

**Calais City Council – Calais City Building  
January 27, 2022 - Call to Order – 6:00 pm  
Pledge of Allegiance – Moment of Silence**

**Mayor:** Billy Howard

**Councilors:**

Elery Beale  
Mark Carr  
James Macdonald  
Billy Quinn  
Marcia Rogers  
Michael Sherrard

**1. Consent Agenda**

- A. Previous Minutes (pages 2 - 8)
- B. Treasurer's Warrants City through January 26, 2022 \$
- C. Treasurer's Warrants School through January 26, 2022 \$
- D. Treasurer's Warrant Water through January 26, 2022 \$
- E. Liquor License Renewal – Calais Motor Inn, 663 Main St

**2. Old Business**

- A. City Manager's Report
- B. Follow Ups (pages 9 – 10)
- C. Committee Reports
  - 1. Finance Committee- Sherrard
  - 2. Property Committee- Carr
  - 3. Public Safety Committee- Sherrard
  - 4. Public Works Committee- Carr
  - 5. School Liaison Committee- Rogers
  - 6. Economic/Community Development Committee- Sherrard
- D. Cell Phone Coverage – Drafted Letter – (page 11)

**3. Public Input on Agenda Items**

**4. New Business**

- A. Opioid Litigation Settlement (pages 12 – 13)
- B. Public Safety Building –Solicit RFQ for Electrical Entrance Upgrade
- C. Maine Service Center – Voting Delegate Nominations (Pages 14 – 17)
- D. DBU at Large Position Appointment
- E. Fire Dept CIP Account Purchases (pages 18 – 19)
- F. Sewer Abatement Request – Bonnie Dwelley (pages 20 – 22)

CALAIS CITY COUNCIL  
JANUARY 13, 2022

The first regular monthly meeting of the Calais City Council was held this date in the Council Chambers of the Calais City Building at 6:00 p.m.

Present was Mayor Howard presiding over Councilors Quinn, Rogers, Beale, Carr, and Macdonald.

On a motion by Councilor Rogers and a second by Councilor Quinn, it was unanimously voted to approve the following consent agenda:

- A. Previous Minutes
- B. Monthly Departmental Reports
- C. Treasurer's Warrants City through January 12, 2022  
\$507,234.71
- D. Treasurer's Warrants School through January 12, 2022  
\$898,670.52
- E. Treasurer's Warrant Water through December 31, 2021  
\$ 39,626.54
- F. Treasurer's Warrant Water through January 12, 2022  
\$121,536.93
- G. Chase Fund for January - \$300.00
- H. Voluntary Road Tolls – 2022

The City Manager then gave his report on the following:

- Report on Covid Testing at Rec Center
- Nash's Lake Pole Licenses for Broadband

The Following Council Committee Reports were submitted:

- 1. **Finance Committee** - No report
- 2. **Property Committee** – No report
- 3. **Public Safety Committee** – No report
- 4. **Public Works committee** – met prior to Council meeting to discuss school bus maintenance.
- 5. **School Liaison Committee** – No report
- 6. **Economic Development Committee** – No report

The next agenda item was a discussion on the allocation of ARPA Funds. Following a brief discussion, it was moved by Councilor Carr, seconded by Councilor Beale, and unanimously voted to

Attendance

Consent Agenda

City Manager Report

Council Committee Reports

ARPA Fund

authorize bonuses for city employees, based on hours worked in 2021.

It was moved by Councilor Carr, seconded by Councilor Quinn, and unanimously voted to authorize the City Clerk to send a final 30-day notice to property owners with 2019 Tax and/or Sewer Liens that automatically foreclosed on December 30, 2021, giving them the chance to redeem their property by paying all Taxes, Water and Sewer owed against the property.

On a motion by Councilor Carr and a second by Councilor Macdonald, it was unanimously voted to discontinue the Revolving Loan Program.

It was moved by Councilor Carr, seconded by Councilor Beale, and unanimously voted to authorize the Calais Skatepark Committee to purchase and have installed a security camera system at the Calais Skatepark.

It was moved by Councilor Quinn, seconded by Councilor Macdonald, and unanimously voted to schedule a Public Hearing on January 27, 2022, to consider an amendment to the Cemetery Ordinance.

Following a brief discussion on inadequate cell phone service in the Calais area, it was moved by Councilor Quinn and seconded by Councilor Rogers to seek out an independent contractor to study and make recommendations on taking care of this problem. Voting in favor of this motion were Councilors Quinn, Rogers, and Mayor Howard. Councilors Beale, Carr, and Macdonald were opposed. Motion failed.

