

**Calais City Council – Calais City Building  
August 17, 2023 - Call to Order – 6:00 pm  
Pledge of Allegiance – Moment of Silence**

*Mayor: Arthur Mingo*

**Councillors:**

*Elery Beale  
Mark Carr  
James Macdonald  
Kevin Niles  
Marcia Rogers  
Michael Sherrard*

**1. Consent Agenda**

- A. Previous Minutes (pages 2-4)*
- B. Approval of Monthly Departmental Reports (pages 5-44)*
- C. Approval of Chase Fund for August \$150.00*
- D. Treasurer's Warrants City through August 16, 2023* §
- E. Treasurer's Warrants School through August 16, 2023* §
- F. Treasurer's Warrants Water through August 16, 2023* §
- G. Liquor License Renewal-Jo's Diner & Pizzeria (page 45)*

**2. Old Business**

- A. City Manager's Report*
- B. Follow Ups (pages 46-48)*
- C. Committee Reports*
  - 1. Finance Committee- Sherrard*
  - 2. Property Committee- Carr*
  - 3. Public Safety Committee- Macdonald*
  - 4. Public Works Committee- Carr*
  - 5. School Liaison Committee- Rogers*
  - 6. Economic/Community Development Committee- Sherrard*
  - 7. Welfare Committee-Beale*
- D. Proposal for Use of 43 North St. Property*

**3. Opportunity for Public Input on New Business Agenda Items**

**4. New Business**

- A. Winter Sand Bids*
- B. Full-time Basic EMT*
- C. Review of City Ordinances*
- D. Tax Commitment*

**5. Executive Session**

- A. Personnel Matter pursuant to MRSA Title 1, §405(6)(a)*

CALAIS CITY COUNCIL  
July 20, 2023

The regular monthly meeting of the Calais City Council was held this date in the Council Chambers of the Calais City Building at 6:00 p.m.

Present was Mayor Mingo presiding over Councilors Niles, Sherrard, Rogers, Beale, Carr, and Macdonald.

On a motion by Councilor Rogers and a second by Councilor Carr, it was unanimously voted to approve the following consent agenda:

- A. *Previous Minutes*
- B. *Approval of Monthly Departmental Reports*
- C. *Approval of Chase fund for July \$150*
- D. *Treasurer's Warrants City through July 19, 2023*  
    \$ 982,092.78
- E. *Treasurer's Warrants School through July 19, 2023*  
    \$ 535,648.07
- F. *Treasurer's Warrants Water through July 19, 2023*  
    \$ 158,767.10
- G. *Liquor License Renewal-St. Croix Country Club*

The City Manager then gave his report. He noted that the next Economic/Community Development Committee meeting will be on September 28<sup>th</sup> at 5PM. He reminded the public of the many events at this year's International Festival on August 2<sup>nd</sup> through the 5<sup>th</sup>. The parade still has room for entries. He also let the public know that the 131<sup>st</sup> Maine Legislature officially recognized July 21<sup>st</sup>, 2023 as Parks and Recreation Professionals Day in the State of Maine. He then gave an update on the Main St. Water/Sewer project. Work is expected to be wrapped up by the end of August. Lastly he took a moment to explain the intent of the reinstallation of two-hour parking signs on Main Street.

Under follow ups, discussion was had regarding some issues with the library building. The grass is quite high and not being maintained properly by the company hired to do so. Also the gutters need cleaning. The lack/quality of the mowing at the Red Beach Cemetery has also been a source of public concern. The Sunrise Trail Coalition met on 7/19 in Calais and much of the discussion was about expanding the trail into Calais. Lastly, no

Attendance

Consent Agenda

City Manager's Report

Follow Ups

results have been received yet from the geotechnical sampling done for the pier replacement.

For committees, the Property Committee met on 7/19 to discuss a proposal that was received for the property at 43 North St. The School Liaison Committee met prior to this council meeting and discussed updates on several topics. Lastly the Economic/Community Development Committee met on 7/19 and continued discussion of the challenges faces by downtown businesses.

Continuing under old business, discussion was held regarding estimates received for fencing at the proposed dog park. No motions were made and this item was tabled.

Next, the council discussed the Milltown Park WWII Honor Roll. Estimates were received for two different color monument tablets. A motion was made by Councilor Niles to approve the purchase of black tablets for \$7995. Councilor Sherrard seconded. All were in favor. The cost of the tablets is to be taken from Other Capital Projects.

**New Business**

The first item of new business was the submission of Tax Collector's Certificates of Settlement for tax years 2020, 2021 and 2022. Councilor Carr made a motion to approve. Councilor Beale seconded. All were in favor.

Next the council selected a new tax collector. Councilor Rogers made a motion to appoint Gregory R. Williams as Tax Collector. Councilor Macdonald seconded. All were in favor.

The council then discussed a proposal from Chris Niles for usage of the property at 43 North St. After discussion it was decided to table this item for the time being while some details of the proposal are worked out.

The last item of new business was the purchase of trees to replace ones that have died along Main Street. City Manager Ellis requested that the council move \$2400 from Other Capital Projects in order to purchase the remaining trees needed. Councilor Sherrard made a motion to do so. Councilor Carr seconded. All were in favor.

Committee Updates

Dog Park Fencing

Milltown WWII Honor Roll

Tax Collector Settlement

Appointment of Tax Collector

43 North St. Proposal

Trees for Downtown

**Other Items Discussed**

Other topics discussed with no action taken included:

- Comments about the positive direction the downtown area is moving in
- Calais Little League having an International Series with St. Stephen.
- Encouragement for Council and Mayor to participate in Hands across the border ceremony on 8/2 @6pm.

**Executive Session**

At this time, pursuant to MRSA Title 1, §405 (6)(d), a motion was made to enter executive session for discussion of a personnel matter. The motion was made by Councilor Sherrard and seconded by Councilor Carr. The motion carried with all in favor. The council entered executive session at 6:37 pm.

The council returned from executive session at 6:50 PM. No motions were made.

There being no further business to come before the City Council at this time, it was moved by Councilor Sherrard, seconded by Councilor Carr, and unanimously voted to adjourn this meeting at 6:50 p.m.

ATTEST:

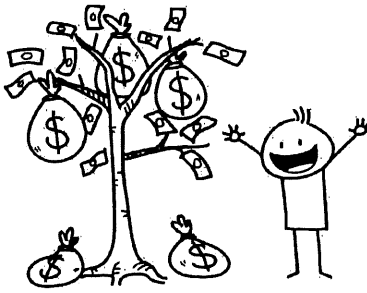


Brad D. Phillips, Clerk

Roundtable

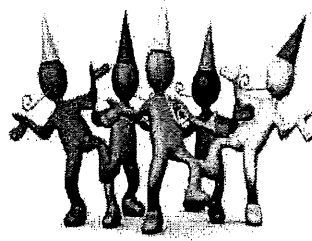
Executive Session

Adjournment



## FINANCIAL SUMMARY JULY 2023

- Percentage through FY24: July = 8.33%
- Percentage through 2023: July = 58.33% (Water Dept)
- Outstanding Taxes as of July 31, 2023 (excludes interest):
  - Real Estate: \$252,985.99
  - Personal Property: \$28,305.40
- Approximate (unreconciled) bank account balances as of the end of the month:
  - General Fund: \$ 500,428.15
  - Sewer Dept: \$ 119,376.56
  - Amb Dept: \$ 150,689.06
  - Water Dept: \$ 101,261.08
  - Line of Credit: \$ 0.00 (\$900,000 available to be drawn)
- Amounts Owed to General Fund from Other Depts:
  - NWSARAS: \$ 136,086.29 (June = \$ 119,565.78)
  - Sewer Dept: \$ 3,088,874.88 (June = \$ 3,267,893.10)
  - Ambulance: \$ 703,057.30 (June = \$ 638,280.63)
  - Water Dept: \$ 358,813.47 (June = \$ 546,013.77)
- FY24 Budget Notes:
  - Unleaded gasoline was budgeted for \$4.00/gallon. In July, we paid \$2.756/gallon.
  - Diesel fuel was budgeted for \$4.50/gallon. In July, we paid \$2.859/gallon.
  - The July reports reflect expenses paid during July, but some of those expenses were incurred in the previous fiscal year and will be removed at the beginning of September from this budget.
- July revenues for NWSARAS and Calais Fire-EMS have been booked as of 08/10/2023.
- Government Window (the online citizen portal for tax and utility payments) has completed testing with the Beta tester community in Southern Maine. They are beginning to on-board other communities that have signed up. The estimated time frame for Calais to go live with Government Window is September.
- Refocus Data has begun working on the Microsoft Office 365 subscription setup and porting over the existing email addresses from Dot Easy. Several employees have already been converted.
- Welcome to our new Office Assistant, Wendy Leighton! We think she will be an excellent addition to the City Building staff!



## HAPPY ANNIVERSARY!

This City could not operate without its loyal and dedicated employees. In recognition of their service, below are the employees that have anniversaries during the month of August.

### August

Dale Purton, Fire/EMS – 33 years

Jamie Bohanon, Fire/EMS – 7 years

Dan Dineen, Library Janitor – 7 years

**Revenue Summary Report**  
DEPARTMENT(S): 0100 - 0670  
JULY

ACCOUNT	BUDGET NET	CURR MONTH NET	YTD NET	UNCOLL BALANCE
<b>0100 - CITY</b>	<b>1,850,850.00</b>	<b>190,117.62</b>	<b>190,117.62</b>	<b>1,660,732.38</b>
0223 - 2023 TAXES	0.00	29,482.35	29,482.35	-29,482.35
0301 - ADMINISTRATION	15,000.00	1,300.20	1,300.20	13,699.80
0314 - INTEREST COLLECTED	43,000.00	1,037.63	1,037.63	41,962.37
0315 - INTEREST EARNED	36,000.00	3,710.77	3,710.77	32,289.23
0316 - MISC REVENUE	200.00	5.00	5.00	195.00
0317 - SALE OF CITY PROPERTY	1,000.00	5,140.00	5,140.00	-4,140.00
0318 - EXCISE TAX	620,000.00	55,283.97	55,283.97	564,716.03
0323 - TREE GROWTH	30,000.00	0.00	0.00	30,000.00
0324 - WATER DEPT REIMBURSEMENT	54,300.00	4,647.31	4,647.31	49,652.69
0329 - LOAN ADMINISTRATION	1,500.00	0.00	0.00	1,500.00
0330 - BOAT EXCISE	3,000.00	451.60	451.60	2,548.40
0335 - CODE ENFORCEMENT REVENUE	6,000.00	775.00	775.00	5,225.00
0369 - EMS ADMINISTRATION REVENUE	73,840.00	5,888.18	5,888.18	67,951.82
0390 - MOTOR VEHICLE AGENT FEES	6,100.00	485.00	485.00	5,615.00
3540 - STATE REVENUE SHARING	925,910.00	81,910.61	81,910.61	843,999.39
3555 - PAYMENTS IN LIEU OF TAXES	35,000.00	0.00	0.00	35,000.00
<b>0130 - CITY CLERK</b>	<b>9,100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,100.00</b>
0319 - GENERAL ASSIST REIMBURSE	9,100.00	0.00	0.00	9,100.00
<b>0191 - PUBLIC BUILDINGS - NORTH</b>	<b>15,000.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>13,750.00</b>
0303 - SCHOOL BUS STORAGE	15,000.00	1,250.00	1,250.00	13,750.00
<b>0220 - LIBRARY</b>	<b>7,450.00</b>	<b>415.70</b>	<b>415.70</b>	<b>7,034.30</b>
0360 - LIBRARY-TRUST FUNDS	3,500.00	0.00	0.00	3,500.00
0363 - LIBRARY FINES/DONATIONS/F	2,000.00	250.70	250.70	1,749.30
0365 - LIBRARY NON RESIDENT FEES	1,950.00	165.00	165.00	1,785.00
<b>0230 - RECREATION</b>	<b>83,000.00</b>	<b>13,556.00</b>	<b>13,556.00</b>	<b>69,444.00</b>
0302 - RECREATION LAND LEASE	6,000.00	500.00	500.00	5,500.00
0321 - RECREATION PROGRAM INCOME	77,000.00	13,056.00	13,056.00	63,944.00
<b>0240 - SUBSIDIES &amp; DONATIONS</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>
0322 - SNOWMOBILE REIMBURSEMENT	1,000.00	0.00	0.00	1,000.00
<b>0310 - POLICE</b>	<b>350.00</b>	<b>70.00</b>	<b>70.00</b>	<b>280.00</b>
0306 - POLICE-OFFICER COURT	0.00	50.00	50.00	-50.00
0307 - POLICE-ACCIDENT REPORTS	200.00	20.00	20.00	180.00
0309 - POLICE-MISCELLANEOUS	150.00	0.00	0.00	150.00
<b>0320 - FIRE</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>
0368 - FIRE REVENUE	1,000.00	0.00	0.00	1,000.00
<b>0410 - PUBLIC WORKS</b>	<b>49,725.00</b>	<b>3,431.60</b>	<b>3,431.60</b>	<b>46,293.40</b>
0310 - PUBLIC WORKS	3,500.00	0.00	0.00	3,500.00
0325 - PW MECHANIC AMBULANCE	46,225.00	3,431.60	3,431.60	42,793.40
<b>0470 - TRANSFER STATION</b>	<b>34,500.00</b>	<b>4,182.45</b>	<b>4,182.45</b>	<b>30,317.55</b>
0353 - PAY BY THE BAG	27,000.00	2,211.00	2,211.00	24,789.00
0354 - SALE OF RECYCLABLE GOODS	3,500.00	1,494.45	1,494.45	2,005.55
0355 - LANDFILL FEES	4,000.00	477.00	477.00	3,523.00
<b>0480 - CEMETERY</b>	<b>14,000.00</b>	<b>650.00</b>	<b>650.00</b>	<b>13,350.00</b>
0312 - CEMETERY	7,000.00	650.00	650.00	6,350.00
0313 - PERPETUAL CARE	4,000.00	0.00	0.00	4,000.00
0380 - WASHINGTON CTY CREMATORY	3,000.00	0.00	0.00	3,000.00

### Revenue Summary Report

DEPARTMENT(S): 0100 - 0670  
JULY

ACCOUNT	BUDGET NET	CURR MONTH NET	YTD NET	UNCOLL BALANCE
0650 - CAPITAL PROJECTS CONT'D				
0650 - CAPITAL PROJECTS	40,000.00	0.00	0.00	40,000.00
0326 - STATE HIGHWAY GRANT	40,000.00	0.00	0.00	40,000.00
<b>Final Totals</b>	<b>2,105,975.00</b>	<b>213,673.37</b>	<b>213,673.37</b>	<b>1,892,301.63</b>



