

**Calais City Council – Calais City Building  
October 10, 2024 - Call to Order – 6:00 pm  
Pledge of Allegiance – Moment of Silence**

*Mayor: Arthur Mingo*  
**Councilors:**  
*Elery Beale*  
*James Macdonald*  
*Kevin Niles*  
*William Quinn*  
*Marcia Rogers*  
*Michael Sherrard*

**1. Consent Agenda**

- A. *Previous Minutes (pages 2-20)*
- B. *Approval of Monthly Departmental Reports (pages 21-66)*
- C. *Approval of Chase Fund for October \$150.00*
- D. *Treasurer's Warrants City through October 9, 2024* §
- E. *Treasurer's Warrants School through October 9, 2024* §
- F. *Treasurer's Warrants Water through October 9, 2024* §
- G. *Liquor License Renewal-Jo's Diner & Pizzeria (page 67)*

**2. Public Hearings**

- A. *Special Amusement Permit-Ceaser's Pub & Grill (page 68)*

**3. Old Business**

- A. *City Manager's Report*
- B. *Follow Ups (pages 69-72)*
- C. *Committee Reports*
  - 1. *Finance Committee- Sherrard*
  - 2. *Property Committee- Niles*
  - 3. *Public Safety Committee- Macdonald*
  - 4. *Public Works Committee- Quinn*
  - 5. *School Liaison Committee- Rogers*
  - 6. *Economic/Community Development Committee- Niles*
  - 7. *Welfare Committee-Beale*
- D. *Maine DOT Village Partnership Grant*
- E. *Water Rate Increase-Annaleis Hafford to Present (pages 73)*
- F. *North St. Water/Sewer Project Funding-Annaleis Hafford to Present (pages 74-76)*
- G. *7 Clark St-Tax Acquired Property Report (pages 77-79)*
- H. *List of Realtors for Tax Acquired Property*
- I. *Demolition Bid Results for 20 King Street*

**4. Opportunity for Public Input on New Business Agenda Items**

**5. New Business**

- A. *Approval of Municipal Election Warrant (page 80)*
- B. *Full-Time Basic EMT Positions*
- C. *Full-Time Fire/Ems Business Manager Position*
- D. *Potential Use of TIF Funds*

**6. Adjournment**

CALAIS CITY COUNCIL  
September 26, 2024

The second regular monthly meeting of the Calais City Council was held this date in the Council Chambers of the Calais City Building at 6:00 p.m.

Present was Mayor Mingo presiding over Councilors Niles, Sherrard, Rogers, Beale, Quinn and Macdonald.

On a motion by Councilor Quinn and a second by Councilor Beale, it was unanimously voted to approve the following consent agenda:

- A. Previous Minutes*
- B. Treasurer's Warrants City through September 25, 2024*  
*\$ 535,062.89*
- C. Treasurer's Warrants School through September 25, 2024*  
*\$ 556,354.46*
- D. Treasurer's Warrants Water through September 25, 2024*  
*\$ 185,480.78*
- E. Special Event Permit-Library Halloween Parade*
- F. Special Event Permit-Lioness Christmas Parade*

Mayor Mingo then called for a public hearing to consider the adoption of updated General Assistance Ordinance Appendices. After the time for public comment the public hearing was closed. Councilor Rogers made a motion to adopt the new appendices. Councilor Quinn seconded. All were in favor.

**See Insert-General Assistance Appendices for 10/1/24 to 9/30/25**

The City Manager then gave his report. He first wanted to thank the CDRC for their events and hard work downtown this year including the upcoming CDRC Harvest Festival on October 5<sup>th</sup>. He took time to acknowledge the challenges the city has historically faced in lawncare and maintenance of the city's green spaces. He then thanked Leeman's Lawncare and Collins Coastal Lawncare for a job well done in this regard over the past summer. City Manager Ellis gave an update to the council on two public meetings that were held this week. The Sunrise Economic Council hosted a public input meeting regarding the waterfront walkway improvements on September 24<sup>th</sup> and the Rail Use Advisory Council (RUAC) held a public meeting on September 25<sup>th</sup>. Both meetings were very positive. Lastly, he asked the council to suspend the rules and add AMHC Downeast Recovery Center

Attendance

Consent Agenda

Public Hearing-Updated  
General Assistance  
Appendices

City Manager's Report

Family Gathering and McAllister Building Roof Repair to new business. Councilor Quinn made a motion to do so. Councilor Niles seconded. All were in favor.

Under follow-up items, the condition of the downtown streetlamps was discussed and the need for a solution soon was stressed.

For committees, the Property Committee met prior to this meeting to discuss several tax acquired properties and the sale status and condition of the Mardens parking lot. The School Liaison Committee met on 9/25. They discussed the positive climate and good changes seen at the schools this year. They received an update from the superintendent on funding and also discussed some maintenance items including the elementary school roof and the gym floor. Lastly Economic Development Director Denise Barker has been very active with recent events in the city and the Economic Development Committee will meet on Oct. 10 at 5 PM.

The last item of old business was a request from Code Enforcement Officer Walton for permission to solicit bids for the demolition of 20 King Street. Councilor Sherrard made a motion to grant permission to solicit the bids. Councilor Quinn seconded the motion. All were in favor.

### **New Business**

The first item of new business was to schedule a public hearing to consider a Special Amusement Permit application from Ceasar's Pub & Grill. Councilor Rogers made a motion to schedule the hearing for October 10<sup>th</sup> @ 6pm. Councilor Quinn seconded. All were in favor.

The council then listened to a proposal from the Calais Rotary Club. Club representative Anne Perry shared the club's interest in helping to maintain the fountain and immediately adjacent greenery in Fountain Park on Main Street. Though no motions were made or needed, the council expressed their support for the Rotary Club's help in maintaining it.

Continuing with new business, the council considered the tax acquired property at 71 Germain St. On a recommendation from the Property Committee, Councilor Sherrard made a motion to

Suspend the Rules-Add Items

Follow-Ups

Committee Reports

Demolition Bids-20 King St.

Schedule Public Hearing-  
Special Amusement Permit-  
Ceasar's Pub & Grill

Rotary Club Proposal for  
Fountain Park

Disposition of Tax Acquired  
Property-71 Germain St

list the property for sale with a realtor. Councilor Quinn seconded the motion. All were in favor.

Next, the council considered a proposal from property owner John Keavney to donate to the city his properties located at map/lot 003-006-006 & 003-006-007. Councilor Rogers made a motion to accept the donation. Councilor Quinn seconded. All were in favor.

The next agenda item was a discussion regarding the City's existing list of tax acquired properties and what to do with them. Based on recommendations from the Property Committee, the council moved as follows:

For map/lot 029-167, Councilor Sherrard made a motion for the city to retain this property. Councilor Quinn seconded. All were in favor.

For map/lot 018/019, Councilor Sherrard made a motion for the city to retain this property. Councilor Quinn seconded. All were in favor.

For map/lot 006-006-002-001, Councilor Sherrard made a motion to list this property for sale with a realtor. Councilor Rogers seconded the motion. All were in favor.

For map/lot 006-006-026, Councilor Niles made a motion to list this property for sale with a realtor. Councilor Sherrard seconded the motion. All were in favor.

For map/lot 003-004-024, the council tabled a decision on this property until they receive an inspection report from Code Enforcement Officer Walton.

The next agenda item was the annual Forestry Grant for the Fire Department. Councilor Sherrard made a motion to allow the Fire Chief to apply for the grant. Councilor Quinn seconded. All were in favor.

Continuing in new business, Councilor Rogers made a motion to approve an Incorporated Civic Organization Event Liquor Permit for Washington County Community College. Councilor Macdonald seconded. All were in favor.

Keavney Donation of Properties

Disposition of Tax Acquired Properties

Map/lot 029-167

Map/lot 018/019

Map/lot 006-006-002-001

Map/lot 006-006-026

Map/lot 003-004-024

Annual Fire Department Forestry Grant

Event Liquor Permit-WCCC

Next, the council considered a request from Calais Community Hospital to string pink lights in Memorial Park in observance of Breast Cancer Awareness Month. Councilor Niles made a motion to approve. Councilor Quinn seconded. All were in favor.

The next agenda item was the City's participation in the WQDY/Calais Advertiser Shop Local Ad Campaign. Councilor Quinn made a motion to participate at a cost of \$2856 to be paid from Economic Development. Councilor Macdonald seconded. The motion carried with Councilors Sherrard & Niles opposed.

A special event permit from AMHC/Downeast Recovery Support Center was the next item considered. Councilor Macdonald made a motion to approve. Councilor Quinn Seconded. All were in favor.

Lastly, the Council discussed the roof on the recently acquired McAllister Building. Councilor Sherrard made a motion to fund the roof project with the monies coming from a combination of ARPA and TIFF funds. Councilor Niles seconded the motion. All were in favor.

**Other topics discussed with no action taken included:**

- Many positive comments being heard about the schools and the city
- Julia Gagnon concert in the park was a great success
- Concern over the lack of next day service from UPS
- Waterfront trees and bushes need attention
- Electric issue at Main Street Park resolved
- Concern over condition of city sidewalks
- Job well done to Rec Director Morrison for very successful summer Rec activities
- Thanks to Public Works for the job they're doing
- Reb Beach playground installation update
- Tax bill information update for website
- Economic Development Director Denise Barker doing a great job for the city

**Executive Session**

At this time, pursuant to MRSA Title 1, §405(6)(a) a motion was made to enter executive session for discussion of a personnel matter. The motion was made by Councilor Quinn and seconded by Councilor Macdonald. All were in favor. The Council entered executive session at 6:50 pm.

Calais Community Hospital-  
Breast Cancer Awareness

WQDY/Calais Advertiser  
Shop Local Campaign

Special Event Permit-  
Downeast Recovery Support  
Center

McAllister Building Roof  
Repair

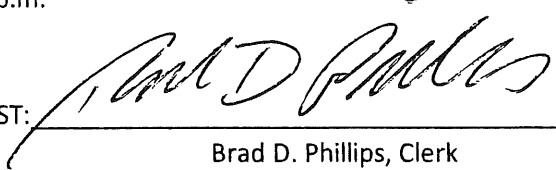
Roundtable

Executive Session

The council returned from executive session at 7:05 PM. No motions were made upon their return.

There being no further business to come before the City Council at this time, it was moved by Councilor Quinn, seconded by Councilor Macdonald, and unanimously voted to adjourn this meeting at 7:05 p.m.

Adjournment

ATTEST:   
\_\_\_\_\_  
Brad D. Phillips, Clerk

## 2024-2025 GA Overall Maximums

### Metropolitan Areas

COUNTY	Persons in Household				
	1	2	3	4	5*
<b>Bangor HMFA:</b> Bangor, Brewer, Eddington, Glenburn, Hampden, Hermon, Holden, Kenduskeag, Milford, Old Town, Orono, Orrington, Penobscot Indian Island Reservation, Veazie	969	1,068	1,367	1,744	2,333
<b>Cumberland County HMFA:</b> Baldwin, Bridgton, Brunswick, Harpswell, Harrison, Naples, New Gloucester, Pownal, Sebago	1,139	1,280	1,689	2,131	2,476
<b>Lewiston/Auburn MSA:</b> Auburn, Durham, Greene, Leeds, Lewiston, Lisbon, Livermore, Livermore Falls, Mechanic Falls, Minot, Poland, Sabattus, Turner, Wales	881	965	1,232	1,608	1,947
<b>Penobscot County HMFA:</b> Alton, Argyle UT, Bradford, Bradley, Burlington, Carmel, Carroll plantation, Charleston, Chester, Clifton, Corinna, Corinth, Dexter, Dixmont, Drew plantation, East Central Penobscot UT, East Millinocket, Edinburg, Enfield, Etna, Exeter, Garland, Greenbush, Howland, Hudson, Kingman UT, Lagrange, Lakeville, Lee, Levant, Lincoln, Lowell town, Mattawamkeag, Maxfield, Medway, Millinocket, Mount Chase, Newburgh Newport, North Penobscot UT, Passadumkeag, Patten, Plymouth, Prentiss UT, Seboeis plantation, Springfield, Stacyville, Stetson, Twombly UT, Webster plantation, Whitney UT, Winn, Woodville	874	884	1,169	1,464	1,603
<b>Portland HMFA:</b> Cape Elizabeth, Casco, Chebeague Island, Cumberland, Falmouth, Freeport, Frye Island, Gorham, Gray, Long Island, North Yarmouth, Portland, Raymond, Scarborough, South Portland, Standish, Westbrook, Windham, Yarmouth; Buxton, Hollis, Limington, Old Orchard Beach	1,451	1,663	2,141	2,715	3,332
<b>Sagadahoc HMFA:</b> Arrowsic, Bath, Bowdoin, Bowdoinham, Georgetown, Perkins UT, Phippsburg, Richmond, Topsham, West Bath, Woolwich	969	1,159	1,413	1,939	2,335

**Appendix A**  
Effective: 10/01/24-09/30/25

COUNTY	1	2	3	4	5*
<b>York County HMFA:</b> Acton, Alfred, Arundel, Biddeford, Cornish, Dayton, Kennebunk, Kennebunkport, Lebanon, Limerick, Lyman, Newfield, North Berwick, Ogunquit, Parsonsfield, Saco, Sanford, Shapleigh, Waterboro, Wells	1,192	1,261	1,567	2,039	2,297
<b>York/Kittery/S.Berwick HMFA:</b> Berwick, Eliot, Kittery, South Berwick, York	1,371	1,444	1,905	2,589	3,305

\*Note: Add \$75 for each additional person.

**Non-Metropolitan Areas**

**Persons in Household**

COUNTY	1	2	3	4	5*
<b>Aroostook County</b>	766	842	1,043	1,421	1,524
<b>Franklin County</b>	807	893	1,174	1,558	1,764
<b>Hancock County</b>	1,096	1,102	1,307	1,734	1,740
<b>Kennebec County</b>	943	946	1,214	1,529	1,784
<b>Knox County</b>	935	946	1,163	1,550	1,657
<b>Lincoln County</b>	1,037	1,076	1,332	1,733	2,154
<b>Oxford County</b>	902	910	1,185	1,575	1,869
<b>Piscataquis County</b>	777	860	1,131	1,398	1,689
<b>Somerset County</b>	897	931	1,140	1,487	1,612
<b>Waldo County</b>	1,075	1,085	1,305	1,620	2,219
<b>Washington County</b>	838	846	1,101	1,508	1,598

\* Please Note: Add \$75 for each additional person.



## Appendix B

Effective: 10/01/24 to 09/30/25

### 2024-2025 Food Maximums

Please Note: The maximum amounts allowed for food are established in accordance with the U.S.D.A. Thrifty Food Plan. As of October 1, 2024, those amounts are:

Number in Household	Weekly Maximum	Monthly Maximum
1	67.91	292.00
2	124.65	536.00
3	178.60	768.00
4	226.74	975.00
5	269.30	1,158.00
6	323.26	1,390.00
7	357.21	1,536.00
8	408.37	1,756.00

**Note: For each additional person add \$220 per month.**

**Appendix C**

Effective: 10/01/24-09/30/25

## 2024-2025 GA Housing Maximums (Heated & Unheated Rents)

**NOTE: NOT ALL MUNICIPALITIES SHOULD ADOPT THESE SUGGESTED HOUSING MAXIMUMS! ONLY consider adopting the following numbers if these figures are consistent with local rent values. If not, a market survey should be conducted, and the figures altered accordingly. The results of any such survey must be presented to DHHS prior to adoption. Or, no housing maximums should be adopted and eligibility should be analyzed in terms of the Overall Maximum—Appendix A. (See *Instruction Memo for further guidance.*)**

### Non-Metropolitan FMR Areas

<b>Aroostook County</b>		<b>Unheated</b>		<b>Heated</b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	144	619	174	748	
1	152	654	191	822	
2	186	798	237	1,019	
3	261	1,123	324	1,393	
4	270	1,162	347	1,492	
<b>Franklin County</b>		<b>Unheated</b>		<b>Heated</b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	154	660	184	789	
1	164	705	203	873	
2	216	929	267	1,150	
3	293	1,260	356	1,530	
4	326	1,402	403	1,732	
<b>Hancock County</b>		<b>Unheated</b>		<b>Heated</b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	224	964	251	1,079	
1	224	964	252	1,083	
2	253	1,087	299	1,284	
3	341	1,467	397	1,707	
4	341	1,467	397	1,707	
<b>Kennebec County</b>		<b>Unheated</b>		<b>Heated</b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	189	811	215	926	
1	189	811	216	927	
2	231	994	277	1,191	
3	294	1,262	349	1,502	
4	339	1,459	407	1,752	

## Appendix C

Effective: 10/01/24-09/30/25

### Non-Metropolitan FMR Areas

<b><u>Knox County</u></b>	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
<b>Bedrooms</b>	<b>Weekly</b>	<b>Monthly</b>	<b>Weekly</b>	<b>Monthly</b>
0	187	803	214	918
1	187	803	216	927
2	219	943	265	1,140
3	298	1,283	354	1,523
4	310	1,332	378	1,625
<b><u>Lincoln County</u></b>				
	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
<b>Bedrooms</b>	<b>Weekly</b>	<b>Monthly</b>	<b>Weekly</b>	<b>Monthly</b>
0	210	905	237	1,020
1	211	906	246	1,057
2	259	1,112	304	1,309
3	341	1,466	397	1,706
4	425	1,829	493	2,122
<b><u>Oxford County</u></b>				
	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
<b>Bedrooms</b>	<b>Weekly</b>	<b>Monthly</b>	<b>Weekly</b>	<b>Monthly</b>
0	179	770	206	885
1	179	770	207	891
2	224	965	270	1,162
3	304	1,308	360	1,548
4	359	1,544	427	1,837
<b><u>Piscataquis County</u></b>				
	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
<b>Bedrooms</b>	<b>Weekly</b>	<b>Monthly</b>	<b>Weekly</b>	<b>Monthly</b>
0	147	630	177	759
1	156	672	195	840
2	206	886	257	1,107
3	256	1,100	319	1,370
4	309	1,327	385	1,657
<b><u>Somerset County</u></b>				
	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
<b>Bedrooms</b>	<b>Weekly</b>	<b>Monthly</b>	<b>Weekly</b>	<b>Monthly</b>
0	178	765	205	880
1	178	765	212	912
2	214	920	260	1,117
3	284	1,220	339	1,460
4	299	1,287	367	1,580

## Appendix C

Effective: 10/01/24-09/30/25

### Non-Metropolitan FMR Areas

<u>Waldo County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	219	943	246	1,058	
1	219	943	248	1,066	
2	252	1,085	298	1,282	
3	315	1,353	370	1,593	
4	440	1,894	509	2,187	
<b>Washington County</b>					
<u>Washington County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	164	706	191	821	
1	164	706	192	827	
2	205	881	251	1,078	
3	289	1,241	344	1,481	
4	296	1,273	364	1,566	

### Metropolitan FMR Areas

<u>Bangor HMFA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	195	837	221	952	
1	209	898	244	1,049	
2	267	1,147	312	1,344	
3	344	1,477	399	1,717	
4	467	2,008	535	2,301	
<b>Cumberland Cty. HMFA</b>					
<u>Cumberland Cty. HMFA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	234	1,007	261	1,122	
1	258	1,110	293	1,261	
2	342	1,469	387	1,666	
3	434	1,864	489	2,104	
4	500	2,151	568	2,444	
<b>Lewiston/Auburn MSA</b>					
<u>Lewiston/Auburn MSA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	174	749	201	864	
1	185	795	220	946	
2	235	1,012	281	1,209	
3	312	1,341	368	1,581	
4	377	1,622	445	1,915	

## Appendix C

Effective: 10/01/24-09/30/25

### Metropolitan FMR Areas

<b>Penobscot Cty. HMFA</b>	<b>Unheated</b>		<b>Heated</b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	173	742	199	857
1	173	742	201	865
2	221	949	266	1,146
3	278	1,197	334	1,437
4	297	1,278	365	1,571
<b>Portland HMFA</b>				
	<b>Unheated</b>		<b>Heated</b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	307	1,319	334	1,434
1	347	1,493	382	1,644
2	447	1,921	492	2,118
3	569	2,448	625	2,688
4	699	3,007	767	3,300
<b>Sagadahoc Cty. HMFA</b>				
	<b>Unheated</b>		<b>Heated</b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	195	837	221	952
1	230	989	265	1,140
2	277	1,193	323	1,390
3	389	1,672	445	1,912
4	467	2,010	536	2,303
<b>York Cty. HMFA</b>				
	<b>Unheated</b>		<b>Heated</b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	247	1,060	273	1,175
1	254	1,091	289	1,242
2	313	1,347	359	1,544
3	412	1,772	468	2,012
4	459	1,972	527	2,265
<b>York/Kittery/S. Berwick HMFA</b>				
	<b>Unheated</b>		<b>Heated</b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	288	1,239	315	1,354
1	296	1,274	331	1,425
2	392	1,685	438	1,882
3	540	2,322	596	2,562
4	693	2,980	761	3,273

## 2024-2025 GA MAXIMUMS SUMMARY SHEET

Note: The overall maximums found in *Appendices A, B, C, D, E, and F* are effective from October 1, 2024 to September 30, 2025.

