

**Calais City Council – Calais City Building
September 26, 2024 - Call to Order – 6:00 pm
Pledge of Allegiance – Moment of Silence**

Mayor: Arthur Mingo

Councilors:

Elery Beale
James Macdonald
Kevin Niles
William Quinn
Marcia Rogers
Michael Sherrard

1. Consent Agenda

- A. Previous Minutes (pages 2-5)
- B. Treasurer's Warrants City through September 25, 2024 §
- C. Treasurer's Warrants School through September 25, 2024 §
- D. Treasurer's Warrants Water through September 25, 2024 §
- E. Special Event Permit-Library Halloween Parade (pages 6-7)
- F. Special Event Permit-Lioness Christmas Parade (pages 8-9)

2. Public Hearings

- A. Adoption of Updated General Assistance Ordinance Appendices (pages 10-23)

3. Old Business

- A. City Manager's Report
- B. Follow Ups (pages 24-25)
- C. Committee Reports
 - 1. Finance Committee- Sherrard
 - 2. Property Committee- Niles
 - 3. Public Safety Committee- Macdonald
 - 4. Public Works Committee- Quinn
 - 5. School Liaison Committee- Rogers
 - 6. Economic/Community Development Committee- Niles
 - 7. Welfare Committee-Beale
- D. 20 King St.-Permission to Solicit Demolition Bids

4. Opportunity for Public Input on New Business Agenda Items

5. New Business

- A. Schedule Public Hearing-Special Amusement Permit-Cesear's Pub & Grill (page 26)
- B. Calais Rotary Club-Fountain Park Proposal
- C. 71 Germain St-Former McGouldrick Property (page 27)
- D. Keavney Property Donation-Map/Lot 003-006-006 (page 28)
- E. City Tax Acquired Properties
- F. Fire Department-Permission to Apply for Annual Forestry Grant
- G. WCCC-Incorporated Civic Organization Event Liquor Permit
- H. Calais Community Hospital-Breast Cancer Awareness Month
- I. WQDY/Calais Advertiser Shop Local Campaign (page 29)

6. Executive Session

- A. Personnel Matter pursuant to MRSa Title 1, §405(6)(a)

7. Adjournment

CALAIS CITY COUNCIL
September 12, 2024

The first regular monthly meeting of the Calais City Council was held this date in the Council Chambers of the Calais City Building at 5:00 p.m.

Present was Mayor Mingo presiding over Councilors Sherrard, Rogers, Beale, Quinn, and Macdonald. The meeting was called to order at 5:08 pm. Councilor Beale arrived at 5:50 pm.

After the meeting was called to order, pursuant to MRSA Title 1, §405(6)(e), Councilor Quinn made a motion to enter executive session for consultation with the city solicitor. Councilor Macdonald seconded the motion. All were in favor. Council entered executive session at 5:08 PM

The council exited executive session at 5:57. No motions were made at this time. The public was then given time to be seated in the council chambers and at 6:00 pm, Mayor Mingo continued the remainder of the meeting.

On a motion by Councilor Quinn and a second by Councilor Macdonald, it was unanimously voted to approve the following consent agenda:

- A. *Previous Minutes*
- B. *Approval of Monthly Departmental Reports*
- C. *Approval of Chase Fund for September \$150*
- D. *Treasurer's Warrants City through September 11, 2024*
\$ 419,479.47
- E. *Treasurer's Warrants School through September 11, 2024*
\$ 868,210.96
- F. *Treasurer's Warrants Water through September 11, 2024*
\$ 36,415.51
- G. *Special Event Permit-CDRC Harvest Festival-Flat Iron Park*
- H. *Application for Perpetual Care-Goolsby-Cole Lot*

The City Manager then gave his report. He first gave a clarification on the Window Dressers program that he mentioned at our August meeting. The Calais Rotary Club is coordinating the program that will be running October 26-31 at St. Croix #1 Firehouse.

There were also some upcoming meetings he wanted to make the public aware of. The Sunrise Economic Council will be hosting a public input meeting regarding the waterfront walkway

Attendance

Executive Session

Consent Agenda

City Manager's Report

improvements and the MDOT grant status. The meeting will be held on September 24th at 6 PM at St. Croix #1 Firehouse. The Rail Use Advisory Council (RUAC) will be holding two meetings. A virtual public meeting is scheduled for September 17th at 6 PM and an in person public meeting will be held on September 25th at 6 PM in the YCC building at the Moosehorn National Wildlife Refuge.

Continuing, he took time to congratulate the International Homecoming Festival parade float winners. Barbara's School of Dance won Best Overall Float. Sunrise Eye Care won Best Theme and the award for Best Community Spirit went to Calais Fire/EMS. He also thanked the community and organizers for keeping the cross-border parade tradition alive.

Lastly the City Manager took time to welcome new Assistant Librarian Paola Wilson and Children's Librarian Katie Jumper.

For follow-ups, an update was given on the Red Beach Honor Roll and the pier replacement grant progress.