### Revenue Summary Report

DEPARTMENT(S): 6000 - 8000

JULY

ACCOUNT	BUDGET NET	CURR MONTH NET	YTD NET	UNCOLL BALANCE	PCT COLL
<b>6000 - NWSARAS AMBULANCE</b>	<b>266,000.00</b>	<b>24,154.58</b>	<b>24,154.58</b>	<b>241,845.42</b>	<b>9.08</b>
8505 - MAINECARE REVENUE	75,000.00	4,501.40	4,501.40	70,498.60	6.00
8515 - MEDICARE REVENUE	119,750.00	8,750.80	8,750.80	110,999.20	7.31
8525 - SELF-PAY REVENUE	28,000.00	1,631.55	1,631.55	26,368.45	5.83
8530 - COMMERCIAL INSURANCE REVENUE	43,000.00	9,241.00	9,241.00	33,759.00	21.49
8550 - INTEREST INCOME	250.00	29.83	29.83	220.17	11.93
<b>7000 - WASTEWATER TREATMENT PLAN</b>	<b>990,000.00</b>	<b>426,382.37</b>	<b>426,382.37</b>	<b>563,617.63</b>	<b>43.07</b>
7640 - WWTP RESIDENTIAL REVENUE	630,000.00	0.00	0.00	630,000.00	0.00
7641 - WWTP COMMERCIAL REVENUE	235,000.00	0.00	0.00	235,000.00	0.00
7642 - WWTP GOVERNMENTAL REVENUE	19,000.00	0.00	0.00	19,000.00	0.00
7700 - WWTP GRANT REVENUE	57,000.00	425,794.17	425,794.17	-368,794.17	747.01
7710 - WWTP INTEREST INCOME	18,000.00	198.60	198.60	17,801.40	1.10
7730 - WWTP MISCELLANEOUS INCOME	18,000.00	0.00	0.00	18,000.00	0.00
7740 - WWTP LIEN COSTS REVENUE	13,000.00	389.60	389.60	12,610.40	3.00
<b>8000 - AMBULANCE</b>	<b>1,548,424.00</b>	<b>85,764.19</b>	<b>85,764.19</b>	<b>1,462,659.81</b>	<b>5.54</b>
8505 - MAINECARE REVENUE	362,000.00	10,189.40	10,189.40	351,810.60	2.81
8515 - MEDICARE REVENUE	490,000.00	41,408.60	41,408.60	448,591.40	8.45
8525 - SELF-PAY REVENUE	145,000.00	5,709.78	5,709.78	139,290.22	3.94
8530 - COMMERCIAL INSURANCE REVENUE	510,000.00	13,810.80	13,810.80	496,189.20	2.71
8540 - MISCELLANEOUS INCOME	1,000.00	0.00	0.00	1,000.00	0.00
8545 - DANFORTH STIPEND INCOME	13,500.00	0.00	0.00	13,500.00	0.00
8550 - INTEREST INCOME	800.00	330.94	330.94	469.06	41.37
8575 - BARING STIPEND INCOME	5,302.00	5,302.00	5,302.00	0.00	100.00
8585 - TOPSFIELD STIPEND INCOME	5,060.00	5,060.00	5,060.00	0.00	100.00
8590 - VANCEBORO STIPEND INCOME	2,970.00	2,970.00	2,970.00	0.00	100.00
8596 - ROBBINSTON STIPEND INCOME	11,792.00	982.67	982.67	10,809.33	8.33
9999 - TRANSFER IN	1,000.00	0.00	0.00	1,000.00	0.00
<b>Final Totals</b>	<b>2,804,424.00</b>	<b>536,301.14</b>	<b>536,301.14</b>	<b>2,268,122.86</b>	<b>19.12</b>

**Revenue Summary Report**  
DEPARTMENT(S): ALL  
JULY

ACCOUNT	BUDGET NET	CURR MONTH NET	YTD NET	UNCOLL BALANCE	PCT COLL
<b>1998 - WATER DEPARTMENT</b>	<b>638,937.00</b>	<b>337,613.60</b>	<b>632,650.95</b>	<b>6,286.05</b>	<b>99.02</b>
6080 - INTEREST EARNED	1,100.00	373.30	1,348.53	-248.53	122.59
6090 - MISCELLANEOUS REVENUE	100.00	40.00	1,337.67	-1,237.67	999.99
6095 - COLLECTIONS REVENUE	0.00	0.00	0.00	0.00	----
6200 - COMMERCIAL REVENUE	89,500.00	0.00	39,239.76	50,260.24	43.84
6300 - RESIDENTIAL REVENUE	277,000.00	0.00	135,199.34	141,800.66	48.81
6400 - HYDRANTS	206,737.00	0.00	103,368.50	103,368.50	50.00
6600 - GOVERNMENTAL	24,000.00	0.00	14,956.85	9,043.15	62.32
6700 - PUBLIC FIRE	28,500.00	0.00	0.00	28,500.00	0.00
7825 - WRITE OFFS	0.00	0.00	0.00	0.00	----
7826 - SMALL CLAIMS WRITE OFFS	0.00	0.00	0.00	0.00	----
8000 - GRANT REVENUE	0.00	337,200.30	337,200.30	-337,200.30	----
9900 - CITY CONTRIBUTION	12,000.00	0.00	0.00	12,000.00	0.00
<b>Final Totals</b>	<b>638,937.00</b>	<b>337,613.60</b>	<b>632,650.95</b>	<b>6,286.05</b>	<b>99.02</b>

**Expense Summary Report**  
ALL Departments  
JULY

ACCOUNT	BUDGET NET	CURR MNTH NET	YTD NET	UNEXPENDED BALANCE	PERCENT SPENT
<b>0110 - COUNCIL</b>	<b>15,970.00</b>	<b>3,568.00</b>	<b>3,568.00</b>	<b>12,402.00</b>	<b>22.34</b>
5200 - FICA/UC/WC	772.00	0.00	0.00	772.00	0.00
5210 - DUES/SUBSCRIP	5,118.00	3,568.00	3,568.00	1,550.00	69.71
6460 - COUNCIL QTRL	10,080.00	0.00	0.00	10,080.00	0.00
<b>0120 - MANAGER</b>	<b>97,620.00</b>	<b>6,726.06</b>	<b>6,726.06</b>	<b>90,893.94</b>	<b>6.89</b>
5110 - REGULAR P/R	69,900.00	5,312.00	5,312.00	64,588.00	7.60
5200 - FICA/UC/WC	7,700.00	415.10	415.10	7,284.90	5.39
5201 - LIFE/RETIRE	9,250.00	667.83	667.83	8,582.17	7.22
5202 - HLTH/DENT/IP	4,000.00	81.13	81.13	3,918.87	2.03
5210 - DUES/SUBSCRIP	70.00	0.00	0.00	70.00	0.00
6050 - TRAVEL	4,000.00	250.00	250.00	3,750.00	6.25
6470 - ED/TRAINING	700.00	0.00	0.00	700.00	0.00
6595 - PROMO ACTIV	2,000.00	0.00	0.00	2,000.00	0.00
<b>0130 - CITY CLERK</b>	<b>98,310.00</b>	<b>8,629.66</b>	<b>8,629.66</b>	<b>89,680.34</b>	<b>8.78</b>
5110 - REGULAR P/R	45,900.00	3,486.00	3,486.00	42,414.00	7.59
5120 - PARTTIME P/R	2,000.00	0.00	0.00	2,000.00	0.00
5200 - FICA/UC/WC	4,150.00	236.12	236.12	3,913.88	5.69
5201 - LIFE/RETIRE	5,110.00	387.60	387.60	4,722.40	7.59
5202 - HLTH/DENT/IP	26,650.00	2,251.94	2,251.94	24,398.06	8.45
5210 - DUES/SUBSCRIP	100.00	0.00	0.00	100.00	0.00
6050 - TRAVEL	700.00	0.00	0.00	700.00	0.00
6470 - ED/TRAINING	400.00	0.00	0.00	400.00	0.00
6580 - CTY GA ORDRS	13,000.00	2,268.00	2,268.00	10,732.00	17.45
6610 - MISC GA EXP	300.00	0.00	0.00	300.00	0.00
<b>0140 - FINANCE DEPA</b>	<b>216,540.00</b>	<b>11,472.87</b>	<b>11,472.87</b>	<b>205,067.13</b>	<b>5.30</b>
5110 - REGULAR P/R	134,600.00	8,646.80	8,646.80	125,953.20	6.42
5200 - FICA/UC/WC	11,700.00	601.60	601.60	11,098.40	5.14
5201 - LIFE/RETIRE	14,500.00	927.92	927.92	13,572.08	6.40
5202 - HLTH/DENT/IP	41,200.00	942.55	942.55	40,257.45	2.29
5210 - DUES/SUBSCRIP	440.00	279.00	279.00	161.00	63.41
6050 - TRAVEL	1,000.00	0.00	0.00	1,000.00	0.00
6470 - ED/TRAINING	600.00	75.00	75.00	525.00	12.50
6515 - AUDIT/CONSLT	12,500.00	0.00	0.00	12,500.00	0.00
<b>0150 - LEGAL SERVIC</b>	<b>30,000.00</b>	<b>576.06</b>	<b>576.06</b>	<b>29,423.94</b>	<b>1.92</b>
6120 - LEGAL FEES	30,000.00	576.06	576.06	29,423.94	1.92
<b>0160 - ASSESSING</b>	<b>108,760.00</b>	<b>7,762.60</b>	<b>7,762.60</b>	<b>100,997.40</b>	<b>7.14</b>
5110 - REGULAR P/R	61,300.00	4,657.21	4,657.21	56,642.79	7.60
5200 - FICA/UC/WC	6,800.00	315.51	315.51	6,484.49	4.64
5201 - LIFE/RETIRE	6,850.00	520.04	520.04	6,329.96	7.59
5202 - HLTH/DENT/IP	27,300.00	2,269.84	2,269.84	25,030.16	8.31
5210 - DUES/SUBSCRIP	410.00	0.00	0.00	410.00	0.00

## Expense Summary Report

ALL Departments  
JULY

ACCOUNT	BUDGET NET	CURR MNTH NET	YTD UNEXPENDED NET	BALANCE	PERCENT SPENT
<b>0160 - ASSESSING CONT'D</b>					
5875 - MISC EXPENSE	500.00	0.00	0.00	500.00	0.00
6050 - TRAVEL	1,000.00	0.00	0.00	1,000.00	0.00
6470 - ED/TRAINING	1,500.00	0.00	0.00	1,500.00	0.00
6505 - MAPPING	3,100.00	0.00	0.00	3,100.00	0.00
<b>0187 - CITY BLDG-GE</b>					
5310 - WATER	600.00	126.23	126.23	473.77	21.04
5320 - ELECTRICITY	3,600.00	205.38	205.38	3,394.62	5.71
5330 - HEATING FUEL	5,900.00	0.00	0.00	5,900.00	0.00
5340 - TELEPHONE	4,425.00	329.54	329.54	4,095.46	7.45
5370 - SEWER FEES	650.00	124.56	124.56	525.44	19.16
5610 - OFFICE EQUIP	5,100.00	333.30	333.30	4,766.70	6.54
5615 - COMPTR MAINT	6,800.00	0.00	0.00	6,800.00	0.00
5810 - OFFICE SUPP	13,000.00	285.32	285.32	12,714.68	2.19
5820 - JANITOR SUPP	500.00	0.00	0.00	500.00	0.00
5920 - BLDG MAINT	2,500.00	0.00	0.00	2,500.00	0.00
6410 - POSTAGE	13,000.00	0.00	0.00	13,000.00	0.00
6415 - ADVERTISING	8,000.00	210.00	210.00	7,790.00	2.63
6465 - SVC MNT CONT	38,250.00	6,285.91	6,285.91	31,964.09	16.43
<b>0189 - ST CROIX</b>					
5310 - WATER	230.00	57.42	57.42	172.58	24.97
5320 - ELECTRICITY	950.00	27.37	27.37	922.63	2.88
5330 - HEATING FUEL	2,800.00	0.00	0.00	2,800.00	0.00
5370 - SEWER FEES	500.00	124.56	124.56	375.44	24.91
5920 - BLDG MAINT	500.00	141.76	141.76	358.24	28.35
<b>0191 - PUBLIC BUILD</b>					
5310 - WATER	1,300.00	454.81	454.81	845.19	34.99
5320 - ELECTRICITY	10,500.00	628.79	628.79	9,871.21	5.99
5330 - HEATING FUEL	15,000.00	0.00	0.00	15,000.00	0.00
5340 - TELEPHONE	6,650.00	528.34	528.34	6,121.66	7.94
5370 - SEWER FEES	4,500.00	1,588.14	1,588.14	2,911.86	35.29
5920 - BLDG MAINT	20,000.00	384.18	384.18	19,615.82	1.92
<b>0220 - LIBRARY</b>					
5110 - REGULAR P/R	45,800.00	3,440.00	3,440.00	42,360.00	7.51
5120 - PARTTIME P/R	77,300.00	5,454.55	5,454.55	71,845.45	7.06
5200 - FICA/UC/WC	11,900.00	651.09	651.09	11,248.91	5.47
5201 - LIFE/RETIRE	5,100.00	382.92	382.92	4,717.08	7.51
5202 - HLTH/DENT/IP	10,600.00	878.75	878.75	9,721.25	8.29
5210 - DUES/SUBSCRIP	925.00	0.00	0.00	925.00	0.00
5310 - WATER	230.00	57.42	57.42	172.58	24.97
5320 - ELECTRICITY	3,200.00	196.35	196.35	3,003.65	6.14
5330 - HEATING FUEL	7,000.00	0.00	0.00	7,000.00	0.00