### APPENDIX A - OVERALL MAXIMUMS

<u>County</u>	<u>Persons in Household</u>					
	1	2	3	4	5	6
NOTE: For each additional person add \$75 per month.						
(The applicable figures from Appendix A, <i>once adopted</i> , should be inserted here.)						

### APPENDIX B - FOOD MAXIMUMS

<u>Number in Household</u>	<u>Weekly Maximum</u>	<u>Monthly Maximum</u>
1	\$ 67.91	\$ 292.00
2	124.65	536.00
3	178.60	768.00
4	226.74	975.00
5	269.30	1,158.00
6	323.26	1,390.00
7	357.21	1,536.00
8	408.37	1,756.00
NOTE: For each additional person add \$220 per month.		

### APPENDIX C - HOUSING MAXIMUMS

Number of Bedrooms	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0				
1				
2				
3				
4				
(The applicable figures from Appendix C, <i>once adopted</i> , should be inserted here.)				

FOR MUNICIPAL USE ONLY

**APPENDIX D - UTILITIES**

**ELECTRIC**

**NOTE:** For an electrically heated dwelling also see “Heating Fuel” maximums below. But remember, an applicant is *not automatically* entitled to the “maximums” established—applicants must demonstrate need.

1) **Electricity Maximums for Households *Without Electric Hot Water*:** The maximum amounts allowed for utilities, for lights, cooking and other electric uses *excluding* electric hot water and heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$19.95	\$ 85.50
2	\$22.52	\$ 96.50
3	\$24.97	\$107.00
4	\$27.53	\$118.00
5	\$29.88	\$128.50
6	\$32.55	\$139.50

**NOTE:** For each additional person add \$10.50 per month.

2) **Electricity Maximums for Households *With Electrically Heated Hot Water*:** The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses *excluding* heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$29.63	\$127.00
2	\$34.07	\$146.00
3	\$39.67	\$170.00
4	\$46.32	\$198.50
5	\$55.65	\$238.50
6	\$58.68	\$251.50

**NOTE:** For each additional person add \$14.50 per month.

**NOTE:** For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

**APPENDIX E - HEATING FUEL**

<u>Month</u>	<u>Gallons</u>	<u>Month</u>	<u>Gallons</u>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

**FOR MUNICIPAL USE ONLY**

**NOTE:** When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

**APPENDIX F - PERSONAL CARE & HOUSEHOLD SUPPLIES**

<u>Number in Household</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

**NOTE:** For each additional person add \$1.25 per week or \$5.00 per month.

**SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5**

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

<u>Number of Children</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

*FOR MUNICIPAL USE ONLY*



## **2024-2025 Mileage Rate**

This municipality adopts the State of Maine travel expense reimbursement rate as set by the Office of the State Comptroller. The current rate for approved employment and necessary medical travel etc. is 50 cents (50¢) per mile.

Please refer to the Office of the State Controller for changes to this rate at 626-8420 or visit <http://www.state.me.us/osc/>

**Funeral Maximums**

**Burial Maximums**

The maximum amount of general assistance granted for the purpose of burial is **\$1,620**. The municipality's obligation to provide funds for burial purposes is limited to a reasonable calculation of the funeral director's direct costs, not to exceed the maximum amounts of assistance described in this section. Allowable burial expenses are limited to:

- removal of the body from a local residence or institution
- a secured death certificate or obituary
- embalming
- a minimum casket
- a reasonable cost for necessary transportation
- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal administrator.

Additional costs may be allowed by the GA administrator, where there is an actual cost, for:

- the wholesale cost of a cement liner if the cemetery by-laws require one;
- the opening and closing of the grave site; and
- a lot in the least expensive section of the cemetery. If the municipality is able to provide a cemetery lot in a municipally owned cemetery or in a cemetery under municipal control, the cost of the cemetery lot in any other cemetery will not be paid by the municipality.

## Appendix H

Effective: 10/01/24-9/30/25

### Cremation Maximums

The maximum amount of assistance granted for a cremation shall be \$1,125.

The municipality's obligation to provide funds for cremation purposes is limited to a reasonable calculation of the funeral director's direct costs, not to exceed the maximum amounts of assistance described in this section. Allowable cremation expenses are limited to:

- removal and transportation of the body from a local residence or institution
- professional fees
- crematorium fees
- a secured death certificate or obituary
- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal administrator.

Additional costs may be allowed by the GA administrator where there is an actual cost, for:

- a cremation lot in the least expensive section of the cemetery
- a reasonable cost for a burial urn not to exceed \$55
- transportation costs borne by the funeral director at a reasonable rate per mile for transporting the remains to and from the cremation facility.

# 2024-2025 GA Housing Maximums

## Recovery Residences

The following Recovery Residence maximums are in effect from 10/1/2024- 9/30/2025

### Non-Metropolitan FMR Areas

<u>Aroostook County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$143.25	\$616.50

<u>Oxford County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$155.25	\$668.25

<u>Franklin County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$152.25	\$654.75

<u>Piscataquis County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$146.25	\$630.00

<u>Hancock County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$189.00	\$812.25

<u>Somerset County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$159.00	\$684.00

<u>Kennebec County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$162.00	\$695.25

<u>Waldo County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$186.00	\$799.50

<u>Knox County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$162.00	\$695.25

<u>Washington County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$144.00	\$620.25

<u>Lincoln County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$184.50	\$792.75

### Metropolitan FMR Areas

<u>Bangor HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$183.00	\$786.75

<u>Portland HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$286.50	\$1,233.00

<u>Cumberland Cty. HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$219.75	\$945.75

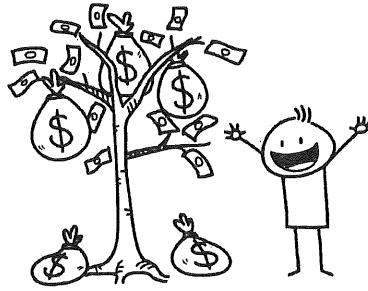
<u>Sagadahoc Cty. HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$198.75	\$855.00

<u>Lewiston/Auburn MSA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$165.00	\$709.50

<u>York Cty. HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$216.75	\$931.50

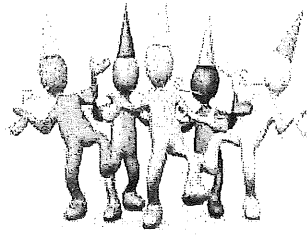
<u>Penobscot Cty. HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$150.75	\$648.75

<u>York/Kittery/S Berwick HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$248.25	\$1,068.75



## FINANCE DEPARTMENT SEPTEMBER 2024

- Percentage through FY25: September = 25%
- Percentage through 2024: September = 75% (Water Dept)
- Outstanding Taxes as of September 30, 2024 (excludes interest):
  - Real Estate: \$ 2,916,360.45
  - Personal Property: \$ 75,986.38
- Approximate (unreconciled) bank account balances as of the end of the month:
  - General Fund: \$ 1,118,965.24
  - Sewer Dept: \$ 66,819.61
  - Amb Dept: \$ 414,648.44
  - Water Dept: \$ 17,712.78
  - Line of Credit: \$ 0.00 (\$900,000 available to be drawn)
- Amounts Owed to General Fund from Other Depts:
  - NWSARAS: \$ 32,357.58 (August = \$ 4,470.04)
  - Sewer Dept: \$ 164,714.53 (August = \$ 11,839.44)
  - Ambulance: \$1,222,217.14 (August = \$1,064,068.75)
  - Water Dept: \$ 422,566.52 (August = \$ 274,221.91)
- FY25 Budget Notes:
  - Unleaded gasoline was budgeted for \$4.00/gallon. In September, we paid \$2.486/gallon.
  - Diesel fuel was budgeted for \$4.50/gallon. In September, we paid \$2.298/gallon.
- September Ambulance revenues and collections through AMB have been booked through 9/30/24.
- Hank Farrah spent two weeks on site at the City and the School at the end of September. He has compiled the draft financial statements, but there are still a few pending items from the school before the draft can be sent to the auditor for review.
  - The City's revenues exceeded its expenses by \$484,665, increasing the City's undesignated fund balance to \$1,360,519. Of this balance, \$356,423 has been allocated to cover estimated shortfalls in the City and School budgets for FY25, leaving \$1,004,096 of spendable, undesignated fund balance.



## HAPPY ANNIVERSARY!

This City could not operate without its loyal and dedicated employees. In recognition of their service, below are the employees that have anniversaries during the month of October.

### October

David Townsend, Public Works – 33 years

Brad Phillips, Admin – 11 years

Andrea Walton, Admin – 9 years

Robeert Cook, Fire/EMS – 2 years

Crystal McLellan, Fire/EMS – 2 years

Chris McCann, Police – 2 years

Kellie Randall, PD Janitor - 1 year

**Revenue Summary Report**  
DEPARTMENT(S): 0100 - 0670  
SEPTEMBER

ACCOUNT	BUDGET NET	CURR MONTH NET	YTD NET	UNCOLL BALANCE
<b>0100 - CITY</b>	<b>2,084,352.00</b>	<b>1,007,160.51</b>	<b>1,610,131.83</b>	<b>474,220.17</b>
0224 - 2024 TAXES	0.00	853,816.93	924,812.04	-924,812.04
0298 - VETERAN'S EXEMPTION	0.00	0.00	2,239.00	-2,239.00
0300 - HOMESTEAD REIMBURSEMENT	0.00	0.00	212,058.94	-212,058.94
0301 - ADMINISTRATION	15,000.00	1,295.80	4,142.80	10,857.20
0314 - INTEREST COLLECTED	30,000.00	1,712.42	4,476.04	25,523.96
0315 - INTEREST EARNED	57,000.00	3,766.74	12,045.88	44,954.12
0316 - MISC REVENUE	2,000.00	140.00	165.00	1,835.00
0317 - SALE OF CITY PROPERTY	1,000.00	0.00	0.00	1,000.00
0318 - EXCISE TAX	623,500.00	60,315.23	168,171.10	455,328.90
0323 - TREE GROWTH	35,000.00	0.00	0.00	35,000.00
0324 - WATER DEPT REIMBURSEMENT	55,300.00	4,247.15	9,436.71	45,863.29
0329 - LOAN ADMINISTRATION	1,500.00	0.00	0.00	1,500.00
0330 - BOAT EXCISE	2,700.00	0.00	769.20	1,930.80
0335 - CODE ENFORCEMENT REVENUE	7,500.00	517.10	1,284.60	6,215.40
0369 - EMS ADMINISTRATION REVENUE	76,100.00	6,124.00	18,939.83	57,160.17
0390 - MOTOR VEHICLE AGENT FEES	6,100.00	565.00	1,586.00	4,514.00
3540 - STATE REVENUE SHARING	780,229.00	67,693.74	243,038.29	537,190.71
3555 - PAYMENTS IN LIEU OF TAXES	35,000.00	6,966.40	6,966.40	28,033.60
3955 - USE OF FUND BALANCE	356,423.00	0.00	0.00	356,423.00
<b>0130 - CITY CLERK</b>	<b>11,900.00</b>	<b>171.48</b>	<b>503.98</b>	<b>11,396.02</b>
0319 - GENERAL ASSIST REIMBURSE	11,900.00	171.48	503.98	11,396.02
<b>0191 - PUBLIC BUILDINGS - NORTH</b>	<b>15,000.00</b>	<b>1,250.00</b>	<b>3,750.00</b>	<b>11,250.00</b>
0303 - SCHOOL BUS STORAGE	15,000.00	1,250.00	3,750.00	11,250.00
<b>0220 - LIBRARY</b>	<b>7,500.00</b>	<b>534.60</b>	<b>1,365.49</b>	<b>6,134.51</b>
0360 - LIBRARY-TRUST FUNDS	3,500.00	0.00	0.00	3,500.00
0363 - LIBRARY FINES/DONATIONS/F	2,000.00	254.60	704.49	1,295.51
0365 - LIBRARY NON RESIDENT FEES	2,000.00	280.00	661.00	1,339.00
<b>0230 - RECREATION</b>	<b>91,000.00</b>	<b>7,605.00</b>	<b>26,255.00</b>	<b>64,745.00</b>
0302 - RECREATION LAND LEASE	6,000.00	500.00	1,500.00	4,500.00
0321 - RECREATION PROGRAM INCOME	85,000.00	7,105.00	24,755.00	60,245.00
<b>0240 - SUBSIDIES &amp; DONATIONS</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>
0322 - SNOWMOBILE REIMBURSEMENT	500.00	0.00	0.00	500.00
<b>0310 - POLICE</b>	<b>350.00</b>	<b>105.00</b>	<b>175.00</b>	<b>175.00</b>
0307 - POLICE-ACCIDENT REPORTS	200.00	50.00	120.00	80.00
0309 - POLICE-MISCELLANEOUS	150.00	55.00	55.00	95.00
<b>0320 - FIRE</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>
0368 - FIRE REVENUE	1,000.00	0.00	0.00	1,000.00
<b>0410 - PUBLIC WORKS</b>	<b>54,600.00</b>	<b>3,036.80</b>	<b>9,110.40</b>	<b>45,489.60</b>
0310 - PUBLIC WORKS	3,500.00	0.00	0.00	3,500.00
0325 - PW MECHANIC AMBULANCE	51,100.00	3,036.80	9,110.40	41,989.60
<b>0470 - TRANSFER STATION</b>	<b>37,000.00</b>	<b>2,849.00</b>	<b>8,409.00</b>	<b>28,591.00</b>
0353 - PAY BY THE BAG	28,500.00	2,669.00	7,524.00	20,976.00
0354 - SALE OF RECYCLABLE GOODS	3,500.00	0.00	0.00	3,500.00
0355 - LANDFILL FEES	5,000.00	180.00	885.00	4,115.00
<b>0480 - CEMETERY</b>	<b>14,000.00</b>	<b>400.00</b>	<b>2,100.00</b>	<b>11,900.00</b>
0312 - CEMETERY	7,000.00	400.00	2,100.00	4,900.00
0313 - PERPETUAL CARE	4,000.00	0.00	0.00	4,000.00
0380 - WASHINGTON CTY CREMATORY	3,000.00	0.00	0.00	3,000.00

### Revenue Summary Report

DEPARTMENT(S): 0100 - 0670  
SEPTEMBER

ACCOUNT	BUDGET NET	CURR MONTH NET	YTD NET	UNCOLL BALANCE
0650 - CAPITAL PROJECTS CONT'D				
0650 - CAPITAL PROJECTS	40,000.00	0.00	0.00	40,000.00
0326 - STATE HIGHWAY GRANT	40,000.00	0.00	0.00	40,000.00
<b>Final Totals</b>	<b>2,357,202.00</b>	<b>1,023,112.39</b>	<b>1,661,800.70</b>	<b>695,401.30</b>



### Revenue Summary Report

DEPARTMENT(S): 6000 - 8000

SEPTEMBER

ACCOUNT	BUDGET NET	CURR MONTH NET	YTD NET	UNCOLL BALANCE	PCT COLL
<b>6000 - NWSARAS AMBULANCE</b>	<b>239,500.00</b>	<b>12,857.07</b>	<b>58,649.81</b>	<b>180,850.19</b>	<b>24.49</b>
8505 - MAINECARE REVENUE	50,000.00	5,523.80	19,754.70	30,245.30	39.51
8515 - MEDICARE REVENUE	95,000.00	3,852.75	26,000.85	68,999.15	27.37
8525 - SELF-PAY REVENUE	12,000.00	1,877.02	3,489.97	8,510.03	29.08
8530 - COMMERCIAL INSURANCE REVENUE	82,000.00	1,507.25	9,098.80	72,901.20	11.10
8550 - INTEREST INCOME	500.00	96.25	305.49	194.51	61.10
<b>7000 - WASTEWATER TREATMENT PLAN</b>	<b>933,000.00</b>	<b>210,336.70</b>	<b>71,126.39</b>	<b>861,873.61</b>	<b>7.62</b>
7640 - WWTP RESIDENTIAL REVENUE	630,000.00	149,703.76	149,703.76	480,296.24	23.76
7641 - WWTP COMMERCIAL REVENUE	235,000.00	55,283.88	55,283.88	179,716.12	23.53
7642 - WWTP GOVERNMENTAL REVENUE	19,000.00	3,674.52	3,674.52	15,325.48	19.34
7700 - WWTP GRANT REVENUE	0.00	0.00	-145,265.47	145,265.47	----
7710 - WWTP INTEREST INCOME	18,000.00	351.59	1,853.09	16,146.91	10.29
7730 - WWTP MISCELLANEOUS INCOME	18,000.00	1,043.75	3,642.00	14,358.00	20.23
7740 - WWTP LIEN COSTS REVENUE	13,000.00	279.20	2,234.61	10,765.39	17.19
<b>8000 - AMBULANCE</b>	<b>1,896,624.00</b>	<b>181,164.35</b>	<b>515,313.47</b>	<b>1,381,310.53</b>	<b>27.17</b>
8505 - MAINECARE REVENUE	456,000.00	58,100.90	124,050.50	331,949.50	27.20
8515 - MEDICARE REVENUE	640,000.00	55,397.00	240,646.45	399,353.55	37.60
8525 - SELF-PAY REVENUE	104,000.00	18,173.90	30,802.75	73,197.25	29.62
8530 - COMMERCIAL INSURANCE REVENUE	652,000.00	44,897.24	109,456.20	542,543.80	16.79
8540 - MISCELLANEOUS INCOME	1,000.00	0.00	1.42	998.58	0.14
8545 - DANFORTH STIPEND INCOME	13,500.00	3,375.00	3,375.00	10,125.00	25.00
8550 - INTEREST INCOME	5,000.00	1,220.31	2,045.81	2,954.19	40.92
8575 - BARING STIPEND INCOME	5,302.00	0.00	0.00	5,302.00	0.00
8585 - TOPSFIELD STIPEND INCOME	5,060.00	0.00	0.00	5,060.00	0.00
8590 - VANCEBORO STIPEND INCOME	2,970.00	0.00	2,970.00	0.00	100.00
8596 - ROBBINSTON STIPEND INCOME	11,792.00	0.00	1,965.34	9,826.66	16.67
<b>Final Totals</b>	<b>3,069,124.00</b>	<b>404,358.12</b>	<b>645,089.67</b>	<b>2,424,034.33</b>	<b>21.02</b>

### Revenue Summary Report

DEPARTMENT(S): ALL  
SEPTEMBER

ACCOUNT	BUDGET CURR MONTH		YTD	UNCOLL	PCT
	NET	NET	NET	BALANCE	COLL
<b>1998 - WATER DEPARTMENT</b>	<b>653,437.00</b>	<b>176,825.34</b>	<b>591,307.13</b>	<b>62,129.87</b>	<b>90.49</b>
6080 - INTEREST EARNED	3,100.00	167.72	3,255.99	-155.99	105.03
6090 - MISCELLANEOUS REVENUE	100.00	40.00	982.48	-882.48	982.48
6095 - COLLECTIONS REVENUE	0.00	0.00	0.00	0.00	----
6200 - COMMERCIAL REVENUE	89,500.00	21,770.81	61,831.21	27,668.79	69.09
6300 - RESIDENTIAL REVENUE	277,000.00	68,089.10	201,671.62	75,328.38	72.81
6400 - HYDRANTS	206,737.00	51,684.25	155,052.75	51,684.25	75.00
6600 - GOVERNMENTAL	24,000.00	6,267.34	16,917.29	7,082.71	70.49
6700 - PUBLIC FIRE	28,500.00	28,806.12	28,806.12	-306.12	101.07
7825 - WRITE OFFS	0.00	0.00	0.00	0.00	----
7826 - SMALL CLAIMS WRITE OFFS	0.00	0.00	0.00	0.00	----
8000 - GRANT REVENUE	0.00	0.00	122,789.67	-122,789.67	----
9900 - CITY CONTRIBUTION	24,500.00	0.00	0.00	24,500.00	0.00
<b>Final Totals</b>	<b>653,437.00</b>	<b>176,825.34</b>	<b>591,307.13</b>	<b>62,129.87</b>	<b>90.49</b>

