

**Calais City Council – Calais High School  
August 13, 2020 - Call to Order – 6:00 pm  
Pledge of Allegiance – Moment of Silence**

**Mayor:** *Billy Howard*

**Councilors:**

*Arthur Mingo*

*Marcia Rogers*

*Scott Geel*

*Michael Sherrard*

*Mark Carr*

*C. Edward Moreside*

**1. Consent Agenda**

- A. Previous Minutes (pages 2 - 13)*
- B. Chase Fund for August - \$200.00*
- C. Monthly Departmental Reports (pages 14 – 51)*
- D. Treasurer's Warrants City through August 12, 2020* \$
- E. Treasurer's Warrants School through August 12, 2020* \$
- F. Treasurer's Warrants Water through August 12, 2020* \$
- G. Perpetual Care Applications – William Gibson Lot & Wayne Claridge Lot*

**2. 2020-2021 Budget Approvals**

- A. Ambulance Budget (page 52)*

**3. Old Business**

- A. City Manager's Report*
- B. Committee Reports*
  - 1. Finance Committee- Sherrard*
  - 2. Property Committee-Moreside*
  - 3. Public Safety Committee-Mingo*
  - 4. Public Works Committee-Geel*
  - 5. School Liaison Committee- Rogers*
  - 6. Economic/Community Development Committee – Mingo*

**4. Public Input on Agenda Items**

**5. New Business**

- A. Request for Medical Marijuana Retail (page 53)*
- B. Request to Solicit Bids for Purchase of a Diagnostic Analyzer*
- C. Security System upgrade for Downtown and new System for Milltown Park*
- D. Acceptance of DEP Grant for Main Street Sewer Replacement (page 54)*
- E. Fire Dept CIP Expenditure for Imaging Camera*
- F. Legislative Policy Committee – Election of Board Members (pages 55 – 56)*
- G. MMA Annual election – Vice President & Executive Committee Members (pages 57 – 58)*
- H. Tax Collector's Certificates of Settlement, 2016 and 2017 Taxes (pages 59 – 62)*
- I. Schedule and Venue for September Meetings*

**6. Executive Session**

- A. Legal Issue – Cell Tower Lease and Revolving Loan*

CALAIS CITY COUNCIL  
JULY 16, 2020

The regular monthly meeting of the Calais City Council was held this date at Calais High School at 6:00 p.m.

Present was Mayor Howard presiding over Councilors Sherrard, Mingo and Moreside.

On a motion by Councilor Moreside and a second by Councilor Mingo it was unanimously voted to approve the following consent agenda:

- A. Previous Minutes
- B. Chase Fund for July - \$200.00
- C. Monthly Departmental Reports
- D. Treasurer's Warrants City through June 30, 2020  
\$190,389.77
- E. Treasurer's Warrants City through July 15, 2020  
\$173,334.47
- F. Treasurer's Warrants School through July 15, 2020  
\$171,744.00
- G. Treasurer's Warrants Water through July 15, 2020  
\$ 10,085.49

The Mayor then called for a Public Hearing on the approval of the 2020-2021 Municipal Budget. There being no Public Comment, it was moved by Councilor Mingo and seconded by Councilor Sherrard that the City of Calais Budget for the fiscal year July 1, 2020 through June 30, 2021 be adopted as presented. Voting in favor were Councilors Mingo and Sherrard. Mayor Howard and Councilor Howard were opposed. Following some discussion on why the Mayor and Councilor Moreside were opposed to the budget, the Mayor asked for a revote on the budget.

It was then moved by Councilor Mingo, seconded by Councilor Sherrard, and unanimously voted that the City of Calais Budget for the fiscal year July 1, 2020 through June 30, 2021 be adopted as presented.

It was then moved by Councilor Mingo, seconded by Councilor Moreside, and unanimously voted that all over-expenditures from the General Appropriation be charged to surplus and any unexpended amounts be credited to the surplus account except the following General Ledger Accounts, which will be carried forward as either credit or debit:

Attendance

Consent Agenda

Public Hearing – Municipal  
Budget

Closing of the Books

INSERT BUDGET RESOLVES /CLOSING OF THE BOOKS

It was moved by Councilor Moreside, seconded by Councilor Mingo, and unanimously voted that the School Department Budget for the fiscal year July 1, 2020 through June 30, 2021 be adopted as presented.

School Budget

INSERT SCHOOL BUDGET RESOLUTIONS

It was moved by Councilor Mingo, seconded by Councilor Sherrard, and unanimously voted that the Wastewater Budget for the fiscal year July 1, 2020 through June 30, 2021 e adopted as presented.

Wastewater Budget

INSERT ANNUAL RESOLVES FOR WASTEWATER BUDGET

Due to the lack of an eligible voting quorum, the Ambulance Budget was table until the next meeting.

Tabled Ambulance Budget

The City Manager then gave his report on the status of all of the various projects and City sponsored events of the City.

City Manager report

There were no Councilor Committee reports

The City Clerk presented the Council with the following bid results on brickwork for the City Building and Library.

Brickwork Bids – rejected

Bidder	City Building	Library
PCS	\$30,600.000	\$28,850.00

On a motion by Councilor Mingo and a second by Councilor Moreside, it was unanimously voted to reject these bids as they were much higher than estimated.

The City Clerk presented the Council with the following Return of Votes cast for the Primary and Special Referendum Election held on Tuesday, July 14, 2020:

Return of Votes Cast

INSERT RETURN OF VOTES CAST

On a motion by Councilor Sherrard and a second by Councilor Moreside, it was unanimously voted to approve these results.

ORDERED:

The following be and hereby is the Annual Appropriation resolve of the City of Calais for the Fiscal year July 1, 2020 to June 30, 2021, which includes the amounts appropriated herein and revenue from all other sources beginning July 1, 2020 and continuing for the fiscal year in the aggregate amount of \$5,327,379 based on the budget approved by the City Council and made a part thereof, and the same is hereby appropriated for the fiscal year July 1, 2020 to June 30, 2021 for the lawful expenditures of the City of Calais and said amounts are declared not to be in excess of the estimated revenue from taxation and sources other than taxation for the fiscal year beginning July 1, 2020.

ORDERED:

That the City Council authorizes the following accounts to lapse into undesignated fund balance:

Tax Lien Costs	\$4,749.45
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ORDERED:

The Assessor of the City of Calais be and hereby is directed to assess a tax upon all real estate in Calais and liable to be taxed therein, and to assess the owner of personal estate liable to be taxed therein on the first day of April, 2020 A. D. and not exempt from taxation, the aggregate amount of \$3,808,123 and in accordance with the provisions of the State of Maine in such cases made and provided; make perfect lists under her hand of such assessments and commit the same to the Collector of Taxes of the City of Calais on or before the 1<sup>st</sup> day of July, 2020. All taxes assessed as above and committed to the Collector shall be due on July 1, 2020. That having set the date on which taxes shall become due, to wit July 1, 2020, any taxes remaining unpaid after October 1, 2020 shall bear interest from October 1, 2020 at a rate of 8% per annum, said interest to be added to and become a part of said taxes.

ORDERED:

That the Tax Collector be and hereby is, authorized to accept money prior to the date of Tax Commitment in prepayment of taxes, and to issue receipts for the same. It shall be discretionary with the Tax Collector/City Manager to make arrangements through the City of Calais Tax Club policy with any taxpayer for a schedule of monthly payments without interest and such arrangements, as they jointly deem necessary.

ORDERED:

That the sale or disposal of any real estate acquired by the City for non-payment of taxes thereon, or sewer charges be made in accordance with the City of Calais Property Tax and Sewer Lien Policy, the Treasurer being authorized to execute Municipal Quit-Claim Deeds for such property.

ORDERED:

That the Treasurer for the time being of the City of Calais shall have full authority to execute and acknowledge all deeds of real property or any interest therein on behalf of the City of Calais, unless the City Council shall otherwise expressly order, the authority herein granted applying the conveyances of property, whether tax acquired or not, and to be carried out in those cases where it is being made to remove a cloud on a title wherein the City has no actual interest in the property other than an apparent record interest, and also in those cases where a deed may be necessary or desirable to clear the record title to property following payment of back taxes, expired tax liens, or other City interest in the property. This authority shall be extended to the execution of bills of sale for personal property where such sales or transfers are pursuant to specific City Council authority or under general policies enacted by the City Council.

ORDERED:

That for the purpose of procuring a temporary loan or loans, to and for the City of Calais in anticipation of taxes for the current year, the Mayor and the City Treasurer, be and are, hereby authorized and directed, to borrow from time to time, such sums as may be necessary to pay expenses of the present year, and to give the note or notes, of the City therefore, signed by the City Treasurer and approved by the Mayor and Treasurer. The said debt, or debts, or loans, to the City, under the authority of the Order, are to be paid from taxes of the present fiscal year.

ORDERED:

That any City Ordinances to be automatically repealed during the period from July 1, 2020 to June 30, 2021 pursuant to the City Charter be extended for a period of one year.

ORDERED:

That the following categories of State funds be accepted during the fiscal year beginning July 1, 2020 and ending June 30, 2021:

- Municipal Revenue Sharing
- Local Road Assistance
- State Aid to Education (including Federal pass-through funds and property tax relief)
- Public Library State Aid per capita
- Snowmobile Reimbursement Money
- Tree Growth Reimbursement
- General Assistance Reimbursement
- Veterans Exemption Reimbursement
- Homestead Exemption Reimbursement
- State Grant and/or Other Funds

ORDERED:

The disbursement of payments for municipal education costs when a disbursement warrant has been signed by the School Superintendent; and approved by a majority of the Calais School Board is hereby allowed.

**General Ledger Accounts: 2019 - 2020 balances either credit or debit to be carried:**

1-1725-00	Shore & Harbor (BIG) Grant	4,971.05
1-1726-00	DEP Pumpout Grant (BIG)	7,099.22
1-1735-00	Triangle Park Sidewalk Project	43,308.70
1-1789-00	Police Drug Forfeiture Funds	867.42
1-1830-00	Special Gas Account	4,281.26
1-3600-00	Animal Control Fees	2,470.90
1-3623-00	WCPA Purchase Escrow	396,799.66
1-3624-00	Walmart Grant	1,000.00
1-3630-00	Nash's Lake Dam	1,845.74
1-3635-00	Fire Dept. Training Facility	2,737.48
1-3638-00	Fire Dept. J. Baig Bequest	2,000.00
1-3640-00	Police- Dare	5,899.80
1-3642-00	Police – Fingerprint	1,586.20
1-3660-00	Rec Day Camp Scholarship	2,108.62
1-3661-00	Rec – Playground Donation	500.00
1-3662-00	Rec – Smith Field	1,000.00
1-3664-00	Rec – Pool Donations	15,698.63
1-3665-00	Rec – JMG Grant	600.00
1-3666-00	Rec-School Basketball	908.75
1-3667-00	Rec-Pavilion Project	325.31
1-3668-00	Rec – Tennis Donations	500.78
1-3758-00	Library – Eaton Foundation	1,030.35
1-3761-00	Library – Building Fund	22,213.32
1-3762-00	Library - Special Gift Books	238.66
1-3764-00	Library – J. Baig Bequest	1,919.96
1-3771-00	Library – Pike Fund Income	31,897.32
1-3778-00	Concert Donations	50.00
1-3779-00	Triangle Park Donations	8,046.90
1-3785-00	Land Disposition	37,620.67
1-3870-00	Cemetery Road Repair	8,000.00
1-3874-00	Transfer Station Professional Services	4,000.00
1-3875-00	Transfer Station Environmental Monitoring	2,807.46
1-3877-00	PW Tree Planting	1,173.00
1-3878-00	PW Tree Removal	2,212.65
1-3879-00	PW Chipping Program	7,300.00
1-3900-00	Veteran's Memorial Pavers	2,312.08

1-4202-00	CIP Administration	3,442.93
1-4205-00	CIP Fire Department	17,245.12
1-4210-00	CIP Recreation Department	6.47
1-4215-00	CIP Police Department	15,825.99
1-4220-00	CIP Public Works Department	83,170.86
1-4225-00	CIP Transfer Station	2,335.14
1-4230-00	CIP Cemetery	9,277.64
1-4240-00	CIP North Street Building	2,268.72
7-7500-00	DEP/SRF Asset Management	77,855.00
8-8620-00	Ambulance Purchase Reserve	64,904.29

**RESOLUTIONS for CALAIS CITY COUNCIL VOTE ON THE CALAIS SCHOOL BUDGET 2020-2021**

**REQUIRED ARTICLES/RESOLUTIONS FOR THE SCHOOL BUDGET IN MUNICIPAL SCHOOL UNITS:**

**RESOLUTIONS # 1 THROUGH # 10 TO AUTHORIZE EXPENDITURES IN COST CENTER CATEGORIES**

**RESOLUTION 1** Shall the council/city appropriate and authorize the School Committee to expend \$2,699,208.42 for Regular Instruction?

**RESOLUTION 2** Shall the council/city appropriate and authorize the School Committee to expend \$1,323,694.72 for Special Education?

**RESOLUTION 3** Shall the council/city appropriate and authorize the School Committee to expend \$1,114,800.87 for Technical Education?

**RESOLUTION 4** Shall the council/city appropriate and authorize the School Committee to expend \$168,861.28 for Other Instruction?

**RESOLUTION 5** Shall the council/city appropriate and authorize the School Committee to expend \$436,978.25 for Student and Staff Support?

**RESOLUTION 6** Shall the council/city appropriate and authorize the School Committee to expend \$423,388.13 for System Administration?

**RESOLUTION 7** Shall the council/city appropriate and authorize the School Committee to expend \$356,694.86 for School Administration?

**RESOLUTION 8** Shall the council/city appropriate and authorize the School Committee to expend \$388,786.40 for Transportation and Buses?

**RESOLUTION 9** Shall the council/city appropriate and authorize the School Committee to expend \$919,048.18 for Facilities Maintenance?

**RESOLUTION 10** Shall the council/city appropriate and authorize the School Committee to expend \$465,761.75 for Debt Service and Other Commitments?



RESOLUTION 11 Shall the council/city appropriate and authorize the School Committee to expend \$15,000.00 for All Other Expenditures?

RESOLUTION 12 To see what sum the Council/city will appropriate for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act (**Recommend \$5,411,404.49**) and to see what sum the Council/city will raise as the Council/city's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688.

**Recommend \$1,351,336.00**

*"Explanation: The school administrative unit's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars."*

RESOLUTION 13 To see what sum the Council/city will raise and appropriate for the annual payments on debt service previously approved by the Council/city voters for non-state-funded school construction projects, non-state-funded portions of school construction projects and minor capital projects in addition to the funds appropriated as the local share of the Council/city's contribution to the total cost of funding public education from kindergarten to grade 12.

**Recommend \$0.00**

*Explanation: Non-state-funded debt service is the amount of money needed for the annual payments on the Council/city's long-term debt for major capital school construction projects and minor capital renovation projects that are not approved for state subsidy. The bonding of this long-term debt was previously approved by the voters.*

RESOLUTION 14 To see what sum the Council/city will raise and to appropriate the sum of (**Recommend \$0.00**) in additional local funds for school purposes under Maine Revised Statutes, Title 20-A, §15690.

**Recommend \$0.00**

***The following statement must accompany this article in subparagraph:***

*Explanation: The additional local funds are those locally raised funds over and above the school administrative unit's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the municipality/district budget for educational programs.*

**RESOLUTION #            SUMMARIZES THE PROPOSED SCHOOL BUDGET**

**RESOLUTION** 15 To see what sum the Council/city will authorize the school committee to expend for the fiscal year beginning July 1, 2020 and ending June 30, 2021 from the Council/city's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

**Recommend \$8,312,222.87**

**RESOLUTION** 16 To see if the Council/city will appropriate \$0.00 for Adult Education and raise \$0.00 as the local share; with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program.

**Recommend \$0.00**

**RESOLUTION** 17 In the event that the Calais School Department receives more state education subsidy than the amount included in its budget, shall the School Board be authorized to use all or part of the additional state subsidy to increase expenditures for school purposes in cost center categories approved by the School Board, increase the allocation of finances in a reserve fund approved by the School Board, and/or decrease the local cost share expectation, as defined in Title 20-A, section 15671-A (1)(B), for local property taxpayers for funding public education as approved by the School Board?

ORDERED:

The following be and hereby is the annual sewer fund appropriation resolve of the City of Calais for the fiscal year July 1, 2020 to June 30, 2021, which includes the amounts appropriated herein and revenue from sewage service charges and all other sources beginning July 1, 2020 and continuing for the fiscal year in the aggregate amount \$1,005,735 based on the budget approved by the City Council and made a part thereof, and the same is hereby appropriated for the fiscal year July 1, 2020 to June 30, 2021 for the lawful expenditures of the City of Calais and said amounts are declared not to be in excess of the estimated revenue from sewer service charges and other sources for the fiscal year beginning July 1, 2020.

