

**Calais City Council – Calais City Building
October 9, 2025 - Call to Order – 6:00 pm
Pledge of Allegiance – Moment of Silence**

Mayor: Marcia Rogers

Councilors:

Elery Beale

Peter Foster

James Macdonald

William Quinn

Michael Sherrard

1. Consent Agenda

- A. Previous Minutes (pages 2-20)
- B. Approval of Monthly Departmental Reports (pages 21-61)
- C. Approval of Chase Fund for October \$150.00
- D. Treasurer's Warrants City through October 8, 2025 \$
- E. Treasurer's Warrants School through October 8, 2025 \$
- F. Treasurer's Warrants Water through October 8, 2025 \$
- G. Special Event Permit-Calais Lioness Christmas Parade (pages 62-63)
- H. St. Croix Tab & Table-BYOB Special Event (pages 64-65)

2. Old Business

- A. City Manager's Report (pages 66-67)
- B. Follow Ups (pages 68-69)
- C. Committee Reports
 - 1. Finance Committee- Macdonald
 - 2. Property Committee- Quinn
 - 3. Public Safety Committee- Beale
 - 4. Public Works Committee- Foster
 - 5. School Liaison Committee- Macdonald
 - 6. Economic/Community Development Committee (no chairperson)
 - 7. Welfare Committee- Sherrard

3. Public Hearings

- A. Dangerous Building-489 South Street (page 70)
- B. Special Amusement Permits Ordinance (pages 71-73)

4. Opportunity for Public Input on New Business Agenda Items

5. New Business

- A. Approval of Municipal Election Warrant (page 74)
- B. International Festival Haunted Trail Fund Raiser

6. Roundtable

- A. Public Comments
- B. Council Comments

7. Adjournment

CALAIS CITY COUNCIL
September 25, 2025

The second regular monthly meeting of the Calais City Council was held on this date in the Council Chambers of the Calais City Building at 6:00 p.m.

Present was Mayor Rogers presiding over Councilors Sherrard, Beale, Foster, and Macdonald.

On a motion by Councilor Sherrard and a second by Councilor Beale, it was unanimously voted to approve the following consent agenda:

- A. *Previous Minutes*
- B. *Treasurer's Warrants City through September 24, 2025*
\$ 388,171.96
- C. *Treasurer's Warrants School through September 24, 2025*
\$ 536,083.98
- D. *Treasurer's Warrants Water through September 24, 2025*
\$ 227,569.72
- E. *Special Event Permit-Library Halloween Parade*
- F. *Liquor License Renewal-Jo's Diner & Pizzeria*
- G. *Liquor License Renewal-Skully's Restaurant*

The mayor then called for a public hearing to consider adoption of updated General Assistance Ordinance Appendices. After a time for public comment, the public hearing was closed. Councilor Macdonald made a motion to adopt the updated appendices. Councilor Foster seconded the motion. All were in favor.

See Insert: Updated General Assistance Ordinance Appendices

Councilor Rogers then called for a second public hearing to consider an amendment to the City's charter. After a time of public comment, the public hearing was closed. Councilor Beale made a motion to place the proposed charter amendment on the November 4, 2025, municipal ballot. Councilor Macdonald seconded the motion. All were in favor.

See Insert: Proposed Charter Amendment

The City Manager then gave his report. He began by letting the public know about the annual CDRC Harvest Festival coming up on October 4th in downtown Calais. He then asked the council to change the order of new business items on the agenda and asked

Attendance

Consent Agenda

Public Hearing-Updated
General Assistance
Ordinance Appendices

Public Hearing-Charter
Amendment

City Manager's Report

the council to suspend the rules and add Personnel Matter to executive session. Councilor Sherrard made a motion to do so. Councilor Macdonald seconded. All were in favor.

For follow-up items, Mayor Rogers met with the Public Works Director to look at and discuss the overgrown bushes along the waterfront. An update was also given on the installation of the new streetlight fixtures.

For committees, the Public Safety Committee met prior to this meeting for a general update and discussion. The School Liaison Committee will meet again on October 8th.

New Business

Moving on to new business, the council first discussed the possibility of the city placing a sealed bid for playground equipment being sold by the Town of Wesley. No motions were made following the discussion.

The council then reviewed a newly revised Special Amusement Permit Ordinance. Councilor Sherrard made a motion to schedule a public hearing for October 9th at 6 PM to consider its adoption. Councilor Foster seconded. All were in favor.

Next the City Manager requested permission from the council to purchase advertising for the upcoming "Shop Local" ad campaign. Councilor Macdonald made a motion to purchase the ad at a cost of \$4000. Councilor Beale seconded. The motion failed with Mayor Rogers, Councilor Foster, and Councilor Sherrard opposed.

Finishing with new business, the City Manager informed the council of his intent to hire Justin Palmeter as a full-time Public Works Driver/Operator. Councilor Foster made a motion to approve the hiring. Councilor Macdonald seconded the motion. All were in favor.

Other topics discussed with no action taken included:

- Congratulations to Andrea Walton on receipt of the Chamber of Commerce, Volunteer of the Year award
- Potential use of TIF funds to pay for playground equipment
- Request for comment from the City on lawsuit
- Shoutout to Water Department personnel for leak repair
- Status of fulfillment of open Police Dept. Positions
- Milltown Veteran's Memorial looks great

Follow-Ups

Committee Reports

Playground Equipment Bid

Special Amusement Permit Ordinance

Shop Local Ad Campaign

Filling of Full-Time Public Works Driver/Operator Position

Executive Session

At this time, pursuant to MRSA Title 1, §405(6)(c) and MRSA Title 1, §405(6)(a), a motion was made to enter executive session for discussion of the purchase or sale of city property and for a personnel matter. The motion was made by Councilor Sherrard and seconded by Councilor Macdonald. All were in favor. The Council entered executive session at 6.25 pm.

The council returned from executive session at 6:55 PM. No motions were made upon their return.

There being no further business to come before the City Council at this time, it was moved by Councilor Sherrard, seconded by Councilor Beale, and unanimously voted to adjourn this meeting at 6:55 p.m.

ATTEST:



Brad D. Phillips, Clerk

Executive Session

Adjournment

Appendix A

Effective: 10/01/25-09/30/26

2025-2026 GA Overall Maximums

Metropolitan Areas

Persons in Household

COUNTY	1	2	3	4	5*
Bangor HMFA: Bangor, Brewer, Eddington, Glenburn, Hampden, Hermon, Holden, Kenduskeag, Milford, Old Town, Orono, Orrington, Penobscot Indian Island Reservation, Veazie	1,137	1,225	1,566	2,008	2,401
Cumberland County HMFA: Baldwin, Bridgton, Brunswick, Harpswell, Harrison, Naples, New Gloucester, Pownal, Sebago	1,317	1,463	1,920	2,410	2,934
Lewiston/Auburn MSA: Auburn, Durham, Greene, Leeds, Lewiston, Lisbon, Livermore, Livermore Falls, Mechanic Falls, Minot, Poland, Sabattus, Turner, Wales	988	1,093	1,395	1,829	2,030
Penobscot County HMFA: Alton, Argyle UT, Bradford, Bradley, Burlington, Carmel, Carroll plantation, Charleston, Chester, Clifton, Corinna, Corinth, Dexter, Dixmont, Drew plantation, East Central Penobscot UT, East Millinocket, Edinburg, Enfield, Etna, Exeter, Garland, Greenbush, Howland, Hudson, Kingman UT, Lagrange, Lakeville, Lee, Levant, Lincoln, Lowell town, Mattawamkeag, Maxfield, Medway, Millinocket, Mount Chase, Newburgh Newport, North Penobscot UT, Passadumkeag, Patten, Plymouth, Prentiss UT, Seboeis plantation, Springfield, Stacyville, Stetson, Twombly UT, Webster plantation, Whitney UT, Winn, Woodville	923	968	1,271	1,601	1,895
Portland HMFA: Cape Elizabeth, Casco, Chebeague Island, Cumberland, Falmouth, Freeport, Frye Island, Gorham, Gray, Long Island, North Yarmouth, Portland, Raymond, Scarborough, South Portland, Standish, Westbrook, Windham, Yarmouth; Buxton, Hollis, Limington, Old Orchard Beach	1,517	1,721	2,212	2,798	3,429
Sagadahoc HMFA: Arrowsic, Bath, Bowdoin, Bowdoinham, Georgetown, Perkins UT, Phippsburg, Richmond, Topsham, West Bath, Woolwich	1,141	1,285	1,579	2,212	2,651

Appendix A

Effective: 10/01/25-09/30/26

COUNTY	1	2	3	4	5*
York County HMFA: Acton, Alfred, Arundel, Biddeford, Cornish, Dayton, Kennebunk, Kennebunkport, Lebanon, Limerick, Lyman, Newfield, North Berwick, Ogunquit, Parsonsfeld, Saco, Sanford, Shapleigh, Waterboro, Wells	1,278	1,443	1,778	2,347	2,586
York/Kittery/S.Berwick HMFA: Berwick, Eliot, Kittery, South Berwick, York	1,487	1,681	2,168	2,807	3,641

*Note: Add \$75 for each additional person.

Non-Metropolitan Areas

Persons in Household

COUNTY	1	2	3	4	5*
Aroostook County	803	871	1,085	1,486	1,569
Franklin County	842	936	1,228	1,621	1,816
Hancock County	1,139	1,140	1,349	1,787	1,791
Kennebec County	985	991	1,276	1,599	1,913
Knox County	972	987	1,200	1,597	1,780
Lincoln County	1,190	1,213	1,375	1,807	2,217
Oxford County	937	942	1,223	1,623	2,024
Piscataquis County	848	943	1,236	1,489	1,738
Somerset County	932	1,002	1,177	1,532	1,661
Waldo County	1,117	1,123	1,347	1,734	2,284
Washington County	871	875	1,136	1,582	1,695

* Please Note: Add \$75 for each additional person.

Appendix B

Effective: 10/01/25 to 09/30/26

2025-2026 Food Maximums

Please Note: The maximum amounts allowed for food are established in accordance with the U.S.D.A. Thrifty Food Plan. As of October 1, 2025, those amounts are:

Number in Household	Weekly Maximum	Monthly Maximum
1	69.30	298.00
2	126.98	546.00
3	182.56	785.00
4	231.16	994.00
5	275.12	1,183.00
6	330.47	1,421.00
7	365.35	1,571.00
8	416.05	1,789.00

Note: For each additional person add \$218 per month.