### Expense Summary Report

ALL Departments  
JULY

ACCOUNT	BUDGET NET	CURR MNTH NET	YTD NET	UNEXPENDED BALANCE	PERCENT SPENT
<b>0220 - LIBRARY CONT'D</b>					
5340 - TELEPHONE	1,920.00	149.19	149.19	1,770.81	7.77
5370 - SEWER FEES	500.00	124.56	124.56	375.44	24.91
5610 - OFFICE EQUIP	2,000.00	62.12	62.12	1,937.88	3.11
5810 - OFFICE SUPP	3,500.00	159.98	159.98	3,340.02	4.57
5815 - TECHNOLOGY	4,300.00	0.00	0.00	4,300.00	0.00
5820 - JANITOR SUPP	1,000.00	279.40	279.40	720.60	27.94
5920 - BLDG MAINT	1,800.00	34.51	34.51	1,765.49	1.92
6050 - TRAVEL	950.00	0.00	0.00	950.00	0.00
6410 - POSTAGE	1,475.00	0.00	0.00	1,475.00	0.00
6430 - BOOKS/LIT	4,500.00	50.00	50.00	4,450.00	1.11
6431 - BOOKS-TR FND	3,500.00	0.00	0.00	3,500.00	0.00
<b>0230 - RECREATION</b>	<b>298,520.00</b>	<b>46,917.66</b>	<b>46,917.66</b>	<b>251,602.34</b>	<b>15.72</b>
5110 - REGULAR P/R	50,400.00	3,784.00	3,784.00	46,616.00	7.51
5120 - PARTTIME P/R	97,100.00	33,642.36	33,642.36	63,457.64	34.65
5200 - FICA/UC/WC	20,500.00	2,818.89	2,818.89	17,681.11	13.75
5201 - LIFE/RETIRE	5,350.00	401.28	401.28	4,948.72	7.50
5202 - HLTH/DENT/IP	22,000.00	1,831.72	1,831.72	20,168.28	8.33
5210 - DUES/SUBSCRIP	145.00	0.00	0.00	145.00	0.00
5310 - WATER	3,000.00	489.75	489.75	2,510.25	16.33
5320 - ELECTRICITY	8,300.00	1,351.93	1,351.93	6,948.07	16.29
5330 - HEATING FUEL	4,200.00	60.60	60.60	4,139.40	1.44
5340 - TELEPHONE	2,400.00	189.29	189.29	2,210.71	7.89
5370 - SEWER FEES	1,000.00	581.28	581.28	418.72	58.13
5510 - FUEL/OIL/LUB	2,350.00	237.88	237.88	2,112.12	10.12
5555 - EQP/SITE MNT	6,000.00	0.00	0.00	6,000.00	0.00
5560 - VEH MAINT	1,000.00	0.00	0.00	1,000.00	0.00
5820 - JANITOR SUPP	800.00	162.88	162.88	637.12	20.36
5910 - POOL CHEMLS	5,000.00	0.00	0.00	5,000.00	0.00
5920 - BLDG MAINT	4,000.00	71.28	71.28	3,928.72	1.78
5930 - GROUNDS MNT	8,500.00	313.30	313.30	8,186.70	3.69
6050 - TRAVEL	1,100.00	0.00	0.00	1,100.00	0.00
6470 - ED/TRAINING	500.00	84.00	84.00	416.00	16.80
6620 - PROGRAM	52,000.00	717.43	717.43	51,282.57	1.38
7311 - WATER RC-CTR	550.00	126.23	126.23	423.77	22.95
7321 - ELEC REC-CTR	2,325.00	53.56	53.56	2,271.44	2.30
<b>0240 - SUBSIDIES &amp;</b>	<b>33,900.00</b>	<b>17,000.00</b>	<b>17,000.00</b>	<b>16,900.00</b>	<b>50.15</b>
6621 - INT FESTIVAL	7,500.00	0.00	0.00	7,500.00	0.00
6622 - DONATIONS	1,000.00	0.00	0.00	1,000.00	0.00
6623 - CDRC	4,600.00	0.00	0.00	4,600.00	0.00
6624 - PRTON AIRPRT	7,000.00	7,000.00	7,000.00	0.00	100.00
6625 - LIFEFLIGHT	800.00	0.00	0.00	800.00	0.00
6626 - WIC	2,000.00	0.00	0.00	2,000.00	0.00

### Expense Summary Report

ALL Departments  
JULY

ACCOUNT	BUDGET NET	CURR MNTH NET	YTD UNEXPENDED NET	BALANCE	PERCENT SPENT
<b>0240 - SUBSIDIES &amp; CONT'D</b>					
6627 - SNOWMO REIMB	1,000.00	0.00	0.00	1,000.00	0.00
6628 - ADULT EDU	10,000.00	10,000.00	10,000.00	0.00	100.00
<b>0310 - POLICE</b>					
5110 - REGULAR P/R	288,000.00	14,165.15	14,165.15	273,834.85	4.92
5115 - OVERTIME P/R	30,000.00	239.56	239.56	29,760.44	0.80
5120 - PARTTIME P/R	30,000.00	407.00	407.00	29,593.00	1.36
5130 - HOL/SICK WAG	15,500.00	0.00	0.00	15,500.00	0.00
5165 - JANITOR P/R	7,800.00	590.00	590.00	7,210.00	7.56
5200 - FICA/UC/WC	43,500.00	1,051.39	1,051.39	42,448.61	2.42
5201 - LIFE/RETIRE	33,200.00	1,309.21	1,309.21	31,890.79	3.94
5202 - HLTH/DENT/IP	125,800.00	5,948.49	5,948.49	119,851.51	4.73
5210 - DUES/SUBSCRIP	200.00	0.00	0.00	200.00	0.00
5340 - TELEPHONE	2,400.00	61.93	61.93	2,338.07	2.58
5510 - FUEL/OIL/LUB	20,000.00	829.75	829.75	19,170.25	4.15
5560 - VEH MAINT	5,700.00	8.01	8.01	5,691.99	0.14
5710 - EQUIPMENT	3,000.00	4,500.00	4,500.00	-1,500.00	150.00
5715 - AMMUNITION	2,300.00	0.00	0.00	2,300.00	0.00
5750 - RADIO/REPAIR	1,000.00	0.00	0.00	1,000.00	0.00
5800 - EQUIP LEASE	2,000.00	74.45	74.45	1,925.55	3.72
5810 - OFFICE SUPP	1,500.00	0.00	0.00	1,500.00	0.00
5820 - JANITOR SUPP	400.00	0.00	0.00	400.00	0.00
6050 - TRAVEL	1,500.00	0.00	0.00	1,500.00	0.00
6420 - CLTH-UNIFORM	2,300.00	0.00	0.00	2,300.00	0.00
6470 - ED/TRAINING	4,250.00	0.00	0.00	4,250.00	0.00
6545 - CRIM INVSTG	300.00	0.00	0.00	300.00	0.00
8120 - P/R-DOG CTRL	4,450.00	0.00	0.00	4,450.00	0.00
<b>0320 - FIRE</b>					
5110 - REGULAR P/R	170,000.00	12,778.16	12,778.16	157,221.84	7.52
5115 - OVERTIME P/R	50,000.00	3,161.27	3,161.27	46,838.73	6.32
5130 - HOL/SICK WAG	10,400.00	4,515.78	4,515.78	5,884.22	43.42
5140 - CALL FIRE	65,000.00	5,418.43	5,418.43	59,581.57	8.34
5200 - FICA/UC/WC	41,000.00	1,742.98	1,742.98	39,257.02	4.25
5201 - LIFE/RETIRE	22,700.00	2,003.45	2,003.45	20,696.55	8.83
5202 - HLTH/DENT/IP	60,500.00	5,022.33	5,022.33	55,477.67	8.30
5320 - ELECTRICITY	525.00	32.61	32.61	492.39	6.21
5330 - HEATING FUEL	1,800.00	0.00	0.00	1,800.00	0.00
5340 - TELEPHONE	1,050.00	72.82	72.82	977.18	6.94
5404 - SCBA MAINT	6,000.00	1,616.36	1,616.36	4,383.64	26.94
5510 - FUEL/OIL/LUB	3,950.00	333.75	333.75	3,616.25	8.45
5560 - VEH MAINT	6,000.00	20.17	20.17	5,979.83	0.34
5750 - RADIO/REPAIR	2,000.00	0.00	0.00	2,000.00	0.00
5810 - OFFICE SUPP	300.00	0.00	0.00	300.00	0.00

## Expense Summary Report

ALL Departments  
JULY

ACCOUNT	BUDGET NET	CURR MNTH NET	YTD UNEXPENDED NET	BALANCE	PERCENT SPENT
<b>0320 - FIRE CONTD</b>					
5840 - LT EQP/TOOLS	4,000.00	0.00	0.00	4,000.00	0.00
5870 - MISC. SUPPL	2,300.00	818.87	818.87	1,481.13	35.60
5920 - BLDG MAINT	750.00	119.92	119.92	630.08	15.99
6050 - TRAVEL	500.00	0.00	0.00	500.00	0.00
6412 - SAFETY EQUIP	10,500.00	6,339.78	6,339.78	4,160.22	60.38
6420 - CLTH-UNIFORM	1,500.00	0.00	0.00	1,500.00	0.00
6425 - LAUNDRY SUPP	300.00	0.00	0.00	300.00	0.00
6470 - ED/TRAINING	4,000.00	0.00	0.00	4,000.00	0.00
6605 - FIRE PREVENT	1,500.00	0.00	0.00	1,500.00	0.00
<b>0350 - STREET &amp; TRA</b>	80,250.00	5,110.45	5,110.45	75,139.55	6.37
5320 - ELECTRICITY	74,000.00	5,020.67	5,020.67	68,979.33	6.78
5940 - ST LITE MNT	3,300.00	0.00	0.00	3,300.00	0.00
6440 - TRAFFIC LTS	2,950.00	89.78	89.78	2,860.22	3.04
<b>0410 - PUBLIC WORKS</b>	841,595.00	42,728.86	42,728.86	798,866.14	5.08
5110 - REGULAR P/R	321,000.00	22,363.60	22,363.60	298,636.40	6.97
5114 - MECH O-TIME	1,000.00	0.00	0.00	1,000.00	0.00
5116 - SUM MNT O/T	6,000.00	118.44	118.44	5,881.56	1.97
5117 - WIN MNT O/T	33,600.00	0.00	0.00	33,600.00	0.00
5120 - PARTTIME P/R	28,300.00	2,008.00	2,008.00	26,292.00	7.10
5200 - FICA/UC/WC	59,500.00	1,931.83	1,931.83	57,568.17	3.25
5201 - LIFE/RETIRE	33,700.00	1,873.19	1,873.19	31,826.81	5.56
5202 - HLTH/DENT/IP	121,700.00	4,970.93	4,970.93	116,729.07	4.08
5210 - DUES/SUBSCRIP	250.00	0.00	0.00	250.00	0.00
5340 - TELEPHONE	520.00	37.65	37.65	482.35	7.24
5510 - FUEL/OIL/LUB	65,025.00	1,322.92	1,322.92	63,702.08	2.03
5520 - TOOLS	1,500.00	28.79	28.79	1,471.21	1.92
5530 - TIRES/TUBES	7,500.00	3,040.00	3,040.00	4,460.00	40.53
5550 - OS PARTS/LBR	40,000.00	403.51	403.51	39,596.49	1.01
5810 - OFFICE SUPP	400.00	0.00	0.00	400.00	0.00
5817 - ROAD PAINT	4,300.00	0.00	0.00	4,300.00	0.00
5820 - JANITOR SUPP	800.00	0.00	0.00	800.00	0.00
6050 - TRAVEL	1,000.00	14.04	14.04	985.96	1.40
6420 - CLTH-UNIFORM	5,800.00	2,100.00	2,100.00	3,700.00	36.21
6470 - ED/TRAINING	1,000.00	65.00	65.00	935.00	6.50
6576 - TREE REMOVAL	2,000.00	0.00	0.00	2,000.00	0.00
6577 - TREE PLT/MNT	500.00	0.00	0.00	500.00	0.00
6774 - SWEEPER MATL	6,000.00	0.00	0.00	6,000.00	0.00
6775 - SIGNS	2,000.00	0.00	0.00	2,000.00	0.00
6865 - CULVRTS/PIPE	3,500.00	1,317.00	1,317.00	2,183.00	37.63
6871 - SUM-RD MATL	13,000.00	646.92	646.92	12,353.08	4.98
6872 - SUM-CON MATL	5,000.00	0.00	0.00	5,000.00	0.00
6873 - SUM EQP/SUPP	1,800.00	64.69	64.69	1,735.31	3.59

### Expense Summary Report

ALL Departments  
JULY

ACCOUNT	BUDGET NET	CURR MNTH NET	YTD UNEXPENDED NET	BALANCE	PERCENT SPENT
<b>0410 - PUBLIC WORKS CONT'D</b>					
7570 - WIN SLT/SAND	59,100.00	0.00	0.00	59,100.00	0.00
7720 - WIN EQP/SUPP	8,500.00	0.00	0.00	8,500.00	0.00
8720 - DWNTN-EQ/SUP	7,300.00	422.35	422.35	6,877.65	5.79
<b>0470 - TRANSFER STA</b>					
5115 - OVERTIME P/R	1,000.00	0.00	0.00	1,000.00	0.00
5120 - PARTTIME P/R	26,700.00	1,908.00	1,908.00	24,792.00	7.15
5200 - FICA/UC/WC	4,100.00	145.99	145.99	3,954.01	3.56
5510 - FUEL/OIL/LUB	1,500.00	0.00	0.00	1,500.00	0.00
5555 - EQP/SITE MNT	3,000.00	97.50	97.50	2,902.50	3.25
5812 - STCKERS/BAGS	2,500.00	0.00	0.00	2,500.00	0.00
5891 - WGD/TIRE REM	3,000.00	0.00	0.00	3,000.00	0.00
5892 - ENVIR MONIT	2,000.00	0.00	0.00	2,000.00	0.00
5894 - TIPPING FEES	30,000.00	3,157.16	3,157.16	26,842.84	10.52
5896 - TRANSPT FEES	21,000.00	1,820.00	1,820.00	19,180.00	8.67
5897 - CONTAIN RENT	1,600.00	100.00	100.00	1,500.00	6.25
5898 - LIC / FEES	800.00	356.00	356.00	444.00	44.50
6470 - ED/TRAINING	150.00	0.00	0.00	150.00	0.00
6560 - CONTRACT SVC	1,800.00	0.00	0.00	1,800.00	0.00
6561 - PROF SVCES	1,500.00	0.00	0.00	1,500.00	0.00
6567 - CHIPPING PGM	6,000.00	0.00	0.00	6,000.00	0.00
<b>0480 - CEMETERY</b>					
5110 - REGULAR P/R	31,300.00	4,149.20	4,149.20	27,150.80	13.26
5115 - OVERTIME P/R	2,000.00	263.13	263.13	1,736.87	13.16
5120 - PARTTIME P/R	51,500.00	6,613.13	6,613.13	44,886.87	12.84
5200 - FICA/UC/WC	12,950.00	812.47	812.47	12,137.53	6.27
5202 - HLTH/DENT/IP	12,800.00	1,870.62	1,870.62	10,929.38	14.61
5340 - TELEPHONE	300.00	19.86	19.86	280.14	6.62
5405 - ROAD REPAIR	1,275.00	0.00	0.00	1,275.00	0.00
5510 - FUEL/OIL/LUB	3,100.00	326.45	326.45	2,773.55	10.53
5555 - EQP/SITE MNT	3,000.00	69.34	69.34	2,930.66	2.31
5710 - EQUIPMENT	1,500.00	0.00	0.00	1,500.00	0.00
5840 - LT EQP/TOOLS	4,000.00	0.00	0.00	4,000.00	0.00
5865 - FLAGS	1,100.00	0.00	0.00	1,100.00	0.00
5888 - LOAM	1,200.00	0.00	0.00	1,200.00	0.00
5895 - SEED/FERTILZ	900.00	0.00	0.00	900.00	0.00
5920 - BLDG MAINT	300.00	0.00	0.00	300.00	0.00
6560 - CONTRACT SVC	25,900.00	2,140.00	2,140.00	23,760.00	8.26
<b>0500 - COUNTY TAX</b>					
6590 - COUNTY TAX	327,887.00	0.00	0.00	327,887.00	0.00
<b>0550 - MISCELLANEOU</b>					
5203 - FLEX SPEND	5,300.00	138.75	138.75	5,161.25	2.62



