

**Calais City Council – Calais City Building
September 28, 2023 - Call to Order – 6:00 pm
Pledge of Allegiance – Moment of Silence**

Mayor: *Arthur Mingo*

Councilors:

*Elery Beale
Mark Carr
James Macdonald
Kevin Niles
Marcia Rogers
Michael Sherrard*

1. Consent Agenda

- A. *Previous Minutes (pages 2-4)*
- B. *Treasurer's Warrants City through September 27, 2023* §
- C. *Treasurer's Warrants School through September 27, 2023* §
- D. *Treasurer's Warrants Water through September 27, 2023* §

2. Public Hearings

- A. *Updated General Assistance Appendices (pages 5-18)*
- B. *Amendment to Land Use Codes (page 19)*

3. Old Business

- A. *City Manager's Report (page 20)*
- B. *Follow Ups (pages 21-22)*
- C. *Committee Reports*
 - 1. *Finance Committee- Sherrard*
 - 2. *Property Committee- Carr*
 - 3. *Public Safety Committee- Macdonald*
 - 4. *Public Works Committee- Carr*
 - 5. *School Liaison Committee- Rogers*
 - 6. *Economic/Community Development Committee- Sherrard*
 - 7. *Welfare Committee-Beale*
- D. *Winter Sand Bids*
- E. *43 North St. Property Proposal*
- F. *Domestic Livestock Ordinance (pages 23-26)*

4. Opportunity for Public Input on New Business Agenda Items

5. New Business

- A. *Fire Department Forest Service Grant Request*
- B. *Fire Department ME EMS Grant Request*
- C. *Fire Department Steven King Grant Request*
- D. *Police Department Cruiser (page 27)*
- E. *Police Department Full-Time Officer Position*
- F. *Shop Local for the Holidays Ad Campaign (page 28)*
- G. *School Board Trustee Appointment*
- H. *FY 23/24 City Property Tax*
- I. *Review of City Planning and Curfew Ordinances (pages 29-32)*

CALAIS CITY COUNCIL
September 14, 2023

The first regular monthly meeting of the Calais City Council was held this date in the Council Chambers of the Calais City Building at 6:00 p.m.

Present was Mayor Mingo presiding over Councilors Sherrard, Rogers, Carr, and Macdonald.

On a motion by Councilor Rogers and a second by Councilor Macdonald, it was unanimously voted to approve the following consent agenda:

- A. *Previous Minutes*
- B. *Approval of Monthly Departmental Reports*
- C. *Approval of Chase fund for September \$150*
- D. *Treasurer's Warrants City through September 14, 2023*
 \$ 478,525.03
- E. *Treasurer's Warrants School through September 14, 2023*
 \$ 863,867.46
- F. *Treasurer's Warrants Water through September 14, 2023*
 \$ 25,426.41
- G. *Catering Permit-Riverview Restaurant & Lounge*
- H. *Application for Perpetual Care-Carlow Lot*
- I. *Special Event Application-Calais Free Library*

The City Manager then gave his report. He reminded everyone that school is now in session and urged people to drive with caution. He also encouraged folks to stay home and avoid travel during the potential storm forecast for the weekend. He also gave an update on the county budget meeting he attended. Lastly, he asked the council to suspend the rules and move agenda item: "Main Street Paving" to executive session pursuant to MRSA Title 1, §405 (6)(e), (attorney/client privilege). Councilor Sherrard made a motion to do so. Councilor Macdonald seconded. All were in favor.

There was no discussion on any follow-up items.

For committees, the school liaison committee met and discussed several items including staffing, the interim principal and expansion of the elementary school among others.

Attendance

Consent Agenda

City Manager's Report

Follow Ups

Committee Updates

New Business

The first item of new business was the scheduling of a public hearing for the adoption of new General Assistance Ordinance Appendices. Councilor Sherrard made a motion to schedule it for 9/28. Councilor Macdonald seconded. All were in favor.

Next the council scheduled a public hearing for consideration of the new Domestic Livestock Ordinance. Councilor Sherrard made a motion to schedule it for 9/28. Councilor Macdonald seconded. All were in favor. Later in the meeting it was determined that 10/12 would be a better date for this hearing and it was thus changed.

Next the council scheduled a public hearing to amend the city's Land Use Code. Councilor Sherrard made a motion to schedule it for 9/28. Councilor Macdonald seconded. All were in favor.

The council then discussed the speed limit of Route 1 through the Red Beach region. After talks it was decided that the City Manager should reach out to Maine DOT to look into adding/improving signage through the area to improve safety and potentially reduce noise from heavy truck traffic.

The last item of new business was a review of the city's Animal Control and Anti-Loitering ordinances. It was determined that a small amount of wording needed to be added to the Anti-Loitering Ordinance. After the ordinance wording is updated a public hearing will be scheduled for the first meeting in October.

Other Items Discussed

Other topics discussed with no action taken included:

- Blinking red light at intersection of South and North Streets obscured by branches.
- Shelter concerns during coming tropical storm
- Dump hours during tropical storm
- Question of construction detour signage for Main St.
- Thank you to the Fire Chief and Calais EMS for their service during response
- Support expressed for the workers at EMEC particularly during storms
- Remembrance of Eric Hinson and Tom Webster
- Library mowing update

Public Hearing GA Ordinance

Public Hearing Domestic Livestock Ordinance

Public Hearing Land Use Code

Red Beach Speed Limit

Review of City Ordinances

Roundtable

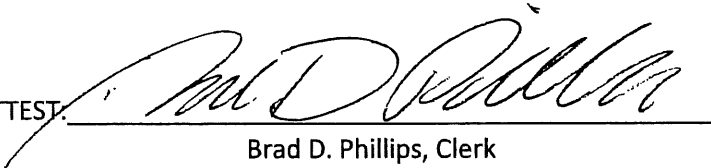
- The need to take care of our personnel that may be working extra hard during the storm this weekend
- Thank you to all departments for their hard work throughout the summer.