On a motion by Councilor Carr and a second by Councilor Quinn it was unanimously voted to approve the following amended Calais Police Department Policy:

#### INSERT POLICY

It was moved by Councilor Beale, seconded by Councilor Macdonald, and unanimously voted to authorize the Finance Director to release the Mortgage Deed on the property located at 501 South Street to John and Rhonda Chambers.

Other items addressed with no Council action being taken at this time included:

- Possibility of a therapeutic program for Covid patients
- Need for Economic Development meeting for waterfront improvements

Tax Acquired Letter

Revolving Loan  
Discontinuance

Security Camera at skatepark

Schedule PH Cemetery  
Ordinance

Cell Phone Service

Police Dept Policy  
Amendment

Release of Mortgage Deed

Other Items

## Calais Police Department Policy

	Effective Date <b>12/31/2021</b>	Number <b>2-16</b>
Subject <b>Response to Mental Illness, Involuntary Commitment &amp; Protection from Substantial Threats</b>		
Distribution <b>All Sworn Personnel</b>	Amends/Supersedes <b>All</b>	

### I. Purpose

The purpose of this policy is to provide guidance to members of this agency on the options and resources available to assist individuals who appear to be mentally ill or experiencing a mental health crisis. This policy is intended to satisfy the mandatory policy requirements set by the Legislature regarding "Response to Mental Illness and Involuntary Commitment" (25 M.R.S. § 2803(1-L)) "Response to Mental Illness and Involuntary Commitment and Protective Custody" (34-B M.R.S. § 3862), Protection from Substantial Threats (34-B M.R.S. § 3862-A) and Emergency Involuntary Commitment (34-B M.R.S. § 3863)

### II. Policy

It is the policy of this agency to assist individuals who appear to be mentally ill or who are experiencing a mental health crisis. This assistance will include, as appropriate, placing individuals in protective custody and participating in the involuntary commitment or "blue paper process."

This agency requires that 20% of all full-time law enforcement officers receive at least 8 hours of nationally recognized or best practice in-person training in Mental Health Identification Awareness for Law Enforcement Officers by January 1, 2018. This ratio will be maintained and reported annually to the Board of Trustees of the Maine Criminal Justice Academy.

Given this is a statutorily mandated policy; officers must abide by this agency's policy as it applies to all standards of the Maine Criminal Justice Academy Board of Trustees.

### III. Definitions

Advanced Healthcare Directive: an individual instruction form or a power of attorney for health care by an individual with capacity for use when the person appears to lack capacity.

Crisis Intervention Officer (CIO): An officer specifically trained in the identification, handling, and disposition of individuals exhibiting signs of mental health crisis.

Crisis Intervention Team (CIT): A group of individuals, including officers, specifically trained in the identification, handling, and disposition of individuals exhibiting signs of mental health crisis.

Crisis Service System: A program provided by the Maine Department of Health and Human Services to provide mobile crisis services anywhere in the State on a 24/7 basis. DHHS can provide triage for consumers, immediate responses to consumer needs when in crisis, and assist with a proper disposition of the situation. This may include hospitalization, placement in a "crisis bed," in-home supports, referral for services, or no follow-up if it is not indicated. The statewide crisis system is accessed free by calling **1-888-568-1112 or 211**, and the caller to an appropriate provider in the local area.

Dangerous Weapon: Any device, instrument, material or substance, whether animate or inanimate, which, in the manner it is intended to be used by the actor, is capable of producing or threatening death or serious bodily injury to include a firearm defined as any weapon, whether loaded or unloaded, which is designed to expel a projectile by the action of an explosive and includes any such weapon commonly referred to as a pistol, revolver, rifle, gun, machine gun or shotgun. Any weapon which can be made into a firearm by the insertion of a firing pin, or other similar thing, or by repair, is a firearm.

Involuntary Commitment (Blue Paper Process): Three-step process by which:

1. Any person (friend, relative, social services worker, officer, etc.) applies for admission of an individual to a hospital qualified to provide mental health services;
2. Clinician evaluates the individual, usually at a local hospital, and;
3. If the clinician certifies that the individual is mentally ill and poses a likelihood of serious harm, a judicial officer reviews and, as appropriate, endorses the documentation reflecting the first 2 steps. These 3 steps are reflected on sections 1, 2, and 3 of the "blue paper," an application for Emergency Involuntary Admission to a Mental Hospital, form MH-100.

Least Restrictive Form of Transportation: The vehicle used for transportation and any restraining devices that may be used during transportation that impose the least amount of restriction, taking into consideration the stigmatizing impact upon the individual being transported.