### Expense Summary Report

ALL Departments  
JULY

ACCOUNT	BUDGET NET	CURR MNTH NET	YTD UNEXPENDED NET	PERCENT SPENT
<b>0550 - MISCELLANEOUS CONT'D</b>				
5311 - HYDRANTS	206,737.00	51,684.25	51,684.25	25.00
5800 - EQUIP LEASE	2,400.00	0.00	0.00	0.00
5818 - SFTY-HEPVACC	100.00	0.00	0.00	0.00
5848 - PRKLOT LEASE	540.00	0.00	0.00	0.00
5855 - DRG/ALC TEST	3,400.00	505.00	505.00	14.85
5860 - PAWS CONTR	15,000.00	0.00	0.00	0.00
6000 - LOC INT EXP	1,000.00	0.00	0.00	0.00
<b>0610 - INSURANCE</b>	89,000.00	27,956.75	27,956.75	31.41
6216 - PRP/CASUALTY	89,000.00	27,956.75	27,956.75	31.41
<b>0640 - CONTINGENCY</b>	25,000.00	35.00	35.00	0.14
6615 - MISC CONTING	25,000.00	35.00	35.00	0.14
<b>0650 - CAP PROJ</b>	518,829.00	1,091.05	1,091.05	0.21
1040 - FB-PW CIP	200,000.00	0.00	0.00	0.00
1050 - FB-ADMIN CIP	50,000.00	0.00	0.00	0.00
1055 - FB-OTHER CIP	132,600.00	382.80	382.80	0.29
5462 - PW TRUCK PR	26,833.00	0.00	0.00	0.00
5463 - PW TRUCK INT	5,585.00	0.00	0.00	0.00
5464 - PW TK PR #2	40,405.00	0.00	0.00	0.00
5465 - PW TK IN #2	12,580.00	708.25	708.25	5.63
5470 - PW EQUIP-PR	10,526.00	0.00	0.00	0.00
5471 - PW EQUIP-INT	300.00	0.00	0.00	0.00
5478 - BITUM RESURF	40,000.00	0.00	0.00	0.00
<b>0670 - SCHOOL</b>	1,193,497.00	0.00	0.00	0.00
4510 - CITY SCH APP	1,193,497.00	0.00	0.00	0.00
<b>3000 - ECON DEV LN</b>	0.00	2,072.40	2,072.40	----
5120 - PARTTIME P/R	0.00	1,142.84	1,142.84	----
5200 - FICA/UC/WC	0.00	87.40	87.40	----
6585 - ECON DEVELOP	0.00	842.16	842.16	----
<b>6000 - NWSARAS AMB</b>	322,260.00	23,531.66	23,531.66	7.30
5115 - OVERTIME P/R	3,300.00	105.90	105.90	3.21
5120 - PARTTIME P/R	54,000.00	4,990.35	4,990.35	9.24
5150 - ON CALL PAY	130,810.00	7,920.90	7,920.90	6.06
5200 - FICA/UC/WC	27,000.00	995.85	995.85	3.69
5210 - DUES/SUBSCRIP	700.00	0.00	0.00	0.00
5340 - TELEPHONE	1,200.00	92.18	92.18	7.68
5510 - FUEL/OIL/LUB	6,500.00	781.58	781.58	12.02
5530 - TIRES/TUBES	1,200.00	0.00	0.00	0.00
5560 - VEH MAINT	2,000.00	437.08	437.08	21.85
5750 - RADIO/REPAIR	800.00	0.00	0.00	0.00
5810 - OFFICE SUPP	800.00	0.00	0.00	0.00

### Expense Summary Report

ALL Departments  
JULY

ACCOUNT	BUDGET NET	CURR MNTH NET	YTD NET	UNEXPENDED BALANCE	PERCENT SPENT
<b>6000 - NWSARAS AMB CONTD</b>					
5820 - JANITOR SUPP	150.00	0.00	0.00	150.00	0.00
5842 - OXYGEN SUPP	1,000.00	0.00	0.00	1,000.00	0.00
5844 - PHARMCY SUPP	500.00	0.00	0.00	500.00	0.00
5846 - SUPP-MEDIC.	4,000.00	200.51	200.51	3,799.49	5.01
5852 - MED SCREEN	360.00	0.00	0.00	360.00	0.00
5855 - DRG/ALC TEST	220.00	0.00	0.00	220.00	0.00
5898 - LIC / FEES	370.00	0.00	0.00	370.00	0.00
6050 - TRAVEL	500.00	0.00	0.00	500.00	0.00
6215 - PROF LIAB	700.00	0.00	0.00	700.00	0.00
6216 - PRP/CASUALTY	850.00	0.00	0.00	850.00	0.00
6420 - CLTH-UNIFORM	1,500.00	0.00	0.00	1,500.00	0.00
6470 - ED/TRAINING	1,000.00	588.00	588.00	412.00	58.80
6510 - AUDIT/CONSLT	2,000.00	0.00	0.00	2,000.00	0.00
6550 - CONT BILLING	4,800.00	408.16	408.16	4,391.84	8.50
6562 - C/S MAINT	1,500.00	0.00	0.00	1,500.00	0.00
6564 - C/S BACKUP	8,500.00	0.00	0.00	8,500.00	0.00
9800 - CNTRCT ALLOW	60,000.00	7,011.15	7,011.15	52,988.85	11.69
9850 - AMB BAD DEBT	6,000.00	0.00	0.00	6,000.00	0.00
<b>7000 - WASTEWATER T</b>					
5110 - REGULAR P/R	139,000.00	12,035.50	12,035.50	126,964.50	8.66
5115 - OVERTIME P/R	5,400.00	727.50	727.50	4,672.50	13.47
5145 - STIPENDS	2,600.00	300.00	300.00	2,300.00	11.54
5200 - FICA/UC/WC	77,000.00	6,739.88	6,739.88	70,260.12	8.75
5201 - LIFE/RETIRE	950.00	130.95	130.95	819.05	13.78
5310 - WATER	14,400.00	3,302.34	3,302.34	11,097.66	22.93
5320 - ELECTRICITY	65,000.00	5,605.94	5,605.94	59,394.06	8.62
5330 - HEATING FUEL	6,600.00	0.00	0.00	6,600.00	0.00
5340 - TELEPHONE	3,900.00	305.78	305.78	3,594.22	7.84
5510 - FUEL/OIL/LUB	6,000.00	261.81	261.81	5,738.19	4.36
5560 - VEH MAINT	2,000.00	0.00	0.00	2,000.00	0.00
5710 - EQUIPMENT	500.00	591.67	591.67	-91.67	118.33
5720 - PARTS	25,000.00	3,392.50	3,392.50	21,607.50	13.57
5810 - OFFICE SUPP	800.00	407.07	407.07	392.93	50.88
5820 - JANITOR SUPP	500.00	77.80	77.80	422.20	15.56
5830 - LAB SUPPLIES	9,000.00	3,508.07	3,508.07	5,491.93	38.98
5835 - OPER SUPPL	2,000.00	28.00	28.00	1,972.00	1.40
5850 - CHEMICALS	18,000.00	5,781.17	5,781.17	12,218.83	32.12
5920 - BLDG MAINT	8,000.00	1,673.32	1,673.32	6,326.68	20.92
6216 - PRP/CASUALTY	4,800.00	0.00	0.00	4,800.00	0.00
6410 - POSTAGE	2,000.00	293.86	293.86	1,706.14	14.69
6412 - SAFETY EQUIP	500.00	0.00	0.00	500.00	0.00
6420 - CLTH-UNIFORM	1,500.00	273.75	273.75	1,226.25	18.25
6470 - ED/TRAINING	500.00	0.00	0.00	500.00	0.00

### Expense Summary Report

ALL Departments  
JULY

ACCOUNT	BUDGET NET	CURR MNTH NET	YTD NET	UNEXPENDED BALANCE	PERCENT SPENT
<b>7000 - WASTEWATER T CONT'D</b>					
6507 - ABATEMENTS	6,500.00	0.00	0.00	6,500.00	0.00
6509 - BAD DEBT	1,000.00	0.00	0.00	1,000.00	0.00
6510 - AUDIT/CONSLT	3,900.00	0.00	0.00	3,900.00	0.00
6560 - CONTRACT SVC	23,600.00	1,702.50	1,702.50	21,897.50	7.21
6563 - SLUDGE DISP	104,000.00	7,768.54	7,768.54	96,231.46	7.47
6565 - LICENSE FEE	1,200.00	2,196.86	2,196.86	-996.86	183.07
6568 - C/S PUMPING	12,000.00	0.00	0.00	12,000.00	0.00
6570 - TRIO PURCHAS	1,400.00	0.00	0.00	1,400.00	0.00
6572 - O/S LAB TEST	4,100.00	549.00	549.00	3,551.00	13.39
6574 - C/S ENGINEER	12,000.00	1,105.00	1,105.00	10,895.00	9.21
7881 - SANI REP/PRT	5,000.00	0.00	0.00	5,000.00	0.00
7883 - SEWER PW MNT	10,000.00	0.00	0.00	10,000.00	0.00
8050 - DEP/SRF MGMT	5,000.00	0.00	0.00	5,000.00	0.00
8053 - CSO PLAN	7,500.00	0.00	0.00	7,500.00	0.00
8060 - DEPRC/ASSET	10,000.00	0.00	0.00	10,000.00	0.00
<b>7100 - WWTP DEBT SE</b>	<b>346,137.00</b>	<b>0.00</b>	<b>0.00</b>	<b>346,137.00</b>	<b>0.00</b>
2000 - 2011FR PRIN	63,650.00	0.00	0.00	63,650.00	0.00
2005 - 2011FR INT	8,052.00	0.00	0.00	8,052.00	0.00
2010 - 2011FR ADM	1,076.00	0.00	0.00	1,076.00	0.00
2012 - 2011FR DEP	2,510.00	0.00	0.00	2,510.00	0.00
2024 - 2018S-2 PR	8,445.00	0.00	0.00	8,445.00	0.00
2025 - 2018S-2 INT	1,615.00	0.00	0.00	1,615.00	0.00
2026 - 2018S-2 ADM	151.00	0.00	0.00	151.00	0.00
2027 - 2018S-2 DEP	353.00	0.00	0.00	353.00	0.00
2034 - MAIN INT	12,220.00	0.00	0.00	12,220.00	0.00
2070 - 2017FS PRIN	4,100.00	0.00	0.00	4,100.00	0.00
2071 - 2017FS INT	800.00	0.00	0.00	800.00	0.00
2072 - 2017FS ADM	71.00	0.00	0.00	71.00	0.00
2073 - 2017FS DEP	166.00	0.00	0.00	166.00	0.00
3010 - 2009S PRIN	50,592.00	0.00	0.00	50,592.00	0.00
3015 - 2009S INTR	3,400.00	0.00	0.00	3,400.00	0.00
3020 - 2009S DEP	1,890.00	0.00	0.00	1,890.00	0.00
3025 - 2009S ADMIN	810.00	0.00	0.00	810.00	0.00
3030 - 2010SR PRIN	48,760.00	0.00	0.00	48,760.00	0.00
3035 - 2010SR INTR	3,518.00	0.00	0.00	3,518.00	0.00
3040 - 2010SR ADMIN	785.00	0.00	0.00	785.00	0.00
3045 - 2010SR DEP	1,830.00	0.00	0.00	1,830.00	0.00
3070 - 2010FS PRIN	63,611.00	0.00	0.00	63,611.00	0.00
3071 - 2010FS INTR	4,953.00	0.00	0.00	4,953.00	0.00
3072 - 2010FS ADMIN	1,029.00	0.00	0.00	1,029.00	0.00
3073 - 2010FS DEP	2,400.00	0.00	0.00	2,400.00	0.00
3074 - RD \$777k PRI	25,835.00	0.00	0.00	25,835.00	0.00
3075 - RD \$777k INT	11,874.00	0.00	0.00	11,874.00	0.00