Executive Session

At this time, pursuant to MRSA Title 1, §405 (6)(a) and (e) a motion was made to enter executive session for discussion of a personnel matter as well as a matter covered by attorney/client privilege. The motion was made by Councilor Sherrard and seconded by Councilor Carr. The motion carried with all in favor. The council entered executive session at 6:31 pm.

The council returned from executive session at 7:40 PM. No motions were made.

There being no further business to come before the City Council at this time, it was moved by Councilor Rogers, seconded by Councilor Carr, and unanimously voted to adjourn this meeting at 7:40 p.m.

ATTEST: 
Brad D. Phillips, Clerk

Executive Session

Adjournment

2023-2024 GA Overall Maximums

Metropolitan Areas

COUNTY	Persons in Household				
	1	2	3	4	5
Bangor HMFA: Bangor, Brewer, Eddington, Glenburn, Hampden, Hermon, Holden, Kenduskeag, Milford, Old Town, Orono, Orrington, Penobscot Indian Island Reservation, Veazie	886	1,029	1,316	1,638	2,241
Cumberland County HMFA: Baldwin, Bridgton, Brunswick, Harpswell, Harrison, Naples, New Gloucester, Pownal, Sebago	1,103	1,235	1,626	2,049	2,215
Lewiston/Auburn MSA: Auburn, Durham, Greene, Leeds, Lewiston, Lisbon, Livermore, Livermore Falls, Mechanic Falls, Minot, Poland, Sabattus, Turner, Wales	853	925	1,186	1,543	1,870
Penobscot County HMFA: Alton, Argyle UT, Bradford, Bradley, Burlington, Carmel, Carroll plantation, Charleston, Chester, Clifton, Corinna, Corinth, Dexter, Dixmont, Drew plantation, East Central Penobscot UT, East Millinocket, Edinburg, Enfield, Etna, Exeter, Garland, Greenbush, Howland, Hudson, Kingman UT, Lagrange, Lakeville, Lee, Levant, Lincoln, Lowell town, Mattawamkeag, Maxfield, Medway, Millinocket, Mount Chase, Newburgh Newport, North Penobscot UT, Passadumkeag, Patten, Plymouth, Prentiss UT, Seboeis plantation, Springfield, Stacyville, Stetson, Twombly UT, Webster plantation, Whitney UT, Winn, Woodville	846	853	1,126	1,408	1,537
Portland HMFA: Cape Elizabeth, Casco, Chebeague Island, Cumberland, Falmouth, Freeport, Frye Island, Gorham, Gray, Long Island, North Yarmouth, Portland, Raymond, Scarborough, South Portland, Standish, Westbrook, Windham, Yarmouth; Buxton, Hollis, Limington, Old Orchard Beach	1,367	1,593	2,045	2,611	3,201
Sagadahoc HMFA: Arrowsic, Bath, Bowdoin, Bowdoinham, Georgetown, Perkins UT, Phippsburg, Richmond, Topsham, West Bath, Woolwich	938	1,118	1,360	1,857	2,219

Appendix A
Effective: 10/01/23-09/30/24

COUNTY	1	2	3	4	5*
York County HMFA: Acton, Alfred, Arundel, Biddeford, Cornish, Dayton, Kennebunk, Kennebunkport, Lebanon, Limerick, Lyman, Newfield, North Berwick, Ogunquit, Parsonsfield, Saco, Sanford, Shapleigh, Waterboro, Wells	1,154	1,217	1,509	1,961	2,207
York/Kittery/S.Berwick HMFA: Berwick, Eliot, Kittery, South Berwick, York	1,327	1,393	1,834	2,489	3,175

*Note: Add \$75 for each additional person.

Non-Metropolitan Areas

Persons in Household

COUNTY	1	2	3	4	5*
Aroostook County	742	812	951	1,281	1,464
Franklin County	781	834	1,033	1,383	1,695
Hancock County	965	996	1,198	1,521	1,655
Kennebec County	879	899	1,120	1,470	1,587
Knox County	905	913	1,120	1,490	1,592
Lincoln County	1,004	1,013	1,282	1,582	2,069
Oxford County	873	878	1,072	1,514	1,761
Piscataquis County	752	810	1,000	1,326	1,598
Somerset County	810	851	1,098	1,430	1,532
Waldo County	1,041	1,047	1,256	1,558	2,132
Washington County	811	816	1,060	1,328	1,453

* Please Note: Add \$75 for each additional person.

Appendix B

Effective: 10/01/23 to 09/30/24

2023-2024 Food Maximums

Please Note: The maximum amounts allowed for food are established in accordance with the U.S.D.A. Thrifty Food Plan. As of October 1, 2023, those amounts are:

Number in Household	Weekly Maximum	Monthly Maximum
1	\$ 67.67	\$ 291.00
2	124.42	535.00
3	178.14	766.00
4	226.28	973.00
5	268.60	1,155.00
6	322.33	1,386.00
7	356.28	1,532.00
8	407.21	1,751.00

Note: For each additional person add \$219 per month.