## Expense Summary Report

ALL Departments  
SEPTEMBER

ACCOUNT	BUDGET NET	CURR MNTH NET	YTD UNEXPENDED NET	BALANCE	PERCENT SPENT
<b>0110 - COUNCIL</b>	<b>15,674.00</b>	<b>2,712.80</b>	<b>6,484.80</b>	<b>9,189.20</b>	<b>41.37</b>
5200 - FICA/UC/WC	772.00	192.80	192.80	579.20	24.97
5210 - DUES/SUBSCRIP	4,822.00	0.00	3,772.00	1,050.00	78.22
6460 - COUNCIL QTRL	10,080.00	2,520.00	2,520.00	7,560.00	25.00
<b>0120 - MANAGER</b>	<b>97,950.00</b>	<b>6,777.12</b>	<b>22,201.69</b>	<b>75,748.31</b>	<b>22.67</b>
5110 - REGULAR P/R	69,900.00	5,376.00	17,472.00	52,428.00	25.00
5200 - FICA/UC/WC	8,100.00	394.70	1,361.27	6,738.73	16.81
5201 - LIFE/RETIRE	9,200.00	718.00	2,287.06	6,912.94	24.86
5202 - HLTH/DENT/IP	4,000.00	81.13	243.39	3,756.61	6.08
5210 - DUES/SUBSCRIP	50.00	0.00	0.00	50.00	0.00
6050 - TRAVEL	4,000.00	250.00	750.00	3,250.00	18.75
6470 - ED/TRAINING	700.00	0.00	0.00	700.00	0.00
6595 - PROMO ACTIV	2,000.00	-42.71	87.97	1,912.03	4.40
<b>0130 - CITY CLERK</b>	<b>112,700.00</b>	<b>8,934.45</b>	<b>24,391.38</b>	<b>88,308.62</b>	<b>21.64</b>
5110 - REGULAR P/R	53,400.00	4,107.20	13,203.61	40,196.39	24.73
5115 - OVERTIME P/R	1,000.00	0.00	0.00	1,000.00	0.00
5120 - PARTTIME P/R	1,000.00	0.00	0.00	1,000.00	0.00
5200 - FICA/UC/WC	4,800.00	282.45	914.82	3,885.18	19.06
5201 - LIFE/RETIRE	5,950.00	445.30	1,423.22	4,526.78	23.92
5202 - HLTH/DENT/IP	28,200.00	2,349.08	7,047.24	21,152.76	24.99
5210 - DUES/SUBSCRIP	100.00	0.00	0.00	100.00	0.00
6050 - TRAVEL	850.00	168.90	208.50	641.50	24.53
6470 - ED/TRAINING	400.00	0.00	0.00	400.00	0.00
6580 - CTY GA ORDRS	17,000.00	1,581.52	1,593.99	15,406.01	9.38
<b>0140 - FINANCE DEPA</b>	<b>218,315.00</b>	<b>13,177.01</b>	<b>47,178.08</b>	<b>171,136.92</b>	<b>21.61</b>
5110 - REGULAR P/R	148,500.00	10,260.28	35,714.71	112,785.29	24.05
5200 - FICA/UC/WC	13,500.00	721.14	2,505.57	10,994.43	18.56
5201 - LIFE/RETIRE	15,700.00	1,079.76	3,763.75	11,936.25	23.97
5202 - HLTH/DENT/IP	25,700.00	1,030.83	4,810.05	20,889.95	18.72
5210 - DUES/SUBSCRIP	490.00	0.00	299.00	191.00	61.02
6050 - TRAVEL	1,000.00	0.00	0.00	1,000.00	0.00
6470 - ED/TRAINING	600.00	85.00	85.00	515.00	14.17
6515 - AUDIT/CONSLT	12,825.00	0.00	0.00	12,825.00	0.00
<b>0150 - LEGAL SERVIC</b>	<b>25,000.00</b>	<b>2,632.37</b>	<b>9,885.16</b>	<b>15,114.84</b>	<b>39.54</b>
6120 - LEGAL FEES	25,000.00	2,632.37	9,885.16	15,114.84	39.54
<b>0160 - ASSESSING</b>	<b>114,560.00</b>	<b>8,462.13</b>	<b>26,599.42</b>	<b>87,960.58</b>	<b>23.22</b>
5110 - REGULAR P/R	64,350.00	4,950.42	16,029.62	48,320.38	24.91
5200 - FICA/UC/WC	7,200.00	336.32	1,097.30	6,102.70	15.24
5201 - LIFE/RETIRE	7,000.00	539.58	1,735.40	5,264.60	24.79
5202 - HLTH/DENT/IP	28,400.00	2,361.81	7,085.43	21,314.57	24.95
5210 - DUES/SUBSCRIP	410.00	0.00	35.00	375.00	8.54

## Expense Summary Report

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ACCOUNT	BUDGET NET	CURR MNTH NET	YTD UNEXPENDED NET	YTD UNEXPENDED BALANCE	PERCENT SPENT
<b>0160 - ASSESSING CONT'D</b>					
5875 - MISC EXPENSE	500.00	0.00	0.00	500.00	0.00
6050 - TRAVEL	1,500.00	274.00	616.67	883.33	41.11
6470 - ED/TRAINING	1,500.00	0.00	0.00	1,500.00	0.00
6505 - MAPPING	3,700.00	0.00	0.00	3,700.00	0.00
<b>0187 - CITY BLDG-GE</b>					
5310 - WATER	600.00	0.00	0.00	600.00	0.00
5320 - ELECTRICITY	3,600.00	0.00	476.90	3,123.10	13.25
5330 - HEATING FUEL	6,500.00	0.00	0.00	6,500.00	0.00
5340 - TELEPHONE	4,620.00	421.10	1,113.36	3,506.64	24.10
5370 - SEWER FEES	650.00	0.00	0.00	650.00	0.00
5610 - OFFICE EQUIP	6,000.00	186.30	918.30	5,081.70	15.31
5615 - COMPTR MAINT	6,800.00	0.00	0.00	6,800.00	0.00
5810 - OFFICE SUPP	14,000.00	2,531.07	3,275.77	10,724.23	23.40
5820 - JANITOR SUPP	500.00	0.00	42.37	457.63	8.47
5920 - BLDG MAINT	2,500.00	-166.21	208.00	2,292.00	8.32
6410 - POSTAGE	14,000.00	2,191.45	2,240.17	11,759.83	16.00
6415 - ADVERTISING	7,000.00	635.36	1,058.80	5,941.20	15.13
6465 - SVC MNT CONT	38,250.00	4,452.00	12,070.52	26,179.48	31.56
<b>0189 - ST CROIX</b>					
5310 - WATER	270.00	0.00	0.00	270.00	0.00
5320 - ELECTRICITY	950.00	0.67	57.51	892.49	6.05
5330 - HEATING FUEL	2,800.00	0.00	0.00	2,800.00	0.00
5370 - SEWER FEES	500.00	0.00	0.00	500.00	0.00
5920 - BLDG MAINT	500.00	434.49	434.49	65.51	86.90
<b>0191 - PUBLIC BUILD</b>					
5310 - WATER	1,650.00	0.00	0.00	1,650.00	0.00
5320 - ELECTRICITY	10,500.00	0.52	1,376.96	9,123.04	13.11
5330 - HEATING FUEL	15,000.00	0.00	95.22	14,904.78	0.63
5340 - TELEPHONE	6,650.00	537.18	1,612.05	5,037.95	24.24
5370 - SEWER FEES	4,500.00	0.00	0.00	4,500.00	0.00
5920 - BLDG MAINT	20,000.00	-1,115.94	1,320.19	18,679.81	6.60
<b>0220 - LIBRARY</b>					
5110 - REGULAR P/R	48,050.00	3,696.01	11,968.01	36,081.99	24.91
5115 - OVERTIME P/R	700.00	0.00	0.00	700.00	0.00
5120 - PARTTIME P/R	81,125.00	6,430.24	18,896.38	62,228.62	23.29
5200 - FICA/UC/WC	12,800.00	747.86	2,280.01	10,519.99	17.81
5201 - LIFE/RETIRE	5,300.00	402.62	1,294.98	4,005.02	24.43
5202 - HLTH/DENT/IP	11,000.00	914.56	2,743.68	8,256.32	24.94
5210 - DUES/SUBSCRIP	925.00	0.00	239.00	686.00	25.84
5310 - WATER	270.00	0.00	0.00	270.00	0.00
5320 - ELECTRICITY	3,500.00	10.08	477.55	3,022.45	13.64

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ACCOUNT	BUDGET NET	CURR MNTH NET	YTD NET	UNEXPENDED BALANCE	PERCENT SPENT
<b>0220 - LIBRARY CONT'D</b>					
5330 - HEATING FUEL	7,000.00	0.00	0.00	7,000.00	0.00
5340 - TELEPHONE	1,920.00	149.44	448.65	1,471.35	23.37
5370 - SEWER FEES	500.00	0.00	0.00	500.00	0.00
5610 - OFFICE EQUIP	2,000.00	62.12	447.34	1,552.66	22.37
5810 - OFFICE SUPP	3,500.00	40.42	675.77	2,824.23	19.31
5815 - TECHNOLOGY	4,300.00	0.00	4,600.00	-300.00	106.98
5820 - JANITOR SUPP	1,000.00	60.49	346.03	653.97	34.60
5920 - BLDG MAINT	1,800.00	-22.96	0.00	1,800.00	0.00
6050 - TRAVEL	950.00	0.00	0.00	950.00	0.00
6410 - POSTAGE	1,500.00	-136.05	106.49	1,393.51	7.10
6430 - BOOKS/LIT	4,500.00	-97.54	322.37	4,177.63	7.16
6431 - BOOKS-TR FND	3,500.00	130.40	2,362.70	1,137.30	67.51
<b>0230 - RECREATION</b>	<b>330,370.00</b>	<b>4,567.74</b>	<b>117,319.08</b>	<b>213,050.92</b>	<b>35.51</b>
5110 - REGULAR P/R	55,800.00	4,065.60	13,164.80	42,635.20	23.59
5120 - PARTTIME P/R	111,200.00	247.63	71,890.31	39,309.69	64.65
5200 - FICA/UC/WC	22,800.00	274.26	6,331.98	16,468.02	27.77
5201 - LIFE/RETIRE	5,800.00	418.38	1,350.97	4,449.03	23.29
5202 - HLTH/DENT/IP	23,100.00	1,906.05	5,718.15	17,381.85	24.75
5210 - DUES/SUBSCRIP	145.00	0.00	0.00	145.00	0.00
5310 - WATER	3,200.00	0.00	0.00	3,200.00	0.00
5320 - ELECTRICITY	8,300.00	-504.80	2,565.46	5,734.54	30.91
5330 - HEATING FUEL	4,500.00	0.00	118.29	4,381.71	2.63
5340 - TELEPHONE	2,400.00	463.47	816.65	1,583.35	34.03
5370 - SEWER FEES	1,650.00	0.00	0.00	1,650.00	0.00
5510 - FUEL/OIL/LUB	2,350.00	174.34	541.12	1,808.88	23.03
5555 - EQP/SITE MNT	6,000.00	0.00	0.00	6,000.00	0.00
5560 - VEH MAINT	1,000.00	-32.01	0.00	1,000.00	0.00
5820 - JANITOR SUPP	800.00	-51.28	181.12	618.88	22.64
5910 - POOL CHEMLS	5,000.00	-1,818.81	2,723.94	2,276.06	54.48
5920 - BLDG MAINT	4,000.00	-18.37	463.30	3,536.70	11.58
5930 - GROUNDS MNT	7,500.00	940.78	2,147.40	5,352.60	28.63
6050 - TRAVEL	1,100.00	13.71	103.71	996.29	9.43
6470 - ED/TRAINING	300.00	-184.00	0.00	300.00	0.00
6620 - PROGRAM	60,500.00	-1,338.06	8,931.46	51,568.54	14.76
7311 - WATER RC-CTR	600.00	0.00	0.00	600.00	0.00
7321 - ELEC REC-CTR	2,325.00	10.85	270.42	2,054.58	11.63
<b>0240 - SUBSIDIES &amp;</b>	<b>17,400.00</b>	<b>0.00</b>	<b>13,100.00</b>	<b>4,300.00</b>	<b>75.29</b>
6621 - INT FESTIVAL	1,500.00	0.00	1,500.00	0.00	100.00
6622 - DONATIONS	1,000.00	0.00	0.00	1,000.00	0.00
6623 - CDRC	4,600.00	0.00	4,600.00	0.00	100.00
6624 - PRTON AIRPRT	7,000.00	0.00	7,000.00	0.00	100.00
6625 - LIFEFLIGHT	800.00	0.00	0.00	800.00	0.00

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ACCOUNT	BUDGET NET	CURR MNTH NET	YTD UNEXPENDED NET	BALANCE	PERCENT SPENT
<b>0240 - SUBSIDIES &amp; CONT'D</b>					
6626 - WIC	2,000.00	0.00	0.00	2,000.00	0.00
6627 - SNOWMO REIMB	500.00	0.00	0.00	500.00	0.00
<b>0310 - POLICE</b>	727,925.00	37,227.88	116,755.37	611,169.63	16.04
5110 - REGULAR P/R	378,600.00	18,979.21	62,845.20	315,754.80	16.60
5115 - OVERTIME P/R	30,000.00	5,886.17	10,166.87	19,833.13	33.89
5120 - PARTTIME P/R	15,000.00	400.00	700.00	14,300.00	4.67
5130 - HOL/SICK WAG	20,000.00	0.00	1,618.80	18,381.20	8.09
5165 - JANITOR P/R	8,075.00	635.50	2,041.00	6,034.00	25.28
5200 - FICA/UC/WC	55,800.00	1,900.98	5,671.20	50,128.80	10.16
5201 - LIFE/RETIRE	42,800.00	2,389.30	6,943.27	35,856.73	16.22
5202 - HLTH/DENT/IP	124,200.00	5,382.24	16,139.10	108,060.90	12.99
5210 - DUES/SUBSCRIP	200.00	0.00	250.00	-50.00	125.00
5340 - TELEPHONE	2,650.00	300.00	458.92	2,191.08	17.32
5510 - FUEL/OIL/LUB	20,000.00	875.88	3,197.39	16,802.61	15.99
5560 - VEH MAINT	5,200.00	-429.75	656.46	4,543.54	12.62
5710 - EQUIPMENT	4,450.00	-332.02	635.76	3,814.24	14.29
5715 - AMMUNITION	3,300.00	764.24	2,208.47	1,091.53	66.92
5750 - RADIO/REPAIR	500.00	0.00	0.00	500.00	0.00
5800 - EQUIP LEASE	2,000.00	74.45	923.35	1,076.65	46.17
5810 - OFFICE SUPP	1,700.00	0.00	55.24	1,644.76	3.25
5820 - JANITOR SUPP	400.00	-51.32	49.15	350.85	12.29
6050 - TRAVEL	1,000.00	53.00	53.00	947.00	5.30
6420 - CLTH-UNIFORM	2,300.00	0.00	696.43	1,603.57	30.28
6470 - ED/TRAINING	4,250.00	0.00	204.00	4,046.00	4.80
6545 - CRIM INVSTG	300.00	0.00	0.00	300.00	0.00
8120 - P/R-DOG CTRL	5,200.00	400.00	1,241.76	3,958.24	23.88
<b>0320 - FIRE</b>	543,075.00	53,601.79	135,999.96	407,075.04	25.04
5110 - REGULAR P/R	177,000.00	13,284.20	43,201.57	133,798.43	24.41
5115 - OVERTIME P/R	68,000.00	7,374.89	21,106.33	46,893.67	31.04
5130 - HOL/SICK WAG	10,400.00	0.00	0.00	10,400.00	0.00
5140 - CALL FIRE	80,000.00	5,073.63	14,509.60	65,490.40	18.14
5200 - FICA/UC/WC	46,500.00	1,685.52	5,140.22	41,359.78	11.05
5201 - LIFE/RETIRE	24,750.00	2,368.26	7,210.55	17,539.45	29.13
5202 - HLTH/DENT/IP	80,000.00	6,652.04	19,951.40	60,048.60	24.94
5320 - ELECTRICITY	550.00	-0.79	66.37	483.63	12.07
5330 - HEATING FUEL	2,500.00	0.00	0.00	2,500.00	0.00
5340 - TELEPHONE	1,200.00	97.22	291.66	908.34	24.31
5404 - SCBA MAINT	6,500.00	2.31	39.65	6,460.35	0.61
5510 - FUEL/OIL/LUB	4,725.00	436.19	1,748.89	2,976.11	37.01
5560 - VEH MAINT	10,000.00	6,695.61	7,711.06	2,288.94	77.11
5750 - RADIO/REPAIR	2,500.00	331.34	1,430.72	1,069.28	57.23
5810 - OFFICE SUPP	300.00	0.00	64.87	235.13	21.62

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ACCOUNT	BUDGET NET	CURR MNTH NET	YTD NET	UNEXPENDED BALANCE	PERCENT SPENT
<b>0320 - FIRE CONT'D</b>					
5840 - LT EQP/TOOLS	4,500.00	3,234.18	5,564.05	-1,064.05	123.65
5870 - MISC. SUPPL	2,500.00	791.26	856.26	1,643.74	34.25
5920 - BLDG MAINT	750.00	31.29	51.42	698.58	6.86
6050 - TRAVEL	500.00	37.10	37.10	462.90	7.42
6412 - SAFETY EQUIP	12,000.00	4,105.09	5,480.50	6,519.50	45.67
6420 - CLTH-UNIFORM	1,500.00	149.95	149.95	1,350.05	10.00
6425 - LAUNDRY SUPP	500.00	0.00	85.29	414.71	17.06
6470 - ED/TRAINING	4,400.00	0.00	50.00	4,350.00	1.14
6605 - FIRE PREVENT	1,500.00	1,252.50	1,252.50	247.50	83.50
<b>0350 - STREET &amp; TRA</b>	71,250.00	-193.55	11,029.46	60,220.54	15.48
5320 - ELECTRICITY	65,000.00	84.23	9,801.88	55,198.12	15.08
5940 - ST LITE MNT	3,300.00	-280.00	694.74	2,605.26	21.05
6440 - TRAFFIC LTS	2,950.00	2.22	532.84	2,417.16	18.06
<b>0410 - PUBLIC WORKS</b>	847,675.00	19,489.85	129,336.85	718,338.15	15.26
5110 - REGULAR P/R	331,000.00	20,265.60	70,649.29	260,350.71	21.34
5114 - MECH O-TIME	1,000.00	0.00	114.98	885.02	11.50
5116 - SUM MNT O/T	6,000.00	248.64	2,593.59	3,406.41	43.23
5117 - WIN MNT O/T	33,600.00	0.00	0.00	33,600.00	0.00
5120 - PARTTIME P/R	29,150.00	2,241.28	7,267.84	21,882.16	24.93
5200 - FICA/UC/WC	59,500.00	1,611.20	5,948.68	53,551.32	10.00
5201 - LIFE/RETIRE	33,800.00	2,250.07	7,451.89	26,348.11	22.05
5202 - HLTH/DENT/IP	119,800.00	7,552.63	21,026.14	98,773.86	17.55
5210 - DUES/SUBSCRIP	250.00	0.00	0.00	250.00	0.00
5340 - TELEPHONE	1,050.00	73.40	220.21	829.79	20.97
5510 - FUEL/OIL/LUB	65,525.00	795.93	3,678.14	61,846.86	5.61
5520 - TOOLS	1,500.00	-231.99	147.67	1,352.33	9.84
5530 - TIRES/TUBES	7,500.00	0.00	0.00	7,500.00	0.00
5550 - OS PARTS/LBR	35,000.00	-12,749.59	1,088.58	33,911.42	3.11
5810 - OFFICE SUPP	400.00	0.00	0.00	400.00	0.00
5817 - ROAD PAINT	4,000.00	0.00	0.00	4,000.00	0.00
5820 - JANITOR SUPP	800.00	-84.30	18.52	781.48	2.32
6050 - TRAVEL	1,000.00	215.22	215.22	784.78	21.52
6420 - CLTH-UNIFORM	5,800.00	-324.29	1,500.00	4,300.00	25.86
6470 - ED/TRAINING	1,000.00	200.00	695.00	305.00	69.50
6576 - TREE REMOVAL	2,000.00	-400.00	0.00	2,000.00	0.00
6577 - TREE PLT/MNT	500.00	0.00	0.00	500.00	0.00
6774 - SWEEPER MATL	6,000.00	-2,034.85	0.00	6,000.00	0.00
6775 - SIGNS	2,000.00	360.11	605.14	1,394.86	30.26
6865 - CULVRTS/PIPE	3,500.00	128.72	307.54	3,192.46	8.79
6871 - SUM-RD MATL	13,000.00	-333.60	75.00	12,925.00	0.58
6872 - SUM-CON MATL	5,000.00	0.00	75.00	4,925.00	1.50
6873 - SUM EQP/SUPP	1,800.00	29.77	102.10	1,697.90	5.67