### Expense Summary Report

ALL Departments  
JULY

ACCOUNT	BUDGET NET	CURR MNTH NET	YTD NET	UNEXPENDED BALANCE	PERCENT SPENT
<b>7100 - WWTP DEBT SE CONT'D</b>					
3076 - RD \$500K PR	16,026.00	0.00	0.00	16,026.00	0.00
3077 - RD \$500K INT	5,615.00	0.00	0.00	5,615.00	0.00
<b>8000 - AMBULANCE</b>					
5110 - REGULAR P/R	395,500.00	24,254.68	24,254.68	371,245.32	6.13
5115 - OVERTIME P/R	70,000.00	6,959.47	6,959.47	63,040.53	9.94
5120 - PARTTIME P/R	100,000.00	11,598.59	11,598.59	88,401.41	11.60
5200 - FICA/UC/WC	77,500.00	3,354.70	3,354.70	74,145.30	4.33
5201 - LIFE/RETIRE	51,000.00	2,215.84	2,215.84	48,784.16	4.34
5202 - HLTH/DENT/IP	139,500.00	3,726.57	3,726.57	135,773.43	2.67
5203 - FLEX SPEND	1,875.00	0.00	0.00	1,875.00	0.00
5204 - FF WAGE REIM	30,000.00	2,500.00	2,500.00	27,500.00	8.33
5206 - ADMIN-MGR	8,940.00	666.85	666.85	8,273.15	7.46
5208 - ADMIN-FIN	20,400.00	1,513.00	1,513.00	18,887.00	7.42
5209 - ADMIN-PW MEC	5,530.00	460.83	460.83	5,069.17	8.33
5210 - DUES/SUBSCRIP	4,950.00	0.00	0.00	4,950.00	0.00
5340 - TELEPHONE	780.00	51.83	51.83	728.17	6.64
5350 - RENTAL FEES	14,500.00	1,208.33	1,208.33	13,291.67	8.33
5400 - CAP-OL AMBUL	30,000.00	0.00	0.00	30,000.00	0.00
5510 - FUEL/OIL/LUB	27,000.00	719.10	719.10	26,280.90	2.66
5530 - TIRES/TUBES	2,000.00	0.00	0.00	2,000.00	0.00
5560 - VEH MAINT	12,000.00	789.04	789.04	11,210.96	6.58
5610 - OFFICE EQUIP	3,075.00	74.45	74.45	3,000.55	2.42
5620 - AMBUL EQUIP	18,000.00	0.00	0.00	18,000.00	0.00
5750 - RADIO/REPAIR	2,000.00	0.00	0.00	2,000.00	0.00
5810 - OFFICE SUPP	600.00	0.00	0.00	600.00	0.00
5820 - JANITOR SUPP	500.00	37.65	37.65	462.35	7.53
5842 - OXYGEN SUPP	3,000.00	0.00	0.00	3,000.00	0.00
5844 - PHARMCY SUPP	2,500.00	0.00	0.00	2,500.00	0.00
5846 - SUPP-MEDIC.	11,000.00	938.78	938.78	10,061.22	8.53
5852 - MED SCREEN	700.00	0.00	0.00	700.00	0.00
5855 - DRG/ALC TEST	770.00	0.00	0.00	770.00	0.00
5898 - LIC / FEES	900.00	0.00	0.00	900.00	0.00
6050 - TRAVEL	800.00	0.00	0.00	800.00	0.00
6216 - PRP/CASUALTY	12,000.00	0.00	0.00	12,000.00	0.00
6410 - POSTAGE	300.00	0.00	0.00	300.00	0.00
6415 - ADVERTISING	1,000.00	0.00	0.00	1,000.00	0.00
6420 - CLTH-UNIFORM	3,000.00	0.00	0.00	3,000.00	0.00
6470 - ED/TRAINING	7,000.00	0.00	0.00	7,000.00	0.00
6510 - AUDIT/CONSLT	2,900.00	0.00	0.00	2,900.00	0.00
6550 - CONT BILLING	26,500.00	2,000.23	2,000.23	24,499.77	7.55
6562 - C/S MAINT	9,500.00	0.00	0.00	9,500.00	0.00
6564 - C/S BACKUP	600.00	0.00	0.00	600.00	0.00
6566 - C/S CRH	1,400.00	0.00	0.00	1,400.00	0.00

**Expense Summary Report**  
ALL Departments  
JULY

ACCOUNT	BUDGET NET	CURR MNTH NET	YTD UNEXPENDED NET	BALANCE	PERCENT SPENT
<b>8000 - AMBULANCE CONT'D</b>					
<b>9000 - AMBULANCE-PR</b>	<b>13,600.00</b>	<b>1,689.64</b>	<b>1,689.64</b>	<b>11,910.36</b>	<b>12.42</b>
<b>9010 - AMBULANCE IN</b>	<b>85.00</b>	<b>17.09</b>	<b>17.09</b>	<b>67.91</b>	<b>20.11</b>
<b>9800 - CNTRCT ALLOW</b>	<b>395,000.00</b>	<b>36,449.89</b>	<b>36,449.89</b>	<b>358,550.11</b>	<b>9.23</b>
<b>9850 - AMB BAD DEBT</b>	<b>40,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40,000.00</b>	<b>0.00</b>
<b>Final Totals</b>	<b>8,734,112.00</b>	<b>538,279.37</b>	<b>538,279.37</b>	<b>8,195,832.63</b>	<b>6.16</b>

**Expense Summary Report**  
ALL Departments  
JULY

ACCOUNT	BUDGET NET	CURR MNTH NET	YTD UNEXPENDED NET	BALANCE	PERCENT SPENT
1998 - WATER DEPT	668,773.00	36,085.74	285,404.35	383,368.65	42.58
0175 - DWSR 09FR PR	4,785.00	0.00	2,392.50	2,392.50	50.00
0177 - DWSR 07FS PR	32,661.00	0.00	0.00	32,661.00	0.00
0179 - DWSR 09SR PR	1,484.00	0.00	741.67	742.33	49.98
0188 - DWSR 09F PR	19,484.00	0.00	9,741.67	9,742.33	50.00
0190 - DW 10FS PR	12,742.00	0.00	0.00	12,742.00	0.00
0192 - DWSRF 12F PR	7,672.00	0.00	0.00	7,672.00	0.00
0193 - DWSR 16FR PR	21,567.00	0.00	0.00	21,567.00	0.00
0194 - DWSRF 17F PR	10,356.00	0.00	0.00	10,356.00	0.00
0195 - VHCLE LN PR	9,000.00	562.22	3,334.53	5,665.47	37.05
0197 - DWSR 08FR PR	81,833.00	0.00	0.00	81,833.00	0.00
0199 - BHBT PRINCIP	10,575.00	0.00	10,593.05	-18.05	100.17
0201 - DWS 15FFR PR	7,824.00	0.00	7,823.72	0.28	100.00
0408 - REG ASSES TX	3,400.00	229.00	3,224.00	176.00	94.82
0410 - DUES	1,700.00	1,644.80	1,644.80	55.20	96.75
0421 - DWSR 09FR AD	240.00	0.00	119.63	120.37	49.85
0425 - DWS 09SR AD	75.00	0.00	37.08	37.92	49.44
0426 - DWSR 17F INT	3,129.00	0.00	1,108.49	2,020.51	35.43
0427 - DWSR 17F ADF	651.00	0.00	55.42	595.58	8.51
0435 - VHCLE LN INT	600.00	157.12	981.51	-381.51	163.59
0439 - BHBT INTER.	1,240.00	0.00	1,211.00	29.00	97.66
0440 - DWSR 09F ADF	975.00	0.00	487.08	487.92	49.96
0442 - DWSR 12F INT	1,782.00	0.00	891.48	890.52	50.03
0445 - DW 15FFR INT	1,096.00	0.00	547.66	548.34	49.97
0446 - DW 16FR INT	3,224.00	0.00	1,611.86	1,612.14	50.00
0447 - DW 15FFR AD	421.00	0.00	418.57	2.43	99.42
0448 - DW 16FR AD	1,240.00	0.00	80.59	1,159.41	6.50
5110 - REGULAR P/R	135,000.00	12,348.00	67,365.00	67,635.00	49.90
5115 - OVERTIME P/R	8,500.00	650.25	4,509.75	3,990.25	53.06
5120 - ONCALL STIPN	2,600.00	300.00	1,500.00	1,100.00	57.69
6017 - SH-CLER PAY	11,154.00	978.38	6,359.48	4,794.52	57.02
6018 - SH-MGER PAY	9,984.00	768.00	4,992.00	4,992.00	50.00
6019 - SH-FDIR PAY	15,528.00	1,194.40	7,763.60	7,764.40	50.00
6046 - FR BENE-REG	72,000.00	6,064.80	35,784.00	36,216.00	49.70
6047 - FR BENE-O/T	800.00	88.56	729.81	70.19	91.23
6048 - EMP BENEFITS	11,926.00	1,333.78	8,278.06	3,647.94	69.41
6151 - PURCHD POWER	29,000.00	2,682.41	14,117.72	14,882.28	48.68
6202 - MAT/SUP OFFC	2,500.00	580.22	1,141.42	1,358.58	45.66
6204 - CHEMICALS	20,000.00	1,228.20	14,503.38	5,496.62	72.52
6205 - MAT/SUP MANT	20,000.00	2,545.34	14,958.32	5,041.68	74.79
6206 - MAT/SUP OPER	8,000.00	160.83	4,072.38	3,927.62	50.90
6207 - SUPP/CST ACC	8,000.00	150.12	9,047.39	-1,047.39	113.09
6208 - MAT/SU AD/GN	1,800.00	0.00	591.94	1,208.06	32.89
6209 - MDOT WATREPR	400.00	0.00	26.97	373.03	6.74
6318 - C/S ENGINEER	7,500.00	0.00	0.00	7,500.00	0.00
6328 - C/S AUD-COMP	14,700.00	0.00	6,850.38	7,849.62	46.60
6351 - C/S WATER TR	15,000.00	939.00	15,005.24	-5.24	100.03
6358 - C/D DIST SYS	15,000.00	896.33	7,826.32	7,173.68	52.18

**Expense Summary Report**  
ALL Departments  
JULY

ACCOUNT	BUDGET NET	CURR MNTH NET	YTD NET	UNEXPENDED BALANCE	PERCENT SPENT
<b>1998 - WATER DEPT CONT'D</b>					
6400 - BLD MNT/REPR	1,000.00	0.00	0.00	1,000.00	0.00
6506 - TRANSPRT EXP	4,500.00	333.13	7,219.61	-2,719.61	160.44
6598 - PROP-CAS INS	4,025.00	0.00	0.00	4,025.00	0.00
6608 - GEN-ADMN ADV	1,200.00	60.00	279.90	920.10	23.33
6751 - MS EX S-TEST	4,300.00	90.80	2,332.20	1,967.80	54.24
6755 - TRAINING	500.00	90.00	615.00	-115.00	123.00
6757 - HEATING FUEL	4,000.00	10.05	2,488.17	1,511.83	62.20
6758 - MISC EXPENSE	100.00	0.00	0.00	100.00	0.00
<b>Final Totals</b>	<b>668,773.00</b>	<b>36,085.74</b>	<b>285,404.35</b>	<b>383,368.65</b>	<b>42.68</b>

ACCT	REVENUE NAME	July-13	July-14	July-15	July-16	July-17	July-18	July-19	July-20	July-21	July-22	July-23
0100	TAXES	35,308.94	31,181.17	45,800.69	40,761.34	44,335.02	81,854.56	228,287.32	33,796.47	48,266.88	23,934.02	29,482.35
0100	R0301 ADMINISTRATION	1,841.20	693.80	1,383.00	1,380.20	1,094.20	1,392.40	1,298.00	940.80	1,249.80	1,498.60	1,300.20
0100	R0314 INTEREST COLLECTED	2,330.73	2,016.81	3,520.63	1,162.34	2,013.74	4,258.30	2,134.55	2,360.11	1,932.16	1,102.11	1,037.63
0100	R0315 INTEREST EARNED	37.65	123.42	122.71	117.94	65.43	470.41	574.16	211.14	186.42	471.72	3,710.77
0100	R0316 MISC REVENUE			35.00	0.08	25.00	50.00	10.00	127.60			5.00
0100	R0317 SALE OF CITY PROPERTY							5,324.00				5,140.00
0100	R0318 EXCISE TAX	38,893.03	42,752.26	49,452.19	47,136.56	50,379.72	57,864.37	53,991.03	71,234.30	60,218.37	54,882.36	55,283.97
0100	R0324 WATER DEPT REIMBURSEMENT		3,658.10	3,625.66	4,638.44	3,906.41	3,886.77			4,821.67		4,647.31
0100	R0327 WWTP REIMBURSEMENT	5,814.35		6,326.68	5,202.15	5,230.82						
0100	R0330 BOAT EXCISE	554.20	327.00	558.40	292.40	517.80	377.80	521.20	375.00	317.60	428.40	451.60
0100	R0335 CODE ENFORCEMENT REVENUE	150.00	490.00	50.00	380.00	711.25	505.00	262.50	155.00	150.00	1,140.00	775.00
0100	R0369 EMS ADMINISTRATION REVENUE	7,557.12		6,279.97	5,753.65	5,691.37	5,816.57	6,150.60	5,607.10	5,657.83	5,785.62	5,888.18
0100	R0390 MOTOR VEHICLE AGENT FEES		480.00	568.00	554.00	474.00	517.00	592.00	856.00	667.00	559.00	485.00
0100	R3540 STATE REVENUE SHARING	30,875.33	11,269.53	30,782.38	21,380.38	22,169.12	21,798.03	32,493.41	44,031.05	78,946.59	96,585.06	81,910.61
0100	R3555 PAYMENTS IN LIEU OF TAXES		3,735.00			4,168.00						
0130	R0319 GENERAL ASSIST REIMBURSE								2,747.71			
0187	R0302 CITY BLDG RENTALS	500.00										
0191	R0303 SCHOOL BUS STORAGE											1,250.00
0220	R0363 LIBRARY FINES/DONATIONS	398.82	658.02			209.74	244.90	1,189.75	104.00	164.60	141.05	250.70
0220	R0365 LIBRARY NON RESIDENT FEES	675.00	1,175.00			473.80	380.00	922.00	180.00	137.00	130.00	165.00
0230	R0302 RECREATION LAND LEASE								500.00	500.00	500.00	500.00
0230	R0321 RECREATION PROGRAM INCOME	8,267.00	11,292.00	11,539.00	7,032.00	14,136.00	12,740.00	12,820.00	6,261.50	12,900.00	15,006.00	13,056.00
0310	R0306 POLICE-OFFICER COURT	300.00									100.00	50.00
0310	R0307 POLICE-ACCIDENT REPORTS	40.00	40.00	50.00	30.00	20.00	30.00	20.00	30.00	30.00	30.00	20.00
0310	R0308 POLICE-WCCC OFFICER	525.00	875.00									
0310	R0309 POLICE-MISCELLANEOUS		147.25		15.00	200.00	110.00	5.00			5.00	
0320	R0368 FIRE REVENUE			20.00	10.00				2,001.50	10.00		
0410	R0310 PUBLIC WORKS	997.65				643.38	140.22	791.84				
0410	R0325 PW MECHANIC AMBULANCE	320.08		350.08	362.08	347.09	354.17	382.81	391.67	391.67	435.83	3,431.60
0470	R0353 PAY BY THE BAG	5,325.00	3,894.00	6,646.50	5,253.00	2,301.00	3,667.50	5,479.50	2,283.00	1,990.50	1,060.00	2,211.00
0470	R0354 SALE OF RECYCLABLE GOODS					386.43	690.00	497.00	326.25	810.60		1,494.45
0470	R0355 LANDFILL FEES	253.00	399.50	392.00	509.50	346.50	252.00	613.00	350.00	371.00	273.00	477.00
0480	R0312 CEMETERY	800.00	1,100.00	1,200.00	750.00	500.00	500.00	300.00	1,400.00	1,000.00	900.00	650.00
0480	R0313 PERPETUAL CARE								400.00			
0480	R0380 WASHINGTON CTY CREMATORIUM	685.00			1,369.50			200.00			600.00	
	<b>TOTALS</b>	142,449.10	116,307.86	168,702.89	144,090.56	160,345.82	197,900.00	354,859.67	176,270.20	221,119.69	205,567.77	213,673.37



LOAN PAYMENT RECORD

LOAN NAME	#	LOAN DATE	AMT OF LOAN	MIN PYMT	TERM	INT	DATE	PYMNT	DATE	PYMNT	DATE	PYMNT	DATE	PYMNT	DATE	PYMNT	BALANCE	
JO'S PIZZA	323	6/13/2013	120000.00	786.12	15	2.25%	2/23/23	786.12	3/24/23	786.12	4/24/23	786.12	5/25/23	786.12	6/26/23	786.12	7/24/23	49,965.52
HAIR SHANTY	324	12/30/2011	60000.00	393.05	15	2.25%	2/17/23	400.00	3/17/23	400.00	4/18/23	400.00	5/19/23	400.00	6/27/23	400.00	7/28/23	24,656.11
ST. CROIX BOWLING CLUB	334	12/18/2009	70000.00	465.70	10	2.25%	3/6/23	651.97	4/27/23	651.97	4/27/23	651.97					7/18/23	32,378.43
C/A (PAUL HOWBRIGG)	336	9/4/2014	80000.00	745.10	10	2.25%	2/17/23	745.10	4/18/23	745.10	4/18/23	745.10	6/6/23	745.10	6/6/23	745.10	7/27/23	9,526.72
								2583.19		2583.19		2583.19		1931.22		1,931.22		116,526.78

## Exp / Rev Summary Report

Department(s): 6000 - 8000

July

Account	Budget	Current Month	Year To Date	Balance	Percent
6000 NWSARAS AMB					
Revenue Total	266,000.00	24,154.58	24,154.58	241,845.42	9.08
Expense Total	322,260.00	23,531.66	23,531.66	298,728.34	7.30
<b>Net Profit / (Loss)</b>	<b>(56,260.00)</b>	<b>622.92</b>	<b>622.92</b>	<b>56,882.92</b>	
8000 AMBULANCE					
Revenue Total	1,548,424.00	85,764.19	85,764.19	1,462,659.81	5.54
Expense Total	1,548,205.00	101,226.56	101,226.56	1,446,978.44	6.54
<b>Net Profit / (Loss)</b>	<b>219.00</b>	<b>(15,462.37)</b>	<b>(15,462.37)</b>	<b>(15,681.37)</b>	

\*NOTE: The Year To Date column reflects Net Income/(Loss) on an accrual basis, which is the same basis as the financial statements. This report does not include accounting estimates (such as depreciation, accruals for vacation, payroll and interest or an amount for uncollectible accounts) that are included in the financial statements.