Pursuant to Title 30-A M.R.S.A. Sec 3406 and the City of Calais Sewerage Ordinance the City Council hereby adopts the following rates for the City Sewerage Works:

Operation, Maintenance & Replacement:	\$ 5.93 per 100 cu. ft.
Debt Service:	\$ 4.45 per 100 cu. ft.
Total:	\$10.38 per 100 cu. ft.

The Tax Collector of the City of Calais is hereby directed to assess sewer service charges on a quarterly basis as determined by the water meter readings. All sewer service charges remaining unpaid after the date which they are due shall bear interest at a rate of 8% per annum, said interest to be added to and become a part of said sewer service charges.

ORDERED:

That the sale or disposal of any real estate acquired by the City for non-payment of sewer service charges thereon be made in accordance with the City of Calais Property Tax And Sewer Lien Policy, the Treasurer being authorized to execute Municipal Quit-Claim Deeds for such property.

ORDERED:

That the Treasurer for the time being of the City of Calais shall have full authority to execute and acknowledge all deeds of real property or any interest therein on behalf of the City of Calais, unless the City Council shall otherwise expressly order, the authority herein granted applying to conveyances of property, whether tax-acquired or not, and to be carried out in cases where the City Council has approved the conveyance specifically or where it is being made to remove a cloud on a title wherein the City has no actual interest in the property other than an apparent record interest, and also in those cases where a deed may be necessary or desirable to clear the record title to property following payment of back sewer service charges, expired sewer liens or other City interest in the property.

**RETURN OF VOTES CAST – JULY 14, 2020 – STATE PRIMARY AND STATE REFERENDUM**

At a legal meeting of the inhabitants of the City of Calais, in the County of Washington, qualified by the Constitution to vote, said City, on Tuesday, July 14, 2020, the inhabitants gave their votes upon the following. The same were received, sorted, counted and declared in open meeting, by the Warden who presided and in the presence of the Ward Clerk, who formed a list of the candidates and referendum questions voted for and against and made records thereof in the presence of the Warden in open meeting sealed up the copies of said records as appears by copies of said lists, duly attested by the Warden and Ward Clerk, and returned to the City Clerk of said Calais on the 14th day of July, 2020, the same being within twenty-four hours of said meeting.

**The total Number of ballots cast:                    Dem. 191    Rep. 221                    Ref. 476**

**DEMOCRATIC BALLOT**

<b>U S SENATOR</b>		<b>STATE SENATOR</b>	
Gideon, Sara I	142	Lovit, Jeffrey	153
Kidman, Bre	10		
Sweet, Elizabeth A	32		
<b>REP to CONGRESS</b>		<b>REP TO LEGISLATURE</b>	
Golden, Jared F	179	Perry, Anne C	183

**REPUBLICAN BALLOT**

<b>U S SENATOR</b>		<b>STATE SENATOR</b>	
Collins, Susan Margaret	190	Moore, Marianne	191
<b>REP TO CONGRESS</b>		<b>REP TO LEGISLATURE</b>	
Bennett, Adrienne	69	Lawson, Michael Dean	177
Brakey, Eric L	40	<b>COUNTY COMMISSIONER</b>	
Crafts, Dale John	80	Cassidy, Vinton E	201

**QUESTION 1:                    Bond Issue**

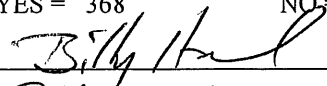
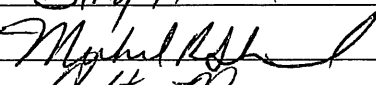
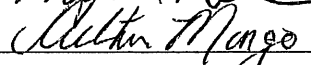
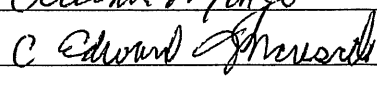
Do you favor a \$15,000,000 bond issue to invest in high-speed internet infrastructure for unserved and underserved areas, to be used to match up to \$30,000,000 in federal, private, local or other funds?

YES = 335                    NO = 133                    BLANK = 8

**QUESTION 2:                    Bond Issue**

Do you favor a \$105,000,000 bond issue for improvement of highways and bridges statewide and for multimodal facilities or equipment related to transit, freight and passenger railroads, aviation, ports, harbors, marine transportation and active transportation projects, to be used to match an estimated \$275,000,000 in federal and other funds?

YES = 368                    NO = 105                    BLANK = 3

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Calais City Council

On a motion by Councilor Sherrard and a second by Councilor Mingo, it was unanimously voted to approve a Liquor License extension for Just South of the Border.

It was moved by Councilor Sherrard, seconded by Councilor Mingo, and unanimously voted to authorize the Fire Department to accept a Keep Maine Healthy Grant.

It was moved by Councilor Sherrard, seconded by Councilor Mingo, and unanimously voted to Re-name a portion of the Waterfront Walkway in honor of volunteer, Kenny Berry.

On a motion by Councilor Sherrard and a second by Councilor Moreside, it was unanimously voted to approve the amendment of Downeast Broadband Utility's interlocal agreement to admit new members at a cost of 110% of their project build and give them 1 voting seat on the board and 1 alternate seat on the board.

It was moved by Councilor Sherrard, seconded by Councilor Mingo, and unanimously voted to grant an abated of sewer charges on Account #1444 in the amount of \$166.08.

Other items addressed with no Council action being taken at this time included:

- expression of Council support for local law enforcement
- status of Shattuck Road Demolition
- Monument at Cemetery in need of repair
- Main Street Park looking nice
- possible unspent funds in Wastewater budget

There being no further business to come before the City Council at this time, it was moved by Councilor Sherrard, seconded by Councilor Mingo, and unanimously voted to adjourn this meeting at 6:51 p.m.

ATTEST:   
Theresa M Porter, City Clerk

Liquor License Extension

Keep Maine Healthy Grant

Ken Berry – Waterfront Park

BDU Interlocal agreement amendment

Sewer Abatement

Other Items

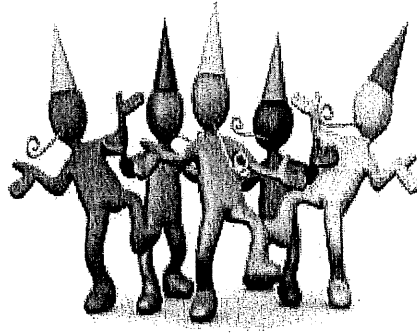
Adjourn



## FINANCIAL SUMMARY JULY 2020

Here are this month's items of note/interest:

- Percentage through FY21: July = 8.33%
- Percentage through 2020: July = 58.33% (Water Dept)
- The City has contributed 8.33% of the budgeted local share to the school.
- Approximate (unreconciled) bank account balances as of the end of the month:
  - General Fund: \$ 385,812.92
  - Sewer Dept: \$ 76,830.61
  - Amb Dept: \$ 14,319.83
  - Water Dept: \$ 89,843.97
  - Line of Credit: \$ 500,000.00 (\$300,000 available to be drawn)
- Amounts Owed to General Fund from Other Depts:
  - NWSARAS: \$ 30,445.92 (June = \$ 7,225.23)
  - Sewer Dept: \$ 2,158,456.42 (June = \$2,145,388.58)
  - Ambulance: \$ 590,670.73 (June = \$ 649,749.32)
  - Water Dept: \$ 45,000.00 (June = \$ 57,721.04)
- FY21 Budget Notes:
  - Unleaded gasoline was budgeted for \$2.00/gallon. In July, we paid \$1.413/gallon.
  - Diesel fuel was budgeted for \$2.30/gallon. In July, we paid \$1.498/gallon.
  - Expenses incurred prior to June 30, but not paid until after July 1, are reflected in these reports. An adjustment is made in September for these expenses prior to the audit field work.
- The revenues for Water, Sewer, NWSARAS and the Ambulance will primarily reflect billings and not cash received. Occasionally, revenues for NWSARAS and the Ambulance will be one month behind due to the timing of when we receive the revenue billing reports.
  - July revenues for NWSARAS and Calais Fire-EMS have been booked as of 8/5/2020.
- City Loan Program:
  - 8 out of 13 active loans had payments made during July.



## HAPPY ANNIVERSARY!

This City could not operate without it's loyal and dedicated employees. In an effort to recognize their service, below are the employees that have anniversaries during the month of August.

### August

Kenneth Clark, Fire/EMS – 40 years

Dale Purton, Fire/EMS – 30 years

Gary Lowell, Fire/EMS – 10 years

Kyle Bailey, Fire/EMS – 6 years

Jamie Bohanon, Fire/EMS – 4 years

# Revenue Summary Report

Department(s): 0100 - 0670

July

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
<b>0100 - CITY</b>	<b>1,801,486.00</b>	<b>159,694.57</b>	<b>159,694.57</b>	<b>1,141,791.43</b>	<b>12.27</b>
0220 - 2020 TAXES	0.00	33,796.47	33,796.47	-33,796.47	----
0301 - ADMINISTRATION	15,000.00	940.80	940.80	14,059.20	6.27
0314 - INTEREST COLLECTED	42,000.00	2,360.11	2,360.11	39,639.89	5.62
0315 - INTEREST EARNED	3,500.00	211.14	211.14	3,288.86	6.03
0316 - MISC REVENUE	200.00	127.60	127.60	72.40	63.80
0317 - SALE OF CITY PROPERTY	1,000.00	0.00	0.00	1,000.00	0.00
0318 - EXCISE TAX	665,000.00	71,234.30	71,234.30	593,765.70	10.71
0323 - TREE GROWTH	25,000.00	0.00	0.00	25,000.00	0.00
0324 - WATER DEPT REIMBURSEMENT	52,000.00	0.00	0.00	52,000.00	0.00
0329 - LOAN ADMINISTRATION	7,500.00	0.00	0.00	7,500.00	0.00
0330 - BOAT EXCISE	3,000.00	375.00	375.00	2,625.00	12.50
0335 - CODE ENFORCEMENT REVENUE	3,500.00	155.00	155.00	3,345.00	4.43
0369 - EMS ADMINISTRATION REVENUE	69,240.00	5,607.10	5,607.10	63,632.90	8.10
0390 - MOTOR VEHICLE AGENT FEES	6,200.00	856.00	856.00	5,344.00	13.81
3540 - STATE REVENUE SHARING	330,761.00	44,031.05	44,031.05	286,729.95	13.31
3555 - PAYMENTS IN LIEU OF TAXES	28,000.00	0.00	0.00	28,000.00	0.00
3955 - USE OF FUND BALANCE	49,585.00	0.00	0.00	49,585.00	0.00
<b>0130 - CITY CLERK</b>	<b>8,358.00</b>	<b>2,747.71</b>	<b>2,747.71</b>	<b>5,610.29</b>	<b>32.88</b>
0319 - GENERAL ASSIST REIMBURSE	8,358.00	2,747.71	2,747.71	5,610.29	32.88
<b>0187 - CITY BLDG-GENERAL ADMIN &amp;</b>	<b>3,062.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,062.00</b>	<b>0.00</b>
0302 - CITY BLDG RENTALS	3,062.00	0.00	0.00	3,062.00	0.00
<b>0220 - LIBRARY</b>	<b>9,500.00</b>	<b>284.00</b>	<b>284.00</b>	<b>9,216.00</b>	<b>2.99</b>
0360 - LIBRARY-TRUST FUNDS	4,000.00	0.00	0.00	4,000.00	0.00
0363 - LIBRARY FINES/DONATIONS/F	3,000.00	104.00	104.00	2,896.00	3.47
0365 - LIBRARY NON RESIDENT FEES	2,500.00	180.00	180.00	2,320.00	7.20
<b>0230 - RECREATION</b>	<b>94,000.00</b>	<b>6,761.50</b>	<b>6,761.50</b>	<b>87,238.50</b>	<b>7.19</b>
0302 - RECREATION LAND LEASE	6,000.00	500.00	500.00	5,500.00	8.33
0321 - RECREATION PROGRAM INCOME	88,000.00	6,261.50	6,261.50	81,738.50	7.12
<b>0240 - SUBSIDIES &amp; DONATIONS</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>
0322 - SNOWMOBILE REIMBURSEMENT	1,000.00	0.00	0.00	1,000.00	0.00
<b>0310 - POLICE</b>	<b>1,150.00</b>	<b>30.00</b>	<b>30.00</b>	<b>1,120.00</b>	<b>2.61</b>
0307 - POLICE-ACCIDENT REPORTS	400.00	30.00	30.00	370.00	7.50
0309 - POLICE-MISCELLANEOUS	750.00	0.00	0.00	750.00	0.00
<b>0320 - FIRE</b>	<b>0.00</b>	<b>2,001.50</b>	<b>2,001.50</b>	<b>-2,001.50</b>	<b>----</b>
0368 - FIRE REVENUE	0.00	2,001.50	2,001.50	-2,001.50	----
<b>0410 - PUBLIC WORKS</b>	<b>7,700.00</b>	<b>391.67</b>	<b>391.67</b>	<b>7,308.33</b>	<b>5.09</b>
0310 - PUBLIC WORKS	3,000.00	0.00	0.00	3,000.00	0.00
0325 - PW MECHANIC AMBULANCE	4,700.00	391.67	391.67	4,308.33	8.33
<b>0470 - TRANSFER STATION</b>	<b>41,000.00</b>	<b>2,959.25</b>	<b>2,959.25</b>	<b>38,040.75</b>	<b>7.22</b>
0353 - PAY BY THE BAG	35,000.00	2,283.00	2,283.00	32,717.00	6.52
0354 - SALE OF RECYCLABLE GOODS	2,500.00	326.25	326.25	2,173.75	13.05
0355 - LANDFILL FEES	3,500.00	350.00	350.00	3,150.00	10.00
<b>0480 - CEMETERY</b>	<b>12,000.00</b>	<b>1,400.00</b>	<b>1,400.00</b>	<b>10,600.00</b>	<b>11.67</b>
0312 - CEMETERY	5,000.00	1,400.00	1,400.00	3,600.00	28.00
0313 - PERPETUAL CARE	4,000.00	0.00	0.00	4,000.00	0.00
0380 - WASHINGTON CTY CREMATORY	3,000.00	0.00	0.00	3,000.00	0.00
<b>0650 - CAPITAL PROJECTS</b>	<b>40,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40,000.00</b>	<b>0.00</b>



# Revenue Summary Report

Department(s): 0100 - 0670  
July

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
0650 - CAPITAL PROJECTS CONT'D					
0326 - STATE HIGHWAY GRANT	40,000.00	0.00	0.00	40,000.00	0.00
Final Totals	1,519,256.00	176,270.20	176,270.20	1,342,985.80	11.60

### Revenue Summary Report

Department(s): 6000 - 8000

July

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
<b>6000 - NWSARAS AMBULANCE</b>	<b>239,460.00</b>	<b>14,750.17</b>	<b>14,750.17</b>	<b>224,709.83</b>	<b>6.16</b>
8505 - MAINECARE REVENUE	57,290.00	7,486.40	7,486.40	49,803.60	13.07
8515 - MEDICARE REVENUE	147,661.00	5,871.80	5,871.80	141,789.20	3.98
8525 - SELF-PAY REVENUE	21,083.00	0.00	0.00	21,083.00	0.00
8530 - COMMERCIAL INSURANCE REVENUE	10,176.00	1,382.80	1,382.80	8,793.20	13.59
8550 - INTEREST INCOME	250.00	9.17	9.17	240.83	3.67
9999 - TRANSFER IN	3,000.00	0.00	0.00	3,000.00	0.00
<b>7000 - WASTEWATER TREATMENT PLAN</b>	<b>920,000.00</b>	<b>7,805.93</b>	<b>7,805.93</b>	<b>912,194.07</b>	<b>0.85</b>
7640 - WWTP RESIDENTIAL REVENUE	627,000.00	0.00	0.00	627,000.00	0.00
7641 - WWTP COMMERCIAL REVENUE	230,000.00	0.00	0.00	230,000.00	0.00
7642 - WWTP GOVERNMENTAL REVENUE	18,000.00	0.00	0.00	18,000.00	0.00
7710 - WWTP INTEREST INCOME	15,000.00	2,037.49	2,037.49	12,962.51	13.58
7730 - WWTP MISCELLANEOUS INCOME	18,000.00	2,648.75	2,648.75	15,351.25	14.72
7740 - WWTP LIEN COSTS REVENUE	12,000.00	3,119.69	3,119.69	8,880.31	26.00
<b>8000 - AMBULANCE</b>	<b>1,344,986.00</b>	<b>79,427.56</b>	<b>79,427.56</b>	<b>1,265,558.44</b>	<b>5.91</b>
8505 - MAINECARE REVENUE	245,000.00	16,417.40	16,417.40	228,582.60	6.70
8515 - MEDICARE REVENUE	550,000.00	29,621.00	29,621.00	520,379.00	5.39
8525 - SELF-PAY REVENUE	160,000.00	4,289.79	4,289.79	155,710.21	2.68
8530 - COMMERCIAL INSURANCE REVENUE	359,500.00	22,772.20	22,772.20	336,727.80	6.33
8540 - MISCELLANEOUS INCOME	200.00	0.00	0.00	200.00	0.00
8545 - DANFORTH STIPEND INCOME	13,500.00	3,375.00	3,375.00	10,125.00	25.00
8550 - INTEREST INCOME	800.00	59.34	59.34	740.66	7.42
8575 - BARING STIPEND INCOME	2,078.00	0.00	0.00	2,078.00	0.00
8580 - INDIAN TOWNSHIP ALS INCOME	1,050.00	0.00	0.00	1,050.00	0.00
8585 - TOPSFIELD STIPEND INCOME	1,864.00	1,864.00	1,864.00	0.00	100.00
8590 - VANCEBORO STIPEND INCOME	1,641.00	0.00	0.00	1,641.00	0.00
8596 - ROBBINSTON STIPEND INCOME	6,303.00	1,023.83	1,023.83	5,279.17	16.24
9999 - TRANSFER IN	3,000.00	0.00	0.00	3,000.00	0.00
<b>Final Totals</b>	<b>2,504,986.00</b>	<b>101,978.66</b>	<b>101,978.66</b>	<b>2,402,997.34</b>	<b>4.07</b>