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ACCOUNT	BUDGET NET	CURR MNTH NET	YTD UNEXPENDED NET	BALANCE	PERCENT SPENT
<b>0410 - PUBLIC WORKS CONT'D</b>					
7570 - WIN SLT/SAND	59,100.00	0.00	0.00	59,100.00	0.00
7720 - WIN EQP/SUPP	8,500.00	17.90	17.90	8,482.10	0.21
8720 - DWNTN-EQ/SUP	8,600.00	-342.00	5,538.42	3,061.58	64.40
<b>0470 - TRANSFER STA</b>	122,250.00	-1,656.57	40,548.82	81,701.18	33.17
5115 - OVERTIME P/R	1,500.00	0.00	368.88	1,131.12	24.59
5120 - PARTTIME P/R	27,500.00	2,112.00	6,848.00	20,652.00	24.90
5200 - FICA/UC/WC	4,400.00	161.52	550.94	3,849.06	12.52
5510 - FUEL/OIL/LUB	1,500.00	0.00	0.00	1,500.00	0.00
5555 - EQP/SITE MNT	3,000.00	1,314.10	1,323.48	1,676.52	44.12
5812 - STCKERS/BAGS	2,600.00	0.00	0.00	2,600.00	0.00
5891 - WGD/TIRE REM	6,500.00	0.00	1,185.00	5,315.00	18.23
5892 - ENVIR MONIT	2,000.00	0.00	0.00	2,000.00	0.00
5894 - TIPPING FEES	39,000.00	-2,719.19	6,488.52	32,511.48	16.64
5896 - TRANSP FEES	22,000.00	-1,300.00	3,630.00	18,370.00	16.50
5897 - CONTAIN RENT	2,000.00	-500.00	100.00	1,900.00	5.00
5898 - LIC / FEES	800.00	0.00	379.00	421.00	47.38
6470 - ED/TRAINING	150.00	0.00	0.00	150.00	0.00
6560 - CONTRACT SVC	1,800.00	-175.00	175.00	1,625.00	9.72
6561 - PROF SVCES	1,500.00	0.00	0.00	1,500.00	0.00
6567 - CHIPPING PGM	6,000.00	-550.00	19,500.00	-13,500.00	325.00
<b>0480 - CEMETERY</b>	158,045.00	11,325.81	56,208.50	101,836.50	35.56
5110 - REGULAR P/R	32,300.00	4,296.00	13,930.40	18,369.60	43.13
5115 - OVERTIME P/R	2,000.00	161.10	702.45	1,297.55	35.12
5120 - PARTTIME P/R	62,500.00	8,602.85	25,991.48	36,508.52	41.59
5200 - FICA/UC/WC	14,950.00	964.59	3,010.32	11,939.68	20.14
5202 - HLTH/DENT/IP	13,400.00	1,943.93	5,829.88	7,570.12	43.51
5340 - TELEPHONE	420.00	23.43	70.18	349.82	16.71
5405 - ROAD REPAIR	1,275.00	0.00	0.00	1,275.00	0.00
5510 - FUEL/OIL/LUB	3,100.00	150.18	728.68	2,371.32	23.51
5555 - EQP/SITE MNT	3,000.00	-119.16	604.82	2,395.18	20.16
5840 - LT EQP/TOOLS	4,500.00	-2,924.22	335.29	4,164.71	7.45
5865 - FLAGS	1,100.00	-997.92	0.00	1,100.00	0.00
5888 - LOAM	1,200.00	0.00	0.00	1,200.00	0.00
5895 - SEED/FERTILZ	900.00	-599.97	0.00	900.00	0.00
5920 - BLDG MAINT	300.00	0.00	0.00	300.00	0.00
6560 - CONTRACT SVC	17,100.00	-175.00	5,005.00	12,095.00	29.27
<b>0500 - COUNTY TAX</b>	378,348.00	0.00	0.00	378,348.00	0.00
6590 - COUNTY TAX	378,348.00	0.00	0.00	378,348.00	0.00
<b>0550 - MISCELLANEOU</b>	267,800.00	782.09	16,056.17	251,743.83	6.00
5203 - FLEX SPEND	5,300.00	122.10	244.20	5,055.80	4.61
5311 - HYDRANTS	240,000.00	0.00	0.00	240,000.00	0.00



### Expense Summary Report

ALL Departments  
SEPTEMBER

ACCOUNT	BUDGET NET	CURR MNTH NET	YTD NET	UNEXPENDED BALANCE	PERCENT SPENT
<b>0550 - MISCELLANEOU CONT'D</b>					
5800 - EQUIP LEASE	2,400.00	0.00	0.00	2,400.00	0.00
5818 - SFTY-HEPVACC	100.00	0.00	0.00	100.00	0.00
5848 - PRKLOT LEASE	600.00	552.00	552.00	48.00	92.00
5855 - DRG/ALC TEST	3,400.00	107.99	259.97	3,140.03	7.65
5860 - PAWS CONTR	15,000.00	0.00	15,000.00	0.00	100.00
6000 - LOC INT EXP	1,000.00	0.00	0.00	1,000.00	0.00
<b>0600 - EMPLOYEE BEN</b>	0.00	5,825.00	35,980.00	-35,980.00	----
6201 - WORKERS COMP	0.00	0.00	24,330.00	-24,330.00	----
6211 - UNEMPL COMP	0.00	5,825.00	11,650.00	-11,650.00	----
<b>0610 - INSURANCE</b>	102,000.00	24,027.40	76,981.20	25,018.80	75.47
6216 - PRP/CASUALTY	102,000.00	24,027.40	76,981.20	25,018.80	75.47
<b>0640 - CONTINGENCY</b>	15,000.00	-79.90	4,025.37	10,974.63	26.84
6615 - MISC CONTING	15,000.00	-79.90	4,025.37	10,974.63	26.84
<b>0650 - CAP PROJ</b>	202,304.00	3,925.35	11,776.05	190,527.95	5.82
1040 - FB-PW CIP	26,900.00	0.00	0.00	26,900.00	0.00
1050 - FB-ADMIN CIP	50,000.00	0.00	0.00	50,000.00	0.00
5462 - PW TRUCK PR	27,880.00	0.00	0.00	27,880.00	0.00
5463 - PW TRUCK INT	4,539.00	0.00	0.00	4,539.00	0.00
5464 - PW TK PR #2	40,935.00	3,032.74	9,077.25	31,857.75	22.17
5465 - PW TK IN #2	12,050.00	892.61	2,698.80	9,351.20	22.40
5478 - BITUM RESURF	40,000.00	0.00	0.00	40,000.00	0.00
<b>0670 - SCHOOL</b>	1,433,466.00	118,622.17	365,866.51	1,067,599.49	25.52
4510 - CITY SCH APP	1,211,792.00	100,982.67	302,948.01	908,843.99	25.00
4512 - ADDL LCL APP	211,674.00	17,639.50	52,918.50	158,755.50	25.00
6628 - ADULT EDU	10,000.00	0.00	10,000.00	0.00	100.00
<b>3000 - ECON DEV LN</b>	0.00	-8,174.00	15,849.42	-15,849.42	----
5120 - PARTTIME P/R	0.00	0.00	3,200.00	-3,200.00	----
5200 - FICA/UC/WC	0.00	0.00	244.80	-244.80	----
6585 - ECON DEVELOP	0.00	-8,174.00	12,404.62	-12,404.62	----
<b>6000 - NWSARAS AMB</b>	372,165.00	24,235.81	80,341.60	291,823.40	21.59
5115 - OVERTIME P/R	3,300.00	0.00	525.85	2,774.15	15.93
5120 - PARTTIME P/R	54,000.00	5,519.59	15,973.03	38,026.97	29.58
5150 - ON CALL PAY	130,810.00	7,864.89	25,472.72	105,337.28	19.47
5200 - FICA/UC/WC	27,000.00	1,023.91	3,203.48	23,796.52	11.86
5210 - DUES/SUBSCRIP	700.00	0.00	0.00	700.00	0.00
5340 - TELEPHONE	1,200.00	0.00	257.16	942.84	21.43
5510 - FUEL/OIL/LUB	7,000.00	-15.72	1,288.44	5,711.56	18.41
5530 - TIRES/TUBES	1,200.00	-60.00	0.00	1,200.00	0.00
5560 - VEH MAINT	2,000.00	557.91	757.90	1,242.10	37.90

### Expense Summary Report

ALL Departments  
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ACCOUNT	BUDGET NET	CURR MNTH NET	YTD UNEXPENDED NET	BALANCE	PERCENT SPENT
<b>6000 - NWSARAS AMB CONT'D</b>					
5750 - RADIO/REPAIR	1,000.00	301.37	361.37	638.63	36.14
5810 - OFFICE SUPP	800.00	0.00	0.00	800.00	0.00
5820 - JANITOR SUPP	150.00	0.00	90.97	59.03	60.65
5842 - OXYGEN SUPP	1,000.00	-462.00	0.00	1,000.00	0.00
5844 - PHARMCY SUPP	500.00	8.89	8.89	491.11	1.78
5846 - SUPP-MEDIC.	4,000.00	86.77	1,972.29	2,027.71	49.31
5852 - MED SCREEN	360.00	0.00	0.00	360.00	0.00
5855 - DRG/ALC TEST	220.00	0.00	0.00	220.00	0.00
5898 - LIC / FEES	370.00	0.00	0.00	370.00	0.00
6050 - TRAVEL	500.00	0.00	33.30	466.70	6.66
6215 - PROF LIAB	700.00	0.00	0.00	700.00	0.00
6216 - PRP/CASUALTY	950.00	0.00	9.73	940.27	1.02
6420 - CLTH-UNIFORM	1,500.00	0.00	0.00	1,500.00	0.00
6470 - ED/TRAINING	1,000.00	0.00	50.93	949.07	5.09
6510 - AUDIT/CONSLT	2,105.00	0.00	0.00	2,105.00	0.00
6550 - CONT BILLING	4,800.00	455.69	596.50	4,203.50	12.43
6562 - C/S MAINT	1,500.00	0.00	0.00	1,500.00	0.00
6564 - C/S BACKUP	8,500.00	-900.00	300.00	8,200.00	3.53
9800 - CNTRCT ALLOW	100,000.00	8,264.22	23,284.35	76,715.65	23.28
9850 - AMB BAD DEBT	15,000.00	1,590.29	6,154.69	8,845.31	41.03
<b>7000 - WASTEWATER T</b>	630,300.00	-18,985.51	91,286.75	539,013.25	14.48
5110 - REGULAR P/R	154,000.00	2,940.00	26,460.00	127,540.00	17.18
5115 - OVERTIME P/R	10,000.00	-235.50	1,150.50	8,849.50	11.51
5145 - STIPENDS	2,600.00	-100.00	200.00	2,400.00	7.69
5200 - FICA/UC/WC	77,000.00	1,646.40	14,817.60	62,182.40	19.24
5201 - LIFE/RETIRE	2,000.00	-42.39	207.09	1,792.91	10.35
5310 - WATER	5,000.00	0.00	0.00	5,000.00	0.00
5320 - ELECTRICITY	65,000.00	-75.62	9,768.49	55,231.51	15.03
5330 - HEATING FUEL	7,200.00	-323.45	0.00	7,200.00	0.00
5340 - TELEPHONE	3,500.00	300.33	901.99	2,598.01	25.77
5510 - FUEL/OIL/LUB	6,500.00	1,413.38	1,663.78	4,836.22	25.60
5560 - VEH MAINT	2,900.00	13.98	34.96	2,865.04	1.21
5710 - EQUIPMENT	500.00	0.00	0.00	500.00	0.00
5720 - PARTS	30,000.00	174.67	7,760.28	22,239.72	25.87
5810 - OFFICE SUPP	900.00	104.16	104.16	795.84	11.57
5820 - JANITOR SUPP	500.00	5.89	160.30	339.70	32.06
5830 - LAB SUPPLIES	9,600.00	-640.55	3,055.02	6,544.98	31.82
5835 - OPER SUPPL	1,000.00	38.17	298.07	701.93	29.81
5850 - CHEMICALS	18,000.00	-11,208.35	6,995.30	11,004.70	38.86
5920 - BLDG MAINT	5,000.00	-125.24	662.76	4,337.24	13.26
6216 - PRP/CASUALTY	5,300.00	0.00	0.00	5,300.00	0.00
6410 - POSTAGE	1,800.00	0.00	0.00	1,800.00	0.00
6412 - SAFETY EQUIP	500.00	0.00	0.00	500.00	0.00

### Expense Summary Report

ALL Departments  
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ACCOUNT	BUDGET NET	CURR MNTH NET	YTD UNEXPENDED NET	BALANCE	PERCENT SPENT
<b>7000 - WASTEWATER T CONT'D</b>					
6420 - CLTH-UNIFORM	1,500.00	0.00	0.00	1,500.00	0.00
6470 - ED/TRAINING	500.00	0.00	0.00	500.00	0.00
6507 - ABATEMENTS	6,000.00	134.94	134.94	5,865.06	2.25
6509 - BAD DEBT	1,000.00	0.00	0.00	1,000.00	0.00
6510 - AUDIT/CONSLT	3,900.00	0.00	0.00	3,900.00	0.00
6560 - CONTRACT SVC	30,000.00	220.00	1,427.50	28,572.50	4.76
6563 - SLUDGE DISP	120,000.00	-9,980.48	10,089.30	109,910.70	8.41
6565 - LICENSE FEE	1,200.00	937.81	937.81	262.19	78.15
6568 - C/S PUMPING	10,000.00	-540.00	0.00	10,000.00	0.00
6570 - TRIO PURCHAS	1,400.00	0.00	0.00	1,400.00	0.00
6572 - O/S LAB TEST	4,000.00	0.00	0.00	4,000.00	0.00
6574 - C/S ENGINEER	12,000.00	28.75	2,079.40	9,920.60	17.33
7881 - SANI REP/PRT	5,000.00	-227.41	0.00	5,000.00	0.00
7883 - SEWER PW MNT	10,000.00	-3,445.00	2,377.50	7,622.50	23.78
8050 - DEP/SRF MGMT	5,000.00	0.00	0.00	5,000.00	0.00
8060 - DEPRC/ASSET	10,000.00	0.00	0.00	10,000.00	0.00
<b>7100 - WWTP DEBT SE</b>	<b>333,744.00</b>	<b>140,292.62</b>	<b>144,522.23</b>	<b>189,221.77</b>	<b>43.30</b>
2000 - 2011FR PRIN	64,605.00	0.00	0.00	64,605.00	0.00
2005 - 2011FR INT	7,097.00	3,548.22	3,548.22	3,548.78	50.00
2010 - 2011FR ADM	1,076.00	53.22	53.22	1,022.78	4.95
2012 - 2011FR DEP	2,510.00	124.19	124.19	2,385.81	4.95
2024 - 2018S-2 PR	8,529.00	8,529.00	8,529.00	0.00	100.00
2025 - 2018S-2 INT	1,530.00	785.98	785.98	744.02	51.37
2026 - 2018S-2 ADM	151.00	139.72	139.72	11.28	92.53
2027 - 2018S-2 DEP	353.00	326.02	326.02	26.98	92.36
2070 - 2017FS PRIN	4,013.00	0.00	3,768.00	245.00	93.89
2071 - 2017FS INT	720.00	0.00	260.20	459.80	36.14
2072 - 2017FS ADM	71.00	0.00	60.42	10.58	85.10
2073 - 2017FS DEP	166.00	0.00	140.99	25.01	84.93
3010 - 2009S PRIN	51,100.00	51,098.17	51,098.17	1.83	100.00
3015 - 2009S INTR	2,890.00	1,571.78	1,571.78	1,318.22	54.39
3020 - 2009S DEP	1,890.00	1,843.45	1,843.45	46.55	97.54
3025 - 2009S ADMIN	810.00	790.05	790.05	19.95	97.54
3030 - 2010SR PRIN	49,248.00	0.00	0.00	49,248.00	0.00
3035 - 2010SR INTR	3,030.00	1,514.87	1,514.87	1,515.13	50.00
3040 - 2010SR ADMIN	785.00	22.72	22.72	762.28	2.89
3045 - 2010SR DEP	1,830.00	53.02	53.02	1,776.98	2.90
3070 - 2010FS PRIN	64,247.00	64,246.77	64,246.77	0.23	100.00
3071 - 2010FS INTR	4,314.00	2,317.24	2,317.24	1,996.76	53.71
3072 - 2010FS ADMIN	1,029.00	998.46	998.46	30.54	97.03
3073 - 2010FS DEP	2,400.00	2,329.74	2,329.74	70.26	97.07
3074 - RD \$777k PRI	26,416.00	0.00	0.00	26,416.00	0.00
3075 - RD \$777k INT	11,293.00	0.00	0.00	11,293.00	0.00

### Expense Summary Report

ALL Departments  
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ACCOUNT	BUDGET NET	CURR MNTH NET	YTD UNEXPENDED NET	BALANCE	PERCENT SPENT
<b>7100 - WWTP DEBT SE CONT'D</b>					
3076 - RD \$500K PR	16,247.00	0.00	0.00	16,247.00	0.00
3077 - RD \$500K INT	5,394.00	0.00	0.00	5,394.00	0.00
<b>8000 - AMBULANCE</b>	1,896,470.00	156,703.93	473,858.62	1,422,611.38	24.99
5110 - REGULAR P/R	503,600.00	28,999.26	96,293.44	407,306.56	19.12
5115 - OVERTIME P/R	80,000.00	11,583.53	26,446.97	53,553.03	33.06
5120 - PARTTIME P/R	100,000.00	11,886.08	32,031.03	67,968.97	32.03
5200 - FICA/UC/WC	88,900.00	4,056.31	12,008.71	76,891.29	13.51
5201 - LIFE/RETIRE	54,000.00	3,341.31	10,227.90	43,772.10	18.94
5202 - HLTH/DENT/IP	166,500.00	6,474.30	20,644.08	145,855.92	12.40
5203 - FLEX SPEND	2,375.00	0.00	0.00	2,375.00	0.00
5204 - FF WAGE REIM	30,000.00	2,500.00	7,500.00	22,500.00	25.00
5206 - ADMIN-MGR	9,000.00	688.18	2,226.10	6,773.90	24.73
5208 - ADMIN-FIN	22,400.00	1,721.24	5,569.99	16,830.01	24.87
5209 - ADMIN-PW MEC	5,790.00	482.50	1,447.50	4,342.50	25.00
5210 - DUES/SUBSCRIP	5,075.00	0.00	0.00	5,075.00	0.00
5340 - TELEPHONE	780.00	0.00	0.00	780.00	0.00
5350 - RENTAL FEES	14,575.00	1,214.58	3,643.74	10,931.26	25.00
5400 - CAP-OL AMBUL	30,000.00	0.00	0.00	30,000.00	0.00
5510 - FUEL/OIL/LUB	27,000.00	1,607.77	4,652.72	22,347.28	17.23
5530 - TIRES/TUBES	2,000.00	0.00	0.00	2,000.00	0.00
5560 - VEH MAINT	10,000.00	-289.53	467.03	9,532.97	4.67
5610 - OFFICE EQUIP	4,075.00	81.77	230.67	3,844.33	5.66
5620 - AMBUL EQUIP	22,000.00	1,419.56	2,278.03	19,721.97	10.35
5750 - RADIO/REPAIR	2,000.00	0.00	60.00	1,940.00	3.00
5810 - OFFICE SUPP	600.00	164.57	328.29	271.71	54.72
5820 - JANITOR SUPP	500.00	289.40	531.09	-31.09	106.22
5842 - OXYGEN SUPP	3,000.00	-427.18	208.98	2,791.02	6.97
5844 - PHARMCY SUPP	2,000.00	47.81	64.53	1,935.47	3.23
5846 - SUPP-MEDIC.	11,000.00	2,186.99	3,599.18	7,400.82	32.72
5852 - MED SCREEN	700.00	0.00	0.00	700.00	0.00
5855 - DRG/ALC TEST	770.00	151.98	239.96	530.04	31.16
5898 - LIC / FEES	1,325.00	63.00	84.00	1,241.00	6.34
6050 - TRAVEL	500.00	-1.72	23.36	476.64	4.67
6216 - PRP/CASUALTY	13,400.00	0.00	0.00	13,400.00	0.00
6410 - POSTAGE	200.00	0.00	0.00	200.00	0.00
6415 - ADVERTISING	1,000.00	539.00	1,051.50	-51.50	105.15
6420 - CLTH-UNIFORM	3,000.00	479.00	789.14	2,210.86	26.30
6470 - ED/TRAINING	7,000.00	0.00	0.00	7,000.00	0.00
6510 - AUDIT/CONSLT	3,105.00	450.00	450.00	2,655.00	14.49
6550 - CONT BILLING	36,000.00	-78.58	7,173.28	28,826.72	19.93
6562 - C/S MAINT	11,700.00	0.00	361.16	11,338.84	3.09
6564 - C/S BACKUP	600.00	0.00	0.00	600.00	0.00
9800 - CNTRCT ALLOW	575,000.00	69,073.53	212,141.41	362,858.59	36.89