### Calais EMS Expenses Paid to City

	July 2023	Year-to-Date
Fire Chief Salary & Benefits	4,042.31	4,042.31
FF Wage Reimbursement	2,500.00	2,500.00
Manager Wages/Benefits	666.85	666.85
Finance Director Wages/Benefits	1,513.00	1,513.00
Mechanic Wages/Benefits	460.83	460.83
North St. Building Rent (25% of budget)	1,208.33	1,208.33
	<u>10,391.32</u>	<u>10,391.32</u>

CITY OF CALAIS  
CALAIS AMBULANCE CASH FLOW

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	TOTAL TO DATE
<b>REVENUES:</b>													
Commercial Insurance	11,737.00												11,737.00
Maine Care	10,430.54												10,430.54
Medicare	36,407.92												36,407.92
Self-Pay	245.41												245.41
VA	6,347.13												6,347.13
<b>Total Deposits (per report)</b>	65,168.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65,168.00
Stipends	9,012.67												9,012.67
Pymt Arrange/Bad Debt Pymts	1,199.78												1,199.78
Prior Month EFT (on report)	(8,595.84)												(8,595.84)
Current Month EFT (not on report)	0.00												0.00
Misc Inc (Interest, Med Records, etc)	0.00												0.00
Loans/Adj/Patient Refunds	0.00												0.00
<b>Total Deposits per Bank Statement</b>	66,784.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	66,784.61
Interest Income	330.94												330.94
NWSARAS receipts included above	(11,877.12)												(11,877.12)
Loan Funds Received	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CALAIS CASH IN</b>	55,238.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	55,238.43
<b>OPERATING EXPENSES:</b>													
Operating Expenses	64,776.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	64,776.67
Patient/Insurance Refunds	0.00												0.00
Capital Asset Purchases	0.00												0.00
<b>TOTAL CALAIS CASH OUT</b>	64,776.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	64,776.67
<b>NET CASH FROM OPERATIONS (CALAIS)</b>	(9,538.24)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(9,538.24)
<b>MONTHLY BILLINGS (CALAIS ONLY)</b>													
Commercial Insurance	13,810.80												13,810.80
Maine Care	10,189.40												10,189.40
Medicare	41,408.60												41,408.60
Self-Pay	4,510.00												4,510.00
	69,918.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	69,918.80

CITY OF CALAIS - AMBULANCE  
INCOME STATEMENT - CASH BASIS

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Total FY24
<b>CASH RECEIPTS</b>													
Commercial Insurance	11,737.00	-	-	-	-	-	-	-	-	-	-	-	11,737.00
Maine Care	10,430.54	-	-	-	-	-	-	-	-	-	-	-	10,430.54
Medicare	36,407.92	-	-	-	-	-	-	-	-	-	-	-	36,407.92
Self-Pay	245.41	-	-	-	-	-	-	-	-	-	-	-	245.41
VA	6,347.13	-	-	-	-	-	-	-	-	-	-	-	6,347.13
Stipends	9,012.67	-	-	-	-	-	-	-	-	-	-	-	9,012.67
Bad Debts/Pymt Arrangements	1,199.78	-	-	-	-	-	-	-	-	-	-	-	1,199.78
Deposits in Transit	(8,595.84)	-	-	-	-	-	-	-	-	-	-	-	(8,595.84)
Interest Income	330.94	-	-	-	-	-	-	-	-	-	-	-	330.94
<b>Total Calais &amp; NWSARAS Receipts</b>	<b>67,115.55</b>	-	-	-	-	-	-	-	-	-	-	-	<b>67,115.55</b>
Less NWSARAS receipts	(11,877.12)	-	-	-	-	-	-	-	-	-	-	-	(11,877.12)
<b>Total Calais Only Cash Receipts</b>	<b>55,238.43</b>	-	-	-	-	-	-	-	-	-	-	-	<b>55,238.43</b>
<b>CASH EXPENSES</b>													
Payroll - Regular Wages	24,254.68												24,254.68
Payroll - Overtime Wages	6,959.47												6,959.47
Payroll - Part Time	11,598.59												11,598.59
Benefits - FICA/UC/MC	3,354.70												3,354.70
Benefits - Life/Retirement	2,215.84												2,215.84
Benefits - Health/Dental/IP	3,726.57												3,726.57
Benefits - Flexible Spending Acct	-												-
FF Wage Reimbursement	2,500.00												2,500.00
Administrative - Manager	666.85												666.85
Administrative - Finance	1,513.00												1,513.00
Admin - PW Mechanic	460.83												460.83
Dues	-												-
Telephone	51.83												51.83
Rental Fees	1,208.33												1,208.33
Capital Outlay - Ambulance	-												-
Fuel, Oil & Lube	719.10												719.10
Tires	-												-
Vehicle Maintenance	789.04												789.04
Office Equipment	74.45												74.45
Ambulance Equipment	-												-
Radios/Repair	-												-
Office Supplies	-												-
Janitorial Supplies	37.65												37.65
Supplies - Oxygen	-												-
Supplies - Pharmacy	-												-
Supplies - Medical	938.78												938.78
Medical Screenings	-												-
Drug/Alcohol Testing	-												-
Licenses & Fees	-												-
Travel	-												-
Property & Casualty	-												-

CITY OF CALAIS - AMBULANCE  
 INCOME STATEMENT - CASH BASIS

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Total FY24
<b>CASH EXPENSES - CONT.</b>													
Postage	-												-
Advertising	-												-
Clothing - Uniforms	-												-
Education & Training	-												-
Legal & Audit Fees	-												-
Contract Services - Billing	2,000.23												2,000.23
Contract Services - Maintenance	-												-
Contract Services - Backup	-												-
Contract Services - CRH	-												-
Loan - Principal	1,689.64												1,689.64
Loan - Interest	17.09												17.09
<b>Total Cash Expenses</b>	<b>64,776.67</b>	-	-	-	-	-	-	-	-	-	-	-	<b>64,776.67</b>
<b>OTHER CASH EXPENDED</b>													
Capital Asset Purchases	-												-
Patient/Insurance Refunds	-												-
Previously Recorded Cash	-												-
<b>Total Other Cash Expended</b>	<b>(9,538.24)</b>	-	-	-	-	-	-	-	-	-	-	-	<b>(9,538.24)</b>
<b>Net Cash from Operations - Inc/(Loss)</b>	<b>(9,538.24)</b>	-	-	-	-	-	-	-	-	-	-	-	<b>(9,538.24)</b>

Assessing and Code Enforcement Department



Monthly Report  
July 2023

Since the last update on Code; There was twelve permit(s) approved;

- 487 North Street-Change of Use; Vibe Fitness Studio
- 24 School Street-28'x47' Mobile Home on Slab
- 24 North Street- Change of Use; Murphy's Blue Star Saloon
- 92 Lincoln Street-8'x16' Open Porch
- 722 River Road- 24'x40 1 Story Garage on Slab

There have been a few complaints and code issues that I have been dealing with.

- 90 Lincoln Street-Sent letters for property maintenance, and inspection request to see if it is dangerous. – Mowed lawn and cleaned up garbage, have not heard from them to schedule an inspection. **-Nothing new to report. Still has not let me inspect the building but property maintenance issue is much better. Looks to have been gutted and now up for sale. Now sold to new owner, will wait to see if improvements will be done. Improvements have started. Windows have been secured and lawn has been kept up as well as garbage being removed. Nothing New to report.**
- 42 Harrison Street- Letter Sent for Property Maintenance- Have not seen much improvement, will send next letter. **-Sent letter on July 7<sup>th</sup>, 2023. Some improvements, waiting to see if they comply.**
- 194 Shattuck Road- Letter sent for Property Maintenance-asked for an extension, gave until July 8<sup>th</sup>, 2022. **-Need to send letter.**
- 132 Union Street- Letter sent for Property Maintenance- Asked for an extension, gave until the end of July and we will revisit. **-Nothing new to report. Asked for an additional extension and that he is working on it. I told him until the end of the year. He gave an update that he is still working on it. -Need to send violation letter.**
- 50 Harrison Street-Letter sent for Property Maintenance-Have not heard from anyone, will send next letter. **-Nothing new to report. -Need to send letter.**
- 3 Garfield Street- Letter sent requesting inspection, but no response. Conclusion from inspecting from the outside is that it is dangerous. Sent additional letter stating that it is believed to be dangerous, no response yet. Still no response, will send next letter. **-Spoke with owner, owner said that the plan is to demo part of the building. The building is still standing need to send a letter.**
- 75 Hardscrabble Road-Letters sent to owner and resident stating our ordinance does not allow people to live in camper trailers year-round. Owner understands and does not want resident living there. Sent to attorney. Attorney sent letter that they have 30 days to leave. **- Owner sent eviction notice around same time attorney sent letter. Waiting to see which path is going to be more effective to pursue. -Nothing new to report from attorney. -SOK Rule has been**

initiated. **NEW-tenants are out! Family will be working on clean up. Camper is gone, yard still needs to be picked up. A new camper has popped up, working on finding who it was sold to. The camper is gone, and it has sold to an abutter.**

- 40 Lafayette Street- Sent letter asking for the windows, doors, and holes in the garage roof to be boarded up. Also requested an inspection as some of the structure seems to be dangerous. **No response. -doors and some windows have been boarded up. Has sold waiting to see if will work will be done.**
- 130 Union Street- sent letter requesting lawn to be mowed. **Need to send a follow up letter.**
- 489 South Street- sent letter requesting lawn to be mowed and an inspection of the house per foundation complaints from neighbors. **The lawn has been mowed.**
- 180 Union Street- sent letter requesting lawn to be mowed and an inspection of the house to see progress of renovations of the bedroom that was caught on fire. **Need to send a follow up letter.**
- I have had multiple calls/complaints on vacant buildings being broken into. I do get in contact with the property owners to let them know and to ask them to board the buildings up to try to decrease safety issues.

The code enforcement software is being built and should be ready to go live mid to end August! This is an amazing program and once it is completely set up, I would love to give a demo to anyone on the council who would like to see it! Also, my reports for code enforcement for my monthly report will be easier to read!

In the Assessing world I had training at the end of the month into August. Great topics were had in class and out of class. One class that I am going to look into taking the full version of was David Cornell's introduction of Power BI. Power BI is a Microsoft office program, essentially it is Excel but so much more powerful. I plan to use it for in-time sales analysis. Once I have it built, I will be adding this to my monthly report. During the month of July I did most of all the data entry for tax commitment and awaiting word that the trio software has been fixed.

PUBLIC WORKS DEPARTMENT  
JULY 2023



The crew has been kept busy this month trying to accomplish a lot during a short summer filled with plenty of rain. They poured concrete slabs at the Flat iron park and installed the three new picnic tables. At the same time, they poured a concrete slab at the ballfield and set a set of bleachers on it. The guys also cut brush at the tennis courts entrance on Lafayette Street that was limiting the view when pulling onto the street. All the roadside mowing has been completed. Between downpours the guys repaired washouts. John did some ditching on Union Street as well as lower South Street so the water will leave the road and stop washing out the edge. The biggest project they did this month was to replace 110 feet of 18" culvert on Palmer Street that is under the driveway at the medical offices. The guys also installed a gate on the waterfront walkway at Todd Street we had large rocks there blocking the trail but someone kept dragging them off the side so they could drive thru. I was sure to give keys to the police and fire departments. We installed the new speed signs on South Street for the school zone with help from Border Electric. The trees for downtown were picked up at Sprague's and installed. The new 10-wheeler dump truck has also been picked up. I have been helping Kevin Ingersall rebuild the rear entrance to the St. Croix #1 fire station. He has been doing a great job it was work that sure needed to be done.

It has been busy at the transfer station this month. The guys shipped out 10 containers and collected \$1,272.00 in sticker sales as well as \$532.00 in tipping fees.

The cemetery is looking nice even though we have had continuous rain and the extreme heat the crew has done well. David had 6 cremations this month and 0 burials. When we get the excavator here we are going to dig a ditch between the cemetery and the down hill neighbor to hopefully relieve the water issue he has been having that keeps his yard constantly wet and has been washing out under his barn.