### Revenue Summary Report

Department(s): ALL  
July

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
<b>1998 - WATER DEPARTMENT</b>	<b>626,937.00</b>	<b>35.20</b>	<b>298,193.16</b>	<b>328,743.84</b>	<b>47.56</b>
6080 - INTEREST EARNED	1,100.00	35.20	526.35	573.65	47.85
6090 - MISCELLANEOUS REVENUE	100.00	0.00	921.25	-821.25	921.25
6095 - COLLECTIONS REVENUE	0.00	0.00	87.98	-87.98	----
6200 - COMMERCIAL REVENUE	89,500.00	0.00	42,583.05	46,916.95	47.58
6300 - RESIDENTIAL REVENUE	277,000.00	0.00	137,191.38	139,808.62	49.53
6400 - HYDRANTS	206,737.00	0.00	103,368.50	103,368.50	50.00
6600 - GOVERNMENTAL	24,000.00	0.00	13,514.65	10,485.35	56.31
6700 - PUBLIC FIRE	28,500.00	0.00	0.00	28,500.00	0.00
7825 - WRITE OFFS	0.00	0.00	0.00	0.00	----
7826 - SMALL CLAIMS WRITE OFFS	0.00	0.00	0.00	0.00	----
8000 - GRANT REVENUE	0.00	0.00	0.00	0.00	----
<b>Final Totals</b>	<b>626,937.00</b>	<b>35.20</b>	<b>298,193.16</b>	<b>328,743.84</b>	<b>47.56</b>

### Expense Summary Report

Department(s): 0100 - 0670

July

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>0110 - CITY COUNCIL</b>	<b>15,231.00</b>	<b>3,846.00</b>	<b>3,846.00</b>	<b>11,385.00</b>	<b>25.25</b>
5200 - BENEFITS-FICA/UC/WC	735.00	0.00	0.00	735.00	0.00
5210 - DUES	4,896.00	3,846.00	3,846.00	1,050.00	78.55
6460 - COUNCIL QUARTERLY	9,600.00	0.00	0.00	9,600.00	0.00
<b>0120 - CITY MANAGER</b>	<b>85,050.00</b>	<b>6,128.64</b>	<b>6,128.64</b>	<b>78,921.36</b>	<b>7.21</b>
5110 - PAYROLL - REGULAR WAGES	60,350.00	4,641.60	4,641.60	55,708.40	7.69
5170 - CODE ENFORCEMENT REGULAR PAYRO	2,400.00	184.60	184.60	2,215.40	7.69
5200 - BENEFITS-FICA/UC/WC	6,875.00	380.42	380.42	6,494.58	5.53
5201 - BENEFITS - LIFE/RETIREMEN	7,800.00	616.02	616.02	7,183.98	7.90
5202 - BENEFITS-HEALTH/DENTAL/IP	825.00	0.00	0.00	825.00	0.00
5210 - DUES	100.00	0.00	0.00	100.00	0.00
6050 - TRAVEL	4,000.00	250.00	250.00	3,750.00	6.25
6470 - EDUCATION & TRAINING	700.00	0.00	0.00	700.00	0.00
6595 - PROMOTIONAL ACTIVITIES	2,000.00	56.00	56.00	1,944.00	2.80
<b>0130 - CITY CLERK</b>	<b>90,790.00</b>	<b>7,755.22</b>	<b>7,755.22</b>	<b>83,034.78</b>	<b>8.54</b>
5110 - PAYROLL - REGULAR WAGES	46,575.00	3,582.40	3,582.40	42,992.60	7.69
5120 - PAYROLL - PART TIME	2,000.00	1,215.00	1,215.00	785.00	60.75
5200 - BENEFITS-FICA/UC/WC	4,225.00	334.21	334.21	3,890.79	7.91
5201 - BENEFITS - LIFE/RETIREMEN	5,150.00	383.46	383.46	4,766.54	7.45
5202 - BENEFITS-HEALTH/DENTAL/IP	19,900.00	1,612.65	1,612.65	18,287.35	8.10
5210 - DUES	100.00	40.00	40.00	60.00	40.00
6050 - TRAVEL	300.00	40.50	40.50	259.50	13.50
6470 - EDUCATION & TRAINING	200.00	0.00	0.00	200.00	0.00
6580 - CITY ORDERS (G.A.)	11,940.00	547.00	547.00	11,393.00	4.58
6610 - MISC EXPENSES (GA)	400.00	0.00	0.00	400.00	0.00
<b>0140 - FINANCE DEPARTMENT</b>	<b>186,510.00</b>	<b>19,933.21</b>	<b>19,933.21</b>	<b>166,576.79</b>	<b>10.69</b>
5110 - PAYROLL - REGULAR WAGES	126,025.00	9,345.73	9,345.73	116,679.27	7.42
5200 - BENEFITS-FICA/UC/WC	11,075.00	697.26	697.26	10,377.74	6.30
5201 - BENEFITS - LIFE/RETIREMEN	13,600.00	1,009.67	1,009.67	12,590.33	7.42
5202 - BENEFITS-HEALTH/DENTAL/IP	24,700.00	1,940.55	1,940.55	22,759.45	7.86
5210 - DUES	175.00	40.00	40.00	135.00	22.86
6050 - TRAVEL	735.00	0.00	0.00	735.00	0.00
6470 - EDUCATION & TRAINING	500.00	0.00	0.00	500.00	0.00
6515 - AUDIT & CONSULTANT	9,700.00	6,900.00	6,900.00	2,800.00	71.13
<b>0150 - LEGAL SERVICES</b>	<b>29,400.00</b>	<b>1,597.00</b>	<b>1,597.00</b>	<b>27,803.00</b>	<b>5.43</b>
6110 - SOLICITOR'S RETAINER	8,400.00	700.00	700.00	7,700.00	8.33
6120 - LEGAL FEES	15,000.00	897.00	897.00	14,103.00	5.98
<b>0160 - ASSESSING</b>	<b>96,660.00</b>	<b>7,642.19</b>	<b>7,642.19</b>	<b>89,017.81</b>	<b>7.91</b>
5110 - PAYROLL - REGULAR WAGES	54,100.00	4,161.60	4,161.60	49,938.40	7.69
5200 - BENEFITS-FICA/UC/WC	5,900.00	282.52	282.52	5,617.48	4.79
5201 - BENEFITS - LIFE/RETIREMEN	5,950.00	459.52	459.52	5,490.48	7.72

# Expense Summary Report

Department(s): 0100 - 0670

July

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>0160 - ASSESSING CONT'D</b>					
5202 - BENEFITS-HEALTH/DENTAL/IP	24,200.00	1,940.55	1,940.55	22,259.45	8.02
5210 - DUES	410.00	0.00	0.00	410.00	0.00
6050 - TRAVEL	1,000.00	0.00	0.00	1,000.00	0.00
6470 - EDUCATION & TRAINING	2,000.00	798.00	798.00	1,202.00	39.90
6505 - MAPPING	3,100.00	0.00	0.00	3,100.00	0.00
<b>0187 - CITY BLDG GENERAL ADMIN &amp;</b>	<b>80,962.00</b>	<b>3,983.05</b>	<b>3,983.05</b>	<b>76,978.95</b>	<b>4.92</b>
5210 - DUES	2,062.00	0.00	0.00	2,062.00	0.00
5310 - WATER	600.00	0.00	0.00	600.00	0.00
5320 - ELECTRICITY	3,650.00	0.00	0.00	3,650.00	0.00
5330 - HEATING FUEL	5,250.00	0.00	0.00	5,250.00	0.00
5340 - TELEPHONE	4,700.00	0.00	0.00	4,700.00	0.00
5370 - SEWER FEES	650.00	0.00	0.00	650.00	0.00
5610 - OFFICE EQUIPMENT	4,775.00	793.71	793.71	3,981.29	16.62
5615 - COMPUTER MAINTENANCE	3,600.00	0.00	0.00	3,600.00	0.00
5810 - OFFICE SUPPLIES	12,000.00	161.43	161.43	11,838.57	1.35
5820 - JANITORIAL SUPPLIES	500.00	0.00	0.00	500.00	0.00
5920 - BUILDING MAINTENANCE	3,000.00	98.23	98.23	2,901.77	3.27
6410 - POSTAGE	11,000.00	2,000.55	2,000.55	8,999.45	18.19
6415 - ADVERTISING	5,000.00	196.47	196.47	4,803.53	3.93
6465 - SERVICE MAINT CONTRACTS	24,175.00	732.66	732.66	23,442.34	3.03
<b>0189 - ST CROIX FIREHOUSE</b>	<b>2,130.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,130.00</b>	<b>0.00</b>
5310 - WATER	230.00	0.00	0.00	230.00	0.00
5320 - ELECTRICITY	800.00	0.00	0.00	800.00	0.00
5330 - HEATING FUEL	400.00	0.00	0.00	400.00	0.00
5370 - SEWER FEES	500.00	0.00	0.00	500.00	0.00
5920 - BUILDING MAINTENANCE	200.00	0.00	0.00	200.00	0.00
<b>0191 - PUBLIC BUILDINGS - NORTH</b>	<b>54,065.00</b>	<b>96.91</b>	<b>96.91</b>	<b>53,968.09</b>	<b>0.18</b>
5310 - WATER	1,650.00	0.00	0.00	1,650.00	0.00
5320 - ELECTRICITY	12,175.00	0.00	0.00	12,175.00	0.00
5330 - HEATING FUEL	15,000.00	0.00	0.00	15,000.00	0.00
5340 - TELEPHONE	4,740.00	0.00	0.00	4,740.00	0.00
5370 - SEWER FEES	5,500.00	0.00	0.00	5,500.00	0.00
5920 - BUILDING MAINTENANCE	15,000.00	96.91	96.91	14,903.09	0.65
<b>0220 - LIBRARY</b>	<b>162,430.00</b>	<b>12,216.93</b>	<b>12,216.93</b>	<b>150,213.07</b>	<b>7.52</b>
5110 - PAYROLL - REGULAR WAGES	37,000.00	2,825.60	2,825.60	34,174.40	7.64
5120 - PAYROLL - PART TIME	67,650.00	3,388.25	3,388.25	64,261.75	5.01
5200 - BENEFITS-FICA/UC/WC	10,350.00	461.26	461.26	9,888.74	4.46
5201 - BENEFITS - LIFE/RETIREMEN	4,075.00	312.46	312.46	3,762.54	7.67
5202 - BENEFITS-HEALTH/DENTAL/IP	9,375.00	741.20	741.20	8,633.80	7.91
5210 - DUES	875.00	0.00	0.00	875.00	0.00
5310 - WATER	230.00	0.00	0.00	230.00	0.00

# Expense Summary Report

Department(s): 0100 - 0670

July

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>0220 - LIBRARY CONT'D</b>					
5320 - ELECTRICITY	3,900.00	0.00	0.00	3,900.00	0.00
5330 - HEATING FUEL	6,750.00	0.00	0.00	6,750.00	0.00
5340 - TELEPHONE	500.00	0.00	0.00	500.00	0.00
5370 - SEWER FEES	500.00	0.00	0.00	500.00	0.00
5610 - OFFICE EQUIPMENT	2,000.00	147.00	147.00	1,853.00	7.35
5810 - OFFICE SUPPLIES	1,500.00	0.00	0.00	1,500.00	0.00
5815 - TECHNOLOGY	4,200.00	4,000.00	4,000.00	200.00	95.24
5820 - JANITORIAL SUPPLIES	1,300.00	0.00	0.00	1,300.00	0.00
5920 - BUILDING MAINTENANCE	1,800.00	0.00	0.00	1,800.00	0.00
6050 - TRAVEL	950.00	0.00	0.00	950.00	0.00
6410 - POSTAGE	975.00	0.00	0.00	975.00	0.00
6430 - BOOKS & LITERATURE	4,500.00	195.53	195.53	4,304.47	4.35
6431 - BOOKS - TRUST FUNDS	4,000.00	101.43	101.43	3,898.57	2.54
9950 - COVID-19 RELATED EXPENSES	0.00	44.20	44.20	-44.20	----
<b>0230 - RECREATION</b>					
5110 - PAYROLL - REGULAR WAGES	41,525.00	3,193.60	3,193.60	38,331.40	7.69
5120 - PAYROLL - PART TIME	70,921.00	20,997.00	20,997.00	49,924.00	29.61
5200 - BENEFITS-FICA/UC/WC	15,375.00	1,827.86	1,827.86	13,547.14	11.89
5201 - BENEFITS - LIFE/RETIREMEN	4,350.00	334.86	334.86	4,015.14	7.70
5202 - BENEFITS-HEALTH/DENTAL/IP	19,850.00	1,598.85	1,598.85	18,251.15	8.05
5210 - DUES	70.00	0.00	0.00	70.00	0.00
5310 - WATER	3,000.00	0.00	0.00	3,000.00	0.00
5320 - ELECTRICITY	7,300.00	0.00	0.00	7,300.00	0.00
5330 - HEATING FUEL	3,750.00	0.00	0.00	3,750.00	0.00
5340 - TELEPHONE	2,160.00	59.05	59.05	2,100.95	2.73
5370 - SEWER FEES	1,000.00	0.00	0.00	1,000.00	0.00
5510 - FUEL, OIL & LUBE	1,000.00	108.22	108.22	891.78	10.82
5555 - EQUIPMENT/SITE MAINTENANC	6,000.00	0.00	0.00	6,000.00	0.00
5560 - VEHICLE MAINTENANCE	250.00	0.00	0.00	250.00	0.00
5820 - JANITORIAL SUPPLIES	575.00	31.50	31.50	543.50	5.48
5910 - POOL CHEMICALS	6,500.00	572.66	572.66	5,927.34	8.81
5920 - BUILDING MAINTENANCE	2,500.00	5.03	5.03	2,494.97	0.20
5930 - GROUNDS MAINTENANCE	6,825.00	155.80	155.80	6,669.20	2.28
6050 - TRAVEL	575.00	0.00	0.00	575.00	0.00
6620 - PROGRAM	50,000.00	1,828.49	1,828.49	48,171.51	3.66
7311 - REC CENTER - WATER	550.00	0.00	0.00	550.00	0.00
7321 - REC CENTER - ELECTRICITY	2,250.00	0.00	0.00	2,250.00	0.00
<b>0240 - SUBSIDIES &amp; DONATIONS</b>					
6621 - INTERNATIONAL FESTIVAL	1,500.00	0.00	0.00	1,500.00	0.00
6623 - CALAIS DOWNTOWN REVITALIZATION	4,600.00	0.00	0.00	4,600.00	0.00
6624 - PRINCETON AIRPORT	7,000.00	7,000.00	7,000.00	0.00	100.00
6625 - LIFEFLIGHT	780.00	0.00	0.00	780.00	0.00
6626 - WIC	1,500.00	0.00	0.00	1,500.00	0.00

