

**MUNICIPAL MINUTES, TOWN OF CHURCH POINT, STATE OF LOUISIANA**

**PUBLIC HEARING / REGULAR MEETING NOVEMBER 6<sup>th</sup> 2023 MINUTES**

**PUBLIC HEARING**

Mayor Meche called the public hearing to order so that public comment could be offered on the following:

Discussion of adopting an ordinance to add a speed bump down S. Vista St.

Discussion of an ordinance where no mobile homes are to be moved on property connected to state highways, R2 zoning, C1 zoning or C2 zoning. ONLY R1 RESIDENTIAL ZONING.

Discussion of a resolution granting the authority to the mayor to sign and submit all necessary documents, appoint an engineer and the commit costs for FY 2023-2024 local government assistance program and community water enrichment fund program.

*Oral comments were presented, there were no written comments given.*

**REGULAR MEETING**

**ATTENDANCE:**

**MAYOR:** Ryan "Spanky" Meche

**ALDERMEN:** Gene Malbrough (Ward 1), Joy Daigle (Ward 2), Pat O'Pry (Ward 3), Dale Wimberley (Ward 4), Errol "Slu" Comeaux (Ward 5).

**CHIEF OF POLICE:** Dale Thibodeaux

**TOWN ATTORNEY:** Lucas Colligan

**MUNICIPAL CLERK:** Valerie Clayton

**TOWN ENGINEER:** Jeremy Fontenot

**ABSENT:** None

**COMMENCEMENT**

**CALL TO ORDER**

Mayor Meche called the meeting to order.

## **INVOCATION AND PLEDGE**

Prayer led by Councilwoman Daigle / Pledge led by Councilman O’Pry.

## **MINUTES**

It was moved by Councilman Wimberley, seconded by Councilwoman Daigle to approve the previous minutes.

*Vote: All in favor; minutes approved.*

## **FINANCIALS**

It was moved by Councilman O’Pry, seconded by Councilman Comeaux to approve the September 2023 financials.

*Vote: All in favor; motion approved.*

## **FINANCE**

It was moved by councilwoman Daigle, seconded by Councilman Wimberley to approve a budget amendment of \$100,000.00 to replace valves at the Water Department.

*Vote: All in favor; budget amendment approved.*

## **LAW ENFORCEMENT**

It was moved by Councilwoman Daigle, seconded by Councilman O’Pry to approve the hire of Sharay Arabie on six months’ probation.

*Vote: All in favor; hire approved.*

It was moved by Councilman Comeaux, seconded by Councilwoman Daigle to approve the part-time communications hire of Mckalyn Steward.

*Vote: All in favor; part-time hire approved.*

## **PUBLIC WORKS**

It was moved by Councilman O’Pry, seconded by Councilman Malbrough to adopt an ordinance to add a speed bump down S. Vista St.

*Vote: All in favor; Ordinance adopted.*

*YEAS: Councilman O’Pry, Councilman Comeaux, Councilman Wimberley, Councilwoman Daigle, Councilman Malbrough*

*NAYS: NONE*

*ABSENT: NONE*

It was moved by Councilman Comeaux, seconded by Councilwoman Daigle to approve a resolution granting the authority to the mayor to sign and submit all necessary documents, appoint an engineer and the commit costs for FY 2023-2024 local government assistance program and community water enrichment fund program.

*Vote: All in favor; Resolution approved.*

## **LEGAL**

It was moved by Councilwoman Daigle, seconded by Councilman Malbrough to adopt an ordinance where no mobile homes or portable buildings are to be moved on property connected to state highways, R2 zoning, C1 zoning or C2 zoning. ONLY R1 RESIDENTIAL ZONING.

*Vote: All in favor; Ordinance adopted.*

*YEAS: Councilman O’Pry, Councilman Comeaux, Councilman Wimberley, Councilwoman Daigle, Councilman Malbrough*

*NAYS: NONE*

*ABSENT: NONE*

## **CLOSING**

It was moved by Councilman O’Pry, seconded by Councilwoman Daigle to adjourn the meeting.