Likelihood of Foreseeable Harm: For purposes of protection from substantial threats and the issuance of weapons restriction orders, likelihood of foreseeable harm means a substantial risk in the foreseeable future of serious physical harm to the person as manifested by recent behaviors or threats of, or attempts at, suicide or serious self-inflicted harm; or a substantial risk in the foreseeable future of serious physical harm to other persons as manifested by recent homicidal or violent behavior or by recent conduct or statements placing others in reasonable fear of serious physical harm.

Likelihood of Serious Harm: For purposes of protective custody, likelihood of serious harm means:

1. A substantial risk of physical harm to the person as manifested by recent threats of, or attempts at, suicide or serious self-inflicted harm;
2. A substantial risk of physical harm to other persons as manifested by recent homicidal or violent behavior or by recent conduct placing others in reasonable fear of serious physical harm;
3. A reasonable certainty that the person will suffer severe physical or mental harm as manifested by recent behavior demonstrating an inability to avoid risk or protect the person adequately from impairment or injury; or
4. For the purposes of Title 34-B M.R.S. §3873-A (which addresses progressive treatment programs), in view of the person's treatment history, current behavior and inability to make an informed decision, a reasonable likelihood that the person's mental health will deteriorate and that the person will in the foreseeable future pose a likelihood of serious physical harm as defined above.

Mental Health Crisis: Behavior – such as loss of contact with reality, extreme agitation, severe depression, imminent suicidal or homicidal statements or actions, or inability to control actions – that creates a threat of imminent and substantial physical harm to the person experiencing the behavior or to others and that appears to be of sufficient severity to require professional evaluation.

Probable Cause: Basis of a law enforcement officer's judgment about appropriateness of protective custody. This judgment must reflect the totality of the circumstances, following the applicable standards of the Law Enforcement Officer's Manual, and including:

1. Personal observation.
2. Reliable information from third parties, as long as the officer has confirmed that the third party has reason to believe, based upon recent personal observations or conversations with the person who seems to be experiencing a mental health crisis, that the person may be mentally ill and that due to that condition the person presents a likelihood of serious harm; and
3. History, if known, of the person who seems to be experiencing a mental health crisis.

Protective Custody: Custody effected by a law enforcement officer EITHER when that officer has probable cause to believe that a person may be mentally ill and due to that condition the person presents a likelihood of serious harm to self or others OR when the law enforcement officer knows that a person has an advance healthcare directive authorizing mental health treatment and the officer has probable cause to believe that the person lacks capacity.

Restricted Person: A person taken into protective custody by a law enforcement officer who the officer has probable cause to believe possesses or controls or may acquire a dangerous weapon and who is found by a medical practitioner to present a likelihood of foreseeable harm.

Threat-based Restriction: A prohibition on a restricted person from purchasing, possessing, or controlling or attempting to purchase, possess or control a dangerous weapon during the period of the restriction.

#### IV. Procedures

- A. Officers from this agency shall be familiar with the law of protective custody. The officer will assess the situation and determine if the person appears to be experiencing a mental health crisis.
- B. If the person appears to be experiencing a mental health crisis, the officer will assess the need for protective custody taking into consideration whether the individual is willing to accept immediate voluntary commitment.
- C. If the officer determines that protective custody is not appropriate, the officer may refer the person to a medical or mental health practitioner, or other services; leave the person in the care of friends, relatives or service providers, or take other steps necessary to maintain public safety. Referral resources include:
  1. Local mental health agencies, with contact information.
  2. Local hospital with voluntary inpatient capacity, with contact information.
  3. Regional DHHS staff, with contact information.
  4. Licensed mental health professional in private practice, with contact information.
  5. Local DHHS contract crisis provider. Call **1-888-568-1112 or 211** to connect with the local DHHS contract crisis provider.
- D. If the person requires protective custody and the requisite standard is met, or if the person has an advance healthcare directive and it is determined that the directive is applicable, the officer may take the person into custody and deliver the person for examination. The officer shall complete the "State of Maine Protective Custody Intake Form" and provide it to the examining clinician. The officer should retain a copy of the Maine Protective Custody Intake Form. (Appendix 1)
- E. The examination may be performed by a licensed physician, a licensed clinical psychologist, physician's assistant, nurse practitioner, or certified psychiatric clinical nurse specialist.
- F. If the person in protective custody is alleged to have committed a criminal act for which a warrantless arrest may be made, the officer, in consultation with the licensed practitioner examining the person and the officer's supervisor, shall determine the most appropriate confinement condition to satisfy the protection of the public and the person's treatment. (inclusion of the supervisor is a recommended practice not a requirement of the standard)
- G. The officer may provide either the person or the person's family a resource information card.
- H. If the clinician determines that the person does not satisfy the criteria for emergency involuntary hospitalization or that the person's advance healthcare directive is inapplicable under the particular circumstances, the officer will release the person from protective custody and, with the person's permission, either take the person home (if that is in the officer's territorial jurisdiction) or return the person to the place from which the person was taken into custody, except that if the person is also under arrest, the officer will keep the person in custody until the person is released in accordance with law.
- I. If the examining clinician determines that the person satisfies criteria for emergency involuntary hospitalization, unless the law enforcement agency has a custody agreement with the health care facility to which the person is to be transported for examination, the officer shall seek judicial endorsement as soon as possible and cause to be transported in the least restricted form of transportation the person to the hospital authorized by the judicial officer. However, if the examination is completed between the hours of 11:00 p.m. and 7:00 a.m., the officer may transport the person to a hospital that has agreed to an admission, and the hospital will secure a judicial endorsement as soon as possible thereafter.
- J. It should be noted that when a person is taken by an officer to a hospital for examination under this section and not admitted, the chief administrative officer of the hospital shall notify the officer or the officer's agency of that release.