For committees, none of them had met since the last council meeting. The School Liaison Committee will meet on 9/25.

Continuing under old business, regarding the McAllister building, the council authorized the issuing of a release deed and the discharge of mortgage loan #338. Councilor Sherrard made a motion to approve. Councilor Quinn Seconded. All were in favor.

The last item of old business was a discussion of local cellular service. Concerns were raised regarding the poor coverage our area has. Though no motions were made, it was suggested that a letter of concern be sent to T-Mobile once their proposed acquisition of U.S. Cellular is complete.

New Business

Moving on to new business, a question had been raised as to the ability of a city employee to run for and hold the office of City Councilor and to whether an employee in the School Department is considered an employee of the City of Calais. City Solicitor Patrick Lyons gave his opinion to the council on what the City Charter expresses and what the process for determining the qualification of a candidate would be like. No motions were made.

Next the council scheduled a public hearing to consider adoption of updated appendices to the General Assistance Ordinance.

Follow-Ups

Committee Reports

McAllister Building-Loan
#338-Release Deed &
Discharge

Regional Cellular Service

Definition of City Employee
in Charter

Schedule Public Hearing-GA
Ordinance Appendices

Councilor Beale made a motion to schedule the public hearing for September 26th at 6 PM. Councilor Quinn seconded. All were in favor.

Continuing with new business, the council discussed an offer received from our local Wal-Mart to donate several inflatable holiday decorations for installation around the city. Councilor Sherrard made a motion to accept. Councilor Quinn Seconded. All were in favor.

Next, the council discussed a quote from Northstar Protection, LLC for the purchase and installation of a downtown security camera system. Councilor Quinn made a motion to accept the quote from Northstar in the amount of \$18,408 and to pay for the purchase from the TIF account. Councilor Sherrard seconded the motion. All were in favor.

Th next agenda item was the annual purchase of winter sand & gravel. Councilor Sherrard made a motion to allow Public Works Director Seelye to seek bids for this year's sand and further to no longer require the Public Works Director to seek council approval to solicit bids for winter sand and gravel in the future. Councilor Rogers Seconded. All were in favor.

Continuing with new business, the council then voted to accept grant funds that were awarded in the amount of \$5000 from the Center for Tech and Civic Life for the purchase of new voting booths. Councilor Rogers made a motion to accept the funds. Councilor Quinn seconded. All were in favor.

The last item of new business was the condition of the home at 100 Washington St. Code Enforcement Officer Andrea Walton presented her findings to the council and requested the property be deemed a dangerous building according to state statute. Councilor Sherrard made a motion to deem the property as such and instruct the Code Enforcement Officer to initiate the Dangerous Building Proceeding under state statute. Councilor Macdonald seconded the motion. All were in favor.

Other topics discussed with no action taken included:

- Downtown Streetlight Problem-should be fixed by 9/16
- Flat Iron Park-Christmas Tree to be replaced
- Cell Service Discussion Continued
- Second round of EMS Grant Funding Coming Out

Holiday Decoration Donation

Downtown Security Camera System Proposal

Winter Sand and Gravel

Acceptance of Grant Funds-Tech & Civic Life Grant

Dangerous Building-Emergency order 100 Wash.

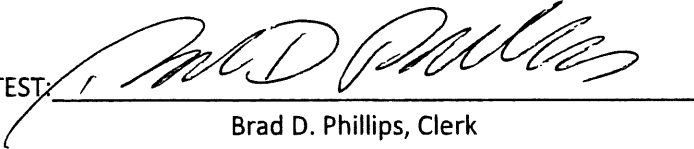
Roundtable

- Congrats to Fire Chief Lee for getting his picture in the paper two weeks in a row
- Wal-Mart Employees and School Employees cleaned up park in honor of 9/11
- How to better disseminate public information regarding various issues
- Hinkley Hill paving update

There being no further business to come before the City Council at this time, it was moved by Councilor Quinn, seconded by Councilor Sherrard, and unanimously voted to adjourn this meeting at 6:44 p.m.

Adjournment

ATTEST:



Brad D. Phillips, Clerk

Date Submitted 9-19-24

SPECIAL EVENT PERMIT APPLICATION

All special events applications will be reviewed and interpreted as a major or minor event by the City Manager, City Clerk, Police Chief and other appropriate department managers. No person may conduct a Major or Minor Special Event on City Property without a Special Events Permit issued by the Calais City Council pursuant to the Special Events Permit Ordinance.

Special Event shall mean any event, sponsored by an individual, corporation, partnership or other entity or organization intended primarily for recreational, entertainment or charitable purposes, which requires the use of City Property of the City of Calais, Maine.

- Minor Event shall mean an event not exceeding four hours in duration and/or less than 100 people affiliated with the event. (i.e. wedding ceremony with equipment such as tent, chairs, sound, etc.)
- Major Event shall mean an event exceeding four hours in duration and/or more than 100 people affiliated with the event. (i.e. community festival; carnival; street dance; charitable walk for a cause) Also, a major event clearly involves additional city services (i.e. police protection; more than one vendor needing electrical usage; etc.)