2025-2026 GA Housing Maximums (Heated & Unheated Rents)

NOTE: NOT ALL MUNICIPALITIES SHOULD ADOPT THESE SUGGESTED HOUSING MAXIMUMS! ONLY consider adopting the following numbers if these figures are consistent with local rent values. If not, a market survey should be conducted, and the figures altered accordingly. The results of any such survey must be presented to DHHS prior to adoption. Or, no housing maximums should be adopted and eligibility should be analyzed in terms of the Overall Maximum—Appendix A. (See *Instruction Memo for further guidance.*)

Non-Metropolitan FMR Areas

Aroostook County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	149	640	181	779	
1	155	667	196	844	
2	192	826	245	1,054	
3	273	1,174	338	1,451	
4	278	1,196	356	1,529	
Franklin County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	158	679	190	818	
1	170	732	211	909	
2	225	969	278	1,197	
3	304	1,309	369	1,586	
4	336	1,443	413	1,776	
Hancock County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	231	995	260	1,118	
1	231	995	260	1,118	
2	260	1,118	307	1,322	
3	351	1,509	408	1,756	
4	351	1,509	408	1,756	
Kennebec County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	196	841	224	964	
1	196	841	225	968	
2	243	1,045	291	1,249	
3	307	1,321	365	1,568	
4	367	1,578	437	1,877	

Appendix C

Effective: 10/01/25-09/30/26

Non-Metropolitan FMR Areas

Knox County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	192	828	221	951	
1	192	828	224	964	
2	225	969	273	1,173	
3	307	1,319	364	1,566	
4	336	1,445	406	1,744	
Lincoln County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	243	1,046	272	1,169	
1	243	1,046	277	1,190	
2	266	1,144	314	1,348	
3	356	1,529	413	1,776	
4	438	1,882	507	2,181	
Oxford County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	184	793	213	916	
1	184	793	214	919	
2	231	992	278	1,196	
3	313	1,345	370	1,592	
4	393	1,689	462	1,988	
Piscataquis County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	159	685	192	824	
1	172	739	213	916	
2	227	977	280	1,205	
3	274	1,177	338	1,454	
4	317	1,365	395	1,698	
Somerset County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	183	788	212	911	
1	191	820	228	979	
2	220	946	267	1,150	
3	292	1,254	349	1,501	
4	308	1,326	378	1,625	

Appendix C

Effective: 10/01/25-09/30/26

Non-Metropolitan FMR Areas

Waldo County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	226	973	255	1,096	
1	226	973	256	1,100	
2	260	1,116	307	1,320	
3	339	1,456	396	1,703	
4	453	1,949	523	2,248	

Washington County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	169	727	198	850	
1	169	727	198	852	
2	210	905	258	1,109	
3	303	1,305	361	1,551	
4	316	1,360	386	1,659	

Metropolitan FMR Areas

Bangor HMFA		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	231	993	260	1,116	
1	243	1,043	280	1,202	
2	310	1,335	358	1,539	
3	402	1,730	460	1,977	
4	481	2,066	550	2,365	

Cumberland Cty. HMFA		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	273	1,173	301	1,296	
1	298	1,281	335	1,440	
2	393	1,689	440	1,893	
3	496	2,132	553	2,379	
4	604	2,599	674	2,898	

Lewiston/Auburn MSA		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	196	844	225	967	
1	212	911	249	1,070	
2	271	1,164	318	1,368	
3	361	1,551	418	1,798	
4	394	1,695	464	1,994	

Appendix C

Effective: 10/01/25-09/30/26

Metropolitan FMR Areas

Penobscot Cty. HMFA		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	181	779	210	902	
1	183	786	220	945	
2	242	1,040	289	1,244	
3	308	1,323	365	1,570	
4	363	1,560	432	1,859	
Portland HMFA					
Portland HMFA		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	319	1,373	348	1,496	
1	358	1,539	395	1,698	
2	461	1,981	508	2,185	
3	586	2,520	644	2,767	
4	720	3,094	789	3,393	
Sagadahoc Cty. HMFA					
Sagadahoc Cty. HMFA		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	232	997	261	1,120	
1	256	1,103	293	1,262	
2	313	1,348	361	1,552	
3	450	1,934	507	2,181	
4	539	2,316	608	2,615	
York Cty. HMFA					
York Cty. HMFA		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	264	1,134	292	1,257	
1	293	1,261	330	1,420	
2	360	1,547	407	1,751	
3	481	2,069	539	2,316	
4	524	2,251	593	2,550	
York/Kittery/S. Berwick HMFA					
York/Kittery/S. Berwick HMFA		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	312	1,343	341	1,466	
1	349	1,499	386	1,658	
2	450	1,937	498	2,141	
3	588	2,529	646	2,776	
4	769	3,306	838	3,605	

2025-2026 GA MAXIMUMS SUMMARY SHEET

Note: The overall maximums found in *Appendices A, B, C, D, E, and F* are effective from October 1, 2025 to September 30, 2026.

APPENDIX A - OVERALL MAXIMUMS

<u>County</u>	<u>Persons in Household</u>					
	1	2	3	4	5	6
NOTE: For each additional person add \$75 per month.						
(The applicable figures from Appendix A, <i>once adopted</i> , should be inserted here.)						

APPENDIX B - FOOD MAXIMUMS

<u>Number in Household</u>	<u>Weekly Maximum</u>	<u>Monthly Maximum</u>
1	\$ 69.30	\$ 298.00
2	126.98	546.00
3	182.56	785.00
4	231.16	994.00
5	275.12	1,183.00
6	330.47	1,421.00
7	365.35	1,517.00
8	416.05	1,789.00

NOTE: For each additional person add \$218 per month.

APPENDIX C - HOUSING MAXIMUMS

<u>Number of Bedrooms</u>	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0				
1				
2				
3				
4				

(The applicable figures from Appendix C, *once adopted*, should be inserted here.)

FOR MUNICIPAL USE ONLY

APPENDIX D - UTILITIES

ELECTRIC

NOTE: For an electrically heated dwelling also see “Heating Fuel” maximums below. But remember, an applicant is *not automatically* entitled to the “maximums” established—applicants must demonstrate need.

1) **Electricity Maximums for Households *Without Electric Hot Water:*** The maximum amounts allowed for utilities, for lights, cooking and other electric uses *excluding* electric hot water and heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$19.95	\$ 85.50
2	\$22.52	\$ 96.50
3	\$24.97	\$107.00
4	\$27.53	\$118.00
5	\$29.88	\$128.50
6	\$32.55	\$139.50

NOTE: For each additional person add \$10.50 per month.

2) **Electricity Maximums for Households *With Electrically Heated Hot Water:*** The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses *excluding* heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$29.63	\$127.00
2	\$34.07	\$146.00
3	\$39.67	\$170.00
4	\$46.32	\$198.50
5	\$55.65	\$238.50
6	\$58.68	\$251.50

NOTE: For each additional person add \$14.50 per month.

NOTE: For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

APPENDIX E - HEATING FUEL

<u>Month</u>	<u>Gallons</u>	<u>Month</u>	<u>Gallons</u>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

FOR MUNICIPAL USE ONLY

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

APPENDIX F - PERSONAL CARE & HOUSEHOLD SUPPLIES

<u>Number in Household</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

<u>Number of Children</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

FOR MUNICIPAL USE ONLY

Appendix G

Effective: 10/01/25-09/30/26

2025-2026 Mileage Rate

This municipality adopts the State of Maine travel expense reimbursement rate as set by the Office of the State Comptroller. The current rate for approved employment and necessary medical travel etc. is 54 cents (54¢) per mile.

Please refer to the Office of the State Controller for changes to this rate at 626-8420 or visit <https://www.maine.gov/osc/travel/mileage-other-info>.

Appendix H

Effective: 10/01/25-9/30/26

Funeral Maximums

Burial Maximums

The maximum amount of general assistance granted for the purpose of burial is **\$1,620**. The municipality's obligation to provide funds for burial purposes is limited to a reasonable calculation of the funeral director's direct costs, not to exceed the maximum amounts of assistance described in this section. Allowable burial expenses are limited to:

- removal of the body from a local residence or institution
- a secured death certificate or obituary
- embalming
- a minimum casket
- a reasonable cost for necessary transportation
- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal administrator.

Additional costs may be allowed by the GA administrator, where there is an actual cost, for:

- the wholesale cost of a cement liner if the cemetery by-laws require one;
- the opening and closing of the grave site; and
- a lot in the least expensive section of the cemetery. If the municipality is able to provide a cemetery lot in a municipally owned cemetery or in a cemetery under municipal control, the cost of the cemetery lot in any other cemetery will not be paid by the municipality.

Cremation Maximums

The maximum amount of assistance granted for a cremation shall be **\$1,125**.

The municipality's obligation to provide funds for cremation purposes is limited to a reasonable calculation of the funeral director's direct costs, not to exceed the maximum amounts of assistance described in this section. Allowable cremation expenses are limited to:

- removal and transportation of the body from a local residence or institution
- professional fees
- crematorium fees
- a secured death certificate or obituary

Appendix H

Effective: 10/01/25-9/30/26

- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal administrator.

Additional costs may be allowed by the GA administrator where there is an actual cost, for:

- a cremation lot in the least expensive section of the cemetery
- a reasonable cost for a burial urn not to exceed \$55
- transportation costs borne by the funeral director at a reasonable rate per mile for transporting the remains to and from the cremation facility.

2025-2026 GA Housing Maximums Recovery Residences

The following Recovery Residence maximums are in effect from 10/1/2025- 9/30/2026

Non-Metropolitan FMR Areas Area	25 Beds or less		26+ Beds	
	Weekly	Monthly	Weekly	Monthly
Aroostook County	\$147.00	\$633.00	\$102.90	\$443.10
Franklin County	\$158.25	\$681.75	\$110.78	\$477.23
Hancock County	\$195.00	\$838.50	\$136.50	\$586.95
Kennebec County	\$168.75	\$726.00	\$118.13	\$508.20
Knox County	\$168.00	\$723.00	\$117.60	\$506.10
Lincoln County	\$207.75	\$892.50	\$145.43	\$624.75
Oxford County	\$160.50	\$689.25	\$112.35	\$482.48
Piscataquis County	\$159.75	\$687.00	\$111.83	\$480.90
Somerset County	\$171.00	\$734.25	\$119.70	\$513.98
Waldo County	\$192.00	\$825.00	\$134.40	\$577.50
Washington County	\$148.50	\$639.00	\$103.95	\$447.30

Metropolitan FMR Areas Area	25 Beds or less		26+ Beds	
	Weekly	Monthly	Weekly	Monthly
Bangor HMFA	\$210.00	\$901.50	\$147.00	\$631.05
Cumberland Cty. HMFA	\$251.25	\$1,080.00	\$175.88	\$756.00
Lewiston/Auburn MSA	\$186.75	\$802.50	\$130.73	\$561.75
Penobscot Cty. HMFA	\$165.00	\$708.75	\$115.50	\$496.13
Portland HMFA	\$296.25	\$1,273.50	\$207.38	\$891.45
Sagadahoc Cty. HMFA	\$219.75	\$946.50	\$153.83	\$662.55
York Cty. HMFA	\$247.50	\$1,065.00	\$173.25	\$745.50
York/Kittery/S. Berwick HMFA	\$289.50	\$1,243.50	\$202.65	\$870.45

These rates were calculated according to CMR 10-144, Ch. 323, Section V which requires:

- A. The Recovery Residence is 75% of 1 bedroom heated rate.
- B. The Recovery Residence rate for a facility with 26 or more beds is 70% of the <26 bed rate (A).

Revised 08/22/2025

CITY OF CALAIS

Proposed Charter Amendment Regarding the Qualifications of Candidates

Sections 2.05 and 4.41 are amended as shown. Underlined words have been added and words that are ~~strikethrough~~ shall be removed.