## **V. Likelihood of Foreseeable Harm**

- A. If the examining clinician determines that the person in protective custody presents a likelihood of foreseeable harm, and notifies the officer or this agency of same, the officer or designee shall as soon as practicable seek endorsement by a Superior Court Justice, District Court Judge, judge of probate or justice of the peace of the medical practitioner's determination and the officer's declaration that the person was taken into protective custody and that the officer has probable cause to believe that the person possesses, controls, or may acquire a dangerous weapon.
- B. Should the determination of likelihood of foreseeable harm be endorsed by a judicial officer, officers are authorized and required, as soon as practicable - but no later than 24 hours after the endorsement - to notify the restricted person that they are prohibited from possessing, controlling, acquiring or attempting to possess, control, or acquire dangerous weapons pending the outcome of a judicial hearing. The notification shall also advise the restricted person that he or she is required to immediately and temporarily surrender any dangerous weapons possessed, controlled, or acquired by the restricted person to an officer who has authority in the jurisdiction in which the weapons are located pending the outcome of a judicial hearing, and that the person has a right to a judicial hearing within 14 days. The officer shall report the person's restricted status to the Department of Public Safety and the District Attorney's Office.
- C. The officer shall arrange for the restricted person's weapons to be entered into the agency's property and evidence control for safe keeping. A receipt shall be issued once the transfer has been completed. In the instance where a restricted person's weapons are located in this jurisdiction but the restricted person lives in another jurisdiction, the weapons will be taken into custody by this agency and held for safe keeping.
- D. Should the restricted person claim that they transferred possession of the weapons to a third party for storage, the officer shall verify that claim with the third party who possesses the weapons.
- E. Should an officer of this agency have probable cause to believe that the restricted person pursuant to 34-B M.R.S. §3862-A possesses or controls but has not surrendered a weapon, the officer shall apply for and execute a search warrant for the weapons. Should weapons be seized from the restricted person, the person shall be charged accordingly, to include referral to the Bureau of Alcohol, Tobacco, Firearms and Explosives (A.T.F) for consideration of federal prosecution. Officers shall be familiar with the relevant criminal offenses for a restricted person who possesses a weapon, including but not limited to Possession of a Firearm by a Prohibited Person, 15 M.R.S. §393. Officers shall also be aware that a restricted person who makes all practical, immediate efforts to voluntarily comply with a surrender notice is not subject to arrest or prosecution as a prohibited person.

## **VI. Billing and Documentation**

- A. This agency may bill the Maine Department of Health and Human Services (DHHS) for transportation expenses of a person to and from an examination that follows protective custody. The total cost for protective custody transportation billing includes mileage and the fully impacted hourly rate of the officer(s).
- B. This agency may bill DHHS for transportation expenses of a person to and from a psychiatric hospital for admission authorized under the involuntary commitment (blue paper process). The total cost for blue paper process transportation billing includes mileage and the fully impacted hourly rate of the officer(s).
- C. If an officer who encounters a person in a mental health crisis takes any formal action, the officer will document the action in an incident report. The officer will document any contact that results in protective custody with sufficient detail of the probable cause for the particular action.