### Expense Summary Report

Department(s): 0100 - 0670

July

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>0240 - SUBSIDIES &amp; DONATIONS CONT'D</b>					
<b>6627 - SNOWMOBILE REIMBURSEMENT</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>
<b>0310 - POLICE</b>	<b>574,842.00</b>	<b>35,738.06</b>	<b>35,738.06</b>	<b>539,103.94</b>	<b>6.22</b>
<b>5110 - PAYROLL - REGULAR WAGES</b>	<b>244,875.00</b>	<b>13,254.04</b>	<b>13,254.04</b>	<b>231,620.96</b>	<b>5.41</b>
<b>5115 - PAYROLL - OVERTIME WAGES</b>	<b>40,000.00</b>	<b>4,899.30</b>	<b>4,899.30</b>	<b>35,100.70</b>	<b>12.25</b>
<b>5120 - PAYROLL - PART TIME</b>	<b>46,500.00</b>	<b>2,648.75</b>	<b>2,648.75</b>	<b>43,851.25</b>	<b>5.70</b>
<b>5130 - HOLIDAY/SICK WAGES</b>	<b>12,300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,300.00</b>	<b>0.00</b>
<b>5165 - PAYROLL - JANITOR</b>	<b>6,400.00</b>	<b>480.00</b>	<b>480.00</b>	<b>5,920.00</b>	<b>7.50</b>
<b>5175 - SCHOOL SAFETY WAGES</b>	<b>3,300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,300.00</b>	<b>0.00</b>
<b>5200 - BENEFITS-FICA/UC/WC</b>	<b>39,900.00</b>	<b>1,848.95</b>	<b>1,848.95</b>	<b>38,051.05</b>	<b>4.63</b>
<b>5201 - BENEFITS - LIFE/RETIREMEN</b>	<b>29,375.00</b>	<b>1,671.64</b>	<b>1,671.64</b>	<b>27,703.36</b>	<b>5.69</b>
<b>5202 - BENEFITS-HEALTH/DENTAL/IP</b>	<b>101,800.00</b>	<b>8,161.70</b>	<b>8,161.70</b>	<b>93,638.30</b>	<b>8.02</b>
<b>5210 - DUES</b>	<b>200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>200.00</b>	<b>0.00</b>
<b>5340 - TELEPHONE</b>	<b>4,650.00</b>	<b>189.48</b>	<b>189.48</b>	<b>4,460.52</b>	<b>4.07</b>
<b>5510 - FUEL, OIL &amp; LUBE</b>	<b>13,900.00</b>	<b>729.85</b>	<b>729.85</b>	<b>13,170.15</b>	<b>5.25</b>
<b>5560 - VEHICLE MAINTENANCE</b>	<b>5,300.00</b>	<b>1,260.31</b>	<b>1,260.31</b>	<b>4,039.69</b>	<b>23.78</b>
<b>5710 - EQUIPMENT</b>	<b>5,387.00</b>	<b>94.55</b>	<b>94.55</b>	<b>5,292.45</b>	<b>1.76</b>
<b>5715 - AMMUNITION</b>	<b>1,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>
<b>5750 - RADIOS/REPAIR</b>	<b>1,200.00</b>	<b>74.00</b>	<b>74.00</b>	<b>1,126.00</b>	<b>6.17</b>
<b>5800 - EQUIPMENT LEASE</b>	<b>1,825.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,825.00</b>	<b>0.00</b>
<b>5810 - OFFICE SUPPLIES</b>	<b>1,500.00</b>	<b>3.40</b>	<b>3.40</b>	<b>1,496.60</b>	<b>0.23</b>
<b>5820 - JANITORIAL SUPPLIES</b>	<b>450.00</b>	<b>21.64</b>	<b>21.64</b>	<b>428.36</b>	<b>4.81</b>
<b>6050 - TRAVEL</b>	<b>1,500.00</b>	<b>36.45</b>	<b>36.45</b>	<b>1,463.55</b>	<b>2.43</b>
<b>6420 - CLOTHING - UNIFORMS</b>	<b>3,150.00</b>	<b>60.00</b>	<b>60.00</b>	<b>3,090.00</b>	<b>1.90</b>
<b>6470 - EDUCATION &amp; TRAINING</b>	<b>5,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,500.00</b>	<b>0.00</b>
<b>6545 - CRIMINAL INVESTIGATIONS</b>	<b>300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>300.00</b>	<b>0.00</b>
<b>8120 - PAYROLL - DOG CONTROL</b>	<b>4,030.00</b>	<b>304.00</b>	<b>304.00</b>	<b>3,726.00</b>	<b>7.54</b>
<b>0620 - FIRE</b>	<b>417,625.00</b>	<b>29,646.89</b>	<b>29,646.89</b>	<b>387,978.11</b>	<b>7.10</b>
<b>5110 - PAYROLL - REGULAR WAGES</b>	<b>162,550.00</b>	<b>12,348.72</b>	<b>12,348.72</b>	<b>150,201.28</b>	<b>7.60</b>
<b>5115 - PAYROLL - OVERTIME WAGES</b>	<b>43,000.00</b>	<b>3,722.84</b>	<b>3,722.84</b>	<b>39,277.16</b>	<b>8.66</b>
<b>5130 - HOLIDAY/SICK WAGES</b>	<b>400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>400.00</b>	<b>0.00</b>
<b>5140 - CALL FIREFIGHTER WAGES</b>	<b>49,500.00</b>	<b>4,551.65</b>	<b>4,551.65</b>	<b>44,948.35</b>	<b>9.20</b>
<b>5200 - BENEFITS-FICA/UC/WC</b>	<b>38,750.00</b>	<b>1,293.66</b>	<b>1,293.66</b>	<b>37,456.34</b>	<b>3.34</b>
<b>5201 - BENEFITS - LIFE/RETIREMEN</b>	<b>20,800.00</b>	<b>1,647.17</b>	<b>1,647.17</b>	<b>19,152.83</b>	<b>7.92</b>
<b>5202 - BENEFITS-HEALTH/DENTAL/IP</b>	<b>54,200.00</b>	<b>4,284.84</b>	<b>4,284.84</b>	<b>49,915.16</b>	<b>7.91</b>
<b>5320 - ELECTRICITY</b>	<b>525.00</b>	<b>0.00</b>	<b>0.00</b>	<b>525.00</b>	<b>0.00</b>
<b>5330 - HEATING FUEL</b>	<b>1,300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,300.00</b>	<b>0.00</b>
<b>5340 - TELEPHONE</b>	<b>750.00</b>	<b>0.00</b>	<b>0.00</b>	<b>750.00</b>	<b>0.00</b>
<b>5404 - SCBA MAINTENANCE</b>	<b>6,000.00</b>	<b>50.00</b>	<b>50.00</b>	<b>5,950.00</b>	<b>0.83</b>
<b>5510 - FUEL, OIL &amp; LUBE</b>	<b>2,500.00</b>	<b>72.83</b>	<b>72.83</b>	<b>2,427.17</b>	<b>2.91</b>
<b>5560 - VEHICLE MAINTENANCE</b>	<b>8,000.00</b>	<b>1,071.91</b>	<b>1,071.91</b>	<b>6,928.09</b>	<b>13.40</b>
<b>5750 - RADIOS/REPAIR</b>	<b>1,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>
<b>5810 - OFFICE SUPPLIES</b>	<b>300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>300.00</b>	<b>0.00</b>
<b>5840 - LIGHT EQUIPMENT &amp; TOOLS</b>	<b>4,000.00</b>	<b>103.05</b>	<b>103.05</b>	<b>3,896.95</b>	<b>2.58</b>

### Expense Summary Report

Department(s): 0100 - 0670

July

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>0320 - FIRE CONT'D</b>					
5870 - MISC. SUPPLIES	2,300.00	327.20	327.20	1,972.80	14.23
5920 - BUILDING MAINTENANCE	750.00	98.14	98.14	651.86	13.09
6050 - TRAVEL	500.00	74.88	74.88	425.12	14.98
6412 - SAFETY EQUIPMENT	12,000.00	0.00	0.00	12,000.00	0.00
6420 - CLOTHING - UNIFORMS	1,500.00	0.00	0.00	1,500.00	0.00
6425 - LAUNDRY SUPPLIES	500.00	0.00	0.00	500.00	0.00
6470 - EDUCATION & TRAINING	4,000.00	0.00	0.00	4,000.00	0.00
6605 - FIRE PREVENTION	2,000.00	0.00	0.00	2,000.00	0.00
<b>0350 - STREET &amp; TRAFFIC LIGHTS</b>	79,000.00	0.00	0.00	79,000.00	0.00
5320 - ELECTRICITY	74,000.00	0.00	0.00	74,000.00	0.00
5940 - STREET LIGHT MAINTENANCE	3,300.00	0.00	0.00	3,300.00	0.00
6440 - TRAFFIC LIGHTS	1,700.00	0.00	0.00	1,700.00	0.00
<b>0410 - PUBLIC WORKS</b>	702,325.00	88,385.20	88,385.20	663,989.80	5.46
5110 - PAYROLL - REGULAR WAGES	265,500.00	19,036.81	19,036.81	246,463.19	7.17
5114 - PAYROLL - OVERTIME WAGES-	1,000.00	0.00	0.00	1,000.00	0.00
5116 - OVERTIME-SUMMER MAINTENAN	5,000.00	933.33	933.33	4,066.67	18.67
5117 - OVERTIME-WINTER MAINTENAN	32,500.00	0.00	0.00	32,500.00	0.00
5120 - PAYROLL - PART TIME	23,300.00	1,560.00	1,560.00	21,740.00	6.70
5200 - BENEFITS-FICA/UC/WC	49,350.00	1,530.97	1,530.97	47,819.03	3.10
5201 - BENEFITS - LIFE/RETIREMEN	28,000.00	1,603.16	1,603.16	26,396.84	5.73
5202 - BENEFITS-HEALTH/DENTAL/IP	99,700.00	6,424.30	6,424.30	93,275.70	6.44
5210 - DUES	200.00	0.00	0.00	200.00	0.00
5340 - TELEPHONE	2,300.00	30.75	30.75	2,269.25	1.34
5510 - FUEL, OIL & LUBE	35,600.00	691.88	691.88	34,908.12	1.94
5520 - TOOLS	1,500.00	481.63	481.63	1,018.37	32.11
5530 - TIRES	5,000.00	0.00	0.00	5,000.00	0.00
5550 - OUTSIDE PARTS & LABOR	35,000.00	1,095.16	1,095.16	33,904.84	3.13
5810 - OFFICE SUPPLIES	400.00	0.00	0.00	400.00	0.00
5817 - ROAD PAINT	3,000.00	134.50	134.50	2,865.50	4.48
5820 - JANITORIAL SUPPLIES	800.00	86.81	86.81	713.19	10.85
6050 - TRAVEL	225.00	50.84	50.84	174.16	22.60
6420 - CLOTHING - UNIFORMS	7,900.00	245.82	245.82	7,654.18	3.11
6470 - EDUCATION & TRAINING	500.00	0.00	0.00	500.00	0.00
6576 - STREET TREE REMOVAL	2,000.00	0.00	0.00	2,000.00	0.00
6577 - TREE PLANT/MAINTENANCE	500.00	0.00	0.00	500.00	0.00
6774 - SWEEPER MATERIALS	5,500.00	0.00	0.00	5,500.00	0.00
6775 - SIGNS	2,000.00	0.00	0.00	2,000.00	0.00
6865 - CULVERTS & SEWER PIPES	3,500.00	0.00	0.00	3,500.00	0.00
6871 - SUMMER-ROAD MATERIALS	12,000.00	306.00	306.00	11,694.00	2.55
6872 - SUMMER-CONSTRTN MATERIALS	4,850.00	2,830.38	2,830.38	2,019.62	58.36
6873 - SUMMER-EQUIP & SUPPLIES	1,800.00	118.28	118.28	1,681.72	6.57
7570 - WINTER - SALT & SAND	59,100.00	0.00	0.00	59,100.00	0.00
7720 - WINTER-EQUIP & SUPPLIES	8,500.00	0.00	0.00	8,500.00	0.00



### Expense Summary Report

Department(s): 0100 - 0670

July

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>0410 - PUBLIC WORKS CONT'D</b>					
8720 - DOWNTOWN-EQUIP & SUPPLIES	5,800.00	1,174.58	1,174.58	4,625.42	20.25
<b>0470 - TRANSFER STATION</b>					
5115 - PAYROLL - OVERTIME WAGES	1,000.00	0.00	0.00	1,000.00	0.00
5120 - PAYROLL - PART TIME	24,300.00	1,602.16	1,602.16	22,697.84	6.59
5200 - BENEFITS-FICA/UC/WC	3,675.00	122.60	122.60	3,552.40	3.34
5340 - TELEPHONE	600.00	37.74	37.74	562.26	6.29
5510 - FUEL, OIL & LUBE	1,000.00	0.00	0.00	1,000.00	0.00
5555 - EQUIPMENT/SITE MAINTENANC	3,000.00	306.32	306.32	2,693.68	10.21
5812 - STICKERS & BAGS	3,825.00	0.00	0.00	3,825.00	0.00
5891 - WHITE GOODS/TIRE REMOVAL	1,500.00	0.00	0.00	1,500.00	0.00
5892 - ENVIRONMENTAL MONITORING	2,000.00	0.00	0.00	2,000.00	0.00
5894 - TIPPING FEES	26,250.00	0.00	0.00	26,250.00	0.00
5896 - TRANSPORTATION FEES	20,000.00	1,300.00	1,300.00	18,700.00	6.50
5897 - CONTAINER RENTAL	1,200.00	100.00	100.00	1,100.00	8.33
5898 - LICENSES & FEES	800.00	308.00	308.00	492.00	38.50
6470 - EDUCATION & TRAINING	150.00	0.00	0.00	150.00	0.00
6560 - CONTRACTED SERVICES	1,800.00	125.00	125.00	1,675.00	6.94
6561 - PROFESSIONAL SERVICES	1,500.00	0.00	0.00	1,500.00	0.00
6567 - CHIPPING PROGRAM	6,000.00	0.00	0.00	6,000.00	0.00
<b>0480 - CEMETERY</b>					
5110 - PAYROLL - REGULAR WAGES	25,300.00	3,361.60	3,361.60	21,938.40	13.29
5115 - PAYROLL - OVERTIME WAGES	1,500.00	346.67	346.67	1,153.33	23.11
5120 - PAYROLL - PART TIME	55,000.00	9,780.00	9,780.00	45,220.00	17.78
5200 - BENEFITS-FICA/UC/WC	12,750.00	1,004.03	1,004.03	11,745.97	7.87
5202 - BENEFITS-HEALTH/DENTAL/IP	11,700.00	1,598.85	1,598.85	10,101.15	13.67
5340 - TELEPHONE	300.00	22.28	22.28	277.72	7.43
5405 - ROAD REPAIR	1,275.00	0.00	0.00	1,275.00	0.00
5510 - FUEL, OIL & LUBE	1,750.00	361.64	361.64	1,388.36	20.67
5555 - EQUIPMENT/SITE MAINTENANC	3,000.00	0.00	0.00	3,000.00	0.00
5710 - EQUIPMENT	1,500.00	27.22	27.22	1,472.78	1.81
5840 - LIGHT EQUIPMENT & TOOLS	3,500.00	699.98	699.98	2,800.02	20.00
5865 - VETERAN'S FLAGS	1,100.00	0.00	0.00	1,100.00	0.00
5888 - LOAM	1,500.00	0.00	0.00	1,500.00	0.00
5895 - SEED & FERTILIZER	600.00	0.00	0.00	600.00	0.00
5920 - BUILDING MAINTENANCE	300.00	0.00	0.00	300.00	0.00
6560 - CONTRACTED SERVICES	900.00	125.00	125.00	775.00	13.89
<b>0500 - COUNTY TAX</b>					
6590 - COUNTY TAX	278,425.00	0.00	0.00	278,425.00	0.00
<b>0550 - MISCELLANEOUS</b>					
5203 - BENEFITS-FLEXIBLE SPENDING ACC	8,039.00	160.95	160.95	7,878.05	2.00
5311 - WATER-HYDRANTS	206,737.00	0.00	0.00	206,737.00	0.00

### Expense Summary Report

Department(s): 0100 - 0670

July

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>0550 - MISCELLANEOUS CONT'D</b>					
5818 - SAFETY-HEPATITIS VACCINAT	250.00	0.00	0.00	250.00	0.00
5848 - PARKING LOT LEASE	540.00	0.00	0.00	540.00	0.00
5855 - DRUG/ALCOHOL TESTING	2,000.00	620.00	620.00	1,380.00	31.00
5860 - PAWS CONTRACT	12,000.00	0.00	0.00	12,000.00	0.00
6000 - LOC INTEREST EXPENSE	3,000.00	343.33	343.33	2,656.67	11.44
<b>0600 - EMPLOYEE BENEFITS</b>					
6201 - WORKERS COMPENSATION	0.00	-9,299.19	-9,299.19	9,299.19	----
<b>0610 - INSURANCE</b>					
6216 - PROPERTY & CASUALTY	70,800.00	-652.00	-652.00	71,452.00	-0.92
<b>0640 - CONTINGENCY</b>					
6615 - MISCELLANEOUS CONTINGENCY	20,000.00	412.50	412.50	19,587.50	2.06
<b>0650 - CAPITAL PROJECTS</b>					
1025 - FB FIRE CIP	30,000.00	0.00	0.00	30,000.00	0.00
1029 - FB LIBRARY CIP	18,500.00	0.00	0.00	18,500.00	0.00
1030 - FB RECREATION CIP	1,700.00	0.00	0.00	1,700.00	0.00
1040 - FB PW CIP	41,500.00	0.00	0.00	41,500.00	0.00
1050 - FB ADMINISTRATION CIP	28,250.00	0.00	0.00	28,250.00	0.00
1055 - FB-OTHER UNDESIGNATED CIP	140,000.00	0.00	0.00	140,000.00	0.00
5470 - PW EQUIPMENT LOAN PRINCIPAL	18,282.00	0.00	0.00	18,282.00	0.00
5471 - PW EQUIPMENT LOAN INTEREST	1,719.00	0.00	0.00	1,719.00	0.00
5478 - BITUMINOUS RESURFACING	40,000.00	0.00	0.00	40,000.00	0.00
<b>0670 - SCHOOL</b>					
4510 - CITY'S APPROP.TO SCHOOL	1,351,336.00	112,612.00	112,612.00	1,238,724.00	8.33
<b>Final Totals</b>	<b>5,327,379.00</b>	<b>330,058.90</b>	<b>330,058.90</b>	<b>4,997,320.10</b>	<b>6.20</b>