2.05 Prohibitions on Holding Other Office, Compensated Appointive City Office, and City Employment

(a) except where clearly authorized by law, or pursuant to an agreement under the Inter-local Cooperation Act;

a. no councilor shall hold any other city office or city employment, including but not limited to the school department, water department, sewer department, police department, fire department, public works department, recreation department, library, and city administration, during the term for which he or she ~~shall~~ she was elected to the council;

b. ~~and~~ no former councilor shall hold any compensated appointive city office or employment until at least one year after he or she shall have terminated office as a councilor, including but not limited to the school department, water department, sewer department, police department, fire department, public works department, recreation department, library, and city administration; and/or

c. no current or former city employee shall hold the office of city council or school committee until one (1) year after he or she shall have terminated city employment, including but not limited to the school department, water department, sewer department, police department, fire department, public works department, recreation department, library, and city administration.

(b) Any serving councilor who seeks election as mayor shall declare his or her candidacy in writing at least 60 days before the next regular municipal election in order that others may seek election to fill the council seat vacancy thus created. Such declaration shall serve to create the vacancy as of the date the organization of the new council and the councilor filing the declaration of intent to run for mayor shall continue to serve as such until that date, regardless of whether he or she wins or loses the mayoral election.

4.41 School Committee: Qualifications; Election and Term

There shall be a city school committee of **five** (5) members nominated and elected by the qualified voters of the city at large, as provided in Article VI. Only qualified voters of the city shall be eligible to hold the office of school committee member. School committee members shall be elected to serve staggered **three 3-** year (3-year) terms. At each regular municipal election, school committee members shall be elected to fill the positions of those whose terms expire.

No current or former city employee shall hold the office of school committee or city council until one (1) year after he or she shall have terminated city employment. For the purposes of this section, city employee shall mean any position of city employment, including but not limited to the school department, water department, sewer department, police department, fire department, public works department, recreation department, library, and city administration.

Further, and without limiting the foregoing, no current or former school committee member shall hold any compensated appointive school department office or school department employment until at least one (1) year after he or she shall have terminated their office of school committee.



FINANCE DEPARTMENT SEPTEMBER 2025

- Percentage through FY26: September = 25%
- Percentage through 2025: September = 75% (Water Dept)
- Approximate (unreconciled) bank account balances as of the end of the month:
 - General Fund: \$ 1,069,336.39
 - Sewer Dept: \$ 256,494.25
 - Amb Dept: \$ 205,958.82
 - Water Dept: \$ 67,298.57
 - Line of Credit: \$ 450,000.00 (\$450,000 available to be drawn)
- Amounts Owed to General Fund from other Depts:
 - NWSARAS: \$ 72,573.96 (August = \$ 44,585.57)
 - Sewer Dept: \$ 505,685.49 (August = \$ 107,180.70)
 - Ambulance: \$1,523,717.38 (August = \$ 1,390,755.92)
 - Water Dept: \$ 661,130.20 (August = \$ 661,130.20)
- FY26 Budget Notes:
 - Unleaded gasoline was budgeted for \$3.75/gallon. In August, we paid \$2.788/gallon.
 - Diesel fuel was budgeted for \$3.25/gallon. In August, we paid \$2.247/gallon.
- Hank Farrah has provided draft financial statements for the fiscal year ended June 30, 2025. I still need to review them, but I don't anticipate any changes. Peter Hall is scheduled to be on site to perform field work for the audit during the last week of October.
- Congratulations to Bob Wheeler on his 1-year anniversary on October 10th! Although he is technically assigned to the Finance Department, he has been cross trained to assist with several functions in all the administrative offices. Recently, I passed the torch of weekly payroll preparation to him and am now in a review role for this piece. I have also begun to train him in a few of the HR tasks.
- Please see the next page for a breakdown of unpaid taxes by year:

Taxes Outstanding through 9/30/2025

(excludes interest)

Real Estate

Tax Year	Number of Tax Bills	Status	Balance Owed
2012	1	F	\$ 120.35
2013	1	F	\$ 2,004.40
2014	1	F	\$ 4,262.91
2015	4	F	\$ 8,269.60
2016	5	F	\$ 42,670.53
2017	4	F	\$ 4,025.16
2018	1	F	\$ 394.68
2019	1	F	\$ 3,375.08
2020	1	F	\$ 2,984.67
2021	2	F	\$ 3,879.36
2022	1	F	\$ 790.00
2023	48	L	\$ 54,284.81
2024	97	L	\$ 170,040.41
2025	1,697	C	\$ 3,013,190.74
	<u>1,864</u>		<u>\$ 3,310,292.70</u>

Personal Property

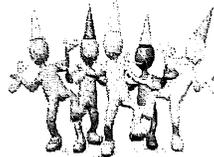
Tax Year	Number of Tax Bills	Balance Owed
2018	2	\$ 828.25
2019	3	\$ 5,320.59
2020	3	\$ 4,766.52
2021	3	\$ 3,911.76
2022	3	\$ 3,617.60
2023	3	\$ 3,442.50
2024	9	\$ 3,623.28
2025	133	\$ 116,683.40
	<u>159</u>	<u>\$ 142,193.90</u>

Real Estate Status Key:

F - Foreclosed/Tax Acquired

L - Liened

C - Current Assessment



HAPPY ANNIVERSARY!

This City could not operate without its loyal and dedicated employees. In recognition of their service, below are the employees that have anniversaries during the month of October.

October

David Townsend, Foreman – 34 years

Brad Phillips, City Clerk – 12 years

Andrea Walton, Assessor – 10 years

Crystal McLellan, Fire/EMS – 3 years (since rehire)

Chris McCann, Police - 3 years

Kellie Randall, Janitor – 2 years

Robert Wheeler, Office Assistant – 1 year

Revenue Summary Report
DEPARTMENT(S): ALL
SEPTEMBER

ACCOUNT	BUDGET NET	CURR MONTH DEBITS	CURR MONTH CREDITS	YTD NET
0100 - CITY	2,193,536.00	0.00	915,257.09	1,452,149.42
0200 - REAL ESTATE TAX COLLECTED	0.00	0.00	769,953.96	848,831.66
0300 - HOMESTEAD REIMBURSEMENT	0.00	0.00	0.00	146,205.00
0301 - ADMINISTRATION	15,000.00	0.00	1,294.40	4,232.00
0314 - INTEREST COLLECTED	25,000.00	0.00	1,071.05	5,347.68
0315 - INTEREST EARNED	50,000.00	0.00	2,555.19	8,314.07
0316 - MISC REVENUE	2,200.00	0.00	0.00	12.00
0317 - SALE OF CITY PROPERTY	1,000.00	0.00	0.00	12,810.00
0318 - EXCISE TAX	625,000.00	0.00	56,628.92	166,807.10
0323 - TREE GROWTH	35,000.00	0.00	0.00	0.00
0324 - WATER DEPT REIMBURSEMENT	58,090.00	0.00	4,509.31	10,018.29
0329 - LOAN ADMINISTRATION	1,500.00	0.00	0.00	0.00
0330 - BOAT EXCISE	2,300.00	0.00	33.80	638.80
0335 - CODE ENFORCEMENT REVENUE	6,000.00	0.00	399.42	2,373.26
0369 - EMS ADMINISTRATION REVENUE	78,275.00	0.00	6,315.28	19,545.65
0374 - TIF ADMINISTRATION REVENUE	10,000.00	0.00	0.00	0.00
0390 - MOTOR VEHICLE AGENT FEES	9,750.00	0.00	752.00	2,553.00
3540 - STATE REVENUE SHARING	829,777.00	0.00	71,743.76	221,312.91
3555 - PAYMENTS IN LIEU OF TAXES	35,000.00	0.00	0.00	3,148.00
3955 - USE OF FUND BALANCE	409,644.00	0.00	0.00	0.00
0130 - CITY CLERK	9,800.00	0.00	0.00	0.00
0319 - GENERAL ASSIST REIMBURSE	9,800.00	0.00	0.00	0.00
0191 - PUBLIC BUILDINGS - NORTH	15,000.00	0.00	1,250.00	3,750.00
0303 - SCHOOL BUS STORAGE	15,000.00	0.00	1,250.00	3,750.00
0220 - LIBRARY	8,500.00	0.00	293.65	1,100.90
0360 - LIBRARY-TRUST FUNDS	4,500.00	0.00	0.00	0.00
0363 - LIBRARY FINES/DONATIONS/F	2,500.00	0.00	208.65	665.90
0365 - LIBRARY NON RESIDENT FEES	1,500.00	0.00	85.00	435.00
0230 - RECREATION	91,900.00	0.00	13,550.00	33,883.00
0302 - RECREATION LAND LEASE	6,900.00	0.00	575.00	1,725.00
0321 - RECREATION PROGRAM INCOME	85,000.00	0.00	12,975.00	32,158.00
0310 - POLICE	350.00	0.00	0.00	20.00
0307 - POLICE-ACCIDENT REPORTS	200.00	0.00	0.00	10.00
0309 - POLICE-MISCELLANEOUS	150.00	0.00	0.00	10.00
0320 - FIRE	1,000.00	0.00	1,246.25	1,246.25
0368 - FIRE REVENUE	1,000.00	0.00	1,246.25	1,246.25
0410 - PUBLIC WORKS	55,175.00	0.00	4,277.23	12,831.19
0310 - PUBLIC WORKS	3,500.00	0.00	0.00	0.00
0325 - PW MECHANIC REIMBURSEMENT	51,675.00	0.00	4,277.23	12,831.19
0470 - TRANSFER STATION	33,500.00	0.00	2,647.50	11,765.80
0353 - PAY BY THE BAG	26,000.00	0.00	2,517.50	8,078.80
0354 - SALE OF RECYCLABLE GOODS	3,500.00	0.00	0.00	3,000.00
0355 - LANDFILL FEES	4,000.00	0.00	130.00	687.00
0480 - CEMETERY	15,000.00	0.00	1,300.00	3,957.75