PER ORDER OF: \_\_\_\_\_

Chief of Police

- City Roads well plowed
- thanks to Fire Dept for driving Santa around
- Vote on Cell Phone – Conflict of Interest?
- Consideration of use of salt instead of sand

There being no further business to come before the City Council at this time, it was moved by Councilor Carr, seconded by Councilor Quinn, and unanimously voted to adjourn this meeting at 6:37pm.

ATTEST: Theresa M Porter  
Theresa M Porter, City Clerk

Adjourn



FOLLOW UP ITEM	STATUS
ATV access along RT. 1 through the Moosehorn 9/23/21	Applying to MDOT to allow ATV traffic along RT 1 from the Icehouse Rd North to the Calais /Baring town line. Council support letter and meeting minutes are ready for submission to State ATV Program.
Calais Waterfront Improvements 9/23/21	Investigating Grant options for Pier and Boat Landing upgrades. Request for review of waterfront improvement plan that was developed in 2003.
Regional Cell Service 10/1/21	Listed on 1/27/22 agenda for re-consideration.
City ARPA Funds 7/1/21	Submitted ARPA funds request 9/20. City share now adjusted to 317,000. Approved allocations-\$158,720. for Main St. Water/Sewer Project, and \$33,319. for City Employee Bonuses. IT upgrades to be considered after RFQ are submitted to the Clerk on 2/9/22.
City Building and Library Brick Repair 7/12/21	The City Building brick repair to the front of the building is complete. The Library brick repairs are still on going, most likely not to resume until better weather in the Spring.
City Comp Plan Update 4/1/2010	Currently working with Hancock County Planning Commission to update the transportation chapter of the City Comp Plan. Plan required to be updated every 10 years. In preliminary stages to update the entire plan with SSEC. The last partial update was 2010.
City Revolving Loan Program	<del>Council to consider discontinuing the City Revolving Loan Fund. This item is listed on the 1/13/22 agenda for discussion. Council voted to disband the program.</del>
Comprehensive PW Equipment Plan	PW Director to prepare equipment list with model years and dates purchased
Digitizing Cemetery Plot Records 10/28/21	Assessing Dept working on digitizing cemetery plot records. There is currently a web-based site to search for plots at the Calais Cemetery. findagrave.com.
IT Services 6/1/21	Request for Quotes for IT infrastructure upgrades have been sent out. All Quotes are due at the city building by 12 noon on February 9th.
Main Street Sewer/Water Project 5/1/21	Council voted to accept the project low bid.Low bid and project award to Gordon Contracting from Sangerville, ME. for \$5,367,065. Utility upgrades to begin Spring 2022.
Medical Marijuana Ordinance 4/1/21	*Being reviewed by city solicitor.
Milltown Dam Decommissioning 4/1/2018	*Demo and deconstruction phase to begin Spring 2022
Milltown Texaco Property 6/1/2019	*Phase II Brownfields Assessment complete *City moving forward with property foreclosure.

FOLLOW UP ITEM	STATUS
Nash's Lake Fiber Project 8/12/21	All pole licenses have been acquired for Nashs Lake and construction has begun.
New School Buses 1/13/22	Searching for best option to locate new buses, and potentially a shared diesel mechanic between school and city.
Opportunity Zone Update 9/23/21	City is designated as an OZ region and has a certified OZ fund established.
Police Dept Building 9/1/20	All gathered quotes have expired.
PW Winter Salt 1/13/22	PW Director to prepare cost estimates for using more salt and less sand on city roads during winter months.
Seavey & Young Property 1/1/19	Initiated Legal Process 10/24/21
St. Croix #1 8/1/20	Ceiling repairs in Truck Bays have been completed. Investigating future use of building. Potential Volunteer COVID Testing Site.
Waterfront Walkway Sand 7/1/21	Scheduled for Spring 2022.
Working Communities Grant for Washington County 10/1/20	The Federal Reserve Bank of Boston has invited the Wash Cty and Passamquoddy Tribe team into the implementation phase of the Working Communities Challenge.



**City Building**  
11 Church Street  
P.O. Box 413  
Calais, Maine 04619  
207-454-2521  
Fax: 207-454-2757  
[www.calaismaine.org](http://www.calaismaine.org)

To: The Honorable Susan M. Collins  
202 Harlow St.  
Room 20100  
Bangor, Maine 04401

From: The Mayor and City Council of Calais

Dear Senator Collins,

As a governing body within Washington County, we would like to express our discouragement and dismay with the cellular phone service in the Calais area. The cell coverage in our region has continued to weaken for the past several years, and if this trend continues, we fear this could jeopardize the safety of our residents in cases of emergency, and also restrict our ability to develop the local economy. Although we have made great progress in providing high-speed internet access to our residents, the cell service in the Calais area continues to be sub-par at best. As leaders of our community, we feel this issue deserves the attention of our State Representatives and the FCC.