### Expense Summary Report

ALL Departments  
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ACCOUNT	BUDGET NET	CURR MNTH NET	YTD UNEXPENDED NET	BALANCE	PERCENT SPENT
8000 - AMBULANCE CONT'D					
9850 - AMB BAD DEBT	45,000.00	7,999.27	21,084.83	23,915.17	46.86
Final Totals	9,398,266.00	636,729.47	2,147,092.06	7,251,173.94	22.85

### Expense Summary Report

ALL Departments  
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ACCOUNT	BUDGET NET	CURR MNTH NET	YTD UNEXPENDED NET	BALANCE	PERCENT SPENT
1998 - WATER DEPT	683,312.00	191,631.32	577,810.47	105,501.53	84.56
0175 - DWSR 09FR PR	4,785.00	2,392.50	4,785.00	0.00	100.00
0177 - DWSR 07FS PR	32,661.00	32,660.71	32,660.71	0.29	100.00
0179 - DWSR 09SR PR	1,484.00	741.67	1,483.34	0.66	99.96
0188 - DWSR 09F PR	19,484.00	9,741.67	19,483.34	0.66	100.00
0190 - DW 10FS PR	12,742.00	12,741.66	12,741.66	0.34	100.00
0192 - DWSRF 12F PR	7,748.00	7,748.00	7,748.00	0.00	100.00
0193 - DWSR 16FR PR	21,783.00	0.00	20,833.51	949.49	95.64
0194 - DWSRF 17F PR	12,149.00	0.00	0.00	12,149.00	0.00
0195 - VHCLE LN PR	7,336.00	587.75	5,226.34	2,109.66	71.24
0197 - DWSR 08FR PR	81,833.00	81,832.84	81,832.84	0.16	100.00
0199 - BHBT PRINCIP	10,870.00	0.00	10,878.05	-8.05	100.07
0201 - DWS 15FFR PR	7,824.00	0.00	7,176.43	647.57	91.72
0408 - REG ASSES TX	3,230.00	0.00	2,937.00	293.00	90.93
0410 - DUES	1,650.00	0.00	3,080.80	-1,430.80	186.72
0421 - DWSR 09FR AD	240.00	119.63	239.26	0.74	99.69
0425 - DWS 09SR AD	75.00	37.08	74.16	0.84	98.88
0426 - DWSR 17F INT	2,157.00	0.00	446.19	1,710.81	20.69
0427 - DWSR 17F ADF	651.00	0.00	22.31	628.69	3.43
0435 - VHCLE LN INT	1,297.00	131.59	1,247.72	49.28	96.20
0439 - BHBT INTER.	946.00	0.00	926.00	20.00	97.89
0440 - DWSR 09F ADF	975.00	487.08	974.16	0.84	99.91
0442 - DWSR 12F INT	1,707.00	853.12	1,706.24	0.76	99.96
0445 - DW 15FFR INT	1,018.00	0.00	212.50	805.50	20.87
0446 - DW 16FR INT	3,009.00	0.00	2,638.82	370.18	87.70
0447 - DW 15FFR AD	421.00	0.00	369.45	51.55	87.76
0448 - DW 16FR AD	1,240.00	0.00	1,173.62	66.38	94.65
5110 - REGULAR P/R	135,000.00	16,320.00	110,285.00	24,715.00	81.69
5115 - OVERTIME P/R	9,200.00	691.50	7,272.00	1,928.00	79.04
5120 - ONCALL STIPN	2,600.00	300.00	1,900.00	700.00	73.08
6017 - SH-CLER PAY	12,356.00	997.92	7,199.55	5,156.45	58.27
6018 - SH-MGER PAY	10,484.00	806.40	6,249.60	4,234.40	59.61
6019 - SH-FDIR PAY	16,308.00	1,380.00	10,004.20	6,303.80	61.35
6046 - FR BENE-REG	65,000.00	9,139.20	61,313.84	3,686.16	94.33
6047 - FR BENE-O/T	1,300.00	124.47	1,334.09	-34.09	102.62
6048 - EMP BENEFITS	7,699.00	1,062.83	7,131.16	567.84	92.62
6151 - PURCHD POWER	27,000.00	3,080.64	22,753.08	4,246.92	84.27
6202 - MAT/SUP OFFC	2,000.00	398.89	1,690.93	309.07	84.55
6204 - CHEMICALS	30,000.00	2,411.50	19,810.11	10,189.89	66.03
6205 - MAT/SUP MANT	23,000.00	1,599.29	24,384.74	-1,384.74	106.02
6206 - MAT/SUP OPER	10,000.00	538.89	7,743.63	2,256.37	77.44
6207 - SUPP/CST ACC	10,000.00	8.21	5,058.17	4,941.83	50.58
6208 - MAT/SU AD/GN	2,100.00	0.00	1,825.29	274.71	86.92
6209 - MDOT WATREPR	200.00	75.00	165.00	35.00	82.50
6318 - C/S ENGINEER	7,500.00	1,108.75	8,967.50	-1,467.50	119.57
6328 - C/S AUD-COMP	13,050.00	0.00	7,116.18	5,933.82	54.53
6351 - C/S WATER TR	18,000.00	120.00	20,660.23	-2,660.23	114.78
6358 - C/D DIST SYS	18,000.00	323.62	7,813.19	10,186.81	43.41
6400 - BLD MNT/REPR	500.00	0.00	0.00	500.00	0.00
6506 - TRANSPRT EXP	6,000.00	141.54	2,528.13	3,471.87	42.14

**Expense Summary Report**  
ALL Departments  
SEPTEMBER

ACCOUNT	BUDGET NET	CURR MNTH NET	YTD NET	UNEXPENDED BALANCE	PERCENT SPENT
<b>1998 - WATER DEPT CONT'D</b>					
6598 - PROP-CAS INS	4,400.00	0.00	0.00	4,400.00	0.00
6608 - GEN-ADMN ADV	1,200.00	0.00	75.84	1,124.16	6.32
6751 - MS EX S-TEST	6,000.00	927.37	4,904.25	1,095.75	81.74
6755 - TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
6757 - HEATING FUEL	4,000.00	0.00	2,700.37	1,299.63	67.51
6758 - MISC EXPENSE	100.00	0.00	0.00	100.00	0.00
9000 - BAD DEBT	0.00	0.00	6,026.94	-6,026.94	----
<b>Final Totals</b>	<b>683,312.00</b>	<b>191,631.32</b>	<b>577,810.47</b>	<b>105,501.53</b>	<b>84.56</b>

ACCT	REVENUE NAME	Sep-15	Sep-16	Sep-17	Sep-18	Sep-19	Sep-20	Sep-21	Sep-22	Sep-23	Sep-24
0100	TAXES	2,145,204.65	2,135,580.98	1,973,921.51	2,186,843.32	2,391,189.50	2,298,676.57	2,425,996.60	2,109,159.12	1,139,990.17	924,812.04
0100	VETERANS EXEMPTION	3,699.00									2,239.00
0100	R0300 HOMESTEAD REIMBURSEMENT	64,667.00	98,196.00	123,338.00	159,153.00	156,070.00	222,482.00	223,478.00	205,477.00	184,110.00	212,058.94
0100	R0301 ADMINISTRATION	3,966.00	3,806.60	3,352.15	3,152.35	3,138.65	3,098.90	3,801.20	3,984.90	3,671.80	4,142.80
0100	R0314 INTEREST COLLECTED	6,332.59	1,857.15	8,566.53	7,527.99	5,814.84	8,093.39	21,568.16	12,785.64	1,580.97	4,476.04
0100	R0315 INTEREST EARNED	439.78	431.54	308.57	1,993.41	3,294.46	722.27	870.07	1,783.41	12,142.52	12,045.88
0100	R0316 MISC REVENUE	105.00	0.08	310.90	170.00	85.00		0.18	298.00	45.00	165.00
0100	R0317 SALE OF CITY PROPERTY	250.66		400.00		5,324.00					
0100	R0318 EXCISE TAX	148,211.41	145,681.75	154,791.13	172,813.44	174,260.97	180,158.77	166,293.85	155,972.07	164,513.59	168,171.10
0100	R0324 WATER DEPT REIMBURSEMENT	12,140.10	12,967.66	17,631.00	12,510.49	8,602.77	8,003.72	13,039.27	9,422.01	13,282.28	9,436.71
0100	R0327 WWTP REIMBURSEMENT	17,959.90	16,631.83	16,753.80							
0100	R0330 BOAT EXCISE	813.40	421.00	695.20	574.80	769.30	475.80	500.60	584.40	580.60	769.20
0100	R0335 CODE ENFORCEMENT REVENUE	1,842.50	827.50	1,193.75	857.50	886.25	1,017.50	1,557.50	2,812.47	1,491.38	1,284.60
0100	R0389 EMS ADMINISTRATION REVENUE	18,358.78	17,749.55	17,572.16	17,971.65	17,506.14	17,304.62	17,467.31	17,864.45	18,197.59	18,939.83
0100	R0390 MOTOR VEHICLE FEES	1,548.00	1,576.00	1,506.00	1,581.00	1,665.00	1,896.00	1,767.00	1,550.00	1,516.00	1,586.00
0100	R3540 STATE REVENUE SHARING	64,363.56	54,097.21	56,987.19	58,128.01	92,156.51	117,945.48	195,566.10	220,897.42	229,024.87	243,038.29
0100	R3555 PAYMENTS IN LIEU OF TAXES			29,348.00		25,180.00			35,787.20	6,806.72	6,966.40
0130	R0319 GENERAL ASSIST REIMBURSE			302.17					2,719.29		503.98
0191	R0303 SCHOOL BUS STORAGE									3,750.00	3,750.00
0220	R0363 LIBRARY FINES/DONATIONS	595.04	741.51	1,051.53	542.52	1,613.21	325.40	576.03	523.19	629.57	704.49
0220	R0365 LIBRARY NON RESIDENT FEES	1,015.00	590.00	1,048.80	575.00	1,432.00	490.00	417.00	595.00	596.00	661.00
0230	R0302 RECREATION LAND LEASE						2,000.00	1,500.00	1,500.00	1,500.00	1,500.00
0230	R0321 RECREATION PROGRAM INCOME	19,038.00	16,138.00	27,952.00	24,680.00	25,559.00	17,584.37	26,040.00	27,326.00	30,186.00	24,755.00
0310	R0306 POLICE-OFFICER COURT								100.00	50.00	
0310	R0307 POLICE-ACCIDENT REPORTS	100.00	140.00	70.00	120.00	110.00	100.00	50.00	100.00	40.00	120.00
0310	R0309 POLICE-MISCELLANEOUS	74.30	20.00	210.00	285.00	65.00	65.00		25.00	5.00	55.00
0320	R0368 FIRE REVENUE	20.00	10.00	50.00				3,602.00	10.00		
0410	R0310 PUBLIC WORKS	0.00	1,618.47	668.38	1,576.58	791.84	2,735.09	2,246.19			
0410	R0325 MECHANIC AMBULANCE	1,050.24	1,086.24	1,041.27	1,062.51	1,148.43	1,175.01	1,175.01	1,307.49	7,324.03	9,110.40
0470	R0353 PAY BY THE BAG	12,490.00	11,065.50	6,573.00	10,116.00	11,974.00	10,489.50	8,224.00	6,715.50	6,544.50	7,524.00
0470	R0354 SALE OF RECYCLABLE GOODS		571.05	386.43	2,481.60	1,351.00	1,073.95	1,599.00	1,745.55	1,494.45	
0470	R0355 LANDFILL FEES	1,029.50	1,008.00	1,747.00	835.00	1,238.00	1,484.00	931.00	1,126.00	1,147.00	885.00
0480	R0312 CEMETERY	2,890.05	2,800.00	2,750.00	1,350.00	1,050.00	3,300.00	3,800.00	1,650.00	2,050.00	2,100.00
0480	R0380 WASHINGTON CTY CREMATORY	735.00	1,369.50			200.00		600.00	600.00		
0650	R0326 STATE HIGHWAY GRANT										
	<b>TOTALS</b>	<b>2,528,929.46</b>	<b>2,526,983.12</b>	<b>2,450,526.47</b>	<b>2,666,901.17</b>	<b>2,932,475.87</b>	<b>2,900,697.34</b>	<b>3,122,666.07</b>	<b>2,824,421.11</b>	<b>1,832,270.04</b>	<b>1,661,800.70</b>



LOAN PAYMENT RECORD

LOAN NAME	#	LOAN DATE	AMT OF LOAN	MIN PYMT	TERM	INT	DATE	PYMT	DATE	PYMT	DATE	PYMT	DATE	PYMT	DATE	PYMT	BALANCE		
JO'S PIZZA	323	6/13/2013	120000.00	786.12	15	2.25%	4/26/24	786.12	5/24/24	786.12	6/25/24	786.12	7/25/24	786.12	8/26/24	786.12	9/27/24	786.12	40,184.27
HAIR SHANTY	324	12/30/2011	60000.00	393.05	15	2.25%	4/30/24	400.00	5/30/24	400.00	7/2/24	400.00	8/27/24	400.00	8/6/24	800.00	10/1/24	400.00	19,658.15
ST. CROIX BOWLING CLUB	334	12/18/2009	70000.00	465.70	10	2.25%	5/21/24	717.20	5/21/24	717.20	7/1/24	717.17	9/4/24	651.97	9/4/24	651.97	9/4/24	651.97	24,662.62
CIA (PAUL HOWBRIGG)	336	9/4/2014	80000.00	745.10	10	2.25%	4/8/24	745.10	5/15/24	745.10	5/15/24	745.10	7/1/24	745.10	1,903.29	2,238.09		1,838.09	86,707.14

## Exp / Rev Summary Report

Department(s): 6000 - 8000  
September

Account	Budget	Current Month	Year To Date	Balance	Percent
6000 NWSARAS AMB					
Revenue Total	239,500.00	12,857.07	58,649.81	180,850.19	24.49
Expense Total	372,165.00	24,235.81	80,341.60	291,823.40	21.59
<b>Net Profit / (Loss)</b>	<b>(132,665.00)</b>	<b>(11,378.74)</b>	<b>(21,691.79)</b>	<b>110,973.21</b>	
8000 AMBULANCE					
Revenue Total	1,896,624.00	181,164.35	515,313.47	1,381,310.53	27.17
Expense Total	1,896,470.00	156,703.93	473,858.62	1,422,611.38	24.99
<b>Net Profit / (Loss)</b>	<b>154.00</b>	<b>24,460.42</b>	<b>41,454.85</b>	<b>41,300.85</b>	

\*NOTE: The Year To Date column reflects Net Income/(Loss) on an accrual basis, which is the same basis as the financial statements. This report does not include accounting estimates (such as depreciation, accruals for vacation, payroll and interest or an amount for uncollectible accounts) that are included in the financial statements.

### Calais EMS Expenses Paid to City

	September 2024	Year-to-Date
Fire Chief Salary & Benefits	4,220.87	13,467.02
FF Wage Reimbursement	2,500.00	7,500.00
Manager Wages/Benefits	688.18	2,226.10
Finance Director Wages/Benefits	1,721.24	5,569.99
Mechanic Wages/Benefits	482.50	1,447.50
North St. Building Rent (25% of budget)	1,214.58	3,643.74
	<u>10,827.37</u>	<u>33,854.35</u>



**Calais Fire - EMS - Calais**  
**Financial Summary - 7/1/2024 - 6/30/2025**

	Jul-24	Aug-24	Sep-24	YTD TOTALS
Beginning A/R	\$ 270,537.62	\$ 229,955.13	\$ 281,811.62	\$ 270,537.62
Charges	\$ 145,090.95	\$ 181,741.40	\$ 174,866.55	\$ 501,698.90
Contractual Adjustments	\$ (80,976.25)	\$ (98,348.97)	\$ (67,759.41)	\$ (207,084.63)
Gross Net Charges	\$ 64,114.70	\$ 123,392.43	\$ 107,107.14	\$ 294,614.27
Courtesy Discounts	\$ -	\$ -	\$ -	\$ -
Bad Debt Write Off	\$ (11,504.04)	\$ (1,581.52)	\$ (7,999.27)	\$ (21,084.83)
Bankruptcy	\$ -	\$ -	\$ -	\$ -
Misc Adjustments	\$ 1.42	\$ (3,742.66)	\$ (1,314.12)	\$ (5,055.36)
Adjusted Charges	\$ 52,612.08	\$ 118,068.25	\$ 97,793.75	\$ 268,474.08
Insurance Refunds	\$ -	\$ -	\$ 801.65	\$ 801.65
Patient Refunds	\$ -	\$ -	\$ -	\$ -
Returned Checks	\$ -	\$ -	\$ -	\$ -
Total Refunds	\$ -	\$ -	\$ 801.65	\$ 801.65
Insurance Payments	\$ (89,627.85)	\$ (65,011.76)	\$ (72,174.59)	\$ (226,814.20)
Patient Payments	\$ (3,566.72)	\$ (1,200.00)	\$ (3,516.03)	\$ (8,282.75)
Bad Debt Recovery	\$ -	\$ -	\$ -	\$ -
Total Payments	\$ (93,194.57)	\$ (66,211.76)	\$ (75,690.62)	\$ (235,096.95)
Net Payments	\$ (93,194.57)	\$ (66,211.76)	\$ (75,690.62)	\$ (235,096.95)
Ending A/R	\$ 229,955.13	\$ 281,811.62	\$ 304,716.40	\$ 304,716.40

**COLLECTION ACCOUNTS ACTIVITY**

PRIOR ACCTS IN COLL	\$ 37,119.60	\$ 48,623.64	\$ 50,205.16	\$ 37,119.60
ACCOUNTS SENT TO COLL	\$ 11,504.04	\$ 1,581.52	\$ 7,999.27	\$ 21,084.83
ADJUSTMENTS	\$ -	\$ -	\$ -	\$ -
BAD DEBT RECOVERY	\$ -	\$ -	\$ -	\$ -
ENDING ACCTS IN COLL	\$ 48,623.64	\$ 50,205.16	\$ 58,204.43	\$ 58,204.43

**MONTHLY OPERATING RATIOS**

	Jul-24	Aug-24	Sep-24	YTD TOTALS
Runs	94	139	107	340
Denials (# of Runs)	30	40	20	90
Avg Mileage/Transport	28.30	17.71	34.77	26.01
Avg Charge / Transport	\$ 1,543.52	\$ 1,307.49	\$ 1,634.27	\$ 1,475.59
Avg Revenue / Transport	\$ 991.43	\$ 476.34	\$ 707.39	\$ 691.46
A0425 - Ground Mileage (ALS)	832.90	1,213.40	1,906.20	3,952.50
A0425 - Ground Mileage (BLS)	1,827.20	1,247.80	1,814.70	4,889.70
A0426 - Advanced Life Support	7	9	12	28
A0427 - Advanced Life Support Emergent	21	28	25	74
A0428 - Basic Life Support	12	19	22	53
A0429 - Basic Life Support Emergent	50	75	35	160
A0433 - ALS LVL2	-	1	1	2
A0434 - SPECIALTY CARE TSPT	2	1	5	8
MISC - PARAMEDIC INTERCEPT A0432	2	6	7	15
MISC - PARAMEDIC INTERCEPT RURAL	-	-	-	-