APPROVED AS TO AUTHENTICITY:



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RYAN MECHE, MAYOR

*November 14, 2003*

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DATE



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VALERIE CLAYTON, CLERK

*11/14/2003*

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DATE

ORDINANCE # 110623-1

**AN ORDINANCE PROHIBITING MOBILE HOMES AND PORTABLE BUILDINGS  
ON STATE HIGHWAYS AND COMMERCIAL ZONED PROPERTIES**

**BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF CHURCH POINT**, proceeding under its legal authority to perform certain actions that are in the best interests of the Town of Church Point and further pursuant to the laws of the State of Louisiana hereby state the following:

**WHEREAS**, the Town of Church Point has the authority to govern the zoning and placement of buildings upon and within within the city limits and boundaries.

**WHEREAS**, the Town of Church Point seeks to preclude the placement of mobile homes and portable buildings on properties that are zoned for commercial use.

**WHEREAS**, the Town of Church Point seeks to preclude the placement of mobile homes and portable buildings on properties with a postal address and/or entrance onto a state highway within the city limits of the town.

**WHEREAS**, the Town of Church Point recognizes that periodically property owners and the public in general may seek a variance, either temporary or permanent, from certain zoning restrictions or declarations.

**WHEREAS**, the Town of Church Point desires that all requests for variances comply with the procedure for adopting ordinances, including but not limited to, introduction by a council member, publication, public hearing, then presenting the requested variance for a public vote by the council.

**NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Aldermen of the Town of Church Point, Louisiana, acting as the governing authority thereof, declares as follows:

**Mobile Homes Defined:** Mobile home means a moveable or portable dwelling built on a permanent chassis which may or may not be titled through and/or with a state agency, division, department, and/or unit designed without a permanent foundation for year-round living. It may consist of one or more units that can be telescoped when towed and expanded later for additional capacity or of two or more units separately towable but designed to be joined into one integral unit bearing the permanently affixed seal of the United States Department of Housing and Urban Development. A mobile home is not to be confused or considered as a single-family dwelling. For the purposes of this chapter, a mobile home and a manufactured home shall be construed to be the same by definition.



**Portable Buildings Defined:** The term "portable building" means a portable structure built on a chassis or skids that is designed to be used with or without a permanent foundation for use or occupancy for any commercial, industrial or other nonresidential use and that may or may not be connected to water, power or other utility hook-ups.

**Prohibition of Mobile Homes and Portable Buildings on Commercially Zoned Properties:** "Mobile Homes" and/or "Portable Buildings" shall be prohibited from being placed on any property within the city limits that is zoned for commercial use, including but not limited to those properties with a C-1 and C-2 commercial use designation.

**Prohibition of Mobile Homes and Portable Buildings on State Highways:** "Mobile Homes" and/or "Portable Buildings" shall be prohibited from being placed on property with a postal address of a state highway and/or an entrance from a state highways within the city limits.

**Variance Complaine:** Any variance granted hereunder shall comply with Section 28-1, namely all variances must comply with the procedure for adopting a formal ordinance. Variances shall not be granted in the form of a resolution.

**Repeal of Conflicting Ordinances:** All ordinances and laws or parts of ordinances and laws not specifically noted above which conflict with this ordinance are hereby repealed.

**Severability:** In the event any section, part or portion of this ordinance shall be found to be unconstitutional, or otherwise unenforceable, the remaining portion shall be valid and in full force and effect.

This ordinance having been submitted to a vote in the regular session assembled of the Mayor and Aldermen of the Town of Church Point, Louisiana, the vote thereon being as follows:

MOTION: *Councilwoman Daigle*

SECOND: *Councilman Malbroush*

YEAS: *Councilman Malbroush, Councilwoman Daigle, Councilman Wimberly, Councilman O'Poy, Councilman Comeaux*

NEAS: *NONE*

ABSTAIN: *NONE*

This ordinance was introduced on the 2<sup>nd</sup> day of October, 2023, and declared adopted on the 6<sup>th</sup> day of November, 2023.

THIS ORDINANCE SHALL BECOME EFFECTIVE UPON THE MAYOR'S SIGNING SUCH AND THE PUBLISHING OF SUCH IN THE CHURCH POINT NEWS.