Thank you for your attention to this matter.

Respectfully,

Calais City Council

**An Equal Opportunity Employer and Provider**

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**RESOLUTION  
TO PARTICIPATE IN  
SETTLEMENT OF OPIOIDS LITIGATION**

WHEREAS, the City of Calais is a party in Opioids litigation brought by states and local political subdivisions against the three largest pharmaceutical distributors in the United States: McKesson, Cardinal Health and AmerisourceBergen ("Distributors"), and manufacturer Janssen Pharmaceuticals, Inc. and its parent company Johnson & Johnson (collectively, "Janssen"); and

WHEREAS, nationwide settlements have been reached to resolve all Opioids litigation and these settlements will provide substantial funds to states and subdivisions for abatement of the Opioids epidemic across the country and will impose transformative changes in the way the settling defendants conduct their business; and

WHEREAS, these settlements require that a critical mass of both state and local governments "opt in," as the extent of this participation will determine whether the settlement agreements take effect and the greater the level of participation, the more funds will ultimately be paid out for abatement; and

WHEREAS, requirements for subdivisions that are not participating in the national settlements are both expansive and strict as to litigation discovery and experts and will be costly and burdensome to those subdivisions that do not join; and

WHEREAS, it has been determined that participation in the settlements is in the best interest of the City of Calais and its inhabitants.

BE IT RESOLVED, that WE, the undersigned, as duly elected municipal officials of the City of Calais, on this 27<sup>th</sup> day of January 2022, agree to participate in the Distributors Settlement and the Janssen Settlement; and

BE IT FURTHER RESOLVED that WE, the undersigned, as duly elected municipal officials of the City of Calais, on this 27<sup>th</sup> day of January 2022, ratify the January 20, 2022

signature of City Manager Mike Ellis on the Settlement Participation Forms for the Distributors Settlement and Distributor Settlement.

_____	_____
_____	_____
_____	_____
_____	Municipal Officers of Calais, Maine

# MAINE SERVICE CENTERS COALITION

60 Community Drive • Augusta, Maine 04330 • (207) 623-8428

January 11, 2022

Mr. Michael Ellis, City Manager  
City of Calais  
PO Box 413  
Calais, ME 04619-0413

Dear Mr. Ellis:

Thank you for your support of the Maine Service Centers Coalition (MSCC) in 2021. Working together we were able to help ensure the Maine Legislature and Governor Mills' administration made significant progress in addressing the fiscal harm done to Maine's municipalities over the previous several years.

**As the second session of the 130th Maine Legislature begins, we are asking that you renew your dues support of the MSCC for 2022.**

We must continue to band together and ensure we retain the gains made for our communities and continue to represent the interests of Maine's service centers. Service center communities come in all shapes and sizes, and we advocate for their collective interests. Our membership also reflects this diversity, as we are comprised of communities as small as 2,107 (Damariscotta) and as large as 25,927 (South Portland).

Our municipal revenues received significant and long overdue funding restorations in the current biennial budget and promises for additional protections and restorations in the next budget. The Administration and bipartisan majorities in the Maine Senate and House deserve credit for their support for restorations in Revenue Sharing, local aid to education funding, county jails, workers compensation reform, and the critical need for transportation bond packages.

The first round of federal funding has provided the fiscal base for significant progress in addressing many of Maine's most severe needs and problems. However, even with the additional funding recently approved in Washington the latest expansion of the new variant of the Covid 19 virus exploding on our citizens makes it obvious that our struggle against the most severe health and financial crisis in Maine's history will continue through 2022.

**Your membership, support and involvement continue to be critical to our continued success. Given the limited access and face time in Augusta with elected and Administration officials due to COVID safety restrictions, your interaction with your local legislators will continue to be key to our collective effort to maintain and continue the restoration and protection of municipal revenue.**

We will continue to work with a core group of organizations to restore and maintain full funding of all revenue to municipalities. Our strategy continues to include holding every Maine legislator accountable for every vote that impacts municipal revenue or impairs our ability to provide

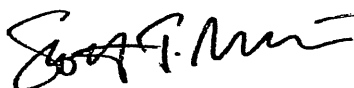
property tax relief to our citizens. Given the obvious advantage of experienced political advice and relationships, the MSCC leadership and staff will again rely upon Richard Trahey and his firm of Maine Governmental Relations for professional lobbying staff support. I believe that this relationship with Richard has benefited the Coalition greatly in providing us access to policy makers, sound policy advice, and effective advocacy services.