CITY OF CALAIS - AMBULANCE  
INCOME STATEMENT - CASH BASIS

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total FY25
<b>CASH RECEIPTS</b>													
Commercial Insurance	15,524.64	4,338.75	2,947.70	-	-	-	-	-	-	-	-	-	22,811.09
Maine Care	10,620.38	17,653.67	26,715.69	-	-	-	-	-	-	-	-	-	54,989.74
Medicare	65,565.87	53,462.86	50,175.91	-	-	-	-	-	-	-	-	-	169,204.64
Self-Pay	1,039.25	-	-	-	-	-	-	-	-	-	-	-	1,039.25
VA	1,720.98	2,735.40	4,704.45	-	-	-	-	-	-	-	-	-	9,160.83
Stipends	3,952.67	982.67	3,375.00	-	-	-	-	-	-	-	-	-	8,310.34
Bad Debts/Pymt Arrangements	1,547.35	408.00	425.00	-	-	-	-	-	-	-	-	-	2,380.35
Deposits in Transit	136.53	351.95	1,670.16	-	-	-	-	-	-	-	-	-	2,158.64
Interest Income	332.56	567.94	1,220.31	-	-	-	-	-	-	-	-	-	2,120.81
<b>Total Calais &amp; NWSARAS Receipts</b>	<b>100,440.23</b>	<b>80,501.24</b>	<b>91,234.22</b>										<b>272,175.69</b>
Less NWSARAS receipts	(1,276.55)	(11,978.92)	(8,752.87)	-	-	-	-	-	-	-	-	-	(22,008.34)
<b>Total Calais Only Cash Receipts</b>	<b>99,163.68</b>	<b>68,522.32</b>	<b>82,481.35</b>										<b>250,167.35</b>
<b>CASH EXPENSES</b>													
Payroll - Regular Wages	39,634.46	27,659.72	28,999.26	-	-	-	-	-	-	-	-	-	96,293.44
Payroll - Overtime Wages	8,273.44	6,590.00	11,583.53	-	-	-	-	-	-	-	-	-	26,446.97
Payroll - Part Time	10,757.09	9,387.86	11,886.08	-	-	-	-	-	-	-	-	-	32,031.03
Benefits - FICA/UC/WC	4,562.75	3,389.65	4,056.31	-	-	-	-	-	-	-	-	-	12,008.71
Benefits - Life/Retirement	3,867.64	3,018.95	3,341.31	-	-	-	-	-	-	-	-	-	10,227.90
Benefits - Health/Dental/IP	7,554.39	6,615.39	6,474.30	-	-	-	-	-	-	-	-	-	20,644.08
Benefits - Flexible Spending Acct	-	-	-	-	-	-	-	-	-	-	-	-	-
FF Wage Reimbursement	2,500.00	2,500.00	2,500.00	-	-	-	-	-	-	-	-	-	7,500.00
Administrative - Manager	849.74	688.18	688.18	-	-	-	-	-	-	-	-	-	2,226.10
Administrative - Finance	2,127.51	1,721.24	1,721.24	-	-	-	-	-	-	-	-	-	5,569.99
Admin - PW Mechanic	482.50	482.50	482.50	-	-	-	-	-	-	-	-	-	1,447.50
Dues	-	-	-	-	-	-	-	-	-	-	-	-	-
Telephone	-	-	-	-	-	-	-	-	-	-	-	-	-
Rental Fees	1,214.58	1,214.58	1,214.58	-	-	-	-	-	-	-	-	-	3,643.74
Capital Outlay - Ambulance	-	-	-	-	-	-	-	-	-	-	-	-	-
Fuel, Oil & Lube	1,402.23	1,642.72	1,607.77	-	-	-	-	-	-	-	-	-	4,652.72
Tires	-	-	-	-	-	-	-	-	-	-	-	-	-
Vehicle Maintenance	235.85	520.71	(289.53)	-	-	-	-	-	-	-	-	-	467.03
Office Equipment	74.45	74.45	81.77	-	-	-	-	-	-	-	-	-	230.67
Ambulance Equipment	698.51	159.96	1,419.56	-	-	-	-	-	-	-	-	-	2,278.03
Radios/Repair	-	60.00	-	-	-	-	-	-	-	-	-	-	60.00
Office Supplies	41.12	122.60	164.57	-	-	-	-	-	-	-	-	-	328.29
Janitorial Supplies	69.57	172.12	289.40	-	-	-	-	-	-	-	-	-	531.09
Supplies - Oxygen	611.72	24.44	(427.18)	-	-	-	-	-	-	-	-	-	208.98
Supplies - Pharmacy	16.72	-	47.81	-	-	-	-	-	-	-	-	-	64.53
Supplies - Medical	669.20	742.99	2,186.99	-	-	-	-	-	-	-	-	-	3,599.18
Medical Screenings	-	-	-	-	-	-	-	-	-	-	-	-	-
Drug/Alcohol Testing	87.98	-	151.98	-	-	-	-	-	-	-	-	-	239.96
Licenses & Fees	21.00	-	63.00	-	-	-	-	-	-	-	-	-	84.00
Travel	25.08	-	(1.72)	-	-	-	-	-	-	-	-	-	23.36
Property & Casualty	-	-	-	-	-	-	-	-	-	-	-	-	-

CITY OF CALAIS - AMBULANCE  
INCOME STATEMENT - CASH BASIS

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total FY25
<b>CASH EXPENSES - CONT.</b>													
Postage	-	-	-	-	-	-	-	-	-	-	-	-	-
Advertising	-	512.50	539.00	-	-	-	-	-	-	-	-	-	1,051.50
Clothing - Uniforms	310.14	-	479.00	-	-	-	-	-	-	-	-	-	789.14
Education & Training	-	-	-	-	-	-	-	-	-	-	-	-	-
Legal & Audit Fees	-	-	450.00	-	-	-	-	-	-	-	-	-	450.00
Contract Services - Billing	3,058.11	4,193.75	(78.58)	-	-	-	-	-	-	-	-	-	7,173.28
Contract Services - Maintenance	-	361.16	-	-	-	-	-	-	-	-	-	-	361.16
Contract Services - Backup	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Cash Expenses</b>	<b>89,145.78</b>	<b>71,855.47</b>	<b>79,631.13</b>	-	-	-	-	-	-	-	-	-	<b>240,632.38</b>
<b>OTHER CASH EXPENDED</b>													
Capital Asset Purchases	-	-	-	-	-	-	-	-	-	-	-	-	-
Patient/Insurance Refunds	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Other Cash Expended</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Cash from Operations - Inc/(Loss)</b>	<b>10,017.90</b>	<b>(3,333.15)</b>	<b>2,850.22</b>	-	-	-	-	-	-	-	-	-	<b>9,534.97</b>
<b>MONTHLY BILLINGS (CALAIS ONLY)</b>													
Commercial Insurance	32,237.90	32,721.90	43,694.75	-	-	-	-	-	-	-	-	-	108,654.55
Maine Care	33,292.30	32,657.30	58,100.90	-	-	-	-	-	-	-	-	-	124,050.50
Medicare	77,317.10	107,932.35	55,397.00	-	-	-	-	-	-	-	-	-	240,646.45
Self-Pay	2,243.65	8,429.85	17,673.90	-	-	-	-	-	-	-	-	-	28,347.40
	145,090.95	181,741.40	174,866.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	501,698.90

## Assessing and Code Enforcement Department



### Monthly Report

September 2024

I have attached the reports for code violations and permits.

For the assessing side of things, I have been doing the reports for the State Auditor and submitted them. There have been 15 abatements that I have given, 6 of those will be supplemented due to the wrong owner being assessed. Total amount of abatements is \$3,565.89 and total for Supplements are \$2,284.90.

I have been doing a lot of the preparation work for the revaluation (i.e. job description, checklists, training, etc.) I have put an ad in the Calais Advertiser and put flyers up at WCCC in hopes of getting some applications. Once listers are hired and trained I do plan on having a public meeting for the public to attend and ask questions or voice concerns.

I will be out of the office from October 21<sup>st</sup>-25<sup>th</sup>, I will be attending training in Brewer. I will be checking my emails periodically throughout the week.

# Case Violation Report

06/01/2023 - 10/08/2024

Case #	Case Date	Parcel Address	Main Status	Type of Complaint	Violation Notes	Decision
72	7/8/2024	98 LAFAYETTE ST	Letter Sent	Property Maintenance		Removal
59	7/5/2024	13 FRANKLIN ST	Letter Sent	Property Maintenance		Junk and Rubbish; Request for Inspection of House
60	7/5/2024	50 GARFIELD ST	Letter Sent	Property Maintenance	Grass is overgrown	Lawn Needs to be Mowed; Request Inspection of the House.
63	7/5/2024	66 GARFIELD ST	Letter Sent	Property Maintenance	Overgrown Grass	Lawn Needs to be mowed
64	7/5/2024	82 GARFIELD ST	Violation-Complete	Property Maintenance	Overgrown Grass	Lawn needs to be mowed
65	7/5/2024	26 GARFIELD ST	Violation-Complete	Property Maintenance		Lawn Needs to be Mowed
66	7/5/2024	20 CHANDLER ST	Letter Sent	Property Maintenance		Lawn Needs to be mowed
67	7/5/2024	21 BEECH ST	Violation-Complete	Property Maintenance	Overgrown Grass, and Junk/Rubbish	Lawn Needs to be mowed; Junk Rubbish needs to be removed.
69	7/5/2024	100 BARKER ST	Violation-Complete	Property Maintenance	Overgrown Grass	Lawn Needs to be Mowed
70	7/5/2024	33 PLEASANT ST	Violation-Complete	Property Maintenance		Lawn Needs to be Mowed; House Inspection Request
71	7/5/2024	11 LINCOLN ST	Letter Sent	Property Maintenance	Overgrown Grass	Lawn Needs to be mowed
52	6/17/2024	26 KING ST	Violation-Complete	Property Maintenance	Lawn Needs to be mowed	Lawn Needs to be Mowed
53	6/17/2024	37 KING ST	Violation-Complete	Property Maintenance	Lawn Needs to be mowed.	Lawn Needs to be Mowed
54	6/17/2024	1 CHAPEL ST	Pending Inspection		Lawn needs to be mowed and retaining wall needs to be repaired.	Lawn Needs to be mowed and Retaining wall needs to be repaired.
55	6/17/2024	50 HARRISON ST	Pending		Junk and Rubbish Needs to be cleaned up	Junk and Rubbish needs to be cleaned up
56	6/17/2024	8 CLEVELAND ST	Violation-Complete	Property Maintenance	Lawn Needs to be mowed	Lawn Needs to be mowed
57	6/17/2024	364 NORTH ST	Violation-Complete	Property Maintenance	Lawn Needs to be Mowed	Lawn Needs to be Mowed
58	6/17/2024	370 NORTH ST	Violation-Complete	Property Maintenance	Lawn needs to be mowed	Lawn needs to be mowed
42	6/13/2024	16 GARFIELD ST	Violation-Complete	Property Maintenance	Lawn Needs to be Mowed	Lawn Needs to be Mowed and Request Inspection
43	6/13/2024	69 MONROE ST	Violation-Complete	Property Maintenance	Lawn Needs to be Mowed	Lawn Needs to be Mowed
44	6/13/2024	253 NORTH ST	Letter Sent	Property Maintenance	Garbage, Junk, Rubbish needs to be cleaned up.	Garbage, Junk, Rubbish needs to be cleaned up.
45	6/13/2024	85 NORTH ST	Violation-Complete	Property Maintenance	Lawn Needs to be mowed	Lawn Needs to be Mowed
46	6/13/2024	MAIN ST	Violation-Complete	Property Maintenance	Lawn Needs to be Mowed	Lawn Needs to be Mowed
47	6/13/2024	92 UNION ST	Violation-Complete	Property Maintenance	Lawn Needs to be mowed	Lawn Needs to be mowed
48	6/13/2024	127 UNION ST	Letter Sent	Property Maintenance	Lawn Needs to be Mowed	Lawn Needs to be Mowed
49	6/13/2024	39 KING ST	Pending	Property Maintenance	Lawn Needs to be mowed, and request inspection	Lawn Needs to be mowed, and request inspection

50	6/13/2024	22 LINCOLN ST	Pending Inspection	Property Maintenance	Lawn needs to be mowed and request inspection	Lawn needs to be mowed and request inspection
51	6/13/2024	17 LAFAYETTE ST	Pending	Property Maintenance	Lawn Needs to be mowed, and request inspection	Lawn Needs to be mowed, and request inspection
40	6/12/2024	23 GARFIELD ST	Violation-Complete	Property Maintenance	Needs to mow lawn	
41	6/12/2024	25 BARING ST	Violation-Complete	Property Maintenance	Lawn Needs to be Mowed	Lawn Needs to be Mowed
36	6/11/2024	80 MONROE ST	Violation-Complete	Property Maintenance	Lawn Needs to be Mowed	Lawn Needs to be Mowed
37	6/11/2024	3 GARFIELD ST	Violation-Pending	Property Maintenance	Lawn Needs to be Mowed	Lawn Needs to be Mowed
37	6/11/2024	3 GARFIELD ST	Violation-Pending	Property Maintenance		Lawn Needs to be Mowed
38	6/11/2024	15 FRANKLIN ST	Letter Sent	Property Maintenance	Lawn Needs to be Mowed, Junk needs to be removed, garbage/rubbish removed	Lawn Needs to be Mowed, Junk needs to be removed, garbage/rubbish removed
39	6/11/2024	194 SHATTUCK RD	Violation-Complete	Property Maintenance	Lawn Needs to be Mowed, Junk needs to be removed, garbage/rubbish removed	Lawn Needs to be Mowed, Junk needs to be removed, garbage/rubbish removed
25	6/10/2024	76 CALAIS AVE	Violation-Complete	Property Maintenance	Lawn Needs to be Mowed	Lawn needs to be mowed
26	6/10/2024	36 LINCOLN ST	Violation-Complete	Property Maintenance	Lawn Needs to be Mowed	Lawn Needs to be Mowed
27	6/10/2024	33 LINCOLN ST	Violation-Complete	Property Maintenance	Lawn Needs to be Mowed	Lawn needs to be mowed
28	6/10/2024	34 CALAIS AVE	Letter Sent	Property Maintenance	Lawn Needs to be Mowed	Lawn Needs to be mowed
29	6/10/2024	75 CALAIS AVE	Violation-Complete	Property Maintenance	Lawn Needs to be Mowed	Lawn Needs to be mowed
30	6/10/2024	24 LINCOLN ST	Letter Sent	Property Maintenance	Lawn Needs to be Mowed	Lawn Needs to be mowed and request for inspection
31	6/10/2024	42 WASHINGTON ST	Pending Inspection	Property Maintenance	Lawn Needs to be Mowed	Lawn Needs to be mowed and Request for Inspection
32	6/10/2024	100 WASHINGTON ST	Violation-Pending		Lawn Needs to be Mowed	Lawn needs to be mowed; house is a health and fire hazard
32	6/10/2024	100 WASHINGTON ST	Violation-Pending			Lawn needs to be mowed; house is a health and fire hazard
33	6/10/2024	59 DOWNES ST	Pending Inspection		Lawn Needs to be Mowed	Lawn Needs to be Mowed and request inspection
34	6/10/2024	9 SCHOOL ST	Violation-Complete		Lawn Needs to be Mowed	Lawn Needs to be Mowed
35	6/10/2024	130 UNION ST	Letter Sent		Lawn Needs to be Mowed	Lawn Needs to be Mowed
24	6/5/2024	31 BOARDMAN ST	Letter Sent	Property Maintenance		Violation of Property Maintenance Ordinance
19	4/16/2024	85 WASHINGTON ST	Letter Sent	Property Maintenance	Garbage is piled up out back,	
13	2/26/2024	82 SOUTH ST	Letter Sent	Dangerous Building		
1	9/12/2023	42 HARRISON ST	Violation-Pending	Property Maintenance	Lawn Needs to be Mowed	
7	6/1/2023	489 SOUTH ST	Letter Sent	Dangerous Building		
7	6/1/2023	489 SOUTH ST	Letter Sent	Dangerous Building	There is foundation issues with the house, this is a building safety concern. There is garbage, rubbish and junk around and through-out the house and garage; this is a health hazard concern.	





# Permit Report

09/01/2024 - 09/30/2024

Permit Date	Permit #	Parcel Address	Description of Work/Proposed Sign	Total Fees	Total Payments	Estimated Costs of Project	Main Status
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**Group: Outbuilding**

9/6/2024	2024046	357 BEAR HOLLOW ROAD	30'X40' GARAGE ON SLAB	\$50.00	\$50.00	40,000	Issued Permit
9/5/2024	2024045	54 DOWNES ST	4'X8' SHED ON CEMENT BLOCKS	\$50.00	\$50.00	350	Issued Permit
9/5/2024	2024044	56 MONROE ST	26'x28' Garage on slab	\$50.00	\$50.00	35,000	Issued Permit
				<b>\$150.00</b>	<b>\$150.00</b>	<b>75,350</b>	

**Group Total: 3**

				<b>\$150.00</b>	<b>\$150.00</b>	<b>75,350</b>	
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**Total Records: 3**

**10/8/2024**



Chief David Randall  
Calais Police Department  
P.O. Box 413  
Calais, Maine 04619  
207-454-2752  
Fax: 207-454-2764

## Calais Police Department September 2024 Monthly Report

### **Activity of note:**

Since school has started Officers have been keeping a close eye on the school zones and as of yet we have not had any speeding major violations. However, we have had three times that people have passed a school bus with the red lights flashing and following our zero-tolerance policy on passing buses they have been cited for the violation.

### **Training:**

Officers completed their firearms qualifications and their mandatory MARC training for the Maine Criminal Justice Academy Required training.

On September 17<sup>th</sup>, Officer Ball took a Digital Evidence Training class that was instructed by The Attorney Generals Criminal Division.

We have changed training providers for this year's mandatory training. We were going through Police One for training need, but we have moved to a Maine Based company called Dirigo Safety, LLC.

On the 25<sup>th</sup> I took a Hate Crimes Training for Law Enforcement Through the Police One Academy.

**Statistics:** See attached reports for department incidents for the month of September 2024.

Chief David Randall  
Calais Police Department

# Calais Police Department

## Arrests and Summon

Month : September 2024

Age	Sex	From	S/A	Charge	Date of Incident
18	M	Calais	Arrest	Warrant / Theft	9/3/2024
18	M	Calais	Summon	Unauthorized use of property	9/3/2024
19	M	Calais	Arrest	Warrant / Theft	9/3/2024
37	M	Calais	Arrest	Warrant / Theft	9/4/2024
21	M	Calais	Summon	Theft	9/4/2024
30	M	Calais	Arrest	Burglary	9/4/2024
30	M	Calais	Summon	Theft	9/4/2024
45	M	Calais	Arrest	Warrant / FTA	9/9/2024
33	M	TreScott	Summon	OUI	9/14/2024
19	M	Calais	Arrest	Warrant / Theft	9/18/2024
38	F	Calais	Summon	Operating after suspension	9/19/2024
JUV	M	Calais	Arrest	DV Assault & Criminal Threatening	9/23/2024

# CALAIS POLICE DEPARTMENT

P.O. BOX 413  
CALAIS, ME 04619

Print Date 10/01/2024

Record Count 120

Module Incident Query Result

# Query Summary

Incident #	Other #	Event #	Date Reported	Time Rptd	Offense Code	Code Description
24-001242		1	09/27/2024	10:03	Mentally Ill Person	Evaluation of Person (Psych or Medical)
24-001241		1	09/27/2024	08:31	Found	Found Property
24-001240		1	09/27/2024	08:29	PAPER SERVICE	PAPER SERVICE
24-001239		1	09/27/2024	05:16	Motor Vehicle Stop	
24-001233		1	09/26/2024	04:20	Assist Other	Assist Other Agency
24-001235		1	09/26/2024	14:35	Civil Assist	Assist with Non-Criminal Matter
24-001237		24-001237	09/26/2024	19:38	Intell	Intelligence Report (Can Be Update to Off
24-001236		24-001236	09/26/2024	19:56	911 Hang-up	911 Call Hung Up or Disconnected 0
24-001238		24-001238	09/26/2024	16:18	Found	Found Property
24-001234		1	09/26/2024	14:31	Investigation	Investigation
24-001230		24-001230	09/25/2024	15:19	Well Being Check	Check Well Being or Security of Named Per
24-001232		24-001232	09/25/2024	23:09	Suspicious Activity	Activity Requiring Investigation
24-001229		24-001229	09/25/2024	15:28	Suspicious Activity	Activity Requiring Investigation
24-001228		1	09/25/2024	12:55	Criminal Trespass	Criminal Trespass Notice
24-001227		1	09/25/2024	11:45	Motor Vehicle Stop	
24-001231		24-001231	09/25/2024	15:52	ATV - Other	
24-001224		24-001224	09/24/2024	18:42	Civil Assist	Assist with Non-Criminal Matter
24-001225		24-001225	09/24/2024	18:41	32G	Alarm Responce
24-001223		1	09/24/2024	09:19	Investigation	Investigation
24-001226		24-001226	09/24/2024	20:20	Investigation	Investigation
24-001219		1	09/23/2024	04:09	Assist Other	Assist Other Agency
24-001220		1	09/23/2024	04:44	Alarm	Alarm Response (Business or Residence Sec
24-001222		24-001222	09/23/2024	14:40	17-A 207 (DV)	Assault (Domestic)
24-001221		1	09/23/2024	11:27	Investigation	Investigation
24-001215		24-001215	09/21/2024	13:53	Assist Other	Assist Other Agency
24-001217		24-001217	09/21/2024	18:29	Civil Assist	Assist with Non-Criminal Matter
24-001216		24-001216	09/21/2024	15:09	Civil Assist	Assist with Non-Criminal Matter
24-001214		24-001214	09/21/2024	11:13	Mentally Ill Person	Evaluation of Person (Psych or Medical)