2023-2024 GA Housing Maximums (Heated & Unheated Rents)

NOTE: NOT ALL MUNICIPALITIES SHOULD ADOPT THESE SUGGESTED HOUSING MAXIMUMS! ONLY consider adopting the following numbers if these figures are consistent with local rent values. If not, a market survey should be conducted, and the figures altered accordingly. The results of any such survey must be presented to DHHS prior to adoption. Or, no housing maximums should be adopted and eligibility should be analyzed in terms of the Overall Maximum—Appendix A. (See *Instruction Memo for further guidance.*)

Non-Metropolitan FMR Areas

Aroostook County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	134	577	169	726	
1	139	598	185	794	
2	156	672	216	929	
3	218	940	292	1,256	
4	243	1,044	333	1,434	
Franklin County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	143	616	178	765	
1	144	620	190	816	
2	175	754	235	1,011	
3	242	1,042	316	1,358	
4	296	1,275	387	1,665	
Hancock County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	191	821	221	950	
1	191	821	228	979	
2	222	956	274	1,177	
3	285	1,227	348	1,496	
4	301	1,293	378	1,625	
Kennebec County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	171	735	201	864	
1	171	735	205	882	
2	204	878	256	1,099	
3	274	1,176	336	1,445	
4	285	1,225	362	1,557	

Appendix C

Effective: 10/01/23-09/30/24

Non-Metropolitan FMR Areas

Knox County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	177	761	207	890	
1	177	761	208	896	
2	204	878	256	1,099	
3	278	1,196	341	1,465	
4	286	1,230	363	1,562	
Lincoln County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	200	860	230	989	
1	200	860	232	996	
2	242	1,040	293	1,261	
3	300	1,288	362	1,557	
4	397	1,707	474	2,039	
Oxford County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	169	729	200	858	
1	169	729	200	861	
2	193	830	244	1,051	
3	284	1,220	346	1,489	
4	325	1,399	403	1,731	
Piscataquis County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	136	587	171	736	
1	139	596	184	792	
2	168	721	227	978	
3	229	985	302	1,301	
4	274	1,178	365	1,568	
Somerset County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	155	666	185	795	
1	155	666	194	834	
2	199	856	250	1,077	
3	264	1,136	327	1,405	
4	272	1,170	349	1,502	

Non-Metropolitan FMR Areas

Waldo County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	209	897	239	1,026	
1	209	897	239	1,030	
2	236	1,014	287	1,235	
3	294	1,264	357	1,533	
4	412	1,770	489	2,102	

Washington County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	155	667	185	796	
1	155	667	186	799	
2	190	818	242	1,036	
3	241	1,034	303	1,303	
4	254	1,091	331	1,423	

Metropolitan FMR Areas

Bangor HMFA		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	172	742	203	871	
1	196	841	235	1,012	
2	250	1,074	301	1,295	
3	313	1,344	375	1,613	
4	437	1,879	514	2,211	

Cumberland Cty. HMFA		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	223	959	253	1,088	
1	244	1,047	283	1,218	
2	322	1,384	373	1,605	
3	408	1,755	471	2,024	
4	431	1,853	508	2,185	

Lewiston/Auburn MSA		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	165	709	195	838	
1	171	737	211	908	
2	220	944	271	1,165	
3	291	1,249	353	1,518	
4	351	1,508	428	1,840	

Appendix C

Effective: 10/01/23-09/30/24

Metropolitan FMR Areas

Penobscot Cty. HMFA	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	163	702	193	831
1	163	702	194	836
2	206	884	257	1,105
3	259	1,114	322	1,383
4	273	1,175	351	1,507
Portland HMFA				
	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	284	1,223	314	1,352
1	327	1,405	366	1,576
2	419	1,803	471	2,024
3	539	2,317	601	2,586
4	660	2,839	738	3,171
Sagadahoc Cty. HMFA				
	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	185	794	215	923
1	216	930	256	1,101
2	260	1,118	311	1,339
3	364	1,563	426	1,832
4	432	1,857	509	2,189
York Cty. HMFA				
	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	235	1,010	265	1,139
1	239	1,029	279	1,200
2	295	1,267	346	1,488
3	388	1,667	450	1,936
4	429	1,845	506	2,177
York/Kittery/S. Berwick HMFA				
	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	275	1,183	305	1,312
1	280	1,205	320	1,376
2	370	1,592	422	1,813
3	511	2,195	573	2,464
4	654	2,813	731	3,145

2023-2024 GA MAXIMUMS SUMMARY SHEET

Note: The overall maximums found in *Appendices A, B, C, D, E, and F* are effective from **October 1, 2023 to September 30, 2024.**

APPENDIX A - OVERALL MAXIMUMS

<u>County</u>	<u>Persons in Household</u>					
	1	2	3	4	5	6
<p>NOTE: For each additional person add \$75 per month.</p> <p style="text-align: center;">(The applicable figures from Appendix A, <i>once adopted</i>, should be inserted here.)</p>						

APPENDIX B - FOOD MAXIMUMS

<u>Number in Household</u>	<u>Weekly Maximum</u>	<u>Monthly Maximum</u>
1	\$ 67.67	\$ 291.00
2	124.42	535.00
3	178.14	766.00
4	226.28	973.00
5	268.60	1,155.00
6	322.33	1,386.00
7	356.28	1,532.00
8	407.21	1,751.00

NOTE: For each additional person add \$219 per month.

APPENDIX C - HOUSING MAXIMUMS

Number of Bedrooms	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0				
1				
2				
3				
4				

(The applicable figures from Appendix C, *once adopted*, should be inserted here.)