City Property shall mean any land owned by the City of Calais, Maine.

I/We hereby request from the Calais City Council to hold a special event.

Date of Event: October 31st, 2024 Time of Event: 3:30 p.m.

Location: Calais Free Library - 9 Union St.


Estimated number of People Attending: 150

Summary of Event:

Annual Calais Library Halloween Parade - Begin @ the Stop Sign by the Library; Continue on main street; turn right onto Union St. to the Library.

Alcoholic Beverages ? YES (Circle one)

Amplified Sound ? YES (Circle one)


(Over)

Street Closure Requirements: *(if applicable)*

Plan for Security, Parking and Traffic: *(if applicable)*

Traffic Control

City Services Required: (Utilities, police, cleanup, etc.) *(if applicable)*

Police Escort, Medical Staff, Traffic Control,

Sanitary Facilities Plan: *(if applicable)*

List of Proposed Vendors: *(if known and applicable)*

Organization: _____

Tax Status: _____

Officers: _____

Signature of President or Event Chair: _____

Contact Person: Joyce Garland - Calais Library

Address: _____

Telephone: _____

Date Submitted: _____

--Return completed application to Calais City Clerk, P.O. Box 413, Calais, ME 04619.

--Applications for "Minor Events" must be submitted thirty (30) days prior to event.

--Applications for "Major Events" must be submitted four (4) months prior to event.

--Applicants must attach certificate of general liability insurance with application.

--Events serving alcoholic beverages require alcohol insurance with the City of Calais listed as additional insured on liability policy of not less than \$400,000.

--Applicants to be responsible for additional costs for clean up and street closure.

Date Submitted 09/13/24

SPECIAL EVENT PERMIT APPLICATION

All special events applications will be reviewed and interpreted as a major or minor event by the City Manager, City Clerk, Police Chief and other appropriate department managers. No person may conduct a Major or Minor Special Event on City Property without a Special Events Permit issued by the Calais City Council pursuant to the Special Events Permit Ordinance.

Special Event shall mean any event, sponsored by an individual, corporation, partnership or other entity or organization intended primarily for recreational, entertainment or charitable purposes, which requires the use of City Property of the City of Calais, Maine.

- Minor Event shall mean an event not exceeding four hours in duration and/or less than 100 people affiliated with the event. (i.e. wedding ceremony with equipment such as tent, chairs, sound, etc.)
- Major Event shall mean an event exceeding four hours in duration and/or more than 100 people affiliated with the event. (i.e. community festival; carnival; street dance; charitable walk for a cause) Also, a major event clearly involves additional city services (i.e. police protection; more than one vendor needing electrical usage; etc.)

City Property shall mean any land owned by the City of Calais, Maine.

I/We hereby request from the Calais City Council to hold a special event.

Date of Event: December 6, 2024 Time of Event : 6pm


Location: Main Street (Dead River to Marden's)

Estimated number of People Attending: 1000

Summary of Event:
annual Lioness Christmas Parade

Alcoholic Beverages ? YES NO (Circle one)

Amplified Sound ? YES NO (Circle one)


(Over)

Street Closure Requirements: *(if applicable)*

Main Street from Lower Barker to Marden's

Plan for Security, Parking and Traffic: *(if applicable)*

CPD

City Services Required: (Utilities, police, cleanup, etc.) *(if applicable)*

CPD, public works

Sanitary Facilities Plan: *(if applicable)*

n/a

List of Proposed Vendors: *(if known and applicable)*

none

Organization: Calais Lioness Club

Tax Status: _____

Officers: Jayna Smith, parade chair

Signature of President or Event Chair: _____

Contact Person: Jayna Smith

Address: 517 Main Street, Calais

Telephone: 207-214-0565

Date Submitted: 09/13/24

--Return completed application to Calais City Clerk, P.O. Box 413, Calais, ME 04619.

--Applications for "Minor Events" must be submitted thirty (30) days prior to event.

--Applications for "Major Events" must be submitted four (4) months prior to event.

--Applicants must attach certificate of general liability insurance with application.

--Events serving alcoholic beverages require alcohol insurance with the City of Calais listed as additional insured on liability policy of not less than \$400,000.

--Applicants to be responsible for additional costs for clean up and street closure.