Incident #	Other #	Event #	Date Reported	Time Rptd	Offense Code	Code Description
24-001218		24-001218	09/21/2024	21:15	Noise Complaint	Noise Complaint Reported
24-001211		24-001211	09/20/2024	12:20	Civil Assist	Assist with Non-Criminal Matter
24-001206		1	09/20/2024	09:46	Intell	Intelligence Report (Can Be Update to Off
24-001210		24-001210	09/20/2024	11:02	17-A 353 (1)(B1)	Theft by Unauthorized Taking or Transfer
24-001213		24-001213	09/20/2024	19:30	Investigation	Investigation
24-001209		24-001209	09/20/2024	10:36	Investigation	Investigation
24-001208		24-001208	09/19/2024	18:14	29-A 2412-A	Operating After Suspension
24-001204		24-001204	09/19/2024	15:41	Investigation	Investigation
24-001203		24-001203	09/19/2024	19:50	Criminal Trespass	Criminal Trespass Notice
24-001207		24-001207	09/19/2024	16:22	Motor Vehicle Stop	
24-001196		24-001196	09/18/2024	16:00	Assist LE	Assist Law Agency
24-001192		1	09/18/2024	04:54	Alarm	Alarm Response (Business or Residence Sec
24-001201		24-001201	09/18/2024	23:05	Suspicious Activity	Activity Requiring Investigation
24-001202		24-001202	09/18/2024	23:09	Suspicious Activity	Activity Requiring Investigation
24-001198		24-001198	09/18/2024	16:08	Suspicious Activity	Activity Requiring Investigation
24-001199		24-001199	09/18/2024	17:03	Public Assist	Non-Criminal Call For Service / Activity
24-001200		24-001200	09/18/2024	22:41	ME Case	Unattended Death
24-001197		24-001197	09/18/2024	19:57	Criminal Trespass	Criminal Trespass Notice
24-001195		24-001195	09/18/2024	15:04	Criminal Trespass	Criminal Trespass Notice
24-001187		1	09/17/2024	10:52	Assist LE	Assist Law Agency
24-001190		24-001190	09/17/2024	16:46	Assist LE	Assist Law Agency
24-001184		24-001184	09/17/2024	01:05	Suspicious Activity	Activity Requiring Investigation
24-001189		1	09/17/2024	13:15	SOR	Sex Offender Registrant
24-001191		24-001191	09/17/2024	19:10	SOR	Sex Offender Registrant
24-001188		1	09/17/2024	13:14	SOR	Sex Offender Registrant
24-001193		1	09/17/2024	09:24	Investigation	Investigation
24-001186		24-001186	09/17/2024	00:53	Motor Vehicle Stop	
24-001181		24-001181	09/16/2024	18:42	Alarm	Alarm Response (Business or Residence Sec
24-001182		24-001182	09/16/2024	17:02	Alarm	Alarm Response (Business or Residence Sec
24-001183		24-001183	09/16/2024	17:35	Suspicious Activity	Activity Requiring Investigation
24-001185		24-001185	09/16/2024	23:36	Suspicious Activity	Activity Requiring Investigation
24-001179		24-001179	09/16/2024	18:56	Suspicious Activity	Activity Requiring Investigation

Incident #	Other #	Event #	Date Reported	Time Rptd	Offense Code	Code Description
24-001176		1	09/16/2024	10:50	Investigation	Investigation
24-001180		24-001180	09/16/2024	18:00	Traffic - general	Traffic complaint
24-001177		1	09/16/2024	12:15	Criminal Trespass	Criminal Trespass Notice
24-001178		1	09/16/2024	12:16	Criminal Trespass	Criminal Trespass Notice
24-001174	24-001173	24-001174	09/14/2024	15:07	29-A 2411	Operating Under The Influence
24-001172		24-001172	09/14/2024	17:27	Suspicious Activity	Activity Requiring Investigation
24-001175		24-001175	09/14/2024	22:22	Need Code	Code Needed
24-001171		24-001171	09/14/2024	12:02	Investigation	Investigation
24-001170		24-001170	09/13/2024	16:54	Civil Assist	Assist with Non-Criminal Matter
24-001168		24-001168	09/12/2024	18:03	PAPER SERVICE	PAPER SERVICE
24-001169		24-001169	09/12/2024	18:40	Traffic - general	Traffic complaint
24-001166		24-001166	09/12/2024	15:43	Motor Vehicle Stop	Motor Vehicle Stop
24-001164		1	09/12/2024	09:34	Motor Vehicle Stop	Motor Vehicle Stop
24-001165		24-001165	09/11/2024	14:00	Assist IE	Assist Law Agency
24-001162		24-001162	09/11/2024	16:42	Well Being Check	Check Well Being or Security of Named Per
24-001159		1	09/11/2024	11:37	Warrant	Warrant
24-001163		24-001163	09/11/2024	17:32	29-A-2253.1	Leaving the Scene of Vehicle Damage Accid
24-001160		1	09/11/2024	14:02	Motor Vehicle Stop	Motor Vehicle Stop
24-001156		24-001156	09/10/2024	15:56	Assist Other	Assist Other Agency
24-001153		1	09/10/2024	11:02	Civil Assist	Assist with Non-Criminal Matter
24-001157		24-001157	09/10/2024	20:40	Civil Assist	Assist with Non-Criminal Matter
24-001154		1	09/10/2024	11:05	Civil Assist	Assist with Non-Criminal Matter
24-001155		1	09/10/2024	11:38	PAPER SERVICE	PAPER SERVICE
24-001158		24-001158	09/10/2024	21:31	Traffic - general	Traffic complaint
24-001194		24-001194	09/10/2024	21:31	Traffic - general	Traffic complaint
24-001151		24-001151	09/09/2024	19:04	Assist Other	Assist Other Agency
24-001148		24-001148	09/09/2024	14:40	Alarm	Alarm Response (Business or Residence Sec
24-001145		1	09/09/2024	09:36	Civil Assist	Assist with Non-Criminal Matter
24-001146		1	09/09/2024	09:45	Criminal History	Criminal History Check
24-001147		24-001147	09/09/2024	14:00	Investigation	Investigation
24-001152		24-001152	09/09/2024	21:03	Investigation	Investigation
24-001150		24-001150	09/09/2024	18:08	Motor Vehicle Stop	Motor Vehicle Stop

Incident #	Other #	Event #	Date Reported	Time Rptd	Offense Code	Code Description
24-001149		24-001149	09/09/2024	16:10	Motor Vehicle Stop	Assist Other Agency
24-001140		24-001140	09/06/2024	14:59	Assist Other	Assist with Non-Criminal Matter
24-001141		24-001141	09/06/2024	14:38	Civil Assist	Intelligence Report (Can Be Update to Off
24-001142		24-001142	09/06/2024	16:25	Intell	Investigation
24-001143		24-001143	09/06/2024	17:31	Investigation	Alarm Response (Business or Residence Sec
24-001136		24-001136	09/05/2024	17:46	Alarm	10-42 dog
24-001135		24-001135	09/05/2024	15:58	Animal Compl. -dog	Animal Complaint Other
24-001138		24-001138	09/05/2024	10:49	Animal other	Non-Criminal Call For Service / Activity
24-001137		24-001137	09/05/2024	18:40	Public Assist	Intelligence Report (Can Be Update to Off
24-001139		24-001139	09/05/2024	13:00	Intell	Noise Complaint Reported
24-001133		1	09/05/2024	04:20	Noise Complaint	Investigation
24-001132		1	09/05/2024	05:25	Investigation	Investigation
24-001134		1	09/05/2024	15:04	Investigation	Assist Law Agency
24-001128		24-001128	09/04/2024	16:21	Assist LE	Assist Law Agency
24-001129		24-001129	09/04/2024	15:39	Assist LE	Assist Law Agency
24-001125		24-001125	09/04/2024	16:50	Assist LE	Assist Law Agency
24-001131		24-001131	09/04/2024	16:23	17-A 353 (1) (A)	Theft by Unauthorized Taking or Transfer
24-001123		1	09/04/2024	13:08	17-A 401 (1) (A) (B4)	Burglary (Dwelling)
24-001124		1	09/04/2024	13:37	Noise Complaint	Noise Complaint Reported
24-001122		1	09/04/2024	05:44	29-A 1251-1A.E	OP without license
24-001126		24-001126	09/04/2024	16:02	PAPER SERVICE	PAPER SERVICE
24-001130		24-001130	09/04/2024	22:43	Investigation	Investigation
24-001127		24-001127	09/04/2024	21:02	Motor Vehicle Stop	
24-001120		24-001120	09/03/2024	13:41	Warrant	Warrant
24-001119		24-001119	09/03/2024	10:00	Warrant	Warrant
24-001117		1	09/03/2024	12:46	Investigation	Investigation
24-001116		1	09/03/2024	12:37	Investigation	Investigation
24-001121		24-001121	09/03/2024	19:37	Traffic - general	Traffic complaint



**Calais Fire/EMS  
Monthly Activity  
Month of September 2024**

**Calais Station (Ambulance) Emergencies: 74      Transfers: 34**  
**Danforth Station (Ambulance) Emergencies: 22      Transfers**  
**Transfers Turn Down: 10**

**Fire and Rescue Emergency Calls: 133**

<b>EMS (Rescue) Assist/ Station Coverage</b>	<b>27</b>
<b>Fire Alarm Activations</b>	<b>8</b>
<b>Public Assistance</b>	
<b>Outside Fires</b>	<b>1</b>
<b>Motor Vehicle Crash</b>	<b>2</b>
<b>Motor Vehicle Fire</b>	<b>1</b>
<b>Agency Assist</b>	<b>5</b>
<b>Smoke in Building</b>	<b>1</b>
<b>Hazardous Condition</b>	<b>4</b>
<b>Structure Fire</b>	<b>2</b>
<b>Knox Box Call</b>	<b>7</b>
<b>Public Service</b>	

**Fire Officer: EMS Coverage Hours: 135    Response: 40**

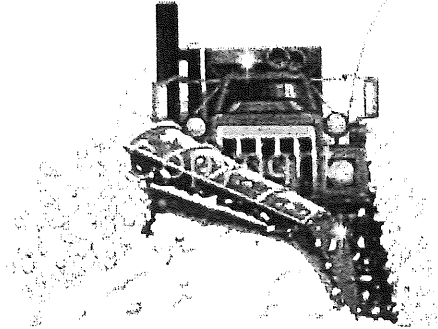
<b>Apparatus</b>	<b>In Town Response</b>	<b>Out of Town Response</b>
<b>Ladder 1</b>	<b>4</b>	
<b>Engine 1</b>	<b>29</b>	<b>1</b>
<b>Engine 2</b>	<b>1</b>	
<b>Engine 3</b>		
<b>Squad 1</b>	<b>2</b>	
<b>POV (Chief/AC)</b>	<b>12</b>	<b>1</b>
<b>Bush 1</b>	<b>6</b>	
<b>Boat 1</b>		
<b>ATV and Side by Side</b>		
<b>CFD Station Response (Cover)</b>	<b>27</b>	

**Rescue 1 Responses Emergencies: 8    Transfers: 12**  
**Rescue 2 Responses Emergencies: 8    Transfers: 7**  
**Rescue 3 Responses Emergencies: 46    Transfers: 6**  
**Rescue 4 Responses Emergencies: 12    Transfers: 6**

**Burn Permits: 16      Training Hours: 16      Non-Emergencies: 1**



## CALAIS PUBLIC WORKS



September 2024

The crew has spent the month finishing up projects so we can start getting ready for winter. They guys finished up the catch basin cleaning as well as finished up the line and crosswalk painting. We have finished assisting the Water Department with the main replacement on Eaton Street. We also dig a water hydrant replacement on the corner of Washington and Barker Streets. The guys had to do a catch basin repair on Beech Street. We also helped Craig remove a basketball backboard at the small kids court at the DiCenzo Complex. The Red Beach playground has been removed to make room for the new equipment. The ground work was done by Dick Mingo as well as permission to use the property. Thank you very much to him. Vinny spent two days at Supervisory training this month. Scheduled training for October is a half day Supervisory training for Vinny and myself in Augusta as well as three days Supervisory training for Vinny and a one day Emissions training for Vance and Vinny.

The Cemetery crew has switched over to cleaning up leaves as well as cutting brush

They have done an excellent job this summer for a real small crew. I hope they all return next year.

Everything has been steady at the transfer station. We shipped out another container of tires this month and have another full and ready to go. We shipped out seven bins of waste this month.

Respectfully Submitted  
Robert Seelye  
Public Works Director

## Monthly Report September 2024

### CALAIS FREE LIBRARY

# Visitors: Adults: 803	# Visitors: Children's: 231
# Programs: Adults: 2	# Program Participants: 10
# Programs: Children's: 9	# Program Participants: 61
# Programs: Non- Library Sponsored: 2	# Program Participants: 24
# New Members: Adults: 1	# New Members: Children's: 2
#Non-Residents: 5	# Items Cataloged: 76
# Circulation Totals: Adults: 484	# Circulation Totals: Children's: 376
# Circulation Renewals: Adults:75	# Circulation Renewals: Children's: 40
# eBooks Downloads: 16	# Audio Downloads: 45

The library was *closed on Saturday, August 31<sup>st</sup> in honor of Labor Day on Monday the 2<sup>nd</sup> of September.* The library continued to be a very busy place in September.

*Teacher Dan Benner* from the Calais Alternative School plans to visit with his class every other Wednesday, provided he has a bus available. The 4-H programs are still using the library every third Saturday of the month. The two coordinators of the program stated they are very happy with using the library space.

I am in the process of hopefully getting the *Little Red Wagon* program going again. Sue Carter, Calais Elementary School Principal has given her stamp of approval. I hope to report next month that we are visiting the school as we did pre Covid days.

The staff, especially Katie our children's librarian has been preparing for the *children's Scavenger Hunt* that will be held on October 5<sup>th</sup> inside the library. Our custodian Dan with some help from the staff, has been busy putting together a *Harvest Fest Pole Decoration* for the festivities on the 5<sup>th</sup>.

*The Annual Halloween Parade* will take place on *Thursday, October 31<sup>st</sup> @ 3:30 pm.* This year in the absence of a high school band, I enlisted Lisa Brown at the Calais Middle/High School to round up some students who would be willing to

lead the band and to play Halloween type music as the parade proceeds along Main Street and back to the library for a bag of candy.

I submitted a *grant application* for up to \$5,000 to the *John Henry Eldredge, Jr. Foundation*. If the library is awarded any funds, I have plans to update and replace the many outdated children's non-fiction books. This area of the children's section has needed attention for quite some time. I have replaced and added some new books, but we need many more in this section and quality non-fiction books are quite expensive.

Plans for the *Annual Christmas Craft night* is well underway. This even is a very popular one in the community.

Respectfully submitted,

Joyce Garland, Director

**OLVER ASSOCIATES INC.**  

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**ENVIRONMENTAL ENGINEERS**  
290 MAIN STREET WINTERPORT, MAINE

MONTHLY OPERATIONS REPORT  
FOR  
CALAIS WATER DEPARTMENT

SEPTEMBER, 2024

## 1. OVERVIEW

This report summarizes the progress made, and the issues that were addressed, at the Calais Water Department during the month of September, 2024. We continued to assist the Department with many activities to improve its operations.

## 2. REGULATORY COMPLIANCE/GENERAL OPERATIONS

We have continued to implement regulatory requirements to maintain the Water Department's reporting and operating practices within Public Utilities Commission (PUC) and Department of Health and Human Services (DHHS) standards.

The following areas were addressed in September:

- Submitted the required August DHHS report. This monthly report is required by the 10<sup>th</sup> of the month following the reporting period.
- Conducted Disinfection Byproducts Rule testing with a monthly average chlorine result of 0.24 ppm (parts per million) compared to a regulatory limitation of 4.0 ppm. This sample is an average of the chlorine residual results collected at the Fire Department, Calais Library, and at the Irving Mainway on Main Street.
- Received results for the volatile organic compounds (VOCs) collected at the filter plant. The sample passed. The only parameter that was detected was total trihalomethanes (TTHMs) at 11 ppb (parts per billion) compared to a regulatory limit of 80 ppb. The presence of TTHMs is expected since Calais disinfects its water.
- Conducted monthly total coliform bacteria sampling at three locations. All three samples passed with 0 colonies/100 ml.
- Collected chlorine and phosphorus residuals throughout the distribution system.

## 3. PROCESS CONTROL AND OPERATIONS

We continued to sample each week at the filter plant to ensure that it is operating correctly. Samples were collected on the raw and treated water and tested for iron, manganese, and chlorine residual. The desired treatment level is to achieve compliance with the Federal Drinking Water Standards of 0.30 ppm for iron and 0.05 ppm for manganese prior to distribution. The raw well water before treatment averaged 1.60 ppm iron and 1.68 ppm manganese.

The treated water, just before distribution, averaged 0.16 ppm iron and 0.00 ppm manganese. Based on this testing, the filter plant is operating in compliance with Federal standards.

During the month of September, the average chlorine residual leaving the filter plant was 1.57 ppm versus a limit of 4.0 ppm.

The staff continued measuring chlorine residual in the distribution system to ensure that levels are high enough leaving the plant. The following table presents the range of average chlorine residuals at four historical sampling locations prior to 2024 as well as the average chlorine residuals for the month.

DATE	FIRE STATION Chlorine, ppm	CITY BUILDING Chlorine, ppm	WWTP Chlorine, ppm	HOSPITAL Chlorine, ppm
<b>2017 Range</b>	0.33-1.07	0.04-0.78	0.04-0.55	0.09-0.96
<b>2018 Range</b>	0.44-0.70	0.04-0.36	0.01-0.23	0.01-0.69
<b>2019 Range</b>	0.30-0.77	0.07-0.27	0.01-0.08	0.02-0.61
<b>2020 Range</b>	0.63-1.08	0.12-0.60	0.01-0.30	0.45-0.80
<b>2021 Range</b>	0.46-0.92	0.02-0.56	0.01-0.30	0.01-0.39
<b>2022 Range</b>	0.01-0.73	0.01-0.23	0.01-0.07	0.01-0.30
<b>2023 Results</b>	0.01-0.49	0.01-0.28	0.01-0.08	0.01-0.27
<b>2024</b>				
<b>January</b>	0.25	0.03	0.02	0.14
<b>February</b>	0.43	0.07	0.02	0.05
<b>March</b>	0.31	0.11	0.01	0.19
<b>April</b>	0.39	0.11	< 0.01	0.19
<b>May</b>	0.28	0.18	0.02	0.11
<b>June</b>	0.03	0.01	< 0.01	< 0.01
<b>July</b>	0.31	< 0.01	0.04	0.01
<b>August</b>	0.10	< 0.01	0.02	0.07
<b>September</b>	0.21	0.04	0.02	< 0.01

The chlorine levels measured during September ranged from between less than 0.01 ppm at the Hospital and 0.21 ppm at the Fire Station. The discharge from the reservoir is being chlorinated at an average dosage of 0.21 ppm to maintain chlorine levels in the distribution system.

The following table summarizes the average monthly and daily water use since 2014.

YEAR/ MONTH	TOTAL FLOW, MG											FLOW COMPARISON (MG)
	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	MONTHLY COMPARED TO 2023
January	7.770	7.662	7.135	6.696	7.897	6.780	6.835	6.937	7.751	6.635	7.742	1.107 More
February	7.957	7.025	6.583	6.566	6.704	6.266	6.554	6.131	6.261	6.653	7.667	1.014 More
March	8.081	8.731	7.118	7.463	7.210	7.011	6.507	6.850	7.257	6.682	7.783	1.101 More
April	7.394	6.951	6.869	7.111	6.868	6.633	6.472	6.525	6.732	6.626	7.946	1.320 More
May	8.333	7.891	7.164	7.617	7.910	7.355	7.102	7.611	8.234	7.577	9.058	1.481 More
June	8.060	7.465	7.447	8.073	7.319	7.339	7.523	7.382	7.534	7.653	9.193	1.540 More
July	7.181	7.614	7.148	7.529	7.580	7.350	7.125	7.216	8.764	7.251	8.856	1.605 More
August	7.256	7.629	7.324	8.451	7.657	7.605	7.255	7.339	7.717	6.484	8.813	2.329 More
September	6.675	7.134	6.642	7.418	6.540	6.750	6.681	6.682	6.985	6.774	7.564	0.790 More
October	7.357	8.032	6.501	6.824	7.008	6.983	6.763	7.158	6.875	7.630		
November	6.354	6.945	6.574	6.117	6.367	6.189	6.286	6.206	5.860	7.418		
December	7.385	6.887	6.467	6.966	6.637	6.606	6.515	7.109	6.126	7.561		
Daily Average, MGD	0.246	0.246	0.227	0.238	0.235	0.227	0.223	0.228	0.235	0.231	0.272	44,010 GPD More (to- date)

The water usage during September 2024 was 0.790 MG more per month than in September 2023. The total water pumped for this month was 7.564 MG. The average daily water usage to-date is 0.272 MGD compared to 0.228 MGD through September in 2023.