Revenue Summary Report

DEPARTMENT(S): ALL
SEPTEMBER

ACCOUNT	BUDGET NET	CURR MONTH DEBITS	CURR MONTH CREDITS	YTD NET
0480 - CEMETERY CONT'D				
0312 - CEMETERY	8,000.00	0.00	1,150.00	3,550.00
0313 - PERPETUAL CARE	4,000.00	0.00	0.00	0.00
0380 - WASHINGTON CTY CREMATORY	3,000.00	0.00	150.00	407.75
0650 - CAPITAL PROJECTS	40,000.00	0.00	0.00	0.00
0326 - STATE HIGHWAY GRANT	40,000.00	0.00	0.00	0.00
3000 - ECONOMIC DEVELOPMENT LOAN FUNI	20,100.00	0.00	0.00	0.00
0313 - EDLF LATE FEE CHARGES	100.00	0.00	0.00	0.00
0314 - EDLF LOAN INTEREST COLLECTED	1,500.00	0.00	0.00	0.00
0315 - EDLF FNB INTEREST INCOME	18,500.00	0.00	0.00	0.00
5000 - DOWNTOWN TIF	101,600.00	0.00	0.00	0.00
0100 - PROPERTY TAX REVENUE	101,600.00	0.00	0.00	0.00
6000 - NWSARAS AMBULANCE	334,855.00	54.62	47,556.17	46,723.34
8505 - MAINECARE REVENUE	50,000.00	0.00	3,879.03	3,879.03
8515 - MEDICARE REVENUE	75,000.00	0.00	0.00	0.00
8525 - SELF-PAY REVENUE	8,000.00	54.62	3,890.71	4,537.81
8530 - COMMERCIAL INSURANCE REVENUE	55,000.00	0.00	3,145.00	1,578.17
8550 - INTEREST INCOME	800.00	0.00	127.68	214.58
8595 - DANFORTH OPERATING REVENUE	146,055.00	0.00	36,513.75	36,513.75
7000 - WASTEWATER TREATMENT PLAN	904,300.00	114.00	213,702.48	217,452.81
7640 - WWTP RESIDENTIAL REVENUE	645,500.00	0.00	156,945.60	156,945.60
7641 - WWTP COMMERCIAL REVENUE	215,000.00	0.00	51,910.38	51,910.38
7642 - WWTP GOVERNMENTAL REVENUE	20,200.00	0.00	3,072.48	3,072.48
7710 - WWTP INTEREST INCOME	5,000.00	0.00	552.74	1,665.23
7730 - WWTP MISCELLANEOUS INCOME	15,100.00	0.00	907.50	2,448.75
7740 - WWTP LIEN COSTS REVENUE	3,500.00	114.00	313.78	1,410.37
8000 - AMBULANCE	2,063,550.00	14.50	151,890.27	537,254.84
8505 - MAINECARE REVENUE	400,000.00	0.00	30,040.41	117,179.41
8515 - MEDICARE REVENUE	1,100,000.00	0.00	84,228.95	230,129.31
8525 - SELF-PAY REVENUE	104,000.00	14.50	10,987.01	37,864.30
8530 - COMMERCIAL INSURANCE REVENUE	405,000.00	0.00	19,381.76	126,665.95
8540 - MISCELLANEOUS INCOME	500.00	0.00	0.00	151.20
8545 - DANFORTH STIPEND INCOME	22,500.00	0.00	5,625.00	5,625.00
8550 - INTEREST INCOME	3,000.00	0.00	510.47	1,139.66
8575 - BARING STIPEND INCOME	6,025.00	0.00	0.00	6,025.00
8585 - TOPSFIELD STIPEND INCOME	5,750.00	0.00	0.00	5,750.00
8590 - VANCEBORO STIPEND INCOME	3,375.00	0.00	0.00	3,375.00
8596 - ROBBINSTON STIPEND INCOME	13,400.00	0.00	1,116.67	3,350.01
Final Totals	5,888,166.00	183.12	1,352,970.64	2,322,135.30

Revenue Summary Report

DEPARTMENT(S): ALL
SEPTEMBER

ACCOUNT	BUDGET NET	CURR MONTH NET	YTD NET	UNCOLL BALANCE	PCT COLL
1998 - WATER DEPARTMENT	729,405.00	211,788.17	594,095.23	135,309.77	81.45
6080 - INTEREST EARNED	3,000.00	1,016.19	3,773.34	-773.34	125.78
6090 - MISCELLANEOUS REVENUE	100.00	941.99	2,889.47	-2,789.47	999.99
6095 - COLLECTIONS REVENUE	0.00	0.00	-114.84	114.84	----
6200 - COMMERCIAL REVENUE	105,150.00	25,318.17	70,236.03	34,913.97	66.80
6300 - RESIDENTIAL REVENUE	325,475.00	83,583.17	236,166.84	89,308.16	72.56
6400 - HYDRANTS	234,000.00	58,500.00	175,500.00	58,500.00	75.00
6600 - GOVERNMENTAL	28,200.00	8,581.46	22,769.37	5,430.63	80.74
6700 - PUBLIC FIRE	33,480.00	33,847.19	33,847.19	-367.19	101.10
8000 - GRANT REVENUE	0.00	0.00	49,027.83	-49,027.83	----
Final Totals	729,405.00	211,788.17	594,095.23	135,309.77	81.45

Expense Summary Report

ALL Departments
SEPTEMBER

ACCOUNT	BUDGET NET	CURR MNTH NET	YTD UNEXPENDED NET	BALANCE	PERCENT SPENT
0110 - COUNCIL	14,529.00	2,205.00	6,154.00	8,375.00	42.36
5210 - DUES/SUBSCR	3,949.00	0.00	3,949.00	0.00	100.00
6460 - COUNCIL QTRL	10,080.00	2,205.00	2,205.00	7,875.00	21.88
6470 - ED/TRAINING	500.00	0.00	0.00	500.00	0.00
0120 - MANAGER	84,200.00	5,869.95	20,167.26	64,032.74	23.95
5110 - REGULAR P/R	76,900.00	5,913.60	19,219.20	57,680.80	24.99
5201 - LIFE/RETIRE	0.00	-118.27	0.00	0.00	----
6050 - TRAVEL	4,600.00	300.00	948.06	3,651.94	20.61
6470 - ED/TRAINING	700.00	0.00	0.00	700.00	0.00
6595 - PROMO ACTIV	2,000.00	-225.38	0.00	2,000.00	0.00
0130 - CITY CLERK	71,805.00	5,512.48	17,595.44	54,209.56	24.50
5110 - REGULAR P/R	55,000.00	4,230.40	13,718.00	41,282.00	24.94
5120 - PARTTIME P/R	1,600.00	0.00	0.00	1,600.00	0.00
5210 - DUES/SUBSCR	105.00	0.00	40.00	65.00	38.10
6050 - TRAVEL	800.00	0.00	0.00	800.00	0.00
6470 - ED/TRAINING	300.00	0.00	0.00	300.00	0.00
6580 - CTY GA ORDRS	14,000.00	1,282.08	3,837.44	10,162.56	27.41
0140 - FINANCE DEPA	169,035.00	11,729.11	39,030.02	130,004.98	23.09
5110 - REGULAR P/R	153,450.00	11,803.20	38,245.60	115,204.40	24.92
5210 - DUES/SUBSCR	535.00	0.00	334.00	201.00	62.43
6050 - TRAVEL	1,000.00	-74.09	395.42	604.58	39.54
6470 - ED/TRAINING	800.00	0.00	55.00	745.00	6.88
6515 - AUDIT/CONSLT	13,250.00	0.00	0.00	13,250.00	0.00
0150 - LEGAL SERVIC	25,000.00	-1,123.00	427.50	24,572.50	1.71
6120 - LEGAL FEES	25,000.00	-1,123.00	427.50	24,572.50	1.71
0160 - ASSESSING	76,210.00	5,269.35	17,088.06	59,121.94	22.42
5110 - REGULAR P/R	67,600.00	5,200.00	16,837.60	50,762.40	24.91
5210 - DUES/SUBSCR	410.00	0.00	45.00	365.00	10.98
5875 - MISC EXPENSE	500.00	-74.29	0.00	500.00	0.00
6050 - TRAVEL	2,500.00	143.64	215.46	2,284.54	8.62
6470 - ED/TRAINING	1,500.00	0.00	-10.00	1,510.00	-0.67
6505 - MAPPING	3,700.00	0.00	0.00	3,700.00	0.00
0187 - CITY BLDG-GE	114,450.00	2,846.86	16,981.37	97,468.63	14.84
5310 - WATER	650.00	0.00	0.00	650.00	0.00
5320 - ELECTRICITY	3,600.00	-2.05	470.52	3,129.48	13.07
5330 - HEATING FUEL	6,950.00	0.00	0.00	6,950.00	0.00
5340 - PHONE/INTRNT	6,300.00	717.23	1,551.68	4,748.32	24.63
5370 - SEWER FEES	650.00	0.00	0.00	650.00	0.00
5610 - OFFICE EQUIP	6,000.00	-199.69	960.78	5,039.22	16.01
5615 - COMPTR MAINT	10,200.00	0.00	0.00	10,200.00	0.00
5810 - OFFICE SUPP	15,000.00	226.08	852.81	14,147.19	5.69

Expense Summary Report

ALL Departments
SEPTEMBER

ACCOUNT	BUDGET NET	CURR MNTH NET	YTD NET	UNEXPENDED BALANCE	PERCENT SPENT
0187 - CITY BLDG-GE CONT'D					
5820 - JANITOR SUPP	600.00	0.00	0.00	600.00	0.00
5920 - BLDG MAINT	2,500.00	0.00	0.00	2,500.00	0.00
6410 - POSTAGE	15,000.00	1,402.42	3,665.82	11,334.18	24.44
6415 - ADVERTISING	7,000.00	68.79	1,227.16	5,772.84	17.53
6465 - SVC MNT CONT	40,000.00	634.08	8,252.60	31,747.40	20.63
0189 - ST CROIX					
5310 - WATER	300.00	0.00	0.00	300.00	0.00
5320 - ELECTRICITY	550.00	-4.11	75.24	474.76	13.68
5330 - HEATING FUEL	2,800.00	0.00	0.00	2,800.00	0.00
5370 - SEWER FEES	550.00	0.00	0.00	550.00	0.00
5920 - BLDG MAINT	500.00	0.00	2.79	497.21	0.56
0191 - PUBLIC BUILD					
5310 - WATER	1,775.00	0.00	0.00	1,775.00	0.00
5320 - ELECTRICITY	12,500.00	-15.34	1,584.35	10,915.65	12.67
5330 - HEATING FUEL	15,000.00	0.00	403.80	14,596.20	2.69
5340 - PHONE/INTRNT	6,650.00	538.63	1,616.52	5,033.48	24.31
5370 - SEWER FEES	5,000.00	0.00	0.00	5,000.00	0.00
5920 - BLDG MAINT	20,000.00	782.53	3,466.06	16,533.94	17.33
0220 - LIBRARY					
5110 - REGULAR P/R	49,500.00	3,808.00	12,348.00	37,152.00	24.95
5120 - PARTTIME P/R	87,200.00	6,228.71	21,511.24	65,688.76	24.67
5210 - DUES/SUBSCRIP	500.00	0.00	0.00	500.00	0.00
5310 - WATER	300.00	0.00	0.00	300.00	0.00
5320 - ELECTRICITY	3,725.00	12.78	526.63	3,198.37	14.14
5330 - HEATING FUEL	7,000.00	0.00	0.00	7,000.00	0.00
5340 - PHONE/INTRNT	1,920.00	150.98	453.67	1,466.33	23.63
5370 - SEWER FEES	550.00	0.00	0.00	550.00	0.00
5610 - OFFICE EQUIP	2,000.00	62.12	186.36	1,813.64	9.32
5810 - OFFICE SUPP	3,500.00	0.00	535.26	2,964.74	15.29
5815 - TECHNOLOGY	4,600.00	0.00	5,700.00	-1,100.00	123.91
5820 - JANITOR SUPP	1,700.00	109.03	437.90	1,262.10	25.76
5920 - BLDG MAINT	1,800.00	-258.52	115.00	1,685.00	6.39
6050 - TRAVEL	950.00	0.00	0.00	950.00	0.00
6410 - POSTAGE	2,525.00	0.00	0.00	2,525.00	0.00
6430 - BOOKS/LIT	4,500.00	-40.98	30.00	4,470.00	0.67
6431 - BOOKS-TR FND	4,500.00	114.15	985.35	3,514.65	21.90
6470 - ED/TRAINING	500.00	0.00	0.00	500.00	0.00
0230 - RECREATION					
5110 - REGULAR P/R	59,600.00	4,648.00	15,072.00	44,528.00	25.29
5120 - PARTTIME P/R	112,700.00	1,373.14	71,125.24	41,574.76	63.11
5210 - DUES/SUBSCRIP	190.00	0.00	0.00	190.00	0.00