# Expense Summary Report

Department(s): 6000  
July

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>6000 - NWSARAS AMBULANCE</b>	<b>285,489.00</b>	<b>22,179.63</b>	<b>22,179.63</b>	<b>263,309.37</b>	<b>7.77</b>
5115 - PAYROLL - OVERTIME WAGES	3,000.00	293.57	293.57	2,706.43	9.79
5120 - PAYROLL - PART TIME	36,024.00	3,196.50	3,196.50	32,827.50	8.87
5150 - PAYROLL-ON CALL PAY	62,350.00	4,063.75	4,063.75	58,286.25	6.52
5200 - BENEFITS-FICA/UC/WC	16,000.00	576.25	576.25	15,423.75	3.60
5210 - DUES	700.00	130.00	130.00	570.00	18.57
5340 - TELEPHONE	875.00	78.22	78.22	796.78	8.94
5510 - FUEL, OIL & LUBE	6,000.00	449.69	449.69	5,550.31	7.49
5530 - TIRES	600.00	752.70	752.70	-152.70	125.45
5560 - VEHICLE MAINTENANCE	2,000.00	55.00	55.00	1,945.00	2.75
5750 - RADIOS/REPAIR	600.00	0.00	0.00	600.00	0.00
5810 - OFFICE SUPPLIES	700.00	0.00	0.00	700.00	0.00
5820 - JANITORIAL SUPPLIES	150.00	0.00	0.00	150.00	0.00
5842 - SUPPLIES - OXYGEN	1,000.00	213.95	213.95	786.05	21.40
5844 - SUPPLIES - PHARMACY	500.00	0.00	0.00	500.00	0.00
5846 - SUPPLIES - MEDICAL	4,000.00	236.98	236.98	3,763.02	5.92
5852 - MEDICAL SCREENINGS	200.00	0.00	0.00	200.00	0.00
5855 - DRUG/ALCOHOL TESTING	130.00	0.00	0.00	130.00	0.00
5898 - LICENSES & FEES	370.00	0.00	0.00	370.00	0.00
6050 - TRAVEL	750.00	0.00	0.00	750.00	0.00
6215 - PROFESSIONAL LIABILITY	700.00	0.00	0.00	700.00	0.00
6216 - PROPERTY & CASUALTY	650.00	0.00	0.00	650.00	0.00
6420 - CLOTHING - UNIFORMS	1,800.00	0.00	0.00	1,800.00	0.00
6470 - EDUCATION & TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
6510 - LEGAL & AUDIT FEES	1,400.00	0.00	0.00	1,400.00	0.00
6550 - CONTRACT SERVICES - BILLI	4,100.00	345.67	345.67	3,754.33	8.43
6562 - CONTRACT SERVICES - MAINT	1,500.00	0.00	0.00	1,500.00	0.00
6564 - CONTRACT SERVICES - BACKU	15,840.00	350.00	350.00	15,490.00	2.21
9800 - CONTRACTUAL ALLOWANCE	121,344.00	10,011.55	10,011.55	111,332.45	8.25
9850 - AMBULANCE BAD DEBT	1,200.00	1,425.80	1,425.80	-225.80	118.82
<b>Final Totals</b>	<b>285,489.00</b>	<b>22,179.63</b>	<b>22,179.63</b>	<b>263,309.37</b>	<b>7.77</b>

# Expense Summary Report

Department(s): 7000 - 7100

July

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>7000 - WASTEWATER TREATMENT PLAN</b>	<b>535,498.00</b>	<b>27,324.94</b>	<b>27,324.94</b>	<b>508,173.06</b>	<b>5.10</b>
5110 - PAYROLL - REGULAR WAGES	128,000.00	10,051.20	10,051.20	117,948.80	7.85
5115 - PAYROLL - OVERTIME WAGES	6,000.00	441.21	441.21	5,558.79	7.35
5145 - PAYROLL-ON CALL STIPEND	2,600.00	300.00	300.00	2,300.00	11.54
5200 - BENEFITS-FICA/UC/WC	65,000.00	5,628.66	5,628.66	59,371.34	8.66
5201 - BENEFITS - LIFE/RETIREMEN	1,200.00	79.43	79.43	1,120.57	6.62
5310 - WATER	11,000.00	0.00	0.00	11,000.00	0.00
5320 - ELECTRICITY	74,000.00	0.00	0.00	74,000.00	0.00
5330 - HEATING FUEL	6,500.00	0.00	0.00	6,500.00	0.00
5340 - TELEPHONE	2,800.00	153.26	153.26	2,646.74	5.47
5510 - FUEL, OIL & LUBE	2,400.00	170.04	170.04	2,229.96	7.09
5560 - VEHICLE MAINTENANCE	1,040.00	0.00	0.00	1,040.00	0.00
5710 - EQUIPMENT	500.00	0.00	0.00	500.00	0.00
5720 - PARTS	25,000.00	497.59	497.59	24,502.41	1.99
5810 - OFFICE SUPPLIES	1,000.00	76.70	76.70	923.30	7.67
5820 - JANITORIAL SUPPLIES	500.00	319.50	319.50	180.50	63.90
5830 - LAB SUPPLIES	7,500.00	660.22	660.22	6,839.78	8.80
5835 - OPERATIONAL SUPPLIES	3,000.00	0.00	0.00	3,000.00	0.00
5850 - CHEMICALS	23,000.00	0.00	0.00	23,000.00	0.00
5920 - BUILDING MAINTENANCE	14,000.00	49.81	49.81	13,950.19	0.36
6216 - PROPERTY & CASUALTY	3,500.00	0.00	0.00	3,500.00	0.00
6410 - POSTAGE	2,900.00	63.93	63.93	2,836.07	2.20
6412 - SAFETY EQUIPMENT	500.00	0.00	0.00	500.00	0.00
6420 - CLOTHING - UNIFORMS	1,500.00	0.00	0.00	1,500.00	0.00
6470 - EDUCATION & TRAINING	500.00	0.00	0.00	500.00	0.00
6509 - BAD DEBT EXPENSE	1,700.00	0.00	0.00	1,700.00	0.00
6510 - LEGAL & AUDIT FEES	3,900.00	0.00	0.00	3,900.00	0.00
6560 - CONTRACTED SERVICES	20,000.00	316.56	316.56	19,683.44	1.58
6563 - CONTRACT SERVICES -SLUDGE	75,000.00	7,442.83	7,442.83	67,557.17	9.92
6565 - LICENSE FEE	2,900.00	0.00	0.00	2,900.00	0.00
6568 - CONTRACTED PUMPING SERVIC	19,000.00	0.00	0.00	19,000.00	0.00
6570 - TRIO SOFTWARE PURCHASE	1,300.00	0.00	0.00	1,300.00	0.00
6572 - OUTSIDE LAB TESTING	3,000.00	0.00	0.00	3,000.00	0.00
6574 - CONTRACT SERVICES-ENGINEE	5,000.00	999.00	999.00	4,001.00	19.98
7881 - SANITARY SEWER REPAIRS/PA	3,000.00	0.00	0.00	3,000.00	0.00
7883 - SEWER LINE-PW MAINTENANCE	10,000.00	75.00	75.00	9,925.00	0.75
8050 - DEP/SRF ASSET MANAGEMENT	3,000.00	0.00	0.00	3,000.00	0.00
8053 - CSO MASTER PLAN UPDATE	3,758.00	0.00	0.00	3,758.00	0.00
<b>7100 - WWTP DEBT SERVICE</b>	<b>470,237.00</b>	<b>0.00</b>	<b>0.00</b>	<b>470,237.00</b>	<b>0.00</b>
2000 - 2011FR PRINCIPAL	60,869.00	0.00	0.00	60,869.00	0.00
2005 - 2011FR INTEREST	10,832.00	0.00	0.00	10,832.00	0.00
2010 - 2011FR ADMIN FEES	1,076.00	0.00	0.00	1,076.00	0.00
2012 - 2011FR DEP FEES	2,510.00	0.00	0.00	2,510.00	0.00
2060 - 2002FR PRINCIPAL	139,752.00	0.00	0.00	139,752.00	0.00
2063 - 2002FR ADMIN FEE	2,173.00	0.00	0.00	2,173.00	0.00
2065 - 2002FR INTEREST	10,082.00	0.00	0.00	10,082.00	0.00
3010 - 2009S PRINCIPAL	49,105.00	0.00	0.00	49,105.00	0.00

### Expense Summary Report

Department(s): 7000 - 7100  
July

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>7100 - WWTP DEBT SERVICE CONT'D</b>					
3015 - 2009S INTEREST	4,892.00	0.00	0.00	4,892.00	0.00
3020 - 2009S DEP FEE	1,890.00	0.00	0.00	1,890.00	0.00
3025 - 2009S ADMIN FEE	810.00	0.00	0.00	810.00	0.00
3030 - 2010SR PRINCIPAL	47,326.00	0.00	0.00	47,326.00	0.00
3035 - 2010SR INTEREST	4,952.00	0.00	0.00	4,952.00	0.00
3040 - 2010SR ADMIN FEES	785.00	0.00	0.00	785.00	0.00
3045 - 2010SR DEP FEES	1,830.00	0.00	0.00	1,830.00	0.00
3070 - 2010FS - CW PRINCIP	61,740.00	0.00	0.00	61,740.00	0.00
3071 - 2010FS - CW INTERES	6,833.00	0.00	0.00	6,833.00	0.00
3072 - 2010FS - CW MMBB FE	1,029.00	0.00	0.00	1,029.00	0.00
3073 - 2010FS - CW DEP FEE	2,401.00	0.00	0.00	2,401.00	0.00
3074 - RD \$777k - PRINC 92-30	24,167.00	0.00	0.00	24,167.00	0.00
3075 - RD \$777k - INT 92-30	13,542.00	0.00	0.00	13,542.00	0.00
3076 - RD \$500K - PRINC 92-32	15,383.00	0.00	0.00	15,383.00	0.00
3077 - RD \$500K - INT 92-32	6,258.00	0.00	0.00	6,258.00	0.00
<b>Final Totals</b>	<b>1,005,735.00</b>	<b>27,374.94</b>	<b>27,374.94</b>	<b>978,410.06</b>	<b>2.72</b>

# Expense Summary Report

Department(s): 8000

July

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>8000 - AMBULANCE</b>	<b>1,344,500.00</b>	<b>89,769.71</b>	<b>89,769.71</b>	<b>1,254,730.29</b>	<b>6.69</b>
5110 - PAYROLL - REGULAR WAGES	307,400.00	21,720.25	21,720.25	285,679.75	7.07
5115 - PAYROLL - OVERTIME WAGES	64,000.00	4,474.68	4,474.68	59,525.32	6.99
5120 - PAYROLL - PART TIME	71,500.00	4,913.06	4,913.06	66,586.94	6.87
5200 - BENEFITS-FICA/UC/WC	58,525.00	2,453.24	2,453.24	56,071.76	4.19
5201 - BENEFITS - LIFE/RETIREMEN	40,000.00	3,015.59	3,015.59	36,984.41	7.54
5202 - BENEFITS-HEALTH/DENTAL/IP	74,700.00	5,139.51	5,139.51	69,560.49	6.88
5203 - BENEFITS-FLEXIBLE SPENDING ACC	1,875.00	0.00	0.00	1,875.00	0.00
5204 - FF WAGE REIMBURSEMENT	30,000.00	2,500.00	2,500.00	27,500.00	8.33
5206 - ADMINISTRATIVE - MANAGER	18,600.00	1,432.37	1,432.37	17,167.63	7.70
5208 - ADMINISTRATIVE - FINANCE	7,120.00	548.06	548.06	6,571.94	7.70
5209 - ADMIN-PW MECHANIC	4,700.00	391.67	391.67	4,308.33	8.33
5210 - DUES	1,605.00	370.00	370.00	1,235.00	23.05
5340 - TELEPHONE	2,000.00	90.40	90.40	1,909.60	4.52
5350 - RENTAL FEES	13,520.00	1,126.67	1,126.67	12,393.33	8.33
5400 - CAPITAL OUTLAY-AMBULANCE	65,000.00	0.00	0.00	65,000.00	0.00
5510 - FUEL, OIL & LUBE	18,000.00	766.76	766.76	17,233.24	4.26
5530 - TIRES	3,000.00	40.00	40.00	2,960.00	1.33
5560 - VEHICLE MAINTENANCE	8,000.00	398.30	398.30	7,601.70	4.98
5610 - OFFICE EQUIPMENT	2,200.00	51.08	51.08	2,148.92	2.32
5620 - AMBULANCE EQUIPMENT	21,000.00	257.07	257.07	20,742.93	1.22
5750 - RADIOS/REPAIR	900.00	0.00	0.00	900.00	0.00
5810 - OFFICE SUPPLIES	800.00	21.21	21.21	778.79	2.65
5820 - JANITORIAL SUPPLIES	500.00	0.00	0.00	500.00	0.00
5842 - SUPPLIES - OXYGEN	3,000.00	0.00	0.00	3,000.00	0.00
5844 - SUPPLIES - PHARMACY	3,500.00	5.90	5.90	3,494.10	0.17
5846 - SUPPLIES - MEDICAL	11,000.00	295.76	295.76	10,704.24	2.69
5852 - MEDICAL SCREENINGS	200.00	0.00	0.00	200.00	0.00
5855 - DRUG/ALCOHOL TESTING	620.00	0.00	0.00	620.00	0.00
5898 - LICENSES & FEES	900.00	0.00	0.00	900.00	0.00
6050 - TRAVEL	500.00	0.00	0.00	500.00	0.00
6216 - PROPERTY & CASUALTY	9,845.00	0.00	0.00	9,845.00	0.00
6410 - POSTAGE	300.00	0.00	0.00	300.00	0.00
6415 - ADVERTISING	1,000.00	6.16	6.16	993.84	0.62
6420 - CLOTHING - UNIFORMS	2,500.00	0.00	0.00	2,500.00	0.00
6470 - EDUCATION & TRAINING	7,000.00	0.00	0.00	7,000.00	0.00
6510 - LEGAL & AUDIT FEES	2,900.00	0.00	0.00	2,900.00	0.00
6550 - CONTRACT SERVICES - BILLI	26,500.00	1,405.72	1,405.72	25,094.28	5.30
6562 - CONTRACT SERVICES - MAINT	5,250.00	0.00	0.00	5,250.00	0.00
6564 - CONTRACT SERVICES - BACKU	600.00	0.00	0.00	600.00	0.00
6566 - CONTRACT SERVICES - CRH	350.00	0.00	0.00	350.00	0.00
9020 - MONITORS - PRINCIPAL	15,439.00	0.00	0.00	15,439.00	0.00
9025 - MONITORS - INTEREST	152.00	0.00	0.00	152.00	0.00
9800 - CONTRACTUAL ALLOWANCE	395,000.00	33,764.78	33,764.78	361,235.22	8.55
9850 - AMBULANCE BAD DEBT	43,000.00	4,196.71	4,196.71	38,803.29	9.76
9950 - COVID-19 RELATED EXPENSES	0.00	384.76	384.76	-384.76	----
<b>Final Totals</b>	<b>1,344,500.00</b>	<b>89,769.71</b>	<b>89,769.71</b>	<b>1,254,730.29</b>	<b>6.69</b>