FOR MUNICIPAL USE ONLY

APPENDIX D - UTILITIES

ELECTRIC

NOTE: For an electrically heated dwelling also see “Heating Fuel” maximums below. But remember, an applicant is *not automatically* entitled to the “maximums” established—applicants must demonstrate need.

1) **Electricity Maximums for Households *Without Electric Hot Water*:** The maximum amounts allowed for utilities, for lights, cooking and other electric uses *excluding* electric hot water and heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$19.95	\$ 85.50
2	\$22.52	\$ 96.50
3	\$24.97	\$107.00
4	\$27.53	\$118.00
5	\$29.88	\$128.50
6	\$32.55	\$139.50

NOTE: For each additional person add \$10.50 per month.

2) **Electricity Maximums for Households *With Electrically Heated Hot Water*:** The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses *excluding* heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$29.63	\$127.00
2	\$34.07	\$146.00
3	\$39.67	\$170.00
4	\$46.32	\$198.50
5	\$55.65	\$238.50
6	\$58.68	\$251.50

NOTE: For each additional person add \$14.50 per month.

NOTE: For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

APPENDIX E - HEATING FUEL

<u>Month</u>	<u>Gallons</u>	<u>Month</u>	<u>Gallons</u>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

FOR MUNICIPAL USE ONLY

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

APPENDIX F - PERSONAL CARE & HOUSEHOLD SUPPLIES

<u>Number in Household</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

<u>Number of Children</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

FOR MUNICIPAL USE ONLY

Appendix G

Effective: 10/01/23-09/30/24

2023-2024 Mileage Rate

This municipality adopts the State of Maine travel expense reimbursement rate as set by the Office of the State Comptroller. The current rate for approved employment and necessary medical travel etc. is 46 cents (46¢) per mile.

Please refer to the Office of the State Controller for changes to this rate at 626-8420 or visit <http://www.state.me.us/osc/>

Funeral Maximums

Burial Maximums

The maximum amount of general assistance granted for the purpose of burial is **\$1,475**. The municipality's obligation to provide funds for burial purposes is limited to a reasonable calculation of the funeral director's direct costs, not to exceed the maximum amounts of assistance described in this section. Allowable burial expenses are limited to:

- removal of the body from a local residence or institution
- a secured death certificate or obituary
- embalming
- a minimum casket
- a reasonable cost for necessary transportation
- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal administrator.

Additional costs may be allowed by the GA administrator, where there is an actual cost, for:

- the wholesale cost of a cement liner if the cemetery by-laws require one;
- the opening and closing of the grave site; and
- a lot in the least expensive section of the cemetery. If the municipality is able to provide a cemetery lot in a municipally owned cemetery or in a cemetery under municipal control, the cost of the cemetery lot in any other cemetery will not be paid by the municipality.

Cremation Maximums

The maximum amount of assistance granted for a cremation shall be **\$1,025**.

The municipality's obligation to provide funds for cremation purposes is limited to a reasonable calculation of the funeral director's direct costs, not to exceed the maximum amounts of assistance described in this section. Allowable cremation expenses are limited to:

- removal and transportation of the body from a local residence or institution
- professional fees
- crematorium fees
- a secured death certificate or obituary

Appendix H

Effective: 10/01/23-9/30/24

- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal administrator.

Additional costs may be allowed by the GA administrator where there is an actual cost, for:

- a cremation lot in the least expensive section of the cemetery
- a reasonable cost for a burial urn not to exceed \$55
- transportation costs borne by the funeral director at a reasonable rate per mile for transporting the remains to and from the cremation facility.

2023-2024 GA Housing Maximums Recovery Residences

The following Recovery Residence maximums are in effect from 10/1/2023- 9/30/2024

Non-Metropolitan FMR Areas

<u>Aroostook County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	148.88	595.50

<u>Oxford County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	161.44	645.75

<u>Franklin County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	153.00	612.00

<u>Piscataquis County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	148.50	594.00

<u>Hancock County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	183.56	734.25

<u>Somerset County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	156.38	599.25

<u>Kennebec County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	165.38	661.50

<u>Waldo County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	193.13	772.50

<u>Knox County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	165.38	672.00

<u>Washington County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	149.81	599.25

<u>Lincoln County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	186.75	747.00

Metropolitan FMR Areas

<u>Bangor HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	189.75	759.00

<u>Portland HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	295.50	1182.00

<u>Cumberland Cty. HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	228.38	913.50

<u>Sagadahoc Cty. HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	206.44	825.75

<u>Lewiston/Aub urn MSA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	170.25	681.00

<u>York Cty. HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	225.00	900.00

<u>Penobscot Cty. HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	156.75	627.00

<u>York/Kittery/S Berwick HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	258.00	1032.00

Land Use Codes Currently says in Chapter 4 Definitions;

Under 4.21. Manufactured Housing/Mobile Homes -Individual Units

E. Travel Trailers: A travel trailer shall in no case be used as a mobile home and any travel trailer in use as a temporary dwelling (i.e. not more than 3 months) shall have adequate health and sanitation facilities provided. A travel trailer while not in use may be stored on the premises of the owner.

Change to:

E. Travel Trailers: A travel trailer shall in no case be used as a mobile home and any travel trailer in use as a temporary dwelling shall have adequate health and sanitation facilities provided. A travel trailer shall not be in use for more than 3 months between the months of May through October. Any person(s) that is using a travel trailer must have written permission from the property owners in their possession. A permit and proof of permission to use the land is required. A travel trailer, while not in use, may be stored on the premises of the owner.