Expense Summary Report

ALL Departments
SEPTEMBER

ACCOUNT	BUDGET NET	CURR MNTH NET	YTD UNEXPENDED NET	BALANCE	PERCENT SPENT
0230 - RECREATION CONT'D					
5310 - WATER	4,000.00	0.00	0.00	4,000.00	0.00
5320 - ELECTRICITY	8,300.00	-328.68	2,630.82	5,669.18	31.70
5330 - HEATING FUEL	4,900.00	0.00	0.00	4,900.00	0.00
5340 - PHONE/INTRNT	3,200.00	248.00	743.86	2,456.14	23.25
5370 - SEWER FEES	1,650.00	0.00	0.00	1,650.00	0.00
5510 - FUEL/OIL/LUB	2,000.00	106.29	632.94	1,367.06	31.65
5555 - EQP/SITE MNT	6,900.00	0.00	0.00	6,900.00	0.00
5560 - VEH MAINT	0.00	80.01	332.00	-332.00	----
5820 - JANITOR SUPP	1,000.00	12.43	323.88	676.12	32.39
5910 - POOL CHEMLS	5,000.00	-407.67	4,087.66	912.34	81.75
5920 - BLDG MAINT	4,000.00	-8.09	574.41	3,425.59	14.36
5930 - GROUNDS MNT	8,500.00	1,622.35	4,675.17	3,824.83	55.00
6050 - TRAVEL	1,200.00	0.00	0.00	1,200.00	0.00
6470 - ED/TRAINING	300.00	0.00	0.00	300.00	0.00
6620 - PROGRAM	65,500.00	2,528.28	5,610.20	59,889.80	8.57
7311 - WATER RC-CTR	650.00	0.00	0.00	650.00	0.00
7321 - ELEC REC-CTR	3,800.00	13.49	137.10	3,662.90	3.61
0240 - SUBSIDIES &	17,100.00	0.00	17,100.00	0.00	100.00
6621 - INT FESTIVAL	1,500.00	0.00	1,500.00	0.00	100.00
6622 - DONATIONS	1,000.00	0.00	1,000.00	0.00	100.00
6623 - CDRC	4,600.00	0.00	4,600.00	0.00	100.00
6624 - PRTON AIRPRT	7,000.00	0.00	7,000.00	0.00	100.00
6625 - LIFEFLIGHT	1,000.00	0.00	1,000.00	0.00	100.00
6626 - WIC	2,000.00	0.00	2,000.00	0.00	100.00
0310 - POLICE	510,045.00	26,807.97	78,843.72	431,201.28	15.46
5110 - REGULAR P/R	398,100.00	19,395.08	54,308.18	343,791.82	13.64
5115 - OVERTIME P/R	30,000.00	1,931.70	6,772.08	23,227.92	22.57
5120 - PARTTIME P/R	10,000.00	486.00	1,377.00	8,623.00	13.77
5130 - HOL/SICK WAG	12,000.00	0.00	0.00	12,000.00	0.00
5165 - JANITOR P/R	8,450.00	650.00	2,120.50	6,329.50	25.09
5210 - DUES/SUBSCRIP	250.00	0.00	250.00	0.00	100.00
5340 - PHONE/INTRNT	2,825.00	54.23	463.50	2,361.50	16.41
5510 - FUEL/OIL/LUB	16,750.00	570.72	2,067.86	14,682.14	12.35
5560 - VEH MAINT	5,200.00	-196.99	67.32	5,132.68	1.29
5710 - EQUIPMENT	5,150.00	1,967.39	2,165.29	2,984.71	42.04
5715 - AMMUNITION	3,300.00	0.00	705.33	2,594.67	21.37
5750 - RADIO/REPAIR	500.00	0.00	0.00	500.00	0.00
5800 - EQUIP LEASE	2,000.00	74.45	1,023.35	976.65	51.17
5810 - OFFICE SUPP	1,500.00	37.95	49.65	1,450.35	3.31
5820 - JANITOR SUPP	400.00	0.00	34.17	365.83	8.54
6050 - TRAVEL	1,000.00	0.00	39.08	960.92	3.91
6420 - CLTH-UNIFORM	2,600.00	0.00	0.00	2,600.00	0.00

Expense Summary Report
ALL Departments
SEPTEMBER

ACCOUNT	BUDGET NET	CURR MNTH NET	YTD NET	UNEXPENDED BALANCE	PERCENT SPENT
0310 - POLICE CONT'D					
6470 - ED/TRAINING	4,000.00	1,397.44	1,810.41	2,189.59	45.26
6545 - CRIM INVSTG	300.00	0.00	0.00	300.00	0.00
6560 - CONTRACT SVC	0.00	0.00	4,200.00	-4,200.00	----
8120 - P/R-DOG CTRL	5,720.00	440.00	1,390.00	4,330.00	24.30
0320 - FIRE	430,150.00	26,448.09	89,456.77	340,693.23	20.80
5110 - REGULAR P/R	186,000.00	13,951.12	45,141.41	140,858.59	24.27
5115 - OVERTIME P/R	80,000.00	7,576.23	20,116.02	59,883.98	25.15
5130 - HOL/SICK WAG	11,400.00	0.00	0.00	11,400.00	0.00
5140 - CALL FIRE	93,000.00	5,409.45	18,136.64	74,863.36	19.50
5320 - ELECTRICITY	650.00	0.84	84.11	565.89	12.94
5330 - HEATING FUEL	2,200.00	0.00	0.00	2,200.00	0.00
5340 - PHONE/INTRNT	1,200.00	102.22	306.66	893.34	25.56
5404 - SCBA MAINT	6,500.00	-44.97	2,690.18	3,809.82	41.39
5510 - FUEL/OIL/LUB	6,600.00	620.10	1,312.73	5,287.27	19.89
5560 - VEH MAINT	10,000.00	-407.53	642.96	9,357.04	6.43
5750 - RADIO/REPAIR	2,000.00	0.00	0.00	2,000.00	0.00
5810 - OFFICE SUPP	500.00	0.00	0.00	500.00	0.00
5840 - LT EQP/TOOLS	5,000.00	19.31	19.31	4,980.69	0.39
5870 - MISC. SUPPL	2,700.00	-128.12	79.87	2,620.13	2.96
5920 - BLDG MAINT	700.00	-40.00	0.00	700.00	0.00
6050 - TRAVEL	200.00	0.00	0.00	200.00	0.00
6412 - SAFETY EQUIP	14,000.00	-319.44	578.92	13,421.08	4.14
6420 - CLTH-UNIFORM	1,500.00	-155.95	0.00	1,500.00	0.00
6425 - LAUNDRY SUPP	300.00	-131.51	25.96	274.04	8.65
6470 - ED/TRAINING	4,000.00	-3.66	322.00	3,678.00	8.05
6605 - FIRE PREVENT	1,700.00	0.00	0.00	1,700.00	0.00
0350 - STREET & TRA	76,950.00	-1,200.92	10,030.34	66,919.66	13.03
5320 - ELECTRICITY	70,000.00	-1,202.98	9,729.66	60,270.34	13.90
5940 - ST LITE MNT	4,000.00	0.00	80.00	3,920.00	2.00
6440 - TRAFFIC LTS	2,950.00	2.06	220.68	2,729.32	7.48
0410 - PUBLIC WORKS	648,900.00	32,424.74	112,121.93	536,778.07	17.28
5110 - REGULAR P/R	349,500.00	21,192.00	68,647.60	280,852.40	19.64
5114 - MECH O-TIME	1,000.00	0.00	0.00	1,000.00	0.00
5116 - SUM MNT O/T	6,000.00	0.00	1,655.90	4,344.10	27.60
5117 - WIN MNT O/T	35,000.00	0.00	0.00	35,000.00	0.00
5120 - PARTTIME P/R	30,600.00	2,353.92	7,622.08	22,977.92	24.91
5210 - DUES/SUBSCRIP	500.00	0.00	0.00	500.00	0.00
5340 - PHONE/INTRNT	1,050.00	73.77	221.18	828.82	21.06
5510 - FUEL/OIL/LUB	50,500.00	1,985.52	3,828.80	46,671.20	7.58
5520 - TOOLS	1,500.00	37.99	48.57	1,451.43	3.24
5530 - TIRES/TUBES	7,500.00	0.00	0.00	7,500.00	0.00
5550 - OS PARTS/LBR	40,000.00	4,836.75	17,654.59	22,345.41	44.14

Expense Summary Report

ALL Departments
SEPTEMBER

ACCOUNT	BUDGET NET	CURR MNTH NET	YTD UNEXPENDED NET	BALANCE	PERCENT SPENT
0410 - PUBLIC WORKS CONT'D					
5810 - OFFICE SUPP	400.00	-179.00	0.00	400.00	0.00
5817 - ROAD PAINT	4,000.00	0.00	631.29	3,368.71	15.78
5820 - JANITOR SUPP	800.00	37.02	114.75	685.25	14.34
6050 - TRAVEL	1,250.00	0.00	0.00	1,250.00	0.00
6420 - CLTH-UNIFORM	6,200.00	-8.99	1,800.00	4,400.00	29.03
6470 - ED/TRAINING	700.00	0.00	140.00	560.00	20.00
6576 - TREE REMOVAL	2,000.00	0.00	2,000.00	0.00	100.00
6577 - TREE PLT/MNT	500.00	0.00	0.00	500.00	0.00
6774 - SWEEPER MATL	6,000.00	0.00	0.00	6,000.00	0.00
6775 - SIGNS	2,000.00	0.00	0.00	2,000.00	0.00
6865 - CULVRTS/PIPE	3,500.00	0.00	0.00	3,500.00	0.00
6871 - SUM-RD MATL	15,000.00	0.00	0.00	15,000.00	0.00
6872 - SUM-CON MATL	5,000.00	-16.50	153.58	4,846.42	3.07
6873 - SUM EQP/SUPP	1,800.00	1,988.10	2,226.48	-426.48	123.69
7570 - WIN SLT/SAND	59,100.00	0.00	0.00	59,100.00	0.00
7720 - WIN EQP/SUPP	8,500.00	0.00	0.00	8,500.00	0.00
8720 - DWNTN-EQ/SUP	9,000.00	124.16	5,377.11	3,622.89	59.75
0470 - TRANSFER STA	121,500.00	5,058.41	21,763.82	99,736.18	17.91
5115 - OVERTIME P/R	1,500.00	0.00	114.48	1,385.52	7.63
5120 - PARTTIME P/R	28,900.00	2,176.00	7,056.00	21,844.00	24.42
5510 - FUEL/OIL/LUB	2,000.00	0.00	675.27	1,324.73	33.76
5555 - EQP/SITE MNT	3,000.00	0.00	0.00	3,000.00	0.00
5812 - STCKERS/BAGS	2,600.00	0.00	0.00	2,600.00	0.00
5891 - WGD/TIRE REM	6,500.00	450.50	550.50	5,949.50	8.47
5892 - ENVIR MONIT	2,000.00	0.00	0.00	2,000.00	0.00
5894 - TIPPING FEES	40,600.00	606.91	7,352.57	33,247.43	18.11
5896 - TRANSPT FEES	22,000.00	1,550.00	5,190.00	16,810.00	23.59
5897 - CONTAIN RENT	2,000.00	100.00	300.00	1,700.00	15.00
5898 - LIC / FEES	800.00	0.00	0.00	800.00	0.00
6560 - CONTRACT SVC	2,100.00	175.00	525.00	1,575.00	25.00
6561 - PROF SVCES	1,500.00	0.00	0.00	1,500.00	0.00
6567 - CHIPPING PGM	6,000.00	0.00	0.00	6,000.00	0.00
0480 - CEMETERY	140,560.00	14,471.93	53,346.99	87,213.01	37.95
5110 - REGULAR P/R	33,900.00	4,512.00	14,610.00	19,290.00	43.10
5115 - OVERTIME P/R	3,000.00	549.90	2,477.48	522.52	82.58
5120 - PARTTIME P/R	75,200.00	8,874.42	33,639.38	41,560.62	44.73
5200 - FICA/UC/WC	0.00	-168.15	0.00	0.00	----
5340 - PHONE/INTRNT	420.00	23.56	87.01	332.99	20.72
5510 - FUEL/OIL/LUB	2,500.00	165.96	514.48	1,985.52	20.58
5555 - EQP/SITE MNT	3,000.00	339.24	435.17	2,564.83	14.51
5840 - LT EQP/TOOLS	4,500.00	0.00	60.55	4,439.45	1.35
5865 - FLAGS	1,100.00	0.00	997.92	102.08	90.72