*We are enclosing the MSCC Membership Dues invoice for 2022 and hope you will respond favorably. Membership dues are set at twelve cents per capita based on your community's population (established by the latest State Revenue Sharing data available) with a minimum dues payment of \$500 per community. Also enclosed please find a listing of the 2022 MSCC Executive Committee, and informational forms that we ask you to update and return to us. Please be sure to note to whom we should rely upon as the principal REPRESENTATIVE and ALTERNATE for your community.*

In addition, please feel free to contact me directly at the South Portland City Hall (207.767.7606) or by e-mail at [smorelli@southportland.org](mailto:smorelli@southportland.org)

Once again, thank you for your municipality's past support. Together we can make 2022 a productive year for the Maine Service Centers Coalition.

Sincerely,



Scott Morelli  
Chairperson  
Maine Service Centers Coalition

Enclosures

## MAINE SERVICE CENTER COALITION

### 2022 Resolution for Membership and Appointment of Voting Delegate Representative and Alternate

BE IT RESOLVED that the \_\_\_\_\_  
(City/Town Council or Board of Selectmen)

hereby authorizes membership in the Maine Service Center Coalition and designates:

\_\_\_\_\_  
(name) (position in municipality)

to be the appointed REPRESENTATIVE for the Maine Service Centers Coalition and is therefore authorized to vote at the Maine Service Centers Coalition business meetings.

BE IT FURTHER RESOLVED that the designated ALTERNATE is:

\_\_\_\_\_  
(name) (position in municipality)

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Attested To By:

Please return this Resolution as soon as possible to:

**Maine Service Centers Coalition**  
c/o Melissa White, Liaison for Affiliate Services  
Maine Municipal Association  
60 Community Drive  
Augusta, Maine 04330  
E-mail: [mwhite@memun.org](mailto:mwhite@memun.org)



# MAINE SERVICE CENTERS COALITION

## VOTING DELEGATES - 2022

### Membership Information Sheet

MSCC REPRESENTATIVE	MSCC ALTERNATE
NAME:	NAME:
TITLE:	TITLE:
MUNICIPALITY:	MUNICIPALITY:
MAILING ADDRESS:	MAILING ADDRESS:
CITY/ST/ZIP:	CITY/ST/ZIP:
TOWN OFFICE PHONE:	TOWN OFFICE PHONE:
WORK PHONE:	WORK PHONE:
HOME PHONE:	HOME PHONE:
FAX PHONE:	FAX PHONE:
E-MAIL ADDRESS:	E-MAIL ADDRESS:

**RETURN TO:**

**Maine Service Centers Coalition**  
c/o Melissa White, Liaison for Affiliate Services  
Maine Municipal Association  
60 Community Drive  
Augusta, Maine 04330  
E-mail: [mwhite@memun.org](mailto:mwhite@memun.org)

FIRE TECH & SAFETY OF NEW ENGLAND, INC.  
 PO Box 435  
 84A Route 133  
 Winthrop, ME 04364-0435  
 1-800-331-7900 Fax (207) 377-6260

## Quote

Date	Quote #
1/14/2022	195205



Name / Address
CALAIS FIRE & EMS-ME PO BOX 413 312 NORTH STREET CALAIS, ME 04619

Rep
NW

Item	Qty	Description	Unit Price	Total
M10-PAT401002T	10	MERCEDES DELUGE HOSE 4" X 100' 4" STORZ LOCKING COUPLINGS	580.00	5,800.00
COSTSHIP		SHIPPING AND HANDLING INCLUDED IN PRICE	0.00	0.00
		This quote is good for 3 weeks from todays date 1-14-22 on in stock hose only		
			<b>Total</b>	<b>\$5,800.00</b>
Unless otherwise noted on this quote, freight may be added at time of invoicing as Prepay & Add terms				

1-800-331-7900 Fax (207) 377-6260

1/22/22

Calais Water Department  
Post Office Box 413  
Calais, ME 04619-0413

Attn: Billing

Enclosed is my check in the amount of \$208.72 for period ending 12/14/21. I arrived at this amount by deducting the minimum sewer charge from the actual sewer charge. \$197.22 less \$124.56 equals \$72.66 The water charge plus the adjusted sewer charge equals \$208.72 Could you please give me a quick phone call at 454-3747 if this is not acceptable and I'll take care of it.

I had a major water problem on 10/31 and/or 11/01. The tank on my upstairs bathroom toilet cracked and the water was running at full force for many hours in an attempt to fill the tank. My husband and I were still living out at the lake in Alexander and I left Calais around 4:00 Saturday afternoon and returned home around 10:00 on Sunday morning. I have no idea how many hours it was running.