2024-2025 GA Overall Maximums

Metropolitan Areas

COUNTY	Persons in Household				
	1	2	3	4	5*
Bangor HMFA: Bangor, Brewer, Eddington, Glenburn, Hampden, Hermon, Holden, Kenduskeag, Milford, Old Town, Orono, Orrington, Penobscot Indian Island Reservation, Veazie	969	1,068	1,367	1,744	2,333
Cumberland County HMFA: Baldwin, Bridgton, Brunswick, Harpswell, Harrison, Naples, New Gloucester, Pownal, Sebago	1,139	1,280	1,689	2,131	2,476
Lewiston/Auburn MSA: Auburn, Durham, Greene, Leeds, Lewiston, Lisbon, Livermore, Livermore Falls, Mechanic Falls, Minot, Poland, Sabattus, Turner, Wales	881	965	1,232	1,608	1,947
Penobscot County HMFA: Alton, Argyle UT, Bradford, Bradley, Burlington, Carmel, Carroll plantation, Charleston, Chester, Clifton, Corinna, Corinth, Dexter, Dixmont, Drew plantation, East Central Penobscot UT, East Millinocket, Edinburg, Enfield, Etna, Exeter, Garland, Greenbush, Howland, Hudson, Kingman UT, Lagrange, Lakeville, Lee, Levant, Lincoln, Lowell town, Mattawankeag, Maxfield, Medway, Millinocket, Mount Chase, Newburgh Newport, North Penobscot UT, Passadumkeag, Patten, Plymouth, Prentiss UT, Seboeis plantation, Springfield, Stacyville, Stetson, Twombly UT, Webster plantation, Whitney UT, Winn, Woodville	874	884	1,169	1,464	1,603
Portland HMFA: Cape Elizabeth, Casco, Chebeague Island, Cumberland, Falmouth, Freeport, Frye Island, Gorham, Gray, Long Island, North Yarmouth, Portland, Raymond, Scarborough, South Portland, Standish, Westbrook, Windham, Yarmouth; Buxton, Hollis, Limington, Old Orchard Beach	1,451	1,663	2,141	2,715	3,332
Sagadahoc HMFA: Arrowsic, Bath, Bowdoin, Bowdoinham, Georgetown, Perkins UT, Phippsburg, Richmond, Topsham, West Bath, Woolwich	969	1,159	1,413	1,939	2,335

Appendix A
Effective: 10/01/24-09/30/25

COUNTY	1	2	3	4	5*
York County HMFA: Acton, Alfred, Arundel, Biddeford, Cornish, Dayton, Kennebunk, Kennebunkport, Lebanon, Limerick, Lyman, Newfield, North Berwick, Ogunquit, Parsonsfield, Saco, Sanford, Shapleigh, Waterboro, Wells	1,192	1,261	1,567	2,039	2,297
York/Kittery/S.Berwick HMFA: Berwick, Eliot, Kittery, South Berwick, York	1,371	1,444	1,905	2,589	3,305

*Note: Add \$75 for each additional person.

Non-Metropolitan Areas

Persons in Household

COUNTY	1	2	3	4	5*
Aroostook County	766	842	1,043	1,421	1,524
Franklin County	807	893	1,174	1,558	1,764
Hancock County	1,096	1,102	1,307	1,734	1,740
Kennebec County	943	946	1,214	1,529	1,784
Knox County	935	946	1,163	1,550	1,657
Lincoln County	1,037	1,076	1,332	1,733	2,154
Oxford County	902	910	1,185	1,575	1,869
Piscataquis County	777	860	1,131	1,398	1,689
Somerset County	897	931	1,140	1,487	1,612
Waldo County	1,075	1,085	1,305	1,620	2,219
Washington County	838	846	1,101	1,508	1,598

* Please Note: Add \$75 for each additional person.

Appendix B

Effective: 10/01/24 to 09/30/25

2024-2025 Food Maximums

Please Note: The maximum amounts allowed for food are established in accordance with the U.S.D.A. Thrifty Food Plan. As of October 1, 2024, those amounts are:

Number in Household	Weekly Maximum	Monthly Maximum
1	67.91	292.00
2	124.65	536.00
3	178.60	768.00
4	226.74	975.00
5	269.30	1,158.00
6	323.26	1,390.00
7	357.21	1,536.00
8	408.37	1,756.00

Note: For each additional person add \$220 per month.

2024-2025 GA Housing Maximums (Heated & Unheated Rents)

NOTE: NOT ALL MUNICIPALITIES SHOULD ADOPT THESE SUGGESTED HOUSING MAXIMUMS! ONLY consider adopting the following numbers if these figures are consistent with local rent values. If not, a market survey should be conducted, and the figures altered accordingly. The results of any such survey must be presented to DHHS prior to adoption. Or, no housing maximums should be adopted and eligibility should be analyzed in terms of the Overall Maximum—Appendix A. (See *Instruction Memo for further guidance.*)

Non-Metropolitan FMR Areas

Aroostook County	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	144	619	174	748
1	152	654	191	822
2	186	798	237	1,019
3	261	1,123	324	1,393
4	270	1,162	347	1,492
Franklin County				
Bedrooms	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	154	660	184	789
1	164	705	203	873
2	216	929	267	1,150
3	293	1,260	356	1,530
4	326	1,402	403	1,732
Hancock County				
Bedrooms	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	224	964	251	1,079
1	224	964	252	1,083
2	253	1,087	299	1,284
3	341	1,467	397	1,707
4	341	1,467	397	1,707
Kennebec County				
Bedrooms	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	189	811	215	926
1	189	811	216	927
2	231	994	277	1,191
3	294	1,262	349	1,502
4	339	1,459	407	1,752