Expense Summary Report

ALL Departments
SEPTEMBER

ACCOUNT	BUDGET NET	CURR MNTH NET	YTD NET	UNEXPENDED BALANCE	PERCENT SPENT
0480 - CEMETERY CONT'D					
5888 - LOAM	1,200.00	0.00	0.00	1,200.00	0.00
5895 - SEED/FERTILZ	900.00	0.00	0.00	900.00	0.00
5920 - BLDG MAINT	300.00	0.00	0.00	300.00	0.00
6560 - CONTRACT SVC	14,540.00	175.00	525.00	14,015.00	3.61
0500 - COUNTY TAX	473,279.00	0.00	0.00	473,279.00	0.00
6590 - COUNTY TAX	473,279.00	0.00	0.00	473,279.00	0.00
0550 - MISCELLANEOU	261,915.00	-1,199.52	16,733.68	245,181.32	6.39
5203 - FLEX SPEND	5,300.00	160.95	482.85	4,817.15	9.11
5311 - HYDRANTS	234,000.00	0.00	0.00	234,000.00	0.00
5800 - EQUIP LEASE	2,400.00	0.00	0.00	2,400.00	0.00
5818 - SFTY-HEPVACC	100.00	0.00	0.00	100.00	0.00
5848 - PRKLOT LEASE	715.00	581.45	581.45	133.55	81.32
5855 - DRG/ALC TEST	3,400.00	-2,444.04	167.26	3,232.74	4.92
5860 - PAWS CONTR	15,000.00	0.00	15,000.00	0.00	100.00
6000 - LOC INT EXP	1,000.00	502.12	502.12	497.88	50.21
0600 - EMPLOYEE BEN	971,100.00	61,244.57	214,307.29	756,792.71	22.07
6200 - FICA/MED	159,500.00	9,622.95	36,046.71	123,453.29	22.60
6201 - WORKERS COMP	74,000.00	-135.83	28,571.05	45,428.95	38.61
6202 - ME PD FML	10,800.00	648.57	2,448.24	8,351.76	22.67
6204 - RETIREMENT	152,000.00	10,047.50	32,149.64	119,850.36	21.15
6205 - HEALTH INS	487,000.00	30,301.22	89,167.96	397,832.04	18.31
6206 - DENTAL INS	24,500.00	1,430.34	4,205.46	20,294.54	17.17
6207 - INC PROTECT	20,500.00	1,681.76	5,337.50	15,162.50	26.04
6210 - BAS LIFE INS	20,300.00	1,145.81	3,390.02	16,909.98	16.70
6211 - UNEMPL COMP	22,500.00	6,502.25	12,990.71	9,509.29	57.74
0610 - INSURANCE	126,100.00	0.00	0.00	126,100.00	0.00
6216 - PRP/CASUALTY	126,100.00	0.00	0.00	126,100.00	0.00
0640 - CONTINGENCY	15,000.00	0.00	0.00	15,000.00	0.00
6615 - MISC CONTING	15,000.00	0.00	0.00	15,000.00	0.00
0650 - CAP PROJ	125,398.00	0.00	7,850.70	117,547.30	6.26
5462 - PW TRUCK PR	28,951.00	0.00	0.00	28,951.00	0.00
5463 - PW TRUCK INT	3,468.00	0.00	0.00	3,468.00	0.00
5464 - PW TK PR #2	42,978.00	0.00	6,360.41	36,617.59	14.80
5465 - PW TK IN #2	10,001.00	0.00	1,490.29	8,510.71	14.90
5478 - BITUM RESURF	40,000.00	0.00	0.00	40,000.00	0.00
0670 - SCHOOL	1,495,739.00	0.00	10,000.00	1,485,739.00	0.67
4510 - CITY SCH APP	1,252,635.00	0.00	0.00	1,252,635.00	0.00
4512 - ADDL LCL APP	233,104.00	0.00	0.00	233,104.00	0.00

Expense Summary Report

ALL Departments
SEPTEMBER

ACCOUNT	BUDGET NET	CURR MNTH NET	YTD NET	UNEXPENDED BALANCE	PERCENT SPENT
0670 - SCHOOL CONT'D					
6628 - ADULT EDU	10,000.00	0.00	10,000.00	0.00	100.00
3000 - ECON DEV LN	51,627.00	327.13	10,480.42	41,146.58	20.30
0310 - REALZD LOSS	6,500.00	0.00	0.00	6,500.00	0.00
5120 - PARTTIME P/R	4,000.00	0.00	3,200.00	800.00	80.00
5122 - ADMINISTRAT.	1,500.00	0.00	0.00	1,500.00	0.00
5200 - FICA/UC/WC	0.00	0.00	260.80	-260.80	----
5210 - DUES/SUBSCRIP	2,855.00	0.00	0.00	2,855.00	0.00
5320 - ELECTRICITY	325.00	25.31	25.31	299.69	7.79
5450 - FIRST LN PR	14,821.00	0.00	0.00	14,821.00	0.00
5452 - FIRST LN INT	761.00	0.00	0.00	761.00	0.00
5815 - TECHNOLOGY	3,565.00	0.00	0.00	3,565.00	0.00
6415 - ADVERTISING	7,300.00	199.00	444.00	6,856.00	6.08
6561 - PROF SVCES	2,500.00	175.00	175.00	2,325.00	7.00
6585 - ECON DEVELOP	0.00	-25.31	375.31	-375.31	----
6621 - INT FESTIVAL	6,000.00	0.00	6,000.00	0.00	100.00
8720 - DWNTN-EQ/SUP	1,500.00	-46.87	0.00	1,500.00	0.00
5000 - DOWNTOWN TIF	125,500.00	0.00	69,998.70	55,501.30	55.78
4000 - PROJECT EXP	65,000.00	0.00	69,998.70	-4,998.70	107.69
4100 - DEVELOP EXP	20,000.00	0.00	0.00	20,000.00	0.00
4200 - ADMIN EXP	10,000.00	0.00	0.00	10,000.00	0.00
6120 - LEGAL FEES	500.00	0.00	0.00	500.00	0.00
6620 - PROGRAM	30,000.00	0.00	0.00	30,000.00	0.00
6000 - NWSARAS AMB	334,855.00	15,411.03	56,095.04	278,759.96	16.75
5115 - OVERTIME P/R	3,300.00	0.00	121.26	3,178.74	3.67
5120 - PARTTIME P/R	63,500.00	3,447.71	13,749.04	49,750.96	21.65
5150 - ON CALL PAY	130,810.00	9,038.13	29,288.28	101,521.72	22.39
5200 - FICA/UC/WC	28,000.00	1,016.58	3,515.84	24,484.16	12.56
5210 - DUES/SUBSCRIP	400.00	0.00	0.00	400.00	0.00
5340 - PHONE/INTRNT	2,200.00	171.94	485.40	1,714.60	22.06
5510 - FUEL/OIL/LUB	6,000.00	-171.88	795.03	5,204.97	13.25
5530 - TIRES/TUBES	1,200.00	0.00	0.00	1,200.00	0.00
5560 - VEH MAINT	2,000.00	126.16	377.98	1,622.02	18.90
5750 - RADIO/REPAIR	700.00	0.00	119.95	580.05	17.14
5810 - OFFICE SUPP	900.00	127.66	200.50	699.50	22.28
5820 - JANITOR SUPP	200.00	0.00	87.14	112.86	43.57
5842 - OXYGEN SUPP	1,000.00	146.07	422.57	577.43	42.26
5844 - PHARMCY SUPP	500.00	25.90	61.21	438.79	12.24
5846 - SUPP-MEDIC.	4,000.00	946.55	1,909.33	2,090.67	47.73
5852 - MED SCREEN	200.00	0.00	0.00	200.00	0.00
5855 - DRG/ALC TEST	220.00	-403.63	0.00	220.00	0.00
5898 - LIC / FEES	370.00	0.00	0.00	370.00	0.00
6050 - TRAVEL	500.00	0.00	0.00	500.00	0.00