# Expense Summary Report

ALL Departments  
July

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>1998 - WATER DEPT</b>	<b>642,558.00</b>	<b>27,871.14</b>	<b>281,385.66</b>	<b>361,172.34</b>	<b>43.79</b>
0170 - UNION TR PrN	0.00	0.00	0.00	0.00	----
0175 - DWSR 09FR PR	4,785.00	0.00	2,392.50	2,392.50	50.00
0177 - DWSR 07FS PR	32,661.00	0.00	0.00	32,661.00	0.00
0179 - DWSR 09SR PR	1,484.00	0.00	741.67	742.33	49.98
0188 - DWSR 09F PR	19,484.00	0.00	9,741.67	9,742.33	50.00
0190 - DW 10FS PR	12,742.00	0.00	0.00	12,742.00	0.00
0192 - DWSRF 12F	7,446.00	0.00	0.00	7,446.00	0.00
0193 - DWSR 16FR PR	20,933.00	0.00	0.00	20,933.00	0.00
0194 - MANNING PR	10,052.00	0.00	0.00	10,052.00	0.00
0195 - FIRNAT PF PR	0.00	0.00	0.00	0.00	----
0197 - DWSR 08FR PR	81,833.00	0.00	0.00	81,833.00	0.00
0199 - BHBT PRINCIP	9,738.00	0.00	9,737.21	0.79	99.99
0200 - DWSR 14 PR	0.00	0.00	0.00	0.00	----
0201 - DWS 15FFR PR	7,824.00	0.00	7,823.72	0.28	100.00
0408 - REG ASSES TX	4,500.00	0.00	2,913.00	1,587.00	64.73
0410 - DUES	2,600.00	1,547.00	1,547.00	1,053.00	59.50
0420 - UNION TR INT	0.00	0.00	0.00	0.00	----
0421 - DWSR 09FR AD	240.00	0.00	119.63	120.37	49.85
0423 - DWSR 07FS AD	0.00	0.00	0.00	0.00	----
0425 - DWS 09SR AD	75.00	0.00	37.08	37.92	49.44
0426 - MANNING INT	3,230.00	0.00	0.00	3,230.00	0.00
0435 - FIRNAT PF IN	0.00	0.00	0.00	0.00	----
0439 - BHBT INTER.	2,067.00	0.00	2,066.84	0.16	99.99
0440 - DWSR 09F ADF	975.00	0.00	487.08	487.92	49.96
0442 - DWSR 12F	2,009.00	0.00	1,004.29	1,004.71	49.99
0443 - DWSR 14 AD	0.00	0.00	0.00	0.00	----
0444 - DWPSRF 14 AD	0.00	0.00	0.00	0.00	----
0445 - DW 15FFR INT	1,331.00	0.00	665.02	665.98	49.96
0446 - DW 16FR INT	3,858.00	0.00	1,929.00	1,929.00	50.00
0447 - DW 15FFR AD	427.00	0.00	424.44	2.56	99.40
0448 - DW 16FR AD	1,240.00	0.00	96.45	1,143.55	7.78
5110 - REGULAR P/R	135,000.00	9,686.40	70,901.60	64,098.40	52.52
5115 - OVERTIME P/R	3,500.00	76.50	1,592.82	1,907.18	45.51
5120 - ONCALL STIPN	2,600.00	100.00	800.00	1,800.00	30.77
6017 - SH-CLER PAY	11,987.00	0.00	5,965.92	6,021.08	49.77
6018 - SH-MGER PAY	8,963.00	0.00	4,460.53	4,502.47	49.77
6019 - SH-FDIR PAY	14,633.00	0.00	7,282.59	7,350.41	49.77
6046 - FR BENE-REG	75,000.00	5,424.38	39,704.88	35,295.12	52.94
6047 - FR BENE-O/T	800.00	6.46	203.43	596.57	25.43
6048 - EMP BENEFITS	15,441.00	0.00	30,489.00	-15,048.00	197.45
6151 - PURCHD POWER	18,000.00	3,080.86	12,259.87	5,740.13	68.11
6202 - MAT/SUP OFFC	1,800.00	451.45	825.70	974.30	45.87
6204 - CHEMICALS	19,000.00	536.40	8,680.93	10,319.07	45.69
6205 - MAT/SUP MANT	11,500.00	1,061.12	5,450.74	6,049.26	47.40
6206 - MAT/SUP OPER	2,500.00	265.46	3,085.88	-585.88	123.44
6207 - SUPP/CST ACC	8,000.00	211.71	716.11	7,283.89	8.95

**Expense Summary Report**  
ALL Departments  
July

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>1998 - WATER DEPT CONTD</b>					
6208 - MAT/SU AD/GN	500.00	0.00	52.83	447.17	10.57
6209 - MDOT WATREPR	400.00	0.00	50.00	350.00	12.50
6318 - C/S ENGINEER	7,500.00	0.00	305.11	7,194.89	4.07
6328 - C/S AUD-COMP	14,000.00	0.00	10,350.00	3,650.00	73.93
6351 - C/S WATER TR	25,000.00	120.00	17,911.60	7,088.40	71.65
6358 - C/D DIST SYS	16,000.00	5,205.41	12,250.89	3,749.11	76.57
6400 - BLD MNT/REPR	2,000.00	0.00	0.00	2,000.00	0.00
6426 - RENTAL EQUIP	0.00	0.00	0.00	0.00	----
6506 - TRANSPRT EXP	4,000.00	37.99	1,913.59	2,086.41	47.84
6598 - PROP-CAS INS	3,400.00	0.00	0.00	3,400.00	0.00
6608 - GEN-ADMN ADV	1,000.00	0.00	226.80	773.20	22.68
6751 - MS EX S-TEST	4,000.00	60.00	1,381.58	2,618.42	34.54
6755 - TRAINING	800.00	0.00	75.00	725.00	9.38
6757 - HEATING FUEL	3,500.00	0.00	2,721.66	778.34	77.76
6758 - MISC EXPENSE	200.00	0.00	0.00	200.00	0.00
6765 - CONTINGENCY	0.00	0.00	0.00	0.00	----
<b>Final Totals</b>	<b>642,558.00</b>	<b>27,871.14</b>	<b>280,385.66</b>	<b>361,172.34</b>	<b>49.79</b>



ACCT	REVENUE NAME	July-10	July-11	July-12	July-13	July-14	July-15	July-16	July-17	July-18	July-19	July-20
0100	TAXES	28,012.41	31,735.44	44,845.22	35,308.94	31,181.17	45,800.69	40,761.34	44,335.02	81,854.56	228,287.32	33,796.47
0100	R0299 TAX LIEN FEES	567.58										
0100	R0300 HOMESTEAD REIMBURSEMENT											
0100	R0301 ADMINISTRATION	1,802.00	1,445.80	1,717.00	1,841.20	693.80	1,383.00	1,380.20	1,094.20	1,392.40	1,298.00	940.80
0100	R0314 INTEREST COLLECTED	867.10	617.81	1,747.36	2,330.73	2,016.81	3,520.63	1,162.34	2,013.74	4,258.30	2,134.55	2,360.11
0100	R0315 INTEREST EARNED				37.65	123.42	122.71	117.94	65.43	470.41	574.16	211.14
0100	R0316 MISC REVENUE		653.56				35.00	0.08	25.00	50.00	10.00	127.60
0100	R0317 SALE OF CITY PROPERTY		2,328.67	100.00							5,324.00	
0100	R0318 EXCISE TAX	39,494.19	41,719.48	44,988.80	38,893.03	42,752.26	49,452.19	47,136.56	50,379.72	57,864.37	53,991.03	71,234.30
0100	R0323 TREE GROWTH											
0100	R0324 WATER DEPT REIMBURSEMENT											
0100	R0327 WWTP REIMBURSEMENT	4,497.13	4,588.70	4,271.13	5,814.35	3,658.10	3,625.66	4,638.44	3,906.41	3,886.77		
0100	R0329 LOAN ADMINISTRATION											
0100	R0330 BOAT EXCISE	448.20	480.10	485.80	554.20	327.00	558.40	292.40	517.80	377.80	521.20	375.00
0100	R0335 CODE ENFORCEMENT REVENUE	275.00	426.00	420.00	150.00	490.00	50.00	380.00	711.25	505.00	262.50	155.00
0100	R0369 EMS ADMINISTRATION REVENUE	2,714.21	4,279.41	6,917.46	7,557.12		6,279.97	5,753.65	5,691.37	5,816.57	6,150.60	5,607.10
0100	R0390 MOTOR VEHICLE AGENT FEES		589.00	545.00		480.00	568.00	554.00	474.00	517.00	592.00	856.00
0100	R3540 STATE REVENUE SHARING	60,309.10	59,701.15	51,447.89	30,875.33	11,269.53	30,782.38	21,380.38	22,169.12	21,798.03	32,493.41	44,031.05
0100	R3555 PAYMENTS IN LIEU OF TAXES					3,735.00			4,168.00			2,747.71
0130	R0319 GENERAL ASSIST REIMBURSE	664.05	482.53									
0187	R0302 CITY BLDG RENTALS	500.00	500.00	500.00	500.00							
0220	R0360 LIBRARY-TRUST FUNDS											
0220	R0363 LIBRARY FINES/DONATIONS	483.85	284.25	295.65	398.82	658.02			209.74	244.90	1,189.75	104.00
0220	R0365 LIBRARY NON RESIDENT FEES	2,900.00	1,300.00	700.00	675.00	1,175.00			473.80	380.00	922.00	180.00
0230	R0302 RECREATION LAND LEASE											500.00
0230	R0321 RECREATION PROGRAM INCOME	10,506.50	6,187.30	9,431.00	8,267.00	11,292.00	11,539.00	7,032.00	14,136.00	12,740.00	12,820.00	6,261.50
0240	R0322 SNOWMOBILE REIMBURSEMENT											
0310	R0305 POLICE-CIVIL SERVICE	32.00										
0310	R0306 POLICE-OFFICER COURT	40.00			300.00							
0310	R0307 POLICE-ACCIDENT REPORTS		20.00	130.00	40.00	40.00	50.00	30.00	20.00	30.00	20.00	30.00
0310	R0308 POLICE-WCCC OFFICER				525.00	875.00						
0310	R0309 POLICE-MISCELLANEOUS	17.20	60.00	20.00		147.25	20.00	15.00	200.00	110.00	5.00	
0320	R0368 FIRE REVENUE						20.00	10.00				2,001.50
0410	R0310 PUBLIC WORKS	2,357.43		1,137.94	997.65				643.38	140.22	791.84	
0410	R0325 PW MECHANIC AMBULANCE			252.08	320.08		350.08	362.08	347.09	354.17	382.81	391.67
0470	R0353 PAY BY THE BAG	2,269.50	2,149.50	3,772.50	5,325.00	3,894.00	6,646.50	5,253.00	2,301.00	3,667.50	5,479.50	2,283.00
0470	R0354 SALE OF RECYCLABLE GOODS	414.00							386.43	690.00	497.00	326.25
0470	R0355 LANDFILL FEES	404.50	290.00	287.00	253.00	399.50	392.00	509.50	346.50	252.00	613.00	350.00
0480	R0312 CEMETERY	1,550.00	550.00	450.00	800.00	1,100.00	1,200.00	750.00	500.00	500.00	300.00	1,400.00
0480	R0313 PERPETUAL CARE	250.00										
0480	R0380 WASHINGTON CTY CREMATORIUM	468.75	626.25	206.25	685.00			1,369.50			200.00	
0650	R0326 STATE HIGHWAY GRANT											
	<b>TOTALS</b>	161,844.70	159,861.39	175,321.64	142,449.10	116,307.86	168,702.89	144,090.56	160,345.82	197,900.00	354,859.67	176,270.20





CITY OF CALAIS - AMBULANCE  
INCOME STATEMENT - CASH BASIS

	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Total FY21
<b>CASH RECEIPTS</b>													
Commercial Insurance	12,340.77	-	-	-	-	-	-	-	-	-	-	-	12,340.77
Maine Care	12,360.07	-	-	-	-	-	-	-	-	-	-	-	12,360.07
Medicare	43,129.12	-	-	-	-	-	-	-	-	-	-	-	43,129.12
Self-Pay	3,391.39	-	-	-	-	-	-	-	-	-	-	-	3,391.39
VA	553.00	-	-	-	-	-	-	-	-	-	-	-	553.00
Stipends	6,262.83	-	-	-	-	-	-	-	-	-	-	-	6,262.83
Bad Debts/Pymt Arrangements	173.33	-	-	-	-	-	-	-	-	-	-	-	173.33
Deposits in Transit	2,042.20	-	-	-	-	-	-	-	-	-	-	-	2,042.20
Interest Income	78.74	-	-	-	-	-	-	-	-	-	-	-	78.74
<b>Total Calais &amp; NWSARAS Receipts</b>	<b>80,331.45</b>												<b>80,331.45</b>
Less NWSARAS receipts	(17,069.56)												(17,069.56)
<b>Total Calais Only Cash Receipts</b>	<b>63,261.89</b>												<b>63,261.89</b>
<b>CASH EXPENSES</b>													
Payroll - Regular Wages	21,720.25												21,720.25
Payroll - Overtime Wages	4,474.68												4,474.68
Payroll - Part Time	4,913.06												4,913.06
Benefits - FICA/UC/MC	2,453.24												2,453.24
Benefits - Life/Retirement	3,015.59												3,015.59
Benefits - Health/Dental/IP	5,139.51												5,139.51
Benefits - Flexible Spending Acct	-												-
FF Wage Reimbursement	2,500.00												2,500.00
Administrative - Manager	1,432.37												1,432.37
Administrative - Finance	548.06												548.06
Admin - PW Mechanic	391.67												391.67
Dues	370.00												370.00
Telephone	90.40												90.40
Rental Fees	1,126.67												1,126.67
Capital Outlay - Ambulance	-												-
Fuel, Oil & Lube	766.76												766.76
Tires	40.00												40.00
Vehicle Maintenance	398.30												398.30
Office Equipment	51.08												51.08
Ambulance Equipment	257.07												257.07
Radios/Repair	-												-
Office Supplies	21.21												21.21
Janitorial Supplies	-												-
Supplies - Oxygen	-												-
Supplies - Pharmacy	5.90												5.90
Supplies - Medical	295.76												295.76
Medical Screenings	-												-
Drug/Alcohol Testing	-												-
Licenses & Fees	-												-
Travel	-												-
Property & Casualty	-												-

CITY OF CALAIS - AMBULANCE  
 INCOME STATEMENT - CASH BASIS

	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Total FY21
<b>CASH EXPENSES - CONT.</b>													
Postage	-												-
Advertising	6.16												6.16
Clothing - Uniforms	-												-
Education & Training	-												-
Legal & Audit Fees	-												-
Contract Services - Billing	1,405.72												1,405.72
Contract Services - Maintenance	-												-
Contract Services - Backup	-												-
Contract Services - CRH	-												-
Monitors - Principal	-												-
Monitors - Interest	-												-
COVID-19 Expenses	384.76												384.76
<b>Total Cash Expenses</b>	<b>51,808.22</b>												<b>51,808.22</b>
<b>OTHER CASH EXPENDED</b>													
Capital Asset Purchases	-												-
Previously Recorded Cash	-												-
<b>Total Other Cash Expended</b>	<b>-</b>												<b>-</b>
<b>Net Cash from Operations - Inc/(Loss)</b>	<b>11,453.67</b>												<b>11,453.67</b>

### Exp / Rev Summary Report

Department(s): 6000 - 8000

July

Account	Budget	Current Month	Year To Date	Balance	Percent
6000 NWSARAS AMB					
Revenue Total	239,460.00	14,750.17	14,750.17	224,709.83	6.16
Expense Total	285,483.00	22,179.63	22,179.63	263,303.37	7.77
<b>Net Profit / (Loss)</b>	<b>(46,023.00)</b>	<b>(7,429.46)</b>	<b>(7,429.46)</b>	<b>38,593.54</b>	
8000 AMBULANCE					
Revenue Total	0.00	79,422.56	79,422.56	(79,422.56)	#DIV/0!
Expense Total	0.00	89,769.71	89,769.71	(89,769.71)	#DIV/0!
<b>Net Profit / (Loss)</b>	<b>0.00</b>	<b>(10,347.15)</b>	<b>(10,347.15)</b>	<b>(10,347.15)</b>	

\*NOTE: The Year To Date column reflects Net Income/(Loss) on an accrual basis, which is the same basis as the financial statements. This report does not include accounting estimates (such as depreciation, accruals for vacation, payroll and interest or an amount for uncollectible accounts) that are included in the financial statements.

### Calais EMS Expenses Paid to City

	July 2020	Year-to-Date
FF Wage Reimbursement	2,500.00	2,500.00
Manager Wages/Benefits	1,432.37	1,432.37
Finance Director Wages/Benefits	548.06	548.06
Mechanic Wages/Benefits	391.67	391.67
North St. Building Rent (25% of budget)	1,126.67	1,126.67
	<u>5,998.77</u>	<u>5,998.77</u>

## **Assessing and Code Enforcement Department**

### **Monthly Report**

**July 2020**

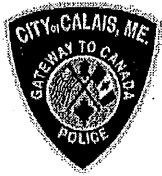
For the last month I have continued to work on the daily tasks and transfers as we get them in.

I am getting very close to being prepared to commit taxes. It was advised by my auditor to wait until all budgets were passed before proceeding, so I plan to commit them on August 17<sup>th</sup>, 2020.

Since the last update on Code, I have approved 14 permits, giving an additional \$770 in revenue. 9 Summer Street has been demolished. I have been told that 241 River Road is under contract to be torn down. Haley and I are still in the process of dealing with a few other dangerous buildings, junk yard issues, and property maintenance issues. The complaints of property maintenance seem to be higher this year; many people calling to say their neighbors are doing work on their property; lawns not being mowed, garbage and rubbish. Each one we have taken a course of action on; either a phone call or letters sent. However the code enforcement/assessor office cannot deal with property line disputes; we recommend to the land owners to get a survey and talk to a lawyer.