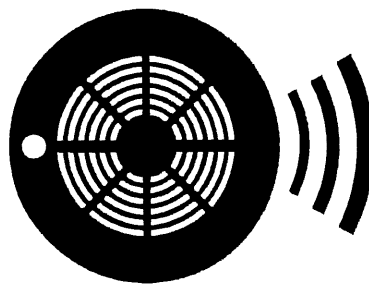
Add to definitions:

Temporary Structures: a construction or assembly that is not intended or allowed to be in place permanently (i.e., tents, lean-tos, campers, travel trailers, etc.). A temporary structure shall not be in use for more than 3 months between the months of May through October. Any person(s) that is using a temporary structure must have written permission from the property owners in their possession. A permit and proof of permission to use the land is required.



Make sure you and your family are alerted as soon as a fire is detected.

Get your FREE Smoke Alarm(s) Installed and a FREE Home Safety Check!



To schedule an installation:

Visit: redcross.org/endhomefiresNNE or

Call: 1-800-464-6692



American Red Cross
Northern New England Region

FOLLOW UP ITEM	STATUS	UPDATED STATUS
WWII Honor Roll Boards 6/8/23	Council has approved the replacement of the honor roll located at the Milltown Park/Playground. Gathering cost estimates for the Red Beach honor roll replacement.	The granite boards are scheduled to be mounted in the Spring at . Waiting on quote for a permanent granite marker to be placed at the Red Beach Fire Station/Playground.
ARPA Funds 7/1/21	Submitted ARPA funds request 9/20. City share now adjusted to 317,000. Approved allocations-\$158,720. Main St. Water/Sewer Project, \$33,319. City Employee Bonuses, and phase 1 IT upgrades approved for \$44,710. Princeton Airport Plow donation- \$10,000, Gap funding for the projected water rate increase - \$28,000. ARPA Fund Balance- \$42,251.00.	City Building power transfer is scheduled for early morning Sept 30th and generator install is scheduled for Oct 10th.
ATV access along RT. 1 through the Moosehorn 9/23/21	Council approved the request from the Sunrise Trail Coalition to form an Advisory Council between Calais, Baring, and Charlotte. Advisory Council is to submit a proposal to MDOT to use the rail corridor from Ayers Junction to Calais for public recreational use.	MDOT has established 4 of the 6 requested advisory councils. The Calais Branch RUAC is in the State que. Also working to determine the best location for a club house.
Calais Waterfront Improvements 9/23/21	Boat ramp repaired by PW, site clearing, and sweepings layed down for a base to create greenspace/picnic area next to snowdump area behind the bowling club. Continue to receive waterfront pier reconstruction costs.	The results of the geotechnical sampling has been reviewed and a cost estimate for a granite based pier is between 6-7mm, which includes the cost of a coffer dam wall. City engineer and PW Director conducted a site inspection with wood pier designer. The city is currently waiting for a cost estimate.
City Dog Park- 4/27/23	Beginning the search of a feasible location on city property for a fenced dog park.	Advertising for volunteers from the community that want to form a dog park committee and put forth a fundraising effort for a larger fenced in park.

FOLLOW UP ITEM	STATUS	UPDATED STATUS
Library Building Repairs - 6/1/23	Reported water damage in the lower level of the Library.	Entry doors are scheduled for install the end of Sept. PW scheduled to clean gutters before winter to help with run-off damage. 9/22/2023
Main Street Sewer/Water Project 5/1/21	Project 98% complete.	Paving is almost completed with a few low spots remaining to be fixed the week of Sept 25th. Gordon Construction has begun site clean-up and punch list items. Updated 9/22/23
Public Safety Building	We continue to make improvements by priority at the Public Safety Building.	Waiting on a cost estimate for the air exchanger for the PD and the overhead door improvements for the FD and PW. Updated 9/22/2023
Security Cameras/Lighting	Submitted Grant Application to Homeland Security for a city-wide security camera system.	Camera brackets have been installed at the skate park and pool area of the DiCenzo Athletic Complex. Updated 9/22/23

CITY OF CALAIS
DOMESTICATED LIVESTOCK ORDINANCE

Sec. 1. - Purpose.

The purpose of this article is to provide standards for the keeping of domesticated livestock within certain designated zoning areas in the City of Calais. The article is intended to enable residents of single-family homes to keep a small number of domesticated farm animals on appropriately sized lots while limiting the potential adverse impacts on the surrounding neighborhood.

Sec. 2. - Definitions.

Domesticated farm animals: bovine, horses, donkeys, mules, sheep, goats, swine, llamas, alpacas, and all fowl including ducks, geese, guinea, chickens, and the like.

Barns, stables, and other enclosures: any structure designed to provide safe and healthy living conditions for domesticated farm animals while minimizing adverse impacts to neighboring lot owners. The use of scrap, waste board, sheet metal, or similar materials as construction material is prohibited.

Trespass: An owner or keeper of an animal may not allow, without permission, any domesticated farm animals to enter onto and/or remain on the property of another or on any local, county, or state road or highway.

Removal: The owner or keeper of a domesticated farm animal is responsible, at the owner's or keeper's expense, for removing any animal found trespassing.

Household pets: Unless their numbers and variety qualify their keeping as a kennel or pet breeder, household pets such as dogs, cats, exotic birds, and reptiles may be kept on property in the City of Calais.