Appendix C

Effective: 10/01/24-09/30/25

Non-Metropolitan FMR Areas

Knox County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	187	803	214	918	
1	187	803	216	927	
2	219	943	265	1,140	
3	298	1,283	354	1,523	
4	310	1,332	378	1,625	
Lincoln County					
Lincoln County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	210	905	237	1,020	
1	211	906	246	1,057	
2	259	1,112	304	1,309	
3	341	1,466	397	1,706	
4	425	1,829	493	2,122	
Oxford County					
Oxford County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	179	770	206	885	
1	179	770	207	891	
2	224	965	270	1,162	
3	304	1,308	360	1,548	
4	359	1,544	427	1,837	
Piscataquis County					
Piscataquis County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	147	630	177	759	
1	156	672	195	840	
2	206	886	257	1,107	
3	256	1,100	319	1,370	
4	309	1,327	385	1,657	
Somerset County					
Somerset County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	178	765	205	880	
1	178	765	212	912	
2	214	920	260	1,117	
3	284	1,220	339	1,460	
4	299	1,287	367	1,580	

Appendix C
Effective: 10/01/24-09/30/25

Non-Metropolitan FMR Areas

Waldo County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	219	943	246	1,058	
1	219	943	248	1,066	
2	252	1,085	298	1,282	
3	315	1,353	370	1,593	
4	440	1,894	509	2,187	

Washington County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	164	706	191	821	
1	164	706	192	827	
2	205	881	251	1,078	
3	289	1,241	344	1,481	
4	296	1,273	364	1,566	

Metropolitan FMR Areas

Bangor HMFA		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	195	837	221	952	
1	209	898	244	1,049	
2	267	1,147	312	1,344	
3	344	1,477	399	1,717	
4	467	2,008	535	2,301	

Cumberland Cty. HMFA		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	234	1,007	261	1,122	
1	258	1,110	293	1,261	
2	342	1,469	387	1,666	
3	434	1,864	489	2,104	
4	500	2,151	568	2,444	

Lewiston/Auburn MSA		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	174	749	201	864	
1	185	795	220	946	
2	235	1,012	281	1,209	
3	312	1,341	368	1,581	
4	377	1,622	445	1,915	

Appendix C

Effective: 10/01/24-09/30/25

Metropolitan FMR Areas

Penobscot Cty. HMFA	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	173	742	199	857
1	173	742	201	865
2	221	949	266	1,146
3	278	1,197	334	1,437
4	297	1,278	365	1,571
Portland HMFA				
	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	307	1,319	334	1,434
1	347	1,493	382	1,644
2	447	1,921	492	2,118
3	569	2,448	625	2,688
4	699	3,007	767	3,300
Sagadahoc Cty. HMFA				
	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	195	837	221	952
1	230	989	265	1,140
2	277	1,193	323	1,390
3	389	1,672	445	1,912
4	467	2,010	536	2,303
York Cty. HMFA				
	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	247	1,060	273	1,175
1	254	1,091	289	1,242
2	313	1,347	359	1,544
3	412	1,772	468	2,012
4	459	1,972	527	2,265
York/Kittery/S. Berwick HMFA				
	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	288	1,239	315	1,354
1	296	1,274	331	1,425
2	392	1,685	438	1,882
3	540	2,322	596	2,562
4	693	2,980	761	3,273

2024-2025 GA MAXIMUMS SUMMARY SHEET

Note: The overall maximums found in *Appendices A, B, C, D, E, and F* are effective from **October 1, 2024 to September 30, 2025.**

APPENDIX A - OVERALL MAXIMUMS

<u>County</u>	<u>Persons in Household</u>					
	1	2	3	4	5	6
<p>NOTE: For each additional person add \$75 per month.</p> <p>(The applicable figures from Appendix A, <i>once adopted</i>, should be inserted here.)</p>						

APPENDIX B - FOOD MAXIMUMS

<u>Number in Household</u>	<u>Weekly Maximum</u>	<u>Monthly Maximum</u>
1	\$ 67.91	\$ 292.00
2	124.65	536.00
3	178.60	768.00
4	226.74	975.00
5	269.30	1,158.00
6	323.26	1,390.00
7	357.21	1,536.00
8	408.37	1,756.00

NOTE: For each additional person add \$220 per month.

APPENDIX C - HOUSING MAXIMUMS

<u>Number of Bedrooms</u>	<u>Unheated</u>		<u>Heated</u>	
	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>
0				
1				
2				
3				
4				

(The applicable figures from Appendix C, *once adopted*, should be inserted here.)

FOR MUNICIPAL USE ONLY

APPENDIX D - UTILITIES

ELECTRIC

NOTE: For an electrically heated dwelling also see “Heating Fuel” maximums below. But remember, an applicant is *not automatically* entitled to the “maximums” established—applicants must demonstrate need.