The new parcel viewer is now on the City of Calais website. I will be providing a training on how to use it at some point in the near future.

I have been taking courses through IAAO for assessing. And I am scheduled to take multiple classes through the State of Maine in August. All trainings are online at this point still.



Chief David Randall  
Calais Police Department  
P.O. Box 413  
Calais, Maine 04619  
207-454-2752  
Fax: 207-454-2764

## Calais Police Department July 2020 Monthly Report

Manpower: We still have one officer out for a work related injury; so everyone is still pitching in and doing a little extra to help out. During the month I have work 20 hours of patrol to help out and the reserve officers have step up as well. For the Month of August we are looking at a schedule change which will give officer more time off in a row and cut overtime, without cutting patrolling the city.

OWN Update: Things have been fairly slow in the Calais area, but we continue to keep channels of communication open with other agencies. This is to make sure we are not missing and new activity that might be headed this way and to pass on information that we gather.

During the month we assisted Calais Fire – EMS seven times, Maine State Police four times, Baileyville Police four times and DHHS three times.

Training: There was no training completed during the month.

Special Details: Now that BMV and the City Building are open we have started to issue warnings to people who have not gotten their vehicles registered. Officer are using a common sense approach and giving people time to get their cars registered.

As most folks know we have had some issues in Milltown with some juvenile issues. In response we have started enforcing the juvenile curfew ordinance, officer have been spend a lot of their shifts there and been on foot patrol in that area.

### July Statistics

	2018	2019	2020
Incidents	210	224	161
Accidents	8	13	11
Arrest-Booking-Charged	13	43	12

Chief David Randall





PO Box 413 • Calais, ME 04619 • Tel 207-454-7400 or 207-454-8815 • Fax 207-454-8816

To: City Council  
From: Ken Clark, Fire Chief  
Re: July 2020 Calais Fire-EMS Update  
Date: August 10, 2020

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1. Calls for service

Fire and Rescue calls	42
Runs out of Danforth	18
Transfers from Central	17
Emergencies from Central	69
Other calls for service	15
Burning permits issued	30

2. Training hours 33

Station Captain Lee conducted training on the use and handling of the Brush truck, Boat, and Trailer. Members worked on how to unload and load the boat onto the trailer along with backing it into the water.

Activities for the month:

This was the first year since I became a fire fighter we did not do kid's games on the 4<sup>th</sup> of July. This is an event that dates back into the 1800's. when Calais Fire Department started with a bicycle and shirt tail parade through the streets of Calais. EMS Business manager Karen Clark has coordinated the 4<sup>th</sup> of July events since she became a firefighter 20 years ago. Though it was nice to have a year off, we missed the kid's jumping for joy and running back to their parents waving the money they won for that event.

The covid -19 virus has changed the way we do business for ever. From when a person calls 911 until we drop that patient off at Calais Regional Hospital. We have to be protected and we must protect those around us. When doing a transfer our providers must wear this protective equipment from the time they enter Calais Regional Hospital until they drop off the patient at the receiving hospital. Then disinfect the ambulance before returning.

I am still looking to hire on-call firefighters and EMT's. Most of our on-call members live outside of town. These members are very helpful but they have a delay in response time. This is very difficult and dangerous line of duty, but it can be very rewarding. This is an excellent opportunity for our residence to support our community.

Following is a detailed list of attendance:



PO Box 413 • Calais, ME 04619 • Tel 207-454-7400 or 207-454-8815 • Fax 207-454-8816

July 2020 Fire - Rescue – EMS Activity

Calais Station (Ambulance Calls), Emergencies: 69 Transfers: 17 Total: 58  
 Danforth Station (Ambulance Calls), Emergencies:13 Transfers: 2 Total: 18

Fire and Rescue Emergency Calls: Total: 42

EMS ( Rescue ) Assist/Station Coverage	10
Fire/CO Alarm Activations	6
Public / Agency Assist	3
Motor Vehicle Accidents	5
Smoke in a Building	6
Fire Officer (EMS Coverage) 74 Hours, (Response & Transfer) 16 Hours	

Engine 1 Responses	19 in Calais
Ladder 1 Responses	5 in Calais,
Squad 1 Responses	2 in Calais, 1 to RVFD
Car 1 Responses	1 in Calais, 1 to RVFD
Engine 2 Responses	
CFD Station Response (Cover)	11 At Central Station
Marine Unit	1 in Calais
Brush 1 Responses	3 in Calais,
ATV Unit Responses	1 in Calais
Rescue 1 Responses	32 Emergencies
Rescue 2 Responses	30 Emergencies
Rescue 3 Responses	6 Emergencies
Rescue 4 Responses	18 Emergencies

Burning Permits: 30 Training Hours: 33 Non Emergency Complaints: 15



## ATTENDANCE JULY 2020

PO Box 413 • Calais, ME 04619 • Tel 207-454-7400 or 207-454-8815 • Fax 207-454-8816

600 Chief Clark	9 Alarms	0 Nights in	0 Hours training
601 Asst Chief Purton	19 Alarms	3 Nights in	0 Hours training
603 Capt. Mingo	1 Alarms	0 Nights in	0 Hours training
604 Capt. Lee	11 Alarms	10 Nights in	3 Hours training
605 Capt. Krug	12 Alarms	6 Nights in	0 Hours training
607 Lieut. Sullivan	8 Alarms	4 Nights in	3 Hours training
610 FF-BM Clark	3 Alarms	0 Nights in	0 Hours training
611 FF Philbrook	4 Alarms	5 Nights in	0 Hours training
612 FF Slaughter	4 Alarms	4 Nights in	0 Hours training
613 FF Small	3 Alarms	6 Nights in	3 Hours training
614 FF Erali	5 Alarms	9 Nights in	0 Hours training
615 FF Pulk Jr.	10 Alarms	3 Nights in	3 Hours training
616 FF Ingersoll	12 Alarms	4 Nights in	3 Hours training
617 FF Morris	0 Alarms	0 Nights in	0 Hours training
5 FF Ireland	0 Alarms	2 Nights in	0 Hours training
6 FF Metta	2 Alarms	0 Nights in	0 Hours training
7 FF Hanson	1 Alarms	3 Nights in	0 Hours training
9 FF McLellan	0 Alarms	0 Nights in	3 Hours training
10 FF Dwelley	2 Alarms	5 Nights in	3 Hours training
12 FF Bohanon	6 Alarms	5 Nights in	0 Hours training
14 FF Boyle	1 Alarms	3 Nights in	0 Hours training
16 FF Snider	4 Alarms	5 Nights in	3 Hours training
18 FF Perkins	3 Alarms	2 Nights in	0 Hours training
19 FF Edgell	3 Alarms	11 Nights in	0 Hours training
30 FF Morrison	0 Alarms	2 Nights in	0 Hours training
31 FF Hold	4 Alarms	0 Nights in	3 Hours training
32 FF Lowell	0 Alarm	0 Nights in	0 Hours training
33 FF Myrick	0 Alarms	0 Nights in	0 Hours training
36 FF Ramsey	4 Alarms	5 Nights in	3 Hours training
46 FF Bailey	3 Alarms	8 Nights in	0 Hours training
35 FF Hawkins	1 Alarm	1 Nights in	0 Hours training
39 FF Maheux	5 Alarm	5 Nights in	3 Hours training

## PUBLIC WORKS DEPARTMENT



### JULY 2020

The crew accomplished a lot this month. The Senior banners were taken down and given back to the school for graduation. I had the crew spruce up the Memorial park before the Senior Ball. They replaced all of the rotten boards on the bandstand as well as scraped it and gave it a fresh coat of paint. We helped the Rec Department pour the cement for the splash pad and put some of the rubber coating on it. The manholes and catch basins were brought up to finish grade on Garfield Street that is now all paved as well as Palmer St. and Sawyer Ave. After a heavy down pour we had to repair washouts on Hardscrabble, Shattuck and Higgins Farm Road. Also I had one guy repair the washouts on the Nashs Lake dam road. The sweeper was taken to Westbrook for repairs this month, we have it back and is now running fine. The guys patch paved some of the bad areas on the North Street sidewalk. I had to send two guys to Augusta to pick up our set of flashing crosswalk beacons that are soon to be installed on North and Garfield Streets. The old salt building as been torn down and the area cleaned up, we will be digging for the foundation for the new salt building this week. I had two of the crew cleaning catch basins this month. Allen's Environmental was in town on the 29<sup>th</sup> and flushed the sewer main on North St ext., we will be having this area camera inspected soon, we retrieved 6 bricks from the line as well as a lot of gravel.

We assisted the Water Dept with a service leak on Boardman St on the 13<sup>th</sup>. The crew also worked with them on installing a water service to the wharf. On the 27<sup>th</sup> the crew worked with them on a 6" main break on Main St. close to Steamboat.

The transfer station shipped out 3 demo, 2 blue bag, 1 city, 1 recyclable, and 1 metal bin this month. They received \$466.50 in bag sales and tipping fees. Also, this month we shipped out 13 pallets of e-waste and had freon removed from 43 refrigerators, 28 air conditioners and 2 freezers.

David had 1 burial and 7 cremations this month. The crew has been working hard and the mowing has slowed down. They have been straightening some small stones as well as trimming

shrubs and trees. I will be renting a boom truck from Border Electric to lift headstones within the next couple weeks. I will be sending an operator from public works to give them a hand.

Respectfully Submitted  
Robert Seelye  
Public Works Director

Our Co-ed softball is in full swing with 10 teams competing

With School going in later this year we have enough staff to keep the pool open an extra week. The Howard Fox Memorial Pool will stay open for public swim until August 28th. It was good year at the pool with a good attendance. On Friday August 14<sup>th</sup>, we will once again be holding our annual Water Carnival, and barbecue.

No word on the status of Jr High sports, or elementary X-country.

The Rec Dept will be once again offering a 7v7 soccer league. This league will play on Saturday mornings and is for grades-5-8. We will start this league early in September. We will be taking registration on K-2, and 3-5 soccer clinics.

We are extending Summer Camp until Sept 11<sup>th</sup> to help parents with day care until School starts up again.

Basketball clinics started August 10<sup>th</sup>, and will run until August 14th. This year Chris Taylor and Maddy McVicar are running the clinics. We have 20 kids in the K-4 group, and 20 kids in the grades 5-8 group.

We will be starting a new online registration page for all our programs. The first programs to use this will be the fall soccer program.

Sincerely,

Craig Morrison  
Calais Rec. Director

**Theresa Porter**

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**From:** Joyce Garland <jgarlandcfl@gmail.com>  
**Sent:** Monday, August 10, 2020 5:51 PM  
**To:** Theresa Porter  
**Subject:** July Report

## Monthly Report      July 2020

### CALAIS FREE LIBRARY

#Visitors; 541

# Adult Circulation: 589

Children's: 209

Renewals: 126

# ILL's Received: 56

# ILL's Sent 29

#Items Cataloged 186

# eBook Downloads: 34

Audio: 47

Reopening Transition: The Calais Free Library just completed a second month of being open again. Patrons have abided by the Covid guidelines while in the library. The staff have been diligent in wiping down and disinfecting as much as possible on a daily basis.

The 2020/2021 Municipal Budget workshops are now complete. In light of all department heads being asked to take another look at their individual budgets and to decrease the final figures.

Joyce worked with Brandi Cline, Trustee Chair, and came up with three options. Joyce was reluctant to take from the line items and as she explained to the City Council members at the workshop, if the library line items were reduced or in some instances remained the same, the line items would be overspent before the end of the new fiscal year. Joyce further explained that prices of everything have gone up and that she has been researching other options for spending. An example of the options so far is to have Baker & Taylor involved in covering some books when we purchase them. Also, Dan (Custodian), has started with buying some items at Walmart in town rather than online with the janitorial company we order from.

**The three options were:** **1.** To close all Saturdays for the fiscal year. This would decrease two staff hours by eight hours each equalling 16 hours each Saturday. In addition there would be a decrease in heat and electricity. **2.** The library could close on Saturdays for July and August of this year and all Saturdays that had holidays on a Monday, given that the library is closed on Mondays. **3.** To not hire a children's librarian until mid September. This correlates to having no children's services until likely near November (in the event that Covid guidelines permit the library to offer programming for groups of children). After discussions in a workshop, the City Council voted to close the library at 2 pm on Saturdays rather than at 6 pm. This change in hours means the library will be open 36 hours a week rather than 40, plus it also decreases the staff hours by one hour each for a total of 3 hours a week. This compromise works for all parties.

In following with the **hours change** on Saturdays, Joyce talked with Mike and then polled the Trustees for approval of changing the hours further while keeping the 36 hours a week. The approval is for the library hours to change from 10 - 6 each day to **Tues. 9-5, Wed.10-6, Thurs.10-6, Fri. 9-5 and Sat. 10-2.**

**Interlibrary loans:** Since the library reopened, the most asked question from patrons has been "when will interlibrary loans start back up"? The interlibrary loans began to move and circulate on or around the 20th of July. The transition from thousands of items having been stored in the delivery warehouse for several months and then to having current holds placed in transit a week later had the potential for many mixups. This has not been the case for this library, all has been processed flawlessly. Several libraries continue to be closed to the public or are doing curbside service only. A number of our patrons are **Canadian residents who access the**

**interlibrary loan** service frequently. These patrons were contacted by the library staff via email and/or phone to update them on what to do if they have any items belonging to our library or another lending library. One patron took the liberty of sending items via a courier service to our library. Another patron has moved to another province in Canada and between Joyce and the patron, the **St. Croix Public Library** agreed to hold onto the items until the Canadian/US border reopens. At that time, Joyce will cross over to St. Stephen and pick up the items from that library in St. Stephen. All the lending libraries on the van delivery service have been very understanding and have agreed to not charge overdue fines for the items.



# OLVER ASSOCIATES INC.

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ENVIRONMENTAL  
290 MAIN STREET

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ENGINEERS  
WINTERPORT, MAINE

## MONTHLY OPERATIONS REPORT

FOR

CALAIS POLLUTION CONTROL FACILITY

JUNE, 2020

## 1. OVERVIEW

This report summarizes the major activities that occurred, and the issues that were addressed, at the Calais Pollution Control Facility for the month of June, 2020. The facility was in complete compliance with all license standards. All ten pump stations were also in complete compliance.

## 2. REGULATORY COMPLIANCE

The effluent total suspended solids (TSS) at the treatment plant averaged 5.5 mg/l (milligrams per liter) versus a license limit of 30 mg/l. The maximum effluent TSS result for the month was 12 mg/l versus a license limit of 50 mg/l. The TSS percent removal was excellent at 98%. (The minimum removal rate is 85%.)

Effluent biochemical oxygen demand (BOD) at the treatment plant averaged 4.2 mg/l versus a license limit of 30 mg/l. The maximum effluent BOD result for the month was 4.9 mg/l versus a license limit of 50 mg/l. The BOD percent removal was excellent at 98%. (The minimum removal rate is 85%.)

The average fecal coliform result was 2 col/100 ml compared to an average limit of 15 col/100 ml. The maximum fecal coliform result was 7 col/100 ml compared to a maximum limit of 50 col/100 ml. The maximum effluent chlorine residual was 0.64 mg/l compared to the maximum limit of 1.0 mg/l.

## 3. PROCESS CONTROL/SAFETY

The plant's effluent quality has continued to be excellent and its process control values were within the desired ranges for most parameters monitored for the month.

## 4. MAINTENANCE / HOUSEKEEPING

Key areas of focus during June included the following projects:

- Painted aerators #1 and 2.
- Completed EPA DMR-QA Study 40 testing.
- Sandblasted and painted thresholds on #1 and #2 final clarifiers.
- Drained and cleaned #1 and #2 aeration tanks.
- Cleaned sand and grit from influent channel
- Cleaned stormwater tank.
- Pressure washed the effluent weirs on the primary and secondary clarifiers.
- Cleaned stormwater overflow tank of grease.
- Cleared partially plugged pumps.
  - #1 and #2 influent pumps.
  - Press feed pump.

- Groundskeeping at the plant and pump stations.
- Monthly safety checks.