Animal Unit: The equivalent of: 1 cow, horse, or llama; 2 donkeys, swine, or alpacas; 4 goats sheep, or geese; 8 ducks, guinea fowl, or turkeys; 10 rabbits; or 15 chickens (no roosters).

Exotic Animals: See MRSA Title 12 ss.7235-A. All state laws apply locally.

Applicability

Sec. 3. - Lot Sizes, Setbacks

- a) No more than 2 Animal Units ("AU") shall be kept on a lot with a single-family dwelling.
- b) Minimum setback: Any structure used to house domesticated farm animals must be at least 35 feet from a property line and at least 50 feet from any residential dwelling located on an abutting lot. Securely enclosed roaming or grazing areas must be at least 20 feet from any property line, at least 30 feet from any residential dwelling located on

an abutting lot. Existing enclosures in place as of the date of this ordinance enactment shall be exempt.

~~Lot sizes of greater than 2 acres may hold a combined total of 2 AUs and a maximum of 2 AUs per full acre over 2 acres.~~

Sec. 4. Domesticated Fowl

Domesticated fowl is intended to mean chickens, ducks, geese, turkeys, guinea fowl, and the like.

- a. Within R1 and R2 Zones the restrictions to this section are: 6 or fewer chickens (females), or 2 ducks, or 2 turkeys. No geese, guinea fowl, roosters, or peacocks are allowed in R1 or R2 zones.
- b. The minimum lot size required is ½ acre and the minimum setback for the housing structure on the side and rear is 20 feet from abutting property owners. Housing structures are not allowed on the front side or street side of a lot.
- c. A housing structure shall be provided to provide safe and healthy living conditions for the fowl while minimizing adverse impacts to other residents in the neighborhood. An existing shed or garage, or portion of an existing building can be used if it meets the standards of this section.
- d. A building permit is required for a new housing structure.
- e. Housing structures must be enclosed on all sides and have a roof and doors. Access doors must be able to be shut and locked at night.
- f. The roaming pen must have a minimum of 10 sq. feet per fowl and must be constructed to not allow the fowl to get out without human assistance.

Sec. 5. Waste Storage and Removal

- a. Provisions must be made for the storage and removal of domesticated farm animal waste. All stored manure shall be covered and not consist of more than 3 cubic yards on lots of 2 acres or less. All other manure not used for composting or fertilizing shall be removed and legally disposed of.
- b. No manure shall be stored within 300 feet of the normal high-water mark of a water body, wetland, brook, stream, vernal pool, or well that supplies water for human consumption.
- c. ~~Excessive odors from domesticated animals, manure, or other related substances shall not be perceptible at the property lines of abutting landowners.~~
- d. Manure storage must meet all applicable Maine Department of Agriculture, Conservation and Forestry Best Management Practices or similar State or Federal guidelines.

Sec. 6. Rodents, Insects and Parasites

- a. The property owner shall take necessary action to reduce the attraction of predators and rodents and the potential infestation of insects and parasites.

- b. Feed and water shall be unavailable to rodents, wild birds, and predators by way of rodent proof containers.
- c. Animals found to be infested with insects and parasites shall be removed by the Animal Control Officer or any designated city official.

Sec. 7. Licensing Requirements

A person who keeps domesticated animals shall obtain a license for a fee of \$15.00. The license shall expire annually on the 1st day of April. The license shall be issued after favorable inspection by the Animal Control Officer or an agent of the City of Calais. The license fee is non-refundable if the license is not approved. There will be a late fee assessed to licenses that have expired, in the amount of \$25.00.

Sec. 8. Complaints

When any person files a complaint with the Animal Control Officer and/or Code Enforcement Officer that this ordinance is being violated, the Animal Control Officer and/or Code Enforcement Officer shall respond within 5 working days. All complaints and the action taken will be kept on file. It is at the discretion of the Animal Control Officer and/or Code Enforcement Officer whether a complaint is valid.

Sec. 9. Penalty

Any person who violates any provision of this Ordinance commits a civil violation punishable by a civil penalty as set out in 30-A MRS § 4452 for each day the violation continues beyond the allotted correction period. In addition, the City may pursue all remedies and relief available at law and/or in equity, including without limitation the remedies and relief provided 30-A MRSA §4452.

Sec 10. Severability

If any section, subsection, clause, paragraph, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portions shall be deemed to be a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

Sec 11. Authority

This Ordinance is adopted as a local building code ordinance pursuant to 30-A MRS §3001 and 30-A MRS § 3007.

Sec 12. Effective Date

This Ordinance shall be effective upon adoption by the City Council of the City of Calais pursuant to the City Charter authorization.

ADOPTED: _____ by the City Council of the City of Calais

MEMBER OF

Maine

AUTOMOBILE DEALERS ASSOCIATION INC.

DATE: 09/21/2023
STOCK # 23723
APPROX. DEL. DATE 09/21/2023

PURCHASER: CITY OF CALAIS
PURCHASER(S):
ADDRESS: P O Box 413
CITY: Calais STATE: ME ZIP: 04619
Email:

SALES PERSON: Wilson "Buzz" Busby
TELEPHONE (H): (207) 454-2752
TELEPHONE (B):
TELEPHONE (C): (207) 214-9926

I hereby agree to purchase from you under the terms and conditions specified below and on the reverse side hereof, the following:

NEW	YEAR	MAKE	MODEL	TYPE
<input checked="" type="checkbox"/>	2023	CHEVROLET	SILVERADO 1500	4WD Crew Cab 147"
USED	VIN NO.	MILEAGE	COLOR	
<input type="checkbox"/>	3GCPDCEKVDG17287A	5	DYNAMIC BLUE META	