#### 4. MAINTENANCE / HOUSEKEEPING

- Completed eleven service work orders with associated paperwork assigned. These work orders included turning services on, turning services off, and name transfers to new customers.
- Assisted Calais High School with their monthly water sampling.
- Continued completing the Lead Service Line Inventory. This federal requirement is due to the Drinking Water Program by October 16, 2024.
- Mowed and trimmed the well site and reservoir area.
- Assisted local contractors with locating underground water lines.

- Power washed the reservoir building to remove mold from the exterior siding.
- Finished the water line installation on Eaton Street with the assistance of Public Works. This phase of the project included 35-feet of 2-inch diameter piping. Previously this year, the Department installed 180-feet of 2-inch diameter piping and 320-feet of 6-inch diameter water main.
- Dug and replaced a leaking hydrant gate valve and outdated hydrant with drain at the corner of Washington and Barker Streets.
- Dug and replaced the service box and rod at 107 Washington Street.
- Dug and replaced the service box and rod at 133 Union Street.
- Continued leak detection efforts. A fifteen gallons per minute leak was discovered at 133 Union Street on the customer side of the service. Assisted the customer with finding a contractor to dig and repair line at her foundation.
- The third quarter water meter readings were completed and the bills were sent out to customers.



# OLVER ASSOCIATES INC.

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ENVIRONMENTAL  
290 MAIN STREET

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ENGINEERS  
WINTERPORT, MAINE

## MONTHLY OPERATIONS REPORT

FOR

CALAIS POLLUTION CONTROL FACILITY

AUGUST, 2024

## 1. OVERVIEW

This report summarizes the major activities that occurred, and the issues that were addressed, at the Calais Pollution Control Facility for the month of August 2024. The facility was in complete compliance with all license standards. All ten pump stations were also in complete compliance.

## 2. REGULATORY COMPLIANCE

The effluent total suspended solids (TSS) at the treatment plant averaged 3.4 mg/l (milligrams per liter) versus a license limit of 30 mg/l. The maximum effluent TSS result for the month was 10 mg/l versus a license limit of 50 mg/l. The TSS percent removal was 99%. (The minimum removal rate is 85%.)

Effluent biochemical oxygen demand (BOD) at the treatment plant averaged 3.0 mg/l versus a license limit of 30 mg/l. The maximum effluent BOD result for the month was 5.1 mg/l versus a license limit of 50 mg/l. The BOD percent removal was 98%. (The minimum removal rate is 90%.)

## 3. PROCESS CONTROL/SAFETY

The plant's effluent quality has continued to be excellent and its process control values were within the desired ranges for most parameters monitored for the month.

## 4. MAINTENANCE / HOUSEKEEPING

Key areas of focus during August included the following projects:

- Pulled #1 and #2 influent pumps and cleaned them
- Simulated a power single phase at Steamboat St. pump station to test motor saver. (Checked out good)
- Border electric installed new contactor on #1 RAS pump
- Received chlorine and bisulfite deliveries
- Checked pump stations as required
- Mowed plant and pump stations
- Assisted Clarke plumbing to install a new water valve at polymer feed
- Cut up a tree that blew down at Steamboat St. pump station and hauled it to transfer station
- Found bad VFD drive on #1 RAS pump and had Border electric order a new one
- Troubleshooted grit pump priming issue
- Cleaned wet well and stairwell
- Disassembled grit pump and replaced mechanical seal
- Hosed down inside of secondary clarifiers
- Hosed down primary clarifiers
- Found broken scum arm in #2 secondary clarifier
- Had Demo Salvage fabricate new scum arm and install it
- Had Demo Salvage make a bracket and install it on garage fan to firmly secure it to building
- Cleaned check balls in press feed pumps and removed debris



STATE OF MAINE  
 DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
 BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS  
 DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS:	Yes <input type="checkbox"/> No <input type="checkbox"/>

**Section I: Licensee/Applicant(s) Information;  
 Type of License and Status**

Legal Business Entity Applicant Name (corporation, LLC): <b>TC + RW LLC</b>	Business Name (D/B/A): <b>Jo's Diner + Pizzeria</b>
Individual or Sole Proprietor Applicant Name(s):	Physical Location: <b>195 main st Calais me, 04619.</b>
Individual or Sole Proprietor Applicant Name(s):	Mailing address, if different:
Mailing address, if different from DBA address:	Email Address: <b>Jos pizza 207 @ gmail . com</b>
Telephone #              Fax #: <b>207 454-8400</b>	Business Telephone #      Fax #: <b>207 454 8400</b>
Federal Tax Identification Number: <b>27-0505-177</b>	Maine Seller Certificate # or Sales Tax #: <b>1140383</b>
Retail Beverage Alcohol Dealers Permit:	Website address:

1. New license or renewal of existing license?     New

Expected Start date: 10/21/24

Renewal

Expiration Date: 10/21/24

2. The dollar amount of gross income for the licensure period that will end on the expiration date above:

Food: \_\_\_\_\_ Beer, Wine or Spirits: \_\_\_\_\_ Guest Rooms: \_\_\_\_\_

3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

Malt Liquor (beer)

Wine

Spirits



City of Calais Phone: 207-454-2521  
 P.O. Box 413 Fax: 207-454-2757  
 11 Church St cityclerk@calaismaine.org  
 Calais, ME 04619

**CITY OF CALAIS  
 APPLICATION FOR SPECIAL AMUSEMENT PERMIT**

**Application Fee: \$190 (Includes \$90 fee for advertising of public hearing.)**

Date: 9/10/11

Business Name: COASTERS PUB & GRILL

Business Mailing Address: 663 MAIN ST

I/We JOHN MARCHESE do hereby apply for a Special Amusement Permit, under the provisions of Chapter 501, Public Laws of 1977.

Physical Location of Premises: 663 MAIN ST.

Type of Entertainment: BANDS/D.J. / KARAOKE /

Hours of Operations: 7:00AM - 11:00AM

Dated at Calais, Maine this 20 day of SEPTEMBER, 2011.

Signature of Applicant: [Handwritten Signature]

*All special amusement permits require a public hearing.  
 The Notice of Public Hearing must be published at least seven (7) days prior to the hearing.*

Office Use: \_\_\_\_\_

Approved  Denied  Date: \_\_\_\_\_



City Building  
11 Church Street  
P.O. Box 413  
Calais, Maine 04619  
207-454-2521  
Fax: 207-454-2757  
www.calaismaine.org

October 10, 2024

Carol B. Tomé  
Chief Executive Officer  
United Parcel Service  
55 Glenlake Parkway, NE  
Atlanta, GA. 30328

Dear Ms. Tomé,

I hope this letter finds you well. I am writing to bring to your attention an important issue regarding the absence of overnight shipping services to Calais, Maine. This lack of service is significantly impacting our community, particularly when it comes to the timely delivery of vital supplies.

Please understand that the City of Calais is a small but essential hub for various goods and services for the area. Many businesses and residents rely on overnight shipping for critical items, from medical supplies to everyday necessities. Unfortunately, the unavailability of this service has left us at a disadvantage, forcing us to find alternative and often less reliable shipping options.

Members of our community continue to pay for UPS overnight services that are not being provided, which has created frustration and inconvenience for our businesses and residents. We believe it is essential for UPS to address this issue and consider reinstating or enhancing overnight shipping options for our area.

We understand that logistical challenges can arise in servicing remote locations, but the importance of timely deliveries cannot be overstated. Our community deserves reliable access to the same shipping options available to others, and we hope UPS can work towards a solution that meets our needs.

Thank you for taking the time to consider this matter. The City Council, along with many others in Calais, would greatly appreciate your attention to this issue and any updates you can provide on potential solutions.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Ellis", is written over a light blue horizontal line.

Mike Ellis  
Calais City Manager

Calais Mayor and City Council

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**An Equal Opportunity Employer and Provider**

"In accordance with Federal Law and USDA Policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability (not all prohibited bases apply to all programs). To file a complaint of discrimination, write to: USDA, Director, Office of Civil Rights, Room 3267, Whitten Building, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410, or call 1-800-795-3272 (voice) or 202-720-6382 (TDD). USDA is an equal opportunity provider and employer."

FOLLOW UP ITEM	STATUS	UPDATED STATUS
<p>WWII Honor Roll for Red Beach Park/Playground 9/1/22</p>	<p>Council has approved the replacment of the honor roll located at the Milltown Park/Playground. Gathering cost estimates for the Red Beach honor roll replacement.</p>	<p>Reconfiguring the layout of the Red Beach playground and location for Veterans Honor Roll. Boone Ridge Construction is scheduled to place the Red Beach playground equipment next week. When they gets on site, PW, Rec, and Admin will determine the best location for the Honor Roll monument.</p>
<p>ARPA Funds 7/1/21</p>	<p>Submitted ARPA funds request 9/20. City share now adjusted to 317,000. Approved allocations-\$158,720. Main St. Water/Sewer Project, \$33,319. City Employee Bonuses, and phase 1 IT upgrades approved for \$44,710. Princeton Airport Plow donation- \$10,000, Gap funding for the projected water rate increase - \$28,000. ARPA Fund Balance- \$42,251.00.</p>	<p>ARPA funds balance is currently \$32,750.00. Council approved to spend the remaining ARPA funds on the McAllister roof replacement.</p>
<p>ATV access along RT. 1 through the Moosehorn 9/23/21</p>	<p>Council approved the request from the Sunrise Trail Coalition to form an Advisory Council between Calais, Baring, and Charlotte. Advisory Council is to submit a proposal to MDOT to use the rail corridor from Ayers Junction to Calais for public recreational use.</p>	<p>The Calais Branch RUAC is in the State que. The in-person public meeting held at the Moosehorn was well attended and there were many positive comments in support of the trail extension from Ayers Junction. The next step is for the RUAC to make a recommendation to the MDOT.</p>
<p>Calais Waterfront Improvements 9/23/21</p>	<p>Boat ramp repaired by PW, site clearing, and sweepings layed down for a base to create greenspace/picnic area next to snowdump area behind the bowling club. Continue to receive waterfront pier reconstruction costs.</p>	<p>Senator Collins, Senator King, and Representative Golden have all submitted our request for Congressional Direct Spending to the Appropriations Committee in the amount of \$3mm to fund the city Waterfront Pier Project. The request has successfully made it through the first round.</p>

FOLLOW UP ITEM	STATUS	UPDATED STATUS
City Armory 8/1/23	The State National Guard is considering divesting the Calais Armory.	Currently waiting on the Maine National Guard to authorize the sale of the Armory. If the Guard General and Committee authorize the Armory sale, the next step is a property appraisal and a phase I environmental site assessment. Admin has made several unsuccessful attempts to contact the Nat Guard for an update.
City Emergency Comm Tower 4/1/23	City equipment to be transferred to the tower at Higgins Farm on Magurrewoc Mt.	Equipment is scheduled to be placed from Cemetery site to Magurrewoc within the upcoming months upon FCC licensing and approval. To date, PCT has not been able to license the tower for municipal use.
City sidewalks 9/26/24	Citizen complaints of the condition of the city sidewalks	PW Director has inspected the city sidewalks and will be prioritizing according to condition to include in the next round of city paving.
City Vet Clinic 11/30/23	Previous vet clinic retired two years ago and another vet would greatly benefit the community.	The Ec Dev Director for Calais/Baileyville has made this a high priority item and is currently investigating options on what will be needed to attract a veterinarian to our area. So far, attempts to attract a vet have been unsuccessful.
Downtown Lamp posts/Lighting 9/28/23	Complete cost analysis for replacement lighting for downtown lamp posts.	The new lamp lights have been installed by Border Electric and others ordered. CDRC is purchasing rope lighting for the posts and those will be strung in Oct. after the Scarecrow contest.

FOLLOW UP ITEM	STATUS	UPDATED STATUS
McAllister Building Roof Repair 10/1/24	The city has reacquired the building and the roof is in serious disrepair.	Council has awarded the McAllister building roof repair to T&K roofers from Veazie. Repairs scheduled to begin Nov. 1. with the funds to come from remaining ARPA and the balance from city TIF funds.
Property Revaluation for the city 1/1/23	The last city property valuation was performed in 1995.	Council approved to perform an in-house city-wide revaluation and currently has 150k earmarked for funding. The assessor placed notification of the upcoming reval in with the tax bills for the residents and is currently advertising for listers.
Waterfront Tree trimming 9/26/24	Due to lack of maintenance there has been a lot of overgrowth effecting the river view, sign visibility, and width of trail.	PW has cut back many small trees and bushes on the walkway and the Pike's Park area for much improved visibility and trail widening. Sand has been placed on the soft wet areas of the walkway due to be rolled/complacted for easier walking in the coming days.



## CITY OF CALAIS WATER DEPARTMENT RATE INCREASE SUMMARY

### Meeting to Discuss PUC Filing

1. As you know, the rates have not been raised since April 1, 2006, about 18 years ago.
2. On July 11, 2024, we indicated that the rate increase will need to be a minimum of 35 % to obtain revenue to pay for Main Street, Current Operations and Maintenance Costs.
3. Also indicated that we needed to bid North Street to see how that fits into the rate increase.
4. The 35% rate increase will provide about \$168,997.13 in additional revenue.
  - O&M expenses are about \$64,000 short currently.
  - Main Street will add another \$61,000 to the annual budget for debt payments.
  - North Street will add another \$43,000 to the budget.
5. Typical Rates –
  - 5/8-inch meter rate (95.35% of the customers) will increase from \$57.42 per quarter to \$77.52 per quarter which is an increase of \$20.10 per quarter or \$80.40 at the minimum usage of 1200 CF.
  - The rate for all sizes increases the same amount as well as the usage for above 1200 CF.
  - Fire Protection will increase from \$206,737 per year to \$234,000 per year.
6. Updated Projected Timeline:
  - Send Notice to the PUC of Rate Increase – October 22, 2024
  - Send Notice to Customers/Paper of Public Hearing - November 7, 2024
  - Public Hearing Date – November 21, 2024
  - Final Filing to PUC – No sooner than December 1, 2024, and no later than December 21, 2024
  - Rates effective – December 31, 2024

**OLVER ASSOCIATES INC.**

**ENVIRONMENTAL ENGINEERS**

October 4, 2024

Mr. Mike Ellis, City Manager  
Calais City Building  
P.O. Box 413  
Calais, Maine 04619

**Subject: Revised Recommendation Letter for North Street to include additional ARPA Grant from DEP (All Changes are Bolded).**

Dear Mike:

On September 18, 2024, bids were opened for the North Street Utility Improvements project. Two bids were received as follows:

CONTRACTOR	ADDRESS	BASE BID	ALTERNATE BID
Sargent Corporation	Stillwater, Maine	\$5,944,500.00	\$233,000.00
Donovan Construction	Crawford, Maine	\$9,171,602.50	\$358,400.00

The apparent responsive low bidder is Sargent Corporation of Stillwater, Maine at a base bid price of \$5,944,500.00 for the utility work on North Street. Their Alternate Bid price for the sewer improvements on Beech Street was \$233,000.00. A tabulation of each bid and a copy of Sargent's bid is enclosed for your reference. All bids currently appear to be coming in higher than our database due to inflation, busy construction climate and decline in available contractors. We are finding that the bids we are opening on average are about 20 to 25 percent higher than our typical already inflated engineering estimates. Complicating factors for this specific project are the timeline to complete the work next year and working in the MDOT roadway. After reviewing the bid amount and the current bidding climate, we believe that Sargent's bid represents a fair market value for this work.

Their bid was further broken down into sewer and water utility proportions to determine what we need and have for available funding. The sewer portion of the work is estimated about \$2,288,821.00 and the water portion of the work is estimated about \$3,655,679.00 not including contingency. The following is the available construction funds we have for this project compared to the project cost including contingency:

**OLVER ASSOCIATES INC.**

Mr. Mike Ellis, City Manager

October 4, 2024

Page 2

Sewer (North Only)	Sewer Construction Amounts	Water (Germain and North Street)	Water Construction Amounts
State Grant	\$1,656,000	CDS FY 24	\$3,036,000
CDS	\$500,000	DWP SRF Loan/Forgiveness	\$3,530,000
<b>DEP ARPA Grant</b>	<b>\$124,399</b>		
<b>Total Funding</b>	<b>\$2,280,399</b>	<b>Totals</b>	<b>\$6,566,000</b>
Construction Funds Needed	\$2,288,821	Construction Funds Needed	\$3,655,679
Contingency Funds Needed	\$115,000	Contingency Funds Needed	\$183,000
Total Construction with Contingency Needed	\$2,403,821	Total Construction with Contingency Needed	\$3,838,679
Funding Gap	<b>\$123,422</b>	Funding Gap	No Gap – See Below for Explanation

On the sewer side, the funding gap is around \$123,422 which the DEP has agreed to fund through a low interest loan. This would result in a future payment of around \$8,240 per year. This would result in a 95% grant for the sewer side compared to the total of all sewer project costs which is a very good offer. There is significant debt that would be coming free on the sewer side in 2030 and 2031, but this would need to be assumed prior to that timeframe.

On the water side, the project received the DWSRF funding for 35% forgiveness and 65% loan (Loan \$3,530,000.00 Grant \$1,236,000.00) prior to receiving the CDS grant for \$3,036,000.00. These funds are for both North Street and Germain Street. We have not completed the design for Germain Street so the exact construction numbers at the present time are not known. Including all costs and the above total construction needs for North Street alone, we will need to utilize around \$1,082,500.00 of the DWSRF funds which are 35% forgiven. This will result in a loan of \$703,625 and forgiveness of \$378,875. This would result in a payment of around \$47,000 which was considered in the draft rate increase. However, note that the Water Department will have about \$20,000 in debt paid off by 2027 which should help to absorb future costs. Note that there would still be more than sufficient remaining DWSRF funds available to complete Germain Street from the

**OLVER ASSOCIATES INC.**

Mr. Mike Ellis, City Manager

October 4, 2024

Page 2

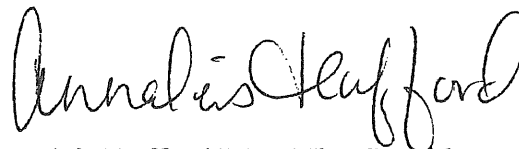
original awarded amount of \$3,530,000.00. The water funding overall for North Street results in a grant of 83%.

We are recommending award of this challenging project which needs to be completed prior to the end of 2025 to Sargent Corporation pending City and funding agency approval of the bid results. Sargent Corporation is very capable of completing this project. We are not recommending moving forward with the alternate bid until later in the project. It is possible that we would be able to do the alternate bid later if all construction quantities work out. This work is not required to be completed in 2025.

If you have any questions or need additional information, please call.

Very truly yours,

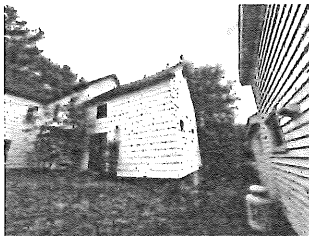
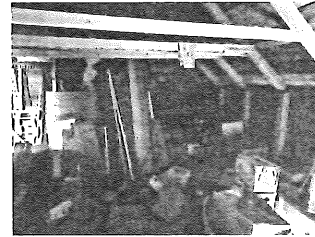
OLVER ASSOCIATES INC.



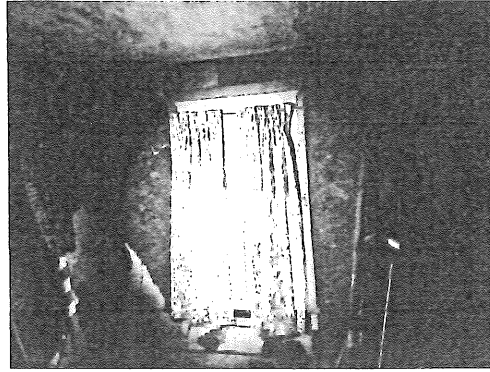
Annaleis Hafford P.E., Vice-President  
Senior Process Engineer

2762/090

CC: Mr. Camden Clark, DEP  
Mr. Josh Gildert, DWP







# NOTICE OF ELECTION

CITY OF CALAIS  
MUNICIPAL ELECTION  
November 5, 2024

STATE OF MAINE

COUNTY OF WASHINGTON

TO: The Voters of the City of Calais

You are hereby notified that a Municipal Candidate Election will be held at the Calais Recreation Center, 11 Academy Street, on Tuesday, November 5, 2024, for the purpose of voting on the following:

**City Council 3 Year**  
**School Committee 3 Year**  
**School Committee 1 Year**

Polls shall be open at 8:00 a.m. and closed at 8:00 p.m.

The Registrar of Voters will hold office hours while the polls are open to correct any error in or to change a name or address of the voting list, to accept the registration of any person eligible to vote, and to accept new enrollments. A person who is not registered as a voter may not vote in any election.

DATED: **October 10, 2024**

ATTEST, A True Copy: \_\_\_\_\_  
Brad D. Phillips, City Clerk