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RYAN MECHE, MAYOR

ATTEST:



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VALERIE CLAYTON, CLERK

**ORDINANCE #110623-2**

**AN ORDINANCE TO ALLOW FOR THE PLACEMENT OF A SPEED BUMP ON S.VISTA ST.  
IN CHURCH POINT, LOUISIANA.**

**BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMAN OF THE TOWN OF CHURCH POINT**, proceeding under its legal authority to perform certain actions that are in the best interest of the town of Church Point and further pursuant to the laws of the State of Louisiana hereby state the following:

**WHEREAS**, the Church Point Board of Alderman hereby desires to protect the public and the citizens who travel the roads and streets of Church Point.

**NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Board of Alderman of the Town of Church Point, Louisiana, acting as the governing authority thereof, hereby place a speed bump on S. Vista St.

**BE IT FURTHER ORDAINED**, by the Mayor and Alderman of the Town of Church Point, Louisiana, that any provisions or items of the Ordinance or the application thereof if held invalid, such invalidity shall not affect other provisions, items, or applications, and to this end, the provisions of this Ordinance are hereby declared severable.

**BE IT FURTHER RESOLVED** that all ordinances or resolutions or parts thereof in conflict herewith and hereby repealed.

This ordinance having been submitted to a vote in regular session assembled of the Mayor and Alderman of the Town of Church Point, Louisiana, the vote thereon being as follows:

MOTION: Councilman O’Pry

SECOND: Councilman Malbrough

YEAS: Councilman Malbrough, Councilwoman Daigle, Councilman Wimberley, Councilman O’Pry, Councilman Comeaux

NAYS: NONE



ABSTAIN: NONE

This ordinance was introduced on the 2<sup>nd</sup> day of October, 2023 and declared adopted on this 6<sup>th</sup> day of November, 2023.

THIS ORDINANCE SHALL BECOME EFFECTIVE UPON THE MAYOR'S SIGNING SUCH AND THE PUBLISHING OF SUCH IN THE CHURCH POINT NEWS.

ATTEST:

  
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VALERIE CLAYTON, CLERK

  
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RYAN MECHE, MAYOR

A motion was made by Councilman Comeaux, duly seconded by Councilman Malbrough, and duly adopted:

**RESOLUTION**

**A RESOLUTION GRANTING THE AUTHORITY  
TO THE MAYOR TO SIGN AND  
SUBMIT ALL NECESSARY DOCUMENTS,  
APPOINT AN ENGINEER  
AND THE COMMIT COSTS  
FOR THE FY 2023-2024  
LOCAL GOVERNMENT ASSISTANCE PROGRAM  
AND  
COMMUNITY WATER ENRICHMENT FUND PROGRAM**

**WHEREAS**, the Town of Church Point deems it necessary and proper to submit applications for funding under the Fiscal Year 2023-2024 Local Government Assistance Program and Community Water Enrichment Fund Program for public facilities projects, and

**WHEREAS**, professional engineering services are necessary in connection with the preparation of the applications and the engineering design and inspection, should the projects be funded; and

**WHEREAS**, professional grants consulting and administrative consulting services are necessary to assist in the preparation of the applications and the partial administration of the grants should the projects be funded; and

**NOW, THEREFORE BE IT RESOLVED** by the Board of Aldermen of the Town of Church Point that Mayor Ryan Meche is hereby authorized to sign and submit applications for funding and all necessary documents in connection with the Fiscal Year 2023-2024 Local Government Assistance Program and Community Water Enrichment Fund Program.

**BE IT FURTHER RESOLVED** that Mayor Ryan Meche is hereby authorized to negotiate and sign a contract with McBade Engineers & Consultants LLC to assist with the applications preparation and if the applications are funded; provide professional grant administrative services and the professional engineering services required and the Town hereby commits to pay all the engineering fees associated with the implementation of the Local Government Assistance Program and Community Water Enrichment Fund Program.

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**CERTIFICATE**

I, Valerie Clayton, Town Clerk of the Town of Church Point, do hereby certify that the above is a true and correct copy of the Resolution adopted by the Board of Alderman on November 6, 2023, at which time a quorum was present and voting.



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VALERIE CLAYTON  
TOWN CLERK  
TOWN OF CHURCH POINT