PURCHASER(S) DISCLOSURE

USED CAR TRADE-IN: #1
MAKE MODEL YEAR
MILEAGE TYPE COLOR
VIN NO. No Trade-In
PRINCIPAL USE OF VEHICLE
MECHANICAL DEFECTS KNOWN:

TYPE OF DAMAGE IF ANY KNOWN, INCLUDING ANY THAT WAS REPAIRED

HAS THE AIRBAG BEEN DEACTIVATED? YES NO

BALANCE OWED TO:
ADDRESS

USED VEHICLE ALLOWANCE	\$	N/A
PAY OFF OWED ON VEHICLE	\$	N/A
OTHER LICENSE/ENCUMBRANCES	\$	N/A
NET ALLOWANCE	\$	N/A

USED CAR TRADE-IN: #2
MAKE MODEL YEAR
MILEAGE TYPE COLOR
VIN NO.
PRINCIPAL USE OF VEHICLE
MECHANICAL DEFECTS KNOWN:

TYPE OF DAMAGE IF ANY KNOWN, INCLUDING ANY THAT WAS REPAIRED

HAS THE AIRBAG BEEN DEACTIVATED? YES NO

BALANCE OWED TO:
ADDRESS

USED VEHICLE ALLOWANCE	\$	N/A
PAY OFF OWED ON VEHICLE	\$	N/A
OTHER LICENSE/ENCUMBRANCES	\$	N/A
NET ALLOWANCE	\$	N/A

The vehicle has been inspected in accordance with Title 29-A, Section 1751 of Maine law, and is in the condition and meets the standards required by the statute and the rules and regulation promulgated thereunder.

Unsafe Motor Vehicle

RETAIL PRICE \$ 46,040.00

Taxable Accessories & Products:

RUNNING BOARDS	850.00
TONNEAU COVER	1,199.00
INSTALL	99.00

ADMINISTRATIVE/DOCUMENT FEES 299.00

TOTAL PRICE \$ 48,487.00

LESS: Trade-in Allowance N/A

NET TRADE DIFF. (Taxable Amount) 48,487.00

SUB TOTAL \$ 48,487.00

STATE SALES TAX \$ N/A

STATE TITLE FEE \$ 1.00

STATE ARBITRATION FEE \$ N/A

STATE INSPECTION FEE \$ N/A

STATE TEMPORARY PLATE FEE \$ N/A

BALANCE DUE ON TRADE \$ N/A

TOTAL 48,488.00

DEPOSIT Cash Check \$ N/A

FACTORY INCENTIVES N/A

AMOUNT DUE UPON DELIVERY: 48,488.00

Purchaser(s) hereby certifies and guarantees that the above information regarding the used car trade-in is true and complete, has disclosed any and all liens on the vehicle, and further states that title to the vehicle trade-in is NOT a salvage, rebuilt or not actual mileage title.

Purchaser (s) Signature

DEALER'S DISCLOSURE (USED VEHICLE OR DEMONSTRATOR SALE)

ON REQUEST:
PREVIOUS OWNER'S NAME
STREET ADDRESS
CITY, STATE, ZIP
PRINCIPAL USE OF VEHICLE

How Acquired: Trade-In Repossession
 Auction Other (Describe)

MECHANICAL DEFECTS KNOWN

TYPE OF DAMAGE IF ANY KNOWN, INCLUDING ANY THAT WAS REPAIRED

USED CAR WARRANTY
DEALER HEREBY DOES _____
DEALER HEREBY DOES NOT _____
DISCLAIM ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ON THIS VEHICLE.

SEE REVERSE SIDE FOR ADDITIONAL TERMS AND CONDITIONS AND IMPORTANT WARRANTY INFORMATION

Note: I have read the matter on the back hereof and agree to it as part of this order the same as if it were printed above my signature.

THIS ORDER NOT VALID UNTIL ACCEPTED BY DEALER

OUR DEPOSIT POLICY IS STATED IN PARAGRAPH 7 ON THE BACK OF THIS FORM

NOTICE TO PURCHASER: DO NOT SIGN THIS AGREEMENT BEFORE YOU READ IT. YOU ARE ENTITLED TO A COPY OF THIS AGREEMENT.

DEALER'S SIGNATURE

ACCEPTED BY:

(Dealer)

BY:

DATE: 09/21/2023
Wilson "Buzz" Busby Sales Manager



CITY OF CALAIS

-Radio Campaign Proposal-

“SHOP CALAIS BUSINESSES THIS HOLIDAY SEASON”

**Flight: October 30 -December 24, 2023
(8 weeks Total)**

**168 Total - 30-second commercials for air on
WQDY/WALZ- 3 per day**

**168 Total - 30-second commercials for air on
WCRQ FM – 3 per day**

Spot total – 336

Total cost - \$2,856.00* Held from previous years

Submitted 9-15-23

This station does not discriminate in the sale of advertising time, and will accept no advertising which is placed with an intent to discriminate on the basis of race or ethnicity. Advertiser hereby certifies that it is not buying broadcasting air time under this advertising sales contract for a discriminatory purpose, including but not limited to decisions not to place advertising on particular stations on the basis of race, national origin, or ancestry.

637 Main Street
Calais, Maine 04619

WQDY 92.7 FM

WALZ 95.3 FM

WCRQ 102.9 FM

St. Stephen, N.B.