Expense Summary Report

ALL Departments
SEPTEMBER

ACCOUNT	BUDGET NET	CURR MNTH NET	YTD UNEXPENDED NET	BALANCE	PERCENT SPENT
6000 - NWSARAS AMB CONT'D					
6215 - PROF LIAB	700.00	0.00	0.00	700.00	0.00
6216 - PRP/CASUALTY	975.00	0.00	0.00	975.00	0.00
6420 - CLTH-UNIFORM	1,500.00	167.91	259.67	1,240.33	17.31
6470 - ED/TRAINING	500.00	-54.51	0.00	500.00	0.00
6510 - AUDIT/CONSLT	2,180.00	0.00	0.00	2,180.00	0.00
6550 - CONT BILLING	3,000.00	64.90	241.56	2,758.44	8.05
6562 - C/S MAINT	1,500.00	0.00	0.00	1,500.00	0.00
6564 - C/S BACKUP	8,500.00	600.00	600.00	7,900.00	7.06
9800 - CNTRCT ALLOW	60,000.00	-138.46	4,396.28	55,603.72	7.33
9850 - AMB BAD DEBT	10,000.00	300.00	-536.00	10,536.00	-5.36
7000 - WASTEWATER T	640,830.00	22,505.42	105,435.82	535,394.18	16.45
5110 - REGULAR P/R	159,000.00	0.00	28,800.00	130,200.00	18.11
5115 - OVERTIME P/R	8,000.00	750.00	1,642.50	6,357.50	20.53
5145 - STIPENDS	2,600.00	200.00	500.00	2,100.00	19.23
5200 - FICA/UC/WC	80,200.00	0.00	16,128.00	64,072.00	20.11
5201 - LIFE/RETIRE	1,800.00	135.00	295.65	1,504.35	16.43
5310 - WATER	5,200.00	0.00	0.00	5,200.00	0.00
5320 - ELECTRICITY	72,500.00	2,372.17	9,145.82	63,354.18	12.61
5330 - HEATING FUEL	7,200.00	-383.78	168.19	7,031.81	2.34
5340 - PHONE/INTRNT	3,975.00	302.90	910.69	3,064.31	22.91
5510 - FUEL/OIL/LUB	6,000.00	1,220.73	1,373.96	4,626.04	22.90
5560 - VEH MAINT	2,000.00	0.00	202.92	1,797.08	10.15
5710 - EQUIPMENT	500.00	0.00	0.00	500.00	0.00
5720 - PARTS	29,000.00	2,975.37	7,304.10	21,695.90	25.19
5810 - OFFICE SUPP	2,000.00	-471.12	0.00	2,000.00	0.00
5820 - JANITOR SUPP	700.00	38.20	116.52	583.48	16.65
5830 - LAB SUPPLIES	16,000.00	38.35	675.97	15,324.03	4.22
5835 - OPER SUPPL	2,000.00	0.00	51.00	1,949.00	2.55
5850 - CHEMICALS	17,000.00	375.15	4,192.95	12,807.05	24.66
5920 - BLDG MAINT	8,000.00	148.54	708.38	7,291.62	8.85
6216 - PRP/CASUALTY	5,875.00	0.00	0.00	5,875.00	0.00
6410 - POSTAGE	1,800.00	0.00	0.00	1,800.00	0.00
6412 - SAFETY EQUIP	500.00	0.00	0.00	500.00	0.00
6420 - CLTH-UNIFORM	1,350.00	0.00	0.00	1,350.00	0.00
6470 - ED/TRAINING	500.00	7.00	400.40	99.60	80.08
6507 - ABATEMENTS	6,200.00	2,428.92	2,428.92	3,771.08	39.18
6510 - AUDIT/CONSLT	4,030.00	0.00	0.00	4,030.00	0.00
6560 - CONTRACT SVC	30,000.00	4,276.34	5,111.34	24,888.66	17.04
6563 - SLUDGE DISP	103,000.00	7,092.02	17,743.63	85,256.37	17.23
6565 - LICENSE FEE	1,000.00	1,002.13	1,002.13	-2.13	100.21
6568 - C/S PUMPING	8,000.00	0.00	0.00	8,000.00	0.00
6570 - TRIO PURCHAS	1,400.00	0.00	0.00	1,400.00	0.00
6572 - O/S LAB TEST	4,000.00	0.00	1,604.00	2,396.00	40.10

Expense Summary Report

ALL Departments
SEPTEMBER

ACCOUNT	BUDGET NET	CURR MNTH NET	YTD UNEXPENDED NET	PERCENT SPENT	YTD UNEXPENDED BALANCE
7000 - WASTEWATER T CONT'D					
6574 - C/S ENGINEER	12,000.00	-2.50	2,216.25	18.47	9,783.75
7881 - SANI REP/PRT	5,000.00	0.00	0.00	0.00	5,000.00
7883 - SEWER PW MNT	10,000.00	0.00	2,712.50	27.13	7,287.50
8050 - DEP/SRF MGMT	5,000.00	0.00	0.00	0.00	5,000.00
8053 - CSO PLAN	7,500.00	0.00	0.00	0.00	7,500.00
8060 - DEPRC/ASSET	10,000.00	0.00	0.00	0.00	10,000.00
7100 - WWTP DEBT SE					
2000 - 2011FR PRIN	65,575.00	0.00	0.00	0.00	65,575.00
2005 - 2011FR INT	6,128.00	3,063.69	3,063.69	49.99	3,064.31
2010 - 2011FR ADM	1,076.00	45.96	45.96	4.27	1,030.04
2012 - 2011FR DEP	2,510.00	107.23	107.23	4.27	2,402.77
2024 - 2018S-2 PR	8,615.00	8,615.00	8,615.00	100.00	0.00
2025 - 2018S-2 INT	1,444.00	743.34	743.34	51.48	700.66
2026 - 2018S-2 ADM	151.00	140.38	140.38	92.97	10.62
2027 - 2018S-2 DEP	353.00	327.54	327.54	92.79	25.46
2032 - 2020S PRIN	9,798.00	9,798.00	9,798.00	100.00	0.00
2034 - 2020S INT	4,115.00	2,100.38	2,100.38	51.04	2,014.62
2036 - 2020S ADMIN	210.00	178.48	178.48	84.99	31.52
2038 - 2020S DEP	488.00	416.44	416.44	85.34	71.56
2070 - 2017FS PRIN	4,054.00	0.00	3,807.00	93.91	247.00
2071 - 2017FS INT	680.00	0.00	241.36	35.49	438.64
2072 - 2017FS ADM	71.00	0.00	60.73	85.54	10.27
2073 - 2017FS DEP	166.00	0.00	141.69	85.36	24.31
3010 - 2009S PRIN	51,610.00	51,609.16	51,609.16	100.00	0.84
3015 - 2009S INTR	2,375.00	1,316.29	1,316.29	55.42	1,058.71
3020 - 2009S DEP	1,890.00	1,852.39	1,852.39	98.01	37.61
3025 - 2009S ADMIN	810.00	793.88	793.88	98.01	16.12
3030 - 2010SR PRIN	49,740.00	0.00	0.00	0.00	49,740.00
3035 - 2010SR INTR	2,538.00	1,268.63	1,268.63	49.99	1,269.37
3040 - 2010SR ADMIN	785.00	19.03	19.03	2.42	765.97
3045 - 2010SR DEP	1,830.00	44.40	44.40	2.43	1,785.60
3070 - 2010FS PRIN	64,890.00	64,889.24	64,889.24	100.00	0.76
3071 - 2010FS INTR	3,668.00	1,996.01	1,996.01	54.42	1,671.99
3072 - 2010FS ADMIN	1,029.00	1,003.28	1,003.28	97.50	25.72
3073 - 2010FS DEP	2,400.00	2,340.98	2,340.98	97.54	59.02
3074 - RD \$777k PRI	27,011.00	0.00	0.00	0.00	27,011.00
3075 - RD \$777k INT	10,699.00	0.00	0.00	0.00	10,699.00
3076 - RD \$500k PR	16,470.00	0.00	0.00	0.00	16,470.00
3077 - RD \$500k INT	5,171.00	0.00	0.00	0.00	5,171.00
8000 - AMBULANCE					
5110 - REGULAR P/R	512,000.00	31,648.60	98,486.43	19.24	413,513.57
5115 - OVERTIME P/R	117,000.00	13,613.48	48,914.65	41.81	68,085.35

Expense Summary Report

ALL Departments
SEPTEMBER

ACCOUNT	BUDGET NET	CURR MNTH NET	YTD UNEXPENDED NET	BALANCE	PERCENT SPENT
8000 - AMBULANCE CONT'D					
5120 - PARTTIME P/R	100,000.00	3,901.96	20,300.49	79,699.51	20.30
5200 - FICA/UC/WC	94,800.00	4,193.76	13,858.02	80,941.98	14.62
5201 - LIFE/RETIRE	65,500.00	4,547.09	14,096.41	51,403.59	21.52
5202 - HLTH/DENT/IP	131,000.00	9,820.05	27,638.89	103,361.11	21.10
5203 - FLEX SPEND	2,375.00	0.00	0.00	2,375.00	0.00
5204 - FF WAGE REIM	30,000.00	2,500.00	7,500.00	22,500.00	25.00
5206 - ADMIN-MGR	9,830.00	759.28	2,456.40	7,373.60	24.99
5208 - ADMIN-FIN	23,190.00	1,786.73	5,781.44	17,408.56	24.93
5209 - ADMIN-PW MEC	5,975.00	497.75	1,493.25	4,481.75	24.99
5210 - DUES/SUBSCRIP	4,200.00	0.00	0.00	4,200.00	0.00
5340 - PHONE/INTRNT	225.00	0.00	0.00	225.00	0.00
5350 - RENTAL FEES	15,235.00	1,269.27	3,807.81	11,427.19	24.99
5400 - CAP-OL AMBUL	30,000.00	0.00	0.00	30,000.00	0.00
5510 - FUEL/OIL/LUB	26,700.00	1,459.93	5,288.59	21,411.41	19.81
5530 - TIRES/TUBES	2,000.00	0.00	338.00	1,662.00	16.90
5560 - VEH MAINT	10,000.00	741.80	1,375.62	8,624.38	13.76
5610 - OFFICE EQUIP	3,000.00	74.45	223.35	2,776.65	7.45
5620 - AMBUL EQUIP	3,000.00	1,560.83	1,560.83	1,439.17	52.03
5750 - RADIO/REPAIR	2,000.00	0.00	0.00	2,000.00	0.00
5810 - OFFICE SUPP	1,000.00	56.37	344.84	655.16	34.48
5820 - JANITOR SUPP	2,300.00	344.70	454.80	1,845.20	19.77
5842 - OXYGEN SUPP	3,000.00	140.13	547.12	2,452.88	18.24
5844 - PHARMCY SUPP	2,000.00	129.00	355.66	1,644.34	17.78
5846 - SUPP-MEDIC.	20,000.00	168.15	2,798.02	17,201.98	13.99
5852 - MED SCREEN	1,200.00	435.00	435.00	765.00	36.25
5855 - DRG/ALC TEST	770.00	-61.74	548.41	221.59	71.22
5898 - LIC / FEES	1,500.00	0.00	42.00	1,458.00	2.80
6050 - TRAVEL	700.00	15.75	60.94	639.06	8.71
6216 - PRP/CASUALTY	14,850.00	0.00	0.00	14,850.00	0.00
6410 - POSTAGE	200.00	0.00	0.00	200.00	0.00
6415 - ADVERTISING	1,000.00	0.00	0.00	1,000.00	0.00
6420 - CLTH-UNIFORM	3,500.00	-308.69	0.00	3,500.00	0.00
6470 - ED/TRAINING	5,000.00	314.02	315.00	4,685.00	6.30
6510 - AUDIT/CONSLT	3,250.00	0.00	0.00	3,250.00	0.00
6550 - CONT BILLING	49,000.00	-2,142.69	7,886.91	41,113.09	16.10
6562 - C/S MAINT	10,000.00	0.00	0.00	10,000.00	0.00
6564 - C/S BACKUP	600.00	0.00	0.00	600.00	0.00
9800 - CNTRCT ALLOW	725,600.00	78,447.47	221,988.06	503,611.94	30.59
9850 - AMB BAD DEBT	30,000.00	10,091.96	29,775.50	224.50	99.25
Final Totals	10,069,912.00	574,658.27	1,822,525.27	8,247,386.73	18.10