Respectfully Submitted  
Robert Seelye





**Calais Fire/EMS  
Monthly Activity  
Month of July 2023**

**Calais Station (Ambulance) Emergencies: 76      Transfers: 11**  
**Danforth Station (Ambulance) Emergencies: 31      Transfers**  
**Transfers Turn Down: 11**

**Fire and Rescue Emergency Calls                      Total: 36**

<b>EMS (Rescue) Assist/ Station Coverage</b>	<b>16</b>
<b>Fire Alarm Activations</b>	<b>6</b>
<b>Public Assistance</b>	<b>4</b>
<b>Outside Fires</b>	<b>4</b>
<b>Motor Vehicle Crash</b>	<b>1</b>
<b>Motor Vehicle Fire</b>	
<b>Agency Assist</b>	
<b>Smoke in Building</b>	
<b>Hazardous Condition</b>	<b>4</b>
<b>Structure Fire</b>	
<b>Knox Box Call</b>	<b>1</b>
<b>Public Service</b>	

**Fire Officer: EMS Coverage Hours: 95    Response/ Transfer Hours:12**

<b>Apparatus</b>	<b>In Town Response</b>	<b>Out of Town Response</b>
<b>Ladder 1</b>	<b>4</b>	
<b>Engine 1</b>	<b>6</b>	
<b>Engine 2</b>		
<b>Engine 3</b>	<b>1</b>	
<b>Squad 1</b>	<b>1</b>	
<b>POV (Chief/AC)</b>	<b>5</b>	
<b>Bush 1</b>	<b>7</b>	
<b>Boat 1</b>		
<b>ATV and Side by Side</b>		
<b>CFD Station Response (Cover)</b>	<b>16</b>	

<b>Rescue 1 Responses Emergencies:</b>	<b>Transfers:</b>
<b>Rescue 2 Responses Emergencies: 49</b>	<b>Transfers: 3</b>
<b>Rescue 3 Responses Emergencies: 14</b>	<b>Transfers: 1</b>
<b>Rescue 4 Responses Emergencies: 13</b>	<b>Transfers: 7</b>

**Burn Permits: 33 Training Hours:      Non-Emergencies: 5**



**Chief David Randall**  
**Calais Police Department**  
P.O. Box 413  
Calais, Maine 04619  
207-454-2752  
Fax: 207-454-2764

## Calais Police Department July 2023 Monthly Report

During the month we started getting ready for the International Festival. It all started with making sure DOT was aware of the new parade route, which will be down Main Street and up North Street to Washington Street. This is due to the construction on Main Street and we plan to go back to the old route next year. I have work with both the Fire Chief and Public Works Director to make sure we have enough assistance with the parade.

### **Man Power:**

We are still short handed at the police station, but we have advertised for a school resource officer in hopes with attracting an officer to the area, at the date of this report we have received one application.

### **Training:**

Officers will be doing annual firearms training in August; part of this training will be low light firearms training as well as moving target training. Officer will be starting their mandatory training for MCJA in the next couple of months.

**Statistics:** See attached reports for department incidents for the month of July. There was an increase of 55 incidents from July 2022.

Chief David Randall  
Calais Police Department

# CALAIS POLICE DEPARTMENT

P.O. BOX 413  
CALAIS, ME 04619

Print Date 08/01/2023

Record Count 116

Module Incident Query Result

# Query Summary

Incident #	Other #	Event #	Date Reported	Time Rptd	Offense Code	Code Description
23-000771		23-000771	07/31/2023	18:30	911 Hang-up	911 Call Hung Up or Disconnected 0
23-000767		23-000767	07/31/2023	06:45	SOR	Sex Offender Registrant
23-000766		23-000766	07/31/2023	06:30	PAPER SERVICE	PAPER SERVICE
23-000768		23-000768	07/31/2023	06:00	Investigation	Investigation
23-000770		23-000770	07/31/2023	16:15	Traffic - general	Traffic complaint
23-000769		23-000769	07/31/2023	08:30	Criminal Trespass	Criminal Trespass Notice
23-000759		23-000759	07/28/2023	06:25	Assist LE	Assist Law Agency
23-000764		23-000764	07/28/2023	19:30	Assist LE	Assist Law Agency
23-000760		23-000760	07/28/2023	09:32	Assist Other	Assist Other Agency
23-000757		23-000757	07/28/2023	01:15	Assist Other	Assist Other Agency
23-000763		23-000763	07/28/2023	17:30	Well Being Check	Check Well Being or Security of Named Pers
23-000761		23-000761	07/28/2023	14:46	Civil Assist	Assist with Non-Criminal Matter
23-000762		23-000762	07/28/2023	16:30	Mentally Ill Person	Evaluation of Person (Psych or Medical)
23-000758		23-000758	07/28/2023	15:50	<empty>	
23-000752		23-000752	07/27/2023	12:20	Well Being Check	Check Well Being or Security of Named Pers
23-000756		23-000756	07/27/2023	19:50	Public Assist	Non-Criminal Call For Service / Activity
23-000753		23-000753	07/27/2023	06:00	Public Assist	Non-Criminal Call For Service / Activity
23-000754		23-000754	07/27/2023	07:32	Investigation	Investigation
23-000755		23-000755	07/27/2023	15:01	Investigation	Investigation
23-000748		23-000748	07/26/2023	17:23	Mentally Ill Person	Evaluation of Person (Psych or Medical)
23-000750		23-000750	07/26/2023	20:50	Noise Complaint	Noise Complaint Reported
23-000751		23-000751	07/26/2023	22:09	PAPER SERVICE	PAPER SERVICE
23-000746		23-000746	07/26/2023	08:14	Investigation	Investigation
23-000749		23-000749	07/26/2023	19:44	Traffic - general	Traffic complaint
23-000737		23-000737	07/25/2023	10:15	Assist Other	Assist Other Agency
23-000738		23-000738	07/25/2023	06:14	Suspicious Activity	Activity Requiring Investigation
23-000739		23-000739	07/25/2023	08:21	29-A 2557	Operating After Revoked (HO)
23-000743		23-000743	07/25/2023	19:17	29-A 2557	Operating After Revoked (HO)

Incident #	Other #	Event #	Date Reported	Time Rptd	Offense Code	Code Description
23-000742		23-000742	07/25/2023	14:24	17-A 207 (DV)	Assault (Domestic)
23-000744		23-000744	07/25/2023	22:00	SOR	Sex Offender Registrant
23-000740		23-000740	07/25/2023	13:25	SOR	Sex Offender Registrant
23-000741		23-000741	07/25/2023	06:00	investigation	investigation
23-000736		23-000736	07/25/2023	10:01	investigation	investigation
23-000735		23-000735	07/21/2023	01:17	Assist LE	Assist Law Agency
23-000732		23-000732	07/20/2023	09:33	Warrant	Warrant
23-000733		23-000733	07/20/2023	10:00	Public Assist	Non-Criminal Call For Service / Activity
23-000731		23-000731	07/20/2023	10:13	911 Hang-up	911 Call Hung Up or Disconnected 0
23-000730		23-000730	07/19/2023	20:30	Assist LE	Assist Law Agency
23-000724		23-000724	07/19/2023	08:58	Well Being Check	Check Well Being or Security of Named Pers
23-000725		23-000725	07/19/2023	10:20	Suspicious Activity	Activity Requiring Investigation
23-000723		23-000723	07/19/2023	00:54	Suspicious Activity	Activity Requiring Investigation
23-000728		23-000728	07/19/2023	16:15	Warrant	Warrant
23-000729		23-000729	07/19/2023	21:10	Noise Complaint	Noise Complaint Reported
23-000726		23-000726	07/19/2023	12:56	911 Hang-up	911 Call Hung Up or Disconnected 0
23-000727		23-000727	07/19/2023	13:36	investigation	investigation
23-000720		23-000720	07/18/2023	20:28	Civil Assist	Assist with Non-Criminal Matter
23-000722		23-000722	07/18/2023	20:45	Suspicious Activity	Activity Requiring Investigation
23-000721		23-000721	07/18/2023	20:32	PAPER SERVICE	PAPER SERVICE
23-000707		23-000707	07/17/2023	07:37	Assist LE	Assist Law Agency
23-000716		23-000716	07/17/2023	19:21	Alarm	Alarm Response (Business or Residence Secu
23-000710		23-000710	07/17/2023	08:54	29-A 2601 (10)	Refusing to Sign USAC / VSAC
23-000711		23-000711	07/17/2023	09:29	Well Being Check	Check Well Being or Security of Named Pers
23-000715		23-000715	07/17/2023	16:55	Well Being Check	Check Well Being or Security of Named Pers
23-000713		23-000713	07/17/2023	16:30	17-A 806	Criminal Mischief
23-000719		23-000719	07/17/2023	23:08	911 Hang-up	911 Call Hung Up or Disconnected 0
23-000708		23-000708	07/17/2023	06:35	17 2264	Littering
23-000712		23-000712	07/17/2023	12:38	SOR	Sex Offender Registrant
23-000714		23-000714	07/17/2023	19:03	investigation	investigation
23-000718		23-000718	07/17/2023	23:04	investigation	investigation
23-000709		23-000709	07/17/2023	07:45	Criminal Trespass	Criminal Trespass Notice

Incident #	Other #	Event #	Date Reported	Time Rptd	Offense Code	Code Description
23-000706		23-000706	07/15/2023	03:12	17-A 402	Criminal Trespass
23-000703		23-000703	07/14/2023	18:10	Assist LE	Assist Law Agency
23-000704		23-000704	07/14/2023	21:13	Assist Other	Assist Other Agency
23-000696		23-000696	07/14/2023	05:31	Assist Motorist	Assist Motorist
23-000705		23-000705	07/14/2023	21:30	Noise Complaint	Noise Complaint Reported
23-000699		23-000699	07/14/2023	09:17	Investigation	Investigation
23-000697		23-000697	07/14/2023	07:03	Investigation	Investigation
23-000701		23-000701	07/14/2023	13:34	Investigation	Investigation
23-000698		23-000698	07/14/2023	07:54	Investigation	Investigation
23-000700		23-000700	07/14/2023	10:20	Criminal Trespass	Criminal Trespass Notice
23-000689		23-000689	07/13/2023	01:00	Alarm	Alarm Response (Business or Residence Secu
23-000690		23-000690	07/13/2023	11:50	911 Hang-up	911 Call Hung Up or Disconnected 0
23-000695		23-000695	07/13/2023	10:49	Investigation	Investigation
23-000694		23-000694	07/13/2023	11:43	Investigation	Investigation
23-000688		23-000688	07/12/2023	18:10	Assist Other	Assist Other Agency
23-000691		23-000691	07/12/2023	14:15	Missing Person	Missing Person Search
23-000692		23-000692	07/12/2023	11:54	Civil Assist	Assist with Non-Criminal Matter
23-000687		23-000687	07/12/2023	17:00	911 Hang-up	911 Call Hung Up or Disconnected 0
23-000693		23-000693	07/12/2023	15:59	911 Hang-up	911 Call Hung Up or Disconnected 0
23-000686		23-000686	07/11/2023	22:15	Assist LE	Assist Law Agency
23-000678		23-000678	07/11/2023	06:00	Animal other	Animal Complaint Other
23-000684		23-000684	07/11/2023	16:54	Noise Complaint	Noise Complaint Reported
23-000679		23-000679	07/11/2023	06:30	SOR	Sex Offender Registrant
23-000685		23-000685	07/11/2023	17:00	PAPER SERVICE	PAPER SERVICE
23-000681		23-000681	07/11/2023	06:00	Investigation	Investigation
23-000682		23-000682	07/11/2023	06:00	Investigation	Investigation
23-000680		23-000680	07/11/2023	09:58	Municipal Ordinance	Municipal Ordinance Violation
23-000683		23-000683	07/11/2023	15:15	Criminal Trespass	Criminal Trespass Notice
23-000676		23-000676	07/06/2023	21:07	Assist Other	Assist Other Agency
23-000673		23-000673	07/06/2023	11:30	Assist Other	Assist Other Agency
23-000675		23-000675	07/06/2023	19:06	Public Assist	Non-Criminal Call For Service / Activity
23-000674		23-000674	07/06/2023	13:35	Public Assist	Non-Criminal Call For Service / Activity

Incident #	Other #	Event #	Date Reported	Time Rptd	Offense Code	Code Description
23-000671		23-000671	07/06/2023	07:32	911 Hang-up	911 Call Hung Up or Disconnected 0
23-000672		23-000672	07/06/2023	07:34	911 Hang-up	911 Call Hung Up or Disconnected 0
23-000670		23-000670	07/06/2023	08:30	Fugitive fr. Justice	15 213-A
23-000677		23-000677	07/06/2023	23:00	Investigation	Investigation
23-000663		23-000663	07/05/2023	08:41	Animal other	Animal Complaint Other
23-000667		23-000667	07/05/2023	20:30	Well Being Check	Check Well Being or Security of Named Pers
23-000669		23-000669	07/05/2023	23:20	Well Being Check	Check Well Being or Security of Named Pers
23-000665		23-000665	07/05/2023	14:03	Civil Assist	Assist with Non-Criminal Matter
23-000666		23-000666	07/05/2023	19:48	Civil Assist	Assist with Non-Criminal Matter
23-000668		23-000668	07/05/2023	21:55	Noise Complaint	Noise Complaint Reported
23-000664		23-000664	07/05/2023	13:33	Investigation	Investigation
23-000662		23-000662	07/05/2023	02:30	29-A.2053-4	F/ T yield on entering a public way
23-000661		23-000661	07/04/2023	18:00	Assist LE	Assist Law Agency
23-000655		23-000655	07/04/2023	01:14	Assist Other	Assist Other Agency
23-000657		23-000657	07/04/2023	15:28	Assist Other	Assist Other Agency
23-000660		23-000660	07/04/2023	11:40	Civil Assist	Assist with Non-Criminal Matter
23-000654		23-000654	07/03/2023	11:50	Alarm	Alarm Response (Business or Residence Secu
23-000648		23-000648	07/03/2023	13:20	Civil Assist	Assist with Non-Criminal Matter
23-000656		23-000656	07/03/2023	15:45	Mentally Ill Person	Evaluation of Person (Psych or Medical)
23-000653		23-000653	07/03/2023	20:00	Noise Complaint	Noise Complaint Reported
23-000649		23-000649	07/03/2023	13:34	911 Hang-up	911 Call Hung Up or Disconnected 0
23-000650		23-000650	07/03/2023	13:50	Found	Found Property
23-000647		23-000647	07/03/2023	12:02	Investigation	Investigation
23-000646		23-000646	07/01/2023	00:30	Assist Other	Assist Other Agency

Our Co-ed softball is winding down, this year we have 9 teams competing. The playoffs will end Monday August 14<sup>th</sup>.

The Howard Fox Memorial Pool will stay open for public swim until August 24<sup>th</sup> on Friday August 25<sup>th</sup>, we will once again be holding our annual Water Carnival, and barbecue. Due to a rainy June, overall attendance is down this year.

The last day for Summer Camp will be August 25<sup>th</sup>. This has been another very busy year, averaging over 60 kids a week, and on a few days we had over 90 kids. Our staff did a great job dealing with the large number of kids this year.