1) **Electricity Maximums for Households *Without Electric Hot Water*:** The maximum amounts allowed for utilities, for lights, cooking and other electric uses *excluding* electric hot water and heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$19.95	\$ 85.50
2	\$22.52	\$ 96.50
3	\$24.97	\$107.00
4	\$27.53	\$118.00
5	\$29.88	\$128.50
6	\$32.55	\$139.50

NOTE: For each additional person add \$10.50 per month.

2) **Electricity Maximums for Households *With Electrically Heated Hot Water*:** The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses *excluding* heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$29.63	\$127.00
2	\$34.07	\$146.00
3	\$39.67	\$170.00
4	\$46.32	\$198.50
5	\$55.65	\$238.50
6	\$58.68	\$251.50

NOTE: For each additional person add \$14.50 per month.

NOTE: For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

APPENDIX E - HEATING FUEL

<u>Month</u>	<u>Gallons</u>	<u>Month</u>	<u>Gallons</u>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

FOR MUNICIPAL USE ONLY

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

APPENDIX F - PERSONAL CARE & HOUSEHOLD SUPPLIES

<u>Number in Household</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

<u>Number of Children</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

FOR MUNICIPAL USE ONLY

Appendix G

Effective: 10/01/24-09/30/25

2024-2025 Mileage Rate

This municipality adopts the State of Maine travel expense reimbursement rate as set by the Office of the State Comptroller. The current rate for approved employment and necessary medical travel etc. is 50 cents (50¢) per mile.

Please refer to the Office of the State Controller for changes to this rate at 626-8420 or visit <http://www.state.me.us/osc/>

Appendix H

Effective: 10/01/24-9/30/25

Funeral Maximums

Burial Maximums

The maximum amount of general assistance granted for the purpose of burial is **\$1,620**. The municipality's obligation to provide funds for burial purposes is limited to a reasonable calculation of the funeral director's direct costs, not to exceed the maximum amounts of assistance described in this section. Allowable burial expenses are limited to:

- removal of the body from a local residence or institution
- a secured death certificate or obituary
- embalming
- a minimum casket
- a reasonable cost for necessary transportation
- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal administrator.

Additional costs may be allowed by the GA administrator, where there is an actual cost, for:

- the wholesale cost of a cement liner if the cemetery by-laws require one;
- the opening and closing of the grave site; and
- a lot in the least expensive section of the cemetery. If the municipality is able to provide a cemetery lot in a municipally owned cemetery or in a cemetery under municipal control, the cost of the cemetery lot in any other cemetery will not be paid by the municipality.

Appendix H
Effective: 10/01/24-9/30/25

Cremation Maximums

The maximum amount of assistance granted for a cremation shall be **\$1,125**.

The municipality's obligation to provide funds for cremation purposes is limited to a reasonable calculation of the funeral director's direct costs, not to exceed the maximum amounts of assistance described in this section. Allowable cremation expenses are limited to:

- removal and transportation of the body from a local residence or institution
- professional fees
- crematorium fees
- a secured death certificate or obituary
- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal administrator.

Additional costs may be allowed by the GA administrator where there is an actual cost, for:

- a cremation lot in the least expensive section of the cemetery
- a reasonable cost for a burial urn not to exceed \$55
- transportation costs borne by the funeral director at a reasonable rate per mile for transporting the remains to and from the cremation facility.

2024-2025 GA Housing Maximums

Recovery Residences

The following Recovery Residence maximums are in effect from 10/1/2024- 9/30/2025

Non-Metropolitan FMR Areas

<u>Aroostook County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$143.25	\$616.50

<u>Oxford County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$155.25	\$668.25

<u>Franklin County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$152.25	\$654.75

<u>Piscataquis County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$146.25	\$630.00

<u>Hancock County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$189.00	\$812.25

<u>Somerset County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$159.00	\$684.00

<u>Kennebec County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$162.00	\$695.25

<u>Waldo County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$186.00	\$799.50

<u>Knox County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$162.00	\$695.25

<u>Washington County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$144.00	\$620.25

<u>Lincoln County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$184.50	\$792.75

Metropolitan FMR Areas

<u>Bangor HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$183.00	\$786.75

<u>Portland HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$286.50	\$1,233.00

<u>Cumberland Cty. HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$219.75	\$945.75

<u>Sagadahoc Cty. HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$198.75	\$855.00

<u>Lewiston/Auburn MSA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$165.00	\$709.50

<u>York Cty. HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$216.75	\$931.50

<u>Penobscot Cty. HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$150.75	\$648.75

<u>York/Kittery/S Berwick HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$248.25	\$1,068.75