207-454-7545 • 207-255-4652 • wqdy.fm/wcrq.fm • wqdy@wqdy.fm

CITY PLANNING ORDINANCE

4-461

There is hereby created a City Planning Board for the City of Calais which shall consist of five members who shall be elected by the City Council. All members of said City Planning Board shall be residents of the City of Calais and shall not be salaried officials of such City and shall serve without compensation. The membership thereof may include one architect or draftsman.

4-462

The term of such elected member shall be five years or until his successor has been appointed and has qualified, except that the respective terms of the members first elected shall be one, two, three, four, and five years. Any vacancy shall be filled in the same manner for the unexpired term.

4-463

The Planning Board shall annually elect one of its members as Chairman.

4-464

Each officer and department of said city is hereby directed to give all reasonable aid, cooperation, and information to said City Planning Board, or to authorize assistants of said City Planning Board when so requested.

4-465

The City Manager shall have the authority to employ such experts and other assistants as may be necessary or convenient to carry out the provisions of this ordinance and to pay for their services, and to pay such other expenses as may be necessary and proper, not, however, exceeding in all such appropriation as may be made for such purposes by the City Council or placed at its disposal through gifts. The City Manager shall have the authority to place the supervision of the work by such employees as he may direct.

4-466

The City Planning Board shall have full power and authority to make such investigations, maps and reports, and recommendations in connection with, relating to the planning development of the municipality, as seem desirable to it, provided, however, that the total expenditures for such purposes shall not exceed the appropriation therefore together with such gifts as may be placed at the disposal of the City Council therefore.

4-467

It shall be the duty of the City Planning Board to make and adopt a master plan of the City and to perfect it from time to time. Such master plan shall show existing and desirable streets, highways, street grades, bridges and tunnels, viaducts, public places, parks, parkways, playgrounds, roadways in streets and parks, sites for public buildings and structures, use and building zones, waterways, routes or railroads

and busses, locations of sewers, water conduits and other public utilities and other planning features. Such master plan shall be established, added to, and changed from time to time by a majority vote of the entire membership of the City Planning Board. It shall be a public record but its purpose and effect shall be solely to aid the City Planning Board in the performance of its duties.

4-468

Whenever the City Planning Board shall have adopted a master plan or any part thereof, then and henceforth no street, park, or other public way, ground, place, or space, no public building or structure shall be construed or authorized in the City, and no change shall be made in the zoning map of the City of Calais until and unless the location and extent thereof and the suggested change of said zoning map shall be submitted to it. The failure of the City Planning Board to act, within thirty days from and after the date of the submission to it of such proposition as aforesaid, shall be deemed to be its approval of any such matter unless a longer period is granted by the Municipal Officers.

4-469

The City Planning Board herein created, shall after the effective date of this Ordinance, act as a Planning Board under the provisions of Section 84 to 87 inclusive, of Chapter 80 of the Revised Statutes of Maine, and amendments thereto, for the preparation of coordinated plans for the development of the City of Calais.

Adopted:

Amended:

Repealed:

CURFEW ORDINANCE

4-401 Regulations of Minors

No child who has not attained the age of 17 years shall be, or remain, upon the street, alley or lane or in any public place in the City of Calais in the nighttime after 10:15 PM unless accompanied by a parent or guardian, or other person having legal custody of such minor, or unless the employment of such minor makes it necessary to be on the street, alley or lane or in such public place after said time. For the purposes of this ordinance "public place" shall be construed to mean all places which the public has access, including, but not necessarily restricted to, the following places: restaurants, stores, dance halls, poolrooms, bowling alleys, theaters, and other places of public amusement, and all other places open to the public.

4-102 Liability of Others

Unless a reasonable necessity exists therefore, no parent, guardian or other person having the legal custody of any minor who has not attained the age of 17 years shall allow or permit such minor while in legal custody, to be, or remain upon, such street, alley or lane or in such public place after the time stated in Section 4-101 above. All times referred to in this ordinance shall be in accordance with the legal time standard then in affect in said City of Calais.

4-103 Enforcement Procedure

In any case where a police officer observes a minor apparently under the age of 17 upon any street, alley or lane or in any public place in the City of Calais in the nighttime in apparent violation of the provisions of this ordinance, the officer is authorized to detain the minor temporarily for the purposes of ascertaining where he or she lives and the name of the parent or guardian. Where reasonably convenient, the officer may convey the minor to his or her place of residence and there to notify the parent or guardian of the violation. Where not convenient, or where it is impossible to convey the minor to his or her home and leave minor there in custody of a parent or guardian, because no one is at home, or for any other reason, the minor may be taken to the Police Station to be detained there until a parent or guardian can come to the Police Station and take custody of the minor. Such minors shall not be confined in a cell or cellblock use for the confinement of adult offenders but may be detained in other rooms at the Police Station while reasonably effort is made to notify a parent or guardian. Such detention does not constitute an arrest and no photographing, fingerprinting or other booking procedures shall be performed involving the minor, other than the normal entries made in the

Juvenile Detention Report, which report shall be considered confidential and for official use only, in accordance with Maine law.

4-104 Penalty

Whoever violates any of the provisions of this ordinance shall, upon conviction, be punished by a fine of not less than Ten Dollars (\$10.00) nor more than Fifty Dollars (\$50.00), to be recovered for the use of the City of Calais.

Adopted:

Amended:

Repealed:

SEPTEMBER - 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4 Labor Day Municipal Offices Closed	5	6	7	8	9
10	11	12	13	14 Council Meeting 6 PM	15	16
17	18	19	20	21	22	23
24	25	26	27	28 Economic Development Committee 5 PM Council Meeting 6 PM	29	30