The 44th annual Johnsons 5-K Road Race was run on Saturday August 5<sup>th</sup>. This year we had 34 runners in the race. The numbers are on the increase again, after a couple of years of not being able to cross the border.

The Annual Calais Rec 1-mile fun run was held on Saturday August 5<sup>th</sup>. This year we a good turnout with 22 runners.

The Tennis courts, have been resurfaced and painted. The courts look great, we are also working getting the fence work scheduled for this fall.

Sincerely,

Craig Morrison  
Calais Rec. Director

## Monthly Report July 2023

### **CALAIS FREE LIBRARY**

# Visitors: Adults: 725	# Visitors: Childrens: 377	
# Programs: Adults: 4	# Participants: 17	
# Programs: Childrens: 10	# Participants: Childrens: 156	
# New Members:	# Childrens:	# Non Residents:
# Circulation Totals:Adults: 602	# Childrens:407	# Renewals:151
# ILL's Sent: 199	# ILL's Received:174	# Cataloged:163

The Calais Free Library was closed on Tuesday, July 4th for Independence Day.

The Children's summer reading program is going strong. Skye put a lot of thought and preparation into some fun activities for the "Lunch with the Librarian", portion of the program. The theme for this summer is All Together Now. A few of the activities included a visit from a volunteer of the **PAWS** animal shelter. The volunteer brought a kitten with her (in a cage). Another day Skye and the children walked to the **food pantry**. While there, one child exclaimed, "*Hey, this looks like a store!*" The children were also entertained by *Anne Simmons and Bill Kolodniki*. They learned about **beehives** and how honey is collected. Bill showed the children an empty beehive and other items used in raising bees. In addition to the summer reading program, the **Co Operative Extension Food Program** presented a program titled: **Food, Fun and Reading**. The children who attended learned a lot about how easy it is to prepare healthy meals, snacks, etc... The children got to eat whatever they made. This Co Operative Extension nutrition awareness program will present two more sessions in August at the library.

I worked with Rachael Williams of **NDEC** and scheduled several more computer based programs at the library. The program attendance has remained steady. Joyce and the library staff talk with patrons about the program choices and set them up with Rachael to sign up for a class or two.

Joyce and the Friends of the Library met on July 25th. Discussion was about the annual book sale and also to decide on the next date for Soup & Poetry. The date will be September 29th. Early summer, The Friends committed to paying someone to work on the flower gardens at the main entrance and the children's entrance of the library. We are searching for someone who would be willing to dig out the Bishop's Weed, other weeds, etc..., so the flowers will have a to blossom and spread a little.

I ordered several new fiction titles from Baker & Taylor and several new large print titles from Center Point. I also added some new titles for very young children and elementary aged children. As soon as the new titles were processed, most were either checked out by our patrons or sent to other libraries through the Interlibrary Loan Service.

Respectfully submitted, Joyce Garland



# OLVER ASSOCIATES INC.

ENVIRONMENTAL  
290 MAIN STREET

ENGINEERS  
WINTERPORT, MAINE

MONTHLY OPERATIONS REPORT

FOR

CALAIS WATER DEPARTMENT

JULY, 2023

## 1. OVERVIEW

This report summarizes the progress made, and the issues that were addressed, at the Calais Water Department during the month of July, 2023. We continued to assist the Department with many activities to improve its operations.

## 2. REGULATORY COMPLIANCE/GENERAL OPERATIONS

We have continued to implement regulatory requirements in order to maintain the Water Department's reporting and operating practices within Public Utilities Commission (PUC) and Department of Health and Human Services (DHHS) standards.

The following areas were addressed in July:

- Submitted the required June DHHS report. This monthly report is required by the 10<sup>th</sup> of the month following the reporting period.
- Conducted Disinfection Byproducts Rule testing with a monthly average chlorine result of 0.06 ppm (parts per million) compared to a regulatory limitation of 4.0 ppm. This sample is an average of the chlorine residual results collected at the Fire Department, Calais Library, and at the Irving Mainway on Main Street.
- Conducted monthly total coliform bacteria sampling at three locations. All three samples passed with 0 colonies/100 ml.
- Collected chlorine and phosphorus residuals throughout the distribution system.

## 3. PROCESS CONTROL AND OPERATIONS

We continued to sample each week at the Filter Plant to ensure that it is operating correctly. Samples were collected on the raw and treated water and tested for iron, manganese and chlorine residual. The desired treatment level is to achieve compliance with the Federal Drinking Water Standards of 0.30 ppm for iron and 0.05 ppm for manganese prior to distribution. The raw well water before treatment averaged 1.59 ppm iron and 1.00 ppm manganese. The treated water, just before distribution, averaged 0.17 ppm iron and 0.00 ppm manganese. Based on this testing, the filter plant is operating in compliance with Federal standards.

During the month of July, the average chlorine residual leaving the filter plant was 0.78 ppm versus a limit of 4.0 ppm.

The staff has continued the process of collecting chlorine residual readings out in the distribution system in order to ensure that levels are high enough leaving the plant. The following table presents the range of average chlorine residuals at four historical sampling locations prior to 2023 as well as the average chlorine residuals for the month.

DATE	FIRE STATION Chlorine, ppm	CITY BUILDING Chlorine, ppm	WWTP Chlorine, ppm	HOSPITAL Chlorine, ppm
<b>2016 Range</b>	0.67-0.96	0.14-0.98	0.03-0.53	0.24-0.91
<b>2017 Range</b>	0.33-1.07	0.04-0.78	0.04-0.55	0.09-0.96
<b>2018 Range</b>	0.44-0.70	0.04-0.36	0.01-0.23	0.01-0.69
<b>2019 Range</b>	0.30-0.77	0.07-0.27	0.01-0.08	0.02-0.61
<b>2020 Range</b>	0.63-1.08	0.12-0.60	0.01-0.30	0.45-0.80
<b>2021 Range</b>	0.46-0.92	0.02-0.56	0.01-0.30	0.01-0.39
<b>2022 Range</b>	0.01-0.73	0.01-0.23	0.01-0.07	0.01-0.30
<b>2023 Results</b>				
<b>January</b>	0.32	0.10	0.02	0.06
<b>February</b>	0.37	0.06	0.02	0.25
<b>March</b>	0.49	0.28	0.08	0.25
<b>April</b>	0.30	0.26	0.06	0.27
<b>May</b>	0.43	0.20	0.03	0.25
<b>June</b>	0.14	0.07	0.01	0.09
<b>July</b>	0.01	0.03	0.01	0.01

The chlorine levels measured during July ranged from between 0.01 ppm at the wastewater treatment plant and 0.03 at the City Building. The discharge from the reservoir is being chlorinated at an average dosage of 0.42 ppm to maintain chlorine levels in the distribution system.

The following table summarizes the average monthly and daily water use since 2013.

YEAR/ MONTH	TOTAL FLOW, MG											FLOW COMPARISON (MG)
	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	MONTHLY COMPARED TO 2022
January	6.758	7.770	7.662	7.135	6.696	7.897	6.780	6.835	6.937	7.751	6.635	1.115 Less
February	6.295	7.957	7.025	6.583	6.566	6.704	6.266	6.554	6.131	6.261	6.653	0.392 More
March	7.063	8.081	8.731	7.118	7.463	7.210	7.011	6.507	6.850	7.257	6.682	0.575 Less
April	7.359	7.394	6.951	6.869	7.111	6.868	6.633	6.472	6.525	6.732	6.626	0.106 Less
May	7.441	8.333	7.891	7.164	7.617	7.910	7.355	7.102	7.611	8.234	7.577	0.657 Less
June	7.903	8.060	7.465	7.447	8.073	7.319	7.339	7.523	7.382	7.534	7.653	0.119 More
July	7.657	7.181	7.614	7.148	7.529	7.580	7.350	7.125	7.216	8.764	7.251	1.513 Less
August	6.934	7.256	7.629	7.324	8.451	7.657	7.605	7.255	7.339	7.717		
September	6.109	6.675	7.134	6.642	7.418	6.540	6.750	6.681	6.682	6.985		
October	6.974	7.357	8.032	6.501	6.824	7.008	6.983	6.763	7.158	6.875		
November	6.969	6.354	6.945	6.574	6.117	6.367	6.189	6.286	6.206	5.860		
December	7.119	7.385	6.887	6.467	6.966	6.637	6.606	6.515	7.109	6.126		
Daily Average, MGD	0.232	0.246	0.246	0.227	0.238	0.235	0.227	0.223	0.228	0.236	0.231	16,301 GPD Less (to-date)

The water usage during July, 2023 was 1.513 MG less per month than in July, 2022. The total water pumped for this month was 7.251 MG. The average daily water usage to-date is 0.231 MGD compared to 0.248 MGD through July in 2022.

#### 4. MAINTENANCE / HOUSEKEEPING

- Completed twenty service work orders with associated paperwork assigned. These work orders included turning services on, turning services off, name transfers to new customers and pool fills.
- This month two meters were replaced.
- Performed yard maintenance around the Water Department facilities as well as the hydrants that included mowing and trimming.
- Continued the annual gate box cleaning program to ensure the valves are accessible when they need to be operated.
- Repaired the chlorine feed line at the reservoir
- Marked out the City's water assets for contractors.

PAID AUG 0:7 2023



STATE OF MAINE  
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS  
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS:	Yes <input type="checkbox"/> No <input type="checkbox"/>

Section I: Licensee/Applicant(s) Information;  
Type of License and Status

Legal Business Entity Applicant Name (corporation, LLC): <i>TC + RW LLC</i>	Business Name (D/B/A): <i>Jo's Diner &amp; Pizzeria</i>
Individual or Sole Proprietor Applicant Name(s):	Physical Location: <i>195 Main St Calais Me 04619</i>
Individual or Sole Proprietor Applicant Name(s):	Mailing address, if different:
Mailing address, if different from DBA address:	Email Address: <i>Jospizza207@gmail.com</i>
Telephone #      Fax #: <i>207-454-8400</i>	Business Telephone #      Fax #: <i>207 454 8400</i>
Federal Tax Identification Number:	Maine Seller Certificate # or Sales Tax #:
Retail Beverage Alcohol Dealers Permit:	Website address:

1. New license or renewal of existing license?  New      Expected Start date: \_\_\_\_\_

Renewal      Expiration Date: 10/21/23

2. The dollar amount of gross income for the licensure period that will end on the expiration date above:

Food: \_\_\_\_\_ Beer, Wine or Spirits: \_\_\_\_\_ Guest Rooms: \_\_\_\_\_

3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

Malt Liquor (beer)     Wine       Spirits

FOLLOW UP ITEM	STATUS	UPDATED STATUS
<p>WWII Honor Roll Boards 6/8/23</p>	<p>Years ago, there were WWII honor roll boards displayed at Milltown and Red Beach Parks.</p>	<p>Updated 8/16/23 Received quotes with two options for granite honor roll panels for the Milltown Park WWII monument. Waiting on quote for a permanent granite marker to be placed at the Red Beach Fire Station/Playground.</p>
<p>ARPA Funds 7/1/21</p>	<p>Submitted ARPA funds request 9/20. City share now adjusted to 317,000. Approved allocations-\$158,720. Main St. Water/Sewer Project, \$33,319. City Employee Bonuses, and phase 1 IT upgrades approved for \$44,710. Princeton Airport Plow donation- \$10,000, Gap funding for the projected water rate increase - \$28,000. ARPA Fund Balance- \$42,251.00.</p>	<p>Updated 8/16/23 Received cost estimates for one stand-by generator for the city building. Received council approval and install scheduled for the end of August.</p>
<p>ATV access along RT. 1 through the Moosehorn 9/23/21</p>	<p>Council approved the request from the Sunrise Trail Coalition to form an Advisory Council between Calais, Baring, and Charlotte. Advisory Council is to submit a proposal to MDOT to use the rail corridor from Ayers Junction to Calais for public recreational use.</p>	<p>No update to report Sunrise Trail Coalition has a scheduled meeting on 7/18 at the St. Croix #1 Firehouse. MDOT has established 4 of the 6 requested advisory councils. The Calais Branch RUAC is in the State que. Also working to determine the best location for a club house.</p>
<p>Calais Waterfront Improvements 9/23/21</p>	<p>Boat ramp repaired by PW, site clearing, and sweepings layed down for a base to create greenspace/picnic area next to snowdump area behind the bowling club. Continue to receive waterfront pier reconstruction costs.</p>	<p>Updated 8/16/23 Currently working with MDOT on funding options to include the waterfront pier improvements. Calderwood Engineering has completed the design phase. Geotechnical core sampling was conducted 5/23 and the load bearing report is being reviewed by the Oliver Associates to develop a cost schedule for the project.</p>

FOLLOW UP ITEM	STATUS	UPDATED STATUS
City Dog Park- 4/27/23	Beginning the search of a feasible location on city property for a fenced dog park.	Advertising for volunteers from the community that may want to form a dog park committee and put forth a fundraising effort for a larger fenced in park.
City IT upgrades 1/10/23	Phase II City IT upgrades. Updated computers and software for all city departments.	Refocus data is currently installing office 365 in all dept head level computers. Brackets have been installed for DiCenzo Athletic Complex cameras.
Library Building Repairs - 6/1/23	Reported water damage in the lower level of the Library.	Council has approved all the entry door replacement needed at the Library. Searching for second quote for foundation and brick repairs to the building.
Main Street Sewer/Water Project 5/1/21	Project 90% complete.	Gordon Construction has begun site cleaning and prep for paving and started working on punch list items. Paving to begin the week of August 21.
Public Safety Building	All council approved improvements have been completed at the Public Safety Building.	The new FD bathroom, hose tower repair, the scba wash station, and the rear door has been installed on the FD side. Waiting on a cost estimate for the air exchanger for the PD.
Security Cameras/Lighting	Submitted Grant Application to Homeland Security for a city-wide security camera system.	Still awaiting the award results for the Homeland Security Grant. Ten cameras have arrived. Installing one camera on the exterior of the Public Safety Building and one camera in the PD evidence room. Athletic Complex cameras scheduled for install by mid Sept.

FOLLOW UP ITEM	STATUS	UPDATED STATUS
St. Croix #1 Firehouse- 6/1/22	St Croix #1 Firehouse Association 501 (3c) is in the filing process of dissolving the non-profit.	Construction on the interior of the building is currently underway. ADA rear door has been installed and the bay floor is scheduled to be finished by the end of August.
Union St. Playground- 4/1/22	DE Community Partners donated playground equipment to be installed at Union St. Playground.	PW has secured the equipment and placed the fall zone sand.



# AUGUST - 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17 Council Meeting 6 PM	18	19
20	21	22	23 School Liaison Meeting 5 PM	24	25	26
27	28	29	30	31		