FOLLOW UP ITEM	STATUS		UPDATED STATUS
WWII Honor Roll for Red Beach Park/Playground 9/1/22	Council has approved the replacement of the honor roll located at the Milltown Park/Playground. Gathering cost estimates for the Red Beach honor roll replacement.	Updated 9/24/24	Reconfiguring the layout of the Red Beach playground and location for Veterans Honor Roll.
ARPA Funds 7/1/21	Submitted ARPA funds request 9/20. City share now adjusted to 317,000. Approved allocations-\$158,720. Main St. Water/Sewer Project, \$33,319. City Employee Bonuses, and phase 1 IT upgrades approved for \$44,710. Princeton Airport Plow donation- \$10,000, Gap funding for the projected water rate increase - \$28,000. ARPA Fund Balance- \$42,251.00.	Updated 9/24/24	ARPA funds balance is currently \$32,750.00. The funds are required to be allocated by year end 2024 and spent by 2026.
ATV access along RT. 1 through the Moosehorn 9/23/21	Council approved the request from the Sunrise Trail Coalition to form an Advisory Council between Calais, Baring, and Charlotte. Advisory Council is to submit a proposal to MDOT to use the rail corridor from Ayers Junction to Calais for public recreational use.	Updated 9/24/24	The Calais Branch RUAC is in the State que. The Rail Use Advisory Committee has been formed and our representative is Mark Carr. There is a public meeting scheduled for comment on Sept 25th at 6pm (in person) located at the refuge headquarters YCC building.
Calais Waterfront Improvements 9/23/21	Boat ramp repaired by PW, site clearing, and sweepings layed down for a base to create greenspace/picnic area next to snowdump area behind the bowling club. Continue to receive waterfront pier reconstruction costs.	Updated 9/24/24	Senator Collins, Senator King, and Representative Golden have all submitted our request for Congressional Direct Spending to the Appropriations Committee in the amount of \$3mm to fund the city Waterfront Pier Project. The request has successfully made it through the first round. Olver Associates has provided Pier Project Engineering Plans for review and comment.

FOLLOW UP ITEM	STATUS		UPDATED STATUS
City Armory 8/1/23	The State National Guard is considering divesting the Calais Armory.	Updated 9/24/24	Currently waiting on the Maine National Guard to authorize the sale of the Armory. If the Guard General and Committee authorize the Armory sale, the next step is a property appraisal and a phase I environmental site assessment.
City Emergency Comm Tower 4/1/23	City equipment to be transferred to the tower at Higgins Farm on Magurrewoc Mt.	Updated 9/24/24	Equipment is scheduled to be placed from Cemetery site to Magurrewoc within the upcoming months upon FCC licensing and approval.
City Vet Clinic 11/30/23	Previous vet clinic retired two years ago and another vet would greatly benefit the community.	Updated 9/24/24	The Ec Dev Director for Calais/Baileville has made this a high priority item and is currently investigating options on what will be needed to attract a vetrearian to our area. So far, attempts to attract a vet have been unsuccessful.
Downtown Lamp posts/Lighting 9/28/23	Complete cost analysis for replacement lighting for downtown lamp posts.	Updated 9/24/24	The new lamp lights have been installed by Border Electric and others ordered. CDRC is purchasing rope lighting for the posts and those will be hung by the end of Sept.
Property Revaluation for the city 1/1/23	The last city property valuation was performed in 1995.	Updated 9/24/24	Council approved to perform an in-house city-wide revaluation and currently has 150k earmarked for funding. The assessor placed notification of the upcoming reval in with the tax bills for the residents.



City of Calais Phone: 207-454-2521
 P.O. Box 413 Fax: 207-454-2757
 11 Church St cityclerk@calaismaine.org
 Calais, ME 04619

**CITY OF CALAIS
 APPLICATION FOR SPECIAL AMUSEMENT PERMIT**

Application Fee: \$190 (Includes \$90 fee for advertising of public hearing.)

Date: 9-20-24

Business Name: CEASERS PUB & GRILL

Business Mailing Address: 663 MAIN ST

I/We JOHN MARCHESE do hereby apply for a Special Amusement Permit, under the provisions of Chapter 501, Public Laws of 1977.

Physical Location of Premises: 663 MAIN ST.

Type of Entertainment: BANDS / D.J. / KARAOKE /

Hours of Operations: 7:00A.M. - 1:00A.M.

Dated at Calais, Maine this 20 day of SEPTEMBER, 2024.

Signature of Applicant: [Handwritten Signature]

*All special amusement permits require a public hearing.
 The Notice of Public Hearing must be published at least seven (7) days prior to the hearing.*

Office Use:

Approved Denied Date: _____

Germain St. Property- Steve McGouldrick previous owner has made an offer to buy back the property for 6k.