I am enclosing pictures showing the water damage to my living room, small office and part of my tv room. I lost an upstairs carpet, downstairs carpet, two area rugs. There was a lot of damage to the ceilings in my living room, office and tv room. I lost most of my living room furniture plus a few miscellaneous items. Part of a living room was destroyed and there was damage to hardwood floors.

I'm also enclosing a copy of MMG Insurance (F.A.Peabody) acknowledgement of my claim.

Yours truly,



Bonnie J Dwelley

Account Number 1827



Claims  
Department

BONNIE DWELLEY  
831 MAIN ST  
CALAIS, ME 04619-1315

11/01/2021

Re: Insured: BONNIE DWELLEY  
Claimant: BONNIE DWELLEY  
Date of Loss: 10/31/2021  
Claim No: 202151666401

Dear BONNIE DWELLEY

This communication will serve as acknowledgment of your claim. Your claim has been assigned to the following adjuster who will handle this on the behalf of MMG Insurance Company. A different individual working as an independent may be assigned to inspect your loss.

Adjuster: MCKENZIE/MOSLEY ADJUSTMENT SERVICES LLC

If you have any questions during the adjustment process, please feel free to call the adjuster's toll free number listed below or if you have a computer feel free to communicate via E-mail listed below.

We are required to inform you under Maine law that personal information about you may be collected from persons other than you. Such information as well as other personal information subsequently collected by our agents or us may in certain circumstances be disclosed to third parties without your authorization pursuant to applicable law (24-A M.R.S.A. section 2215). You have a right to review personal information about you that we have recorded and you may request the correction of any inaccuracies. A more detailed notice of our information practices will be furnished to you upon request. To request this notice, please write to us at the above address.

Maine Law Requires MMG Insurance to Notify you of the Following:

"It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or denial of insurance benefits."

Very truly yours,

MCKENZIE/MOSLEY ADJUSTMENT SERVICES LLC

MMG Insurance Company

Direct Telephone#: 1-000-000-0000

Fax Number: 1-207-942-5329

Email: CLAIMS@MMADJUSTMENT.COM

Protecting your piece of the world™

P.O. Box 1356, Portland, ME 04104-1356 • [T] 1-800-343-0533 • [F] 207 764-8371

[www.mmginns.com](http://www.mmginns.com)

A Maine Mutual Group Company

P21

Map Lot:  
RE Account 0

Date	Status	Reading	Actual Cons	Billed Cons	Regular	Misc	Tax	Adjust	Amount
12/31/2021	B W	523	19	19	84.16	0.00	0.00	0.00	84.16
	S				197.22	0.00	0.00	0.00	197.22
09/30/2021	B W	504	10	10	57.42	0.00	0.00	0.00	57.42
	S				124.56	0.00	0.00	0.00	124.56
06/30/2021	B W	494	10	10	57.42	0.00	0.00	0.00	57.42
	S				124.56	0.00	0.00	0.00	124.56
03/31/2021	B W	484	11	11	57.42	0.00	0.00	0.00	57.42
	S				124.56	0.00	0.00	0.00	124.56
12/31/2020	B W	473	1	1	57.42	0.00	0.00	0.00	57.42
	S				124.56	0.00	0.00	0.00	124.56
09/30/2020	B W	472	6	6	57.42	0.00	0.00	0.00	57.42
	S				124.56	0.00	0.00	0.00	124.56
06/30/2020	B W	466	9	9	57.42	0.00	0.00	0.00	57.42
	S				124.56	0.00	0.00	0.00	124.56
03/31/2020	B W	457	13	13	61.24	0.00	0.00	0.00	61.24
	S				134.94	0.00	0.00	0.00	134.94
12/31/2019	B W	444	1	1	57.42	0.00	0.00	0.00	57.42
	S				124.56	0.00	0.00	0.00	124.56
09/30/2019	B W	443	3	3	57.42	0.00	0.00	0.00	57.42
	S				124.56	0.00	0.00	0.00	124.56
06/30/2019	B W	440	10	10	57.42	0.00	0.00	0.00	57.42
	S				124.56	0.00	0.00	0.00	124.56

# JANUARY - 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1 Happy New Year!
2	3	4	5	6	7	8
9	10	11	12	13 Public Works Committee – 5:30pm City Council 6:00pm	14	15
16	17	18	19	20	21	22
23	MLK, Jr Day 24	25	26	27 Economic Dev. Committee – 5:30pm City Council 6:00pm	28	29
30	31					