk signs, tables, chairs and displays associated with the adjoining business.

As part of a sidewalk use agreement or any other outdoor seating area, fences not exceeding four (4) feet in height are permitted, and shall be constructed of wrought iron, aluminum, wood, polyvinyl chloride (PVC).

The City, with the approval of the Downtown Square Commission, has the authority to enter into sidewalk agreements with square

businesses which will include the following:

- Hold harmless agreement (to be executed after approval of the application)
- City as a “name insured” on a \$1,000,000 (where no liquor license is involved)
- 50 cents per square foot of occupied space
- Term agreed to annually

Any agreements that are “outside” the conditions above will be brought to the City Council for consideration, along with a recommendation from the Downtown Square Commission.

TEMPORARY SIDEWALK SIGNS

Temporary sidewalk signs associated with the adjoining business may be permitted on the public sidewalk within the Downtown Mixed-Use Zoning District (C-3), subject to the following conditions:

- Signs are permitted on all sidewalks provided there remains a free walking path with a minimum walking surface of five feet in width (four feet which must be ADA compliant)
- Signs shall not exceed nine (9) square feet in area.
- Signs shall not exceed five (5) feet in height.
- Signs are allowed during business hours only.

OUTDOOR ACCESSORIES AND DISPLAYS

Tables, chairs, and displays associated with the adjoining business shall be allowed in the C-3 zoning (Downtown Mixed-Use Zoning District) subject to the following conditions:

- Permitted on all sidewalks provided there remains a free walking path with a minimum walking surface of five feet in width (four feet which must be ADA-compliant)
- Allowed during business hours only (unless specifically authorized by the City of Indianola as part of an approved sidewalk agreement)
- Provide proof of public liability insurance in the amount of \$100,000.00

PUBLIC SIDEWALK USE APPLICATION

CITY OF INDIANOLA



BUSINESS INFORMATION

| | | | |
|------------------|----------------------|-------|----------------------|
| Business Name | <input type="text"/> | | |
| Business Address | <input type="text"/> | | |
| Owner Full Name | <input type="text"/> | | |
| Owner Address | <input type="text"/> | | |
| Owner City | <input type="text"/> | State | <input type="text"/> |
| | | Zip | <input type="text"/> |

TEMPORARY SIDEWALK SIGNS

SUBMITTAL REQUIREMENTS

All submittal requirements must be completed. Incomplete applications will not be considered.

- Completed Application
- Detailed plans indicating the following:
 - Length, width, height, and square feet of sign (may provide picture)
 - Location of sign and width of walking surface around sign
- Proof of public liability insurance in the amount of \$100,000 with the City named as additional insured.
- Filing fee: \$25

OUTDOOR ACCESSORIES AND DISPLAYS

SUBMITTAL REQUIREMENTS

All submittal requirements must be completed. Incomplete applications will not be considered.

- Completed Application
- Detailed plans indicating the following:
 - Location of space used, showing total sq. ft. and width of walking surface remaining
 - Days/hours of when equipment will be located on sidewalks.
 - Pictures of equipment that will be placed on sidewalk
 - If a fence is proposed, plans showing material and height of fence
- Approved state liquor license, if alcohol is to be used in space
- Proof of public liability insurance in the amount of \$100,000 with City named as additional insured.
- Filing Fee: \$0.50/ sq. ft. of occupied space.