Demolition- \$4,775.00

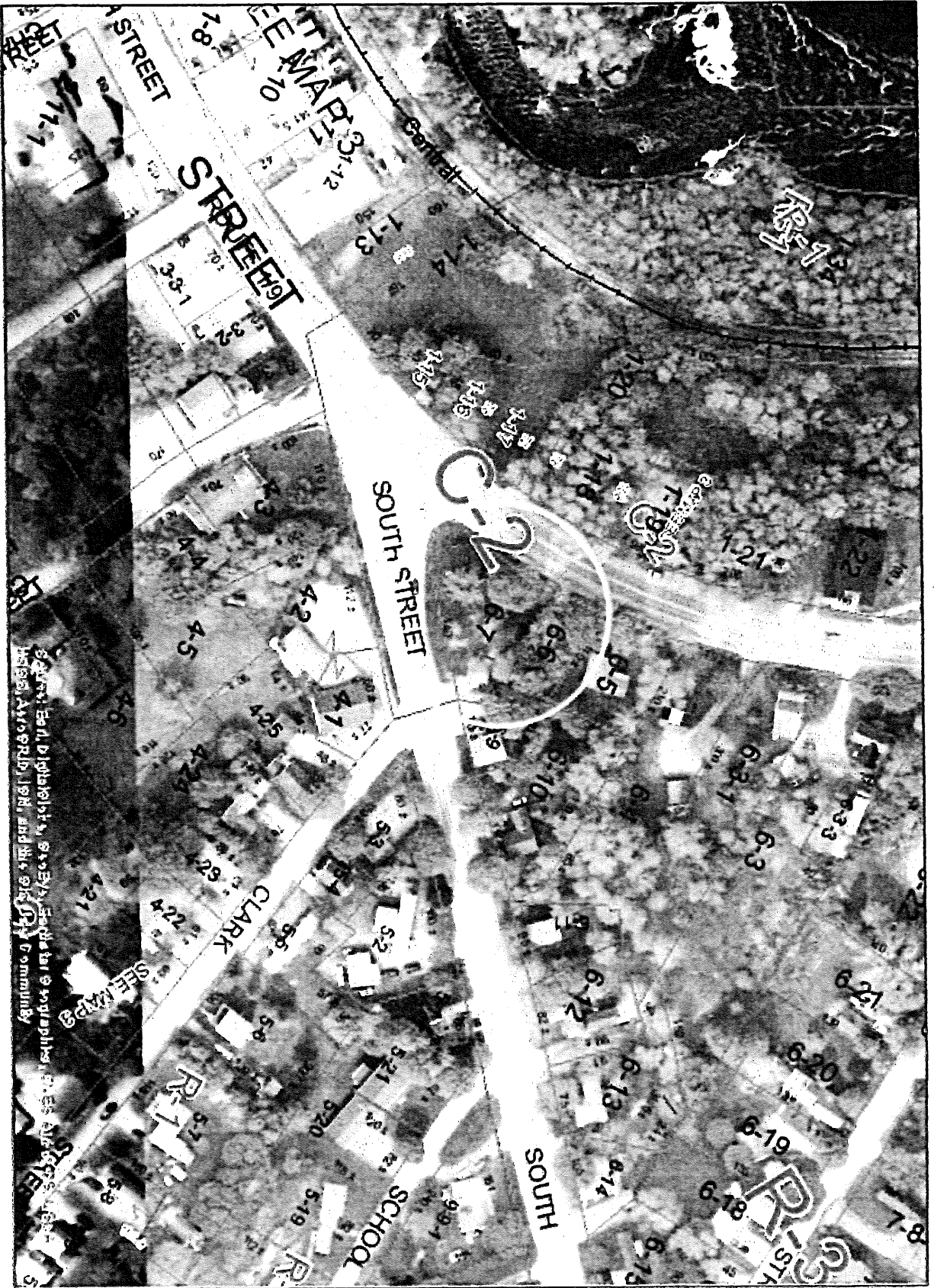
Taxes- \$2,369.80

Sewer- \$3,364.03

Total - \$10,508.83

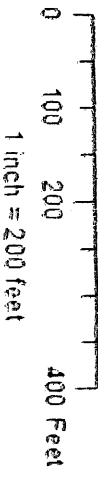
Keavney Donation

Map 3



Legend

- snowmobileclub
- streams
- Roads
- Railroad
- Parcels
- Zoning_2017



Classic Hits
92.7 FM/95.3 FM



CITY OF CALAIS

“SHOP IN CALAIS THIS HOLIDAY SEASON”

-Radio Campaign Proposal-

Flight: October 30 -December 22, 2024
(8 weeks Total)

168 - 30-second spots – WQDY/WALZ- 3 per day

**168 - 30-second spots – WCRQ FM – 3 per day
(Spot total – 336)**

Cost Total - \$2,856.00*

*Cost held from previous years

Submitted 9-15-24

This station does not discriminate in the sale of advertising time, and will accept no advertising which is placed with an intent to discriminate on the basis of race or ethnicity. Advertiser hereby certifies that it is not buying broadcasting air time under this advertising sales contract for a discriminatory purpose, including but not limited to decisions not to place advertising on particular stations on the basis of race, national origin, or ancestry.

SEPTEMBER - 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 Labor Day Municipal Offices Closed	3	4	5 Council Meeting 5 PM	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26 Property Committee 5 PM Council Meeting 6 PM	27	28
29	30					