FY21 Ambulance Budget Summary

	FY20	FY21		
	As Passed	As Proposed	\$ Change	% Change
Projected Revenues	1,339,106.00	1,344,936.00	5,830.00	0.44%
Payroll - Regular Wages	296,000.00	307,400.00	11,400.00	3.85%
Payroll - Overtime Wages	75,000.00	64,000.00	(11,000.00)	-14.67%
Payroll - Part Time	71,500.00	71,500.00	-	0.00%
Benefits - FICA/UC/WC	61,500.00	58,525.00	(2,975.00)	-4.84%
Benefits - Life/Retirement	26,100.00	40,000.00	13,900.00	53.26%
Benefits - Health/Dental/IP	101,500.00	74,700.00	(26,800.00)	-26.40%
Benefits - Flexible Spending Acct	1,875.00	1,875.00	-	0.00%
FF Wage Reimbursement	30,000.00	30,000.00	-	0.00%
Administrative - Manager	18,200.00	18,600.00	400.00	2.20%
Administrative - Finance	7,000.00	7,120.00	120.00	1.71%
Admin - PW Mechanic	4,600.00	4,700.00	100.00	2.17%
Dues	1,605.00	1,605.00	-	0.00%
Telephone	2,000.00	2,000.00	-	0.00%
Rental Fees	13,550.00	13,520.00	(30.00)	-0.22%
Capital Outlay - Ambulance	65,000.00	65,000.00	-	0.00%
Fuel, Oil & Lube	25,125.00	18,000.00	(7,125.00)	-28.36%
Tires	3,000.00	3,000.00	-	0.00%
Vehicle Maintenance	7,000.00	8,000.00	1,000.00	14.29%
Office Equipment	1,875.00	2,200.00	325.00	17.33%
Ambulance Equipment	21,000.00	21,000.00	-	0.00%
Radios/Repair	900.00	900.00	-	0.00%
Office Supplies	800.00	800.00	-	0.00%
Janitorial Supplies	500.00	500.00	-	0.00%
Supplies - Oxygen	3,000.00	3,000.00	-	0.00%
Supplies - Pharmacy	3,500.00	3,500.00	-	0.00%
Supplies - Medical	11,000.00	11,000.00	-	0.00%
Medical Screenings	200.00	200.00	-	0.00%
Drug/Alcohol Testing	620.00	620.00	-	0.00%
Licenses & Fees	900.00	900.00	-	0.00%
Travel	500.00	500.00	-	0.00%
Property & Casualty	8,950.00	9,845.00	895.00	10.00%
Postage	300.00	300.00	-	0.00%
Advertising	500.00	1,000.00	500.00	100.00%
Clothing - Uniforms	3,000.00	2,500.00	(500.00)	-16.67%
Education & Training	7,000.00	7,000.00	-	0.00%
Legal & Audit Fees	2,600.00	2,900.00	300.00	11.54%
Contract Svcs - Billing	26,500.00	26,500.00	-	0.00%
Contract Svcs - Maint	5,250.00	5,250.00	-	0.00%
Contract Svcs - Back Up	600.00	600.00	-	0.00%
Contract Svcs - CRH	350.00	350.00	-	0.00%
Monitors - Principal	20,169.00	15,439.00	(4,730.00)	-23.45%
Monitors - Interest	618.00	152.00	(466.00)	-75.40%
Contractual Allowance	389,000.00	395,000.00	6,000.00	1.54%
Bad Debt	29,000.00	43,000.00	14,000.00	48.28%
Subtotal	1,349,187.00	1,344,501.00	(4,686.00)	-0.35%
<b>Budgeted Net Income/(Loss)</b>	<b>(10,081.00)</b>	<b>435.00</b>	<b>10,516.00</b>	

NOTE: This Summary varies from the one presented previously. Due to software limitations, Contractual Allowance is now reflected as expenses, rather than reductions to Revenue. Although total expenses increased by moving these to expenses, the revenues also increased so the bottom line amount is the same as previously presented.

Greetings,

Im inquiring about possibly obtaining a list of certifications as well as licensing required to open a retail establishment in the City of Calais, we are in the process of opening a specialty store. This store will provide locals with the grow supplies they need to grow there own medicine and well as obtain their Medicine and accessories. I have already applied for the Ein # and Maine sales / use tax. It's unclear what needs to be obtained.

We specialize in educating our patients, quality medicines and exceptional service. We are going to be providing medical marijuana patients with; medicine(THC in the form of smoke and edibles & educational materials), medical supplies(specialty storage container, glass pipes, and possibly rolling papers ), growing supplies (clones, gardening essentials & educational materials),as well as medical cards for those in need. Let me know if you need anymore info. I'd love to talk more.

We have looked at a few lease options through out the city already and are eager to pick one and sign our lease, We look forward to hear from you soon.

Thank you for any and all information.  
Kim Mcclintick  
The Higher Class

## Main St. Sewer Improvement Project

Mike –

Below is a summary of the grant opportunity for the next required CSO project. As you know, the City has done a wonderful job in moving these projects ahead with the support of various funding agencies. Recently we applied on the City's behalf to the second phase of a two part State Grant program and also to the annual CWSRF Forgiveness grant funding opportunity. As you know, we need to fill out the paperwork for the **Grant by April 24<sup>th</sup> and for the loan/forgiveness by May 8<sup>th</sup>**.

We understand that this is very uncertain times going on with the COVID – 19 crisis, however, this grant offer is very good and better than ever expected.

The project cost is	<u>\$2,960,000</u>
Grant from Bond	\$2,000,000
Forgiveness from CWSRF	<u>\$726,624</u>
Loan Amount	\$233,376

This represents a 92.11 percent grant/forgiveness offer. The estimated payments due a year after the project is completed would be about \$13,550 or so.

The City's wastewater budget would not be impacted by this project because of the following:

- The payments on these funds would not be required for one year following completion of construction – this would be 2022.
- Construction will not be started until 2021 – as the project would be surveyed and designed in 2020.
- In 2023, the City has a large payment that they will not need to pay anymore – this is a large payment of \$150,000. So from 2023 on, we will have significantly more budget than we do now.
- In 2021, we will no longer have to contribute to the DEP required Asset Management Set aside which is a budget amount of \$13,000. In addition, we will not need to do a CSO Master Plan update for another five years which was about \$10,000.

The City is required to do the CSO Master Plan projects and we expect that the DEP will make this project a license requirement so it only makes sense to move ahead with this project.

Let me know if you need more information regarding this, or would like me to participate in a meeting to discuss.

Thanks,  
Annaleis

## LPC Senate District 6

Addison  
Alexander  
Baileyville  
Baring Pt.  
Beals  
Beddington  
Calais  
Charlotte  
Cherryfield  
\*Codyville Pt.  
Columbia  
Columbia Falls  
Cooper  
Crawford  
Cutler  
Danforth  
Deblois

Dennysville  
East Machias  
Eastport  
Gouldsboro  
Grand Lake Stream Pt.  
Harrington  
\*Indian Township  
Jonesboro  
Jonesport  
Lubec  
Machias  
Machiasport  
Marshfield  
Meddybemps  
Milbridge  
Northfield  
Pembroke

Perry  
Pleasant Point  
Princeton  
Robbinston  
Roque Bluffs  
Steuben  
Sullivan  
Talmadge  
Topsfield  
Vanceboro  
Waite  
Wesley  
Whiting  
Whitneyville  
Winter Harbor

### **Candidate Profile:**

Lewis Pinkham has served the Town of Milbridge as manager, tax collector, treasurer, road commissioner, code enforcement officer, welfare director, shellfish warden and sewer administrator for the past 16 years. He has also served the police department for 37 years, serving as Chief of Police for the past 23 years. Prior to that he served as Police Chief in the Towns of Steuben, Gouldsboro and Winter Harbor as well as Chair of the Union 96 School Board. Mr. Pinkham also serves on a number of local boards and committees, including the Washington County Budget Committee for the past nine years. He has served the past three terms on the LPC and would like to continue his service to bring a strong voice from Washington County.

Harry Fish, Jr. has served the Town of Jonesport in several capacities for more than 27 years, most recently on the Select Board for the past eight years. Prior to that he was a School Board member for 15 years, Chairman of JES, CSD, Joint School Board's Board of Trustees for 10 years; Chairman of the Regional Planning Committee for school consolidation for two years; Town Assessor for three years; and member of the Harbor Committee for more than 25 years. He has served the past four terms on the LPC and would like to continue his serve to work on appropriate state funding for revenue sharing, K-12 education subsidy and unfunded mandates and to help bring Washington County's issues to the state legislature.

**OFFICIAL BALLOT – District 6**

**Maine Municipal Association's Legislative Policy Committee**  
July 1, 2020 – June 30, 2022

**VOTE FOR TWO:**

- Lewis Pinkham, Manager, Town of Milbridge**
- Harry Fish, Jr., Select Board Member, Town of Jonesport**
- \_\_\_\_\_ (name) \_\_\_\_\_ (position) \_\_\_\_\_ (municipality) (✍ write in)

**Candidate Profiles Are On Reverse Side**

MUNICIPALITY: \_\_\_\_\_ DATE: \_\_\_\_\_

 **BY SELECTMEN/COUNCILORS:**

signature	print name
signature	print name
signature	print name
signature	print name
signature	print name

**Return by 5:00 p.m., August 27, 2020 to:**

Laura Ellis, Maine Municipal Association  
lellis@memun.org  
Fax: 624-0129





# Maine Municipal Association

60 COMMUNITY DRIVE  
AUGUSTA, MAINE 04330-9486  
(207) 623-8428  
[www.memun.org](http://www.memun.org)

TO: Key Municipal Officials of MMA Member Cities, Towns and Plantations

FROM: Stephen W. Gove, MMA Executive Director

DATE: July 27, 2020

SUBJECT: MMA Annual Election - Vice President and Executive Committee Members

**Deadline: Friday, August 21, 2020 by 12:00 noon**

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**Nomination Process** – Each year member municipalities have an opportunity to vote in the election of the proposed MMA Vice President and municipal officials to serve on the MMA Executive Committee. A five-member Nominating Committee was appointed in March to review nominations submitted by municipal officials and conduct interviews with those municipal officials qualifying for and interested in serving as the MMA Vice President and Executive Committee. The MMA Nominating Committee completed its task in May and put forth a Proposed Slate of Nominees for 2020 to member municipalities.

**Petition Process** – As part of the May mailing, information was also provided on the MMA Petition Process. Pursuant to the MMA Bylaws, nominations may also be made by Petition signed by a majority of the municipal officers in each of at least 5 member municipalities. The deadline for receipt of nominations by petition was Friday, July 10, by 4:30 pm. There were no municipal officials nominated by petition.

***It is now time for each member municipality to cast its official vote.***

**Election Process** – Enclosed you will find the MMA Voting Ballot which includes the proposed Slate of Nominees to serve on the MMA Executive Committee as selected by the MMA Nominating Committee. A brief biographical sketch on each nominee listed on the MMA Voting Ballot is enclosed for your reference. You will note that unlike municipal elections, MMA does not provide for “Write-in Candidates” since our process includes an opportunity to nominate a candidate by petition, as noted above.

The MMA Voting Ballot must be signed by a majority of the municipal officers or a municipal official designated by a majority of the municipal officers, and received by the Maine Municipal Association by 12:00 noon on Friday, August 21. We have enclosed a self-addressed self-stamped envelope for your convenience. The MMA Voting Ballots will be counted that afternoon and the election results confirmed under the direction of MMA President Christine Landes, City Manager, City of Gardiner.

Election results will be available by contacting the MMA Executive Office or by visiting the MMA website at [www.memun.org](http://www.memun.org) on Monday, August 24. A formal announcement of the election results will be made at the MMA Annual Business Meeting being held Wednesday, October 7, at 11:00 a.m. Newly elected Executive Committee members will be introduced at the MMA Awards Luncheon as well as the MMA Annual Business Meeting and will officially take office on January 1, 2021.

If you have any questions on the Election Process, please contact me or Theresa Chavarie at 1-800-452-8786 or in the Augusta area at 623-8428, or by e-mail at [tchavarie@memun.org](mailto:tchavarie@memun.org). Thank you.



**MAINE MUNICIPAL ASSOCIATION  
VOTING BALLOT**

**Election of MMA Vice President and Executive Committee Members**  
*Deadline for Receipt of Voting Ballots – 12:00 noon on Friday, August 21, 2020*

**VICE-PRESIDENT - 1 YEAR TERM**

Vote for One

Proposed by MMA Nominating Committee:

James Bennett, City Manager, City of Biddeford



**EXECUTIVE COMMITTEE MEMBERS - 3 YEAR TERM**

Vote for Three

Proposed by MMA Nominating Committee:

Robert Butler, Chair of Selectboard, Town of Waldoboro



Terry Helms, Selectperson, Town of Grand Isle



Diane Hines, Town Manager, Town of Ludlow & Reed Plantation



*Please note that unlike municipal elections, MMA does not provide for "Write-in Candidates" since our process includes an opportunity to nominate a candidate by petition.*

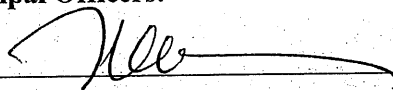
*The Voting Ballot may be cast by a majority of the municipal officers, or a municipal official designated by a majority of the municipal officers of each Municipal member.*

Date: 7.29.20

Municipality: City of Calais

Signed by a Municipal Official designated by a majority of Municipal Officers:

Print Name: Michael Ellis  
Position: City Manager

Signature: 

OR Signed by a Majority of Municipal Officers

Current # of Municipal Officers: \_\_\_\_\_

Print Names:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signatures:  
\_\_\_\_\_  
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**Return To:**  
MMA Annual Election  
Maine Municipal Association  
60 Community Drive  
Augusta, Maine 04330  
FAX: (207) 626-3358  
Email: [rlambert@memun.org](mailto:rlambert@memun.org)

# memo

## City of Calais

To: Calais City Council Members  
From: Brad Phillips, Tax Collector  
CC:  
Date: 8/10/2020  
Re: 2016 Tax Certificate of Settlement

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Comments: For tax year **2016**, there shows a balance due of \$619.85. This balance is from two tax accounts that did not go to lien.

Account #2494, \$485.76 is for 8 Cherry Lane. This property was tax acquired and is currently in the City's name.

Account # 2007, \$134.09 is a piece of land on North Street. This last account was billed wrong originally and abated and supplemented in 2017 however was never liened for 2016. This property has been in and out of tax acquired status and will likely become tax acquired property again this year.

**Certificate Of Settlement**

36 M.R.S.A § 763

COUNTY OF Washington ss.

STATE OF MAINE

TO: Bradley Phillips, Tax Collector of the Municipality of Calais within this County:  
We hereby certify that the 2016 taxes committed to you consisting of:

Real and Personal Tax commitments:	\$3,813,372.86
Supplemental commitments totaling:	\$27,915.93
Interest	\$15,018.68
A grand total of:	\$3,856,307.47
Cash Payments:	\$3,538,689.28
Abatements Granted:	\$26,784.47
Tax Lien Mortgages: (Recorded in the Washington County Registry of	\$290,213.87
Other Credits:	\$0.00
A net total of:	\$3,855,687.62
Balance Due of:	\$619.85

Under authority contained in MRSA, Title 36, Section 763, as amended, we hereby discharge you from further liability or obligation to collect the balance due of : \$619.85 and acknowledge receipt of the tax lists for the taxable year 2016.

Given under our hands this 13th day of August 2020.

Municipal Officers

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PTA 258 (05/00)

# memo

## City of Calais

To: Calais City Council Members  
From: Brad Phillips, Tax Collector  
Date: 8/10/2020  
Re: 2017 Tax Certificate of Settlement

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Comments: For tax year **2017**, there shows a balance due of \$10, 985.26. This balance is from five tax accounts that did not go to lien and two personal property accounts.

Account #1387, \$341.55 is for the former Yau Chan property on North St. This property has been tax acquired and is now in the City's name.

Account #650, \$2251.70 is for part of the former Karplus property on River Rd. This property has been tax acquired and is now in the City's name.

Account #540, \$968.99 is also for part of the former Karplus property on River Rd. This property has been tax acquired and is now in the City's name.

Account #2276, 1224.52 is for 34 King St. Formerly Harville. This property has been tax acquired and is now in the City's name.

Account # 2007, \$134.09 is a piece of land on North Street. This account was billed wrong originally and abated and supplemented in 2017 however was never liened for 2017. This property has been in and out of tax acquired status and will likely become tax acquired property again this year.

Personal Property account# 666, \$5566.00 is for Brian Donovan. This was sent to small claims court and we received a judgment but no payment has been made.

Personal Property account# 193, \$498.41 is for Arnold Hennequin. This was sent to small claims court and we received a judgment but no payment has been made.

**Certificate Of Settlement**

36 M.R.S.A § 763

COUNTY OF Washington ss.

STATE OF MAINE

TO: Bradley Phillips, Tax Collector of the Municipality of Calais within this County:  
We hereby certify that the 2017 taxes committed to you consisting of:

Real and Personal Tax commitments:	\$3,746,917.35
Supplemental commitments totaling:	\$12,567.31
Interest	\$14,854.54
A grand total of:	\$3,774,339.20
Cash Payments:	\$3,495,463.99
Abatements Granted:	\$4,091.01
Tax Lien Mortgages: (Recorded in the Washington County Registry of	\$263,798.94
Other Credits:	\$0.00
A net total of:	\$3,763,353.94
Balance Due of:	\$10,985.26

Under authority contained in MRSA, Title 36, Section 763, as amended, we hereby discharge you from further liability or obligation to collect the balance due of : \$10,985.26 and acknowledge receipt of the tax lists for the taxable year 2017.

Given under our hands this 13th day of August 2020.

Municipal Officers

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PTA 258 (05/00)