Expense Summary Report

ALL Departments
SEPTEMBER

ACCOUNT	BUDGET NET	CURR MNTH NET	YTD UNEXPENDED NET	BALANCE	PERCENT SPENT
1998 - WATER DEPT	794,929.00	234,554.03	709,176.84	85,752.16	89.21
0175 - DWSR 09FR PR	4,785.00	2,392.50	4,785.00	0.00	100.00
0177 - DWSR 07FS PR	32,661.00	32,660.71	32,660.71	0.29	100.00
0179 - DWSR 09SR PR	1,484.00	741.67	1,483.34	0.66	99.96
0188 - DWSR 09F PR	19,484.00	9,741.67	19,483.34	0.66	100.00
0190 - DW 10FS PR	12,742.00	12,741.66	12,741.66	0.34	100.00
0192 - DWSRF 12F PR	7,826.00	7,826.00	7,826.00	0.00	100.00
0193 - DWSR 16FR PR	21,000.00	0.00	21,041.85	-41.85	100.20
0194 - DWSRF 17F PR	12,270.00	0.00	0.00	12,270.00	0.00
0195 - VHCL LN PR	7,673.00	615.46	5,469.13	2,203.87	71.28
0197 - DWSR 08FR PR	81,833.00	81,832.84	81,832.84	0.16	100.00
0199 - BHBT PRINCIP	11,171.00	0.00	11,164.38	6.62	99.94
0201 - DWS 15FFR PR	7,824.00	0.00	7,176.46	647.54	91.72
0202 - DW 22FFR PR	60,000.00	32,028.00	32,028.00	27,972.00	53.38
0408 - REG ASSES TX	3,230.00	0.00	2,526.00	704.00	78.20
0410 - DUES	1,650.00	0.00	1,918.10	-268.10	116.25
0421 - DWSR 09FR AD	240.00	119.63	239.26	0.74	99.69
0425 - DWS 09SR AD	75.00	37.08	74.16	0.84	98.88
0426 - DWSR 17F INT	2,036.00	0.00	922.69	1,113.31	45.32
0427 - DWSR 17F ADF	630.00	0.00	46.13	583.87	7.32
0435 - VHCL LN INT	960.00	103.88	1,004.93	-44.93	104.68
0439 - BHBT INTER.	634.00	0.00	639.67	-5.67	100.89
0440 - DWSR 09F ADF	975.00	487.08	974.16	0.84	99.91
0442 - DWSR 12F INT	1,629.00	814.38	1,628.76	0.24	99.99
0445 - DW 15FFR INT	939.00	0.00	430.59	508.41	45.86
0446 - DW 16FR INT	2,791.00	0.00	2,668.64	122.36	95.62
0447 - DW 15FFR AD	370.00	0.00	380.35	-10.35	102.80
0448 - DW 16FR AD	1,175.00	0.00	1,185.53	-10.53	100.90
0449 - DW 22FFR INT	10,000.00	13,443.96	27,844.34	-17,844.34	278.44
0450 - DW 22FFR ADF	0.00	2,273.60	2,273.60	-2,273.60	----
5110 - REGULAR P/R	151,900.00	12,373.50	118,132.00	33,768.00	77.77
5115 - OVERTIME P/R	8,900.00	1,525.13	17,547.96	-8,647.96	197.17
5120 - ONCALL STIPN	2,600.00	100.00	1,600.00	1,000.00	61.54
6017 - SH-CLER PAY	13,694.00	1,048.08	8,595.18	5,098.82	62.77
6018 - SH-MGER PAY	10,746.00	887.04	7,116.48	3,629.52	66.22
6019 - SH-FDIR PAY	18,389.00	1,421.60	11,823.60	6,565.40	64.30
6046 - FR BENE-REG	77,300.00	6,929.16	66,153.92	11,146.08	85.58
6047 - FR BENE-O/T	1,700.00	274.52	3,158.63	-1,458.63	185.80
6048 - EMP BENEFITS	14,063.00	1,152.59	9,005.28	5,057.72	64.04
6151 - PURCHD POWER	28,000.00	2,697.46	23,029.67	4,970.33	82.25
6202 - MAT/SUP OFFC	2,300.00	55.56	2,353.45	-53.45	102.32
6204 - CHEMICALS	28,000.00	0.00	18,991.89	9,008.11	67.83
6205 - MAT/SUP MANT	25,000.00	629.60	33,087.53	-8,087.53	132.35
6206 - MAT/SUP OPER	18,000.00	60.39	10,233.06	7,766.94	56.85
6207 - SUPP/CST ACC	6,600.00	0.00	5,767.64	832.36	87.39
6208 - MAT/SU AD/GN	2,300.00	0.00	1,145.41	1,154.59	49.80
6209 - MDOT WATREPR	200.00	0.00	837.25	-637.25	418.63
6318 - C/S ENGINEER	7,500.00	1,127.50	9,019.99	-1,519.99	120.27
6328 - C/S AUD-COMP	14,150.00	0.00	7,279.80	6,870.20	51.45
6351 - C/S WATER TR	18,000.00	120.00	13,424.00	4,576.00	74.58

Expense Summary Report

ALL Departments
SEPTEMBER

ACCOUNT	BUDGET NET	CURR MNTH NET	YTD UNEXPENDED NET	BALANCE	PERCENT SPENT
1998 - WATER DEPT CONT'D					
6358 - C/D DIST SYS	16,000.00	1,221.66	40,863.51	-24,863.51	255.40
6400 - BLD MNT/REPR	400.00	1,473.52	2,360.28	-1,960.28	590.07
6426 - RENTAL EQUIP	0.00	0.00	100.00	-100.00	----
6506 - TRANSPRT EXP	3,800.00	131.90	4,312.14	-512.14	113.48
6598 - PROP-CAS INS	4,900.00	0.00	0.00	4,900.00	0.00
6608 - GEN-ADMN ADV	1,000.00	0.00	248.22	751.78	24.82
6751 - MS EX S-TEST	7,000.00	1,586.25	4,205.49	2,794.51	60.08
6755 - TRAINING	500.00	0.00	1,500.00	-1,000.00	300.00
6757 - HEATING FUEL	3,800.00	1,878.45	4,834.84	-1,034.84	127.23
6758 - MISC EXPENSE	100.00	0.00	0.00	100.00	0.00
Final Totals	794,929.00	234,554.03	709,176.84	85,752.16	89.21



Calais Fire - EMS - Calais
Financial Summary - 7/1/2025 - 6/30/2026

	Jul-25	Aug-25	Sep-25	YTD TOTALS
Beginning A/R	\$ 304,111.29	\$ 301,859.03	\$ 333,488.54	\$ 333,488.54
Charges	\$ 182,296.12	\$ 184,367.57	\$ 140,984.38	\$ 507,648.07
Contractual Adjustments	\$ (87,281.06)	\$ (56,257.35)	\$ (73,666.52)	\$ (217,204.93)
Gross Net Charges	\$ 95,015.06	\$ 128,110.22	\$ 67,317.86	\$ 290,443.14
Courtesy Discounts	\$ -	\$ -	\$ -	\$ -
Bad Debt Write Off	\$ -	\$ (19,683.54)	\$ (10,091.96)	\$ (29,775.50)
Bankruptcy	\$ -	\$ -	\$ -	\$ -
Misc Adjustments	\$ (2.18)	\$ 151.20	\$ (7,206.73)	\$ (7,057.71)
Adjusted Charges	\$ 95,012.88	\$ 108,577.88	\$ 50,019.17	\$ 253,609.93
Insurance Refunds	\$ 882.88	\$ -	\$ 2,289.75	\$ 3,172.63
Patient Refunds	\$ 118.27	\$ -	\$ 136.03	\$ 254.30
Returned Checks	\$ -	\$ -	\$ -	\$ -
Total Refunds	\$ 1,001.15	\$ -	\$ 2,425.78	\$ 3,426.93
Insurance Payments	\$ (95,756.91)	\$ (74,601.67)	\$ (72,452.07)	\$ (242,810.65)
Patient Payments	\$ (2,509.38)	\$ (2,346.70)	\$ (3,199.34)	\$ (8,055.42)
Bad Debt Recovery	\$ -	\$ (50.00)	\$ 901.66	\$ 851.66
Total Payments	\$ (98,266.29)	\$ (76,998.37)	\$ (74,749.75)	\$ (250,014.41)
Net Payments	\$ (98,266.29)	\$ (76,948.37)	\$ (75,651.41)	\$ (250,866.07)
Ending A/R	\$ 301,859.03	\$ 333,488.54	\$ 310,282.08	\$ 339,659.33

COLLECTION ACCOUNTS ACTIVITY

PRIOR ACCTS IN COLL	\$ 159,704.36	\$ 159,704.36	\$ 179,337.90	\$ 159,704.36
ACCOUNTS SENT TO COLL	\$ -	\$ 19,683.54	\$ 8,829.92	\$ 28,513.46
ADJUSTMENTS	\$ -	\$ -	\$ 1,262.04	\$ 1,262.04
BAD DEBT RECOVERY	\$ -	\$ (50.00)	\$ 901.66	\$ 851.66
ENDING ACCNTS IN COLL	\$ 159,704.36	\$ 179,337.90	\$ 190,331.52	\$ 190,331.52

MONTHLY OPERATING RATIOS

Primary Claims (Total # of CLAIMS filed)	180	141	126	447
Total # of LINES filed on all claims	358	281	246	885
Runs	105	103	82	290
Denials (# of Ruins)	44	20	19	83
Gross Days in AR	53.18	52.28	55.41	161
Avg Mileage/Transport	37.36	40.22	35.94	37.97
Avg Charge / Transport	\$ 1,736.15	\$ 1,789.98	\$ 1,719.32	\$ 1,750.51
Avg Revenue / Transport	\$ 935.87	\$ 747.56	\$ 911.58	\$ 862.12
A0425 - Ground Mileage (ALS)	1715	3,176.50	1,334.10	6,225.60
A0425 - Ground Mileage (BLS)	2207.5	966.30	1,612.60	4,786.40
A0426 - Advanced Life Support	13	30	9	52
A0427 - Advanced Life Support Emergent	28	25	21	74
A0428 - Basic Life Support	25	11	17	53
A0429 - Basic Life Support Emergent	37	32	33	102
A0433 - ALS LVL2	-	1	-	1
A0434 - SPECIALTY CARE TSPT	0	-	-	-
MISC - PARAMEDIC INTERCEPT A0432	2	4	-	8
MISC - PARAMEDIC INTERCEPT RURAL	-	-	-	-
A0998 - AMB RESPONSE FEE - TNT	-	-	-	-

Exp / Rev Summary Report

Department(s): 6000 - 8000

September

Account	Budget	Current Month	Year To Date	Balance	Percent
6000 NWSARAS AMB					
Revenue Total	334,855.00	47,501.55	46,723.34	288,131.66	13.95
Expense Total	334,855.00	15,411.03	56,095.04	278,759.96	16.75
Net Profit / (Loss)	0.00	32,090.52	(9,371.70)	(9,371.70)	
8000 AMBULANCE					
Revenue Total	2,063,500.00	151,875.77	537,254.84	1,526,295.16	26.04
Expense Total	2,063,500.00	166,004.41	518,672.44	1,544,827.56	25.14
Net Profit / (Loss)	50.00	(14,128.64)	18,582.40	18,532.40	

*NOTE: The Year To Date column reflects Net Income/(Loss) on an accrual basis, which is the same basis as the financial statements. This report does not include accounting estimates (such as depreciation, accruals for vacation, payroll and interest or an amount for uncollectible accounts) that are included in the financial statements.

Calais EMS Expenses Paid to City

	September 2025	Year-to-Date
Fire Chief Salary & Benefits	4,477.23	14,282.50
FF Wage Reimbursement	2,500.00	7,500.00
Manager Wages/Benefits	759.28	2,456.40
Finance Director Wages/Benefits	1,786.73	5,781.44
Mechanic Wages/Benefits	497.75	1,493.25
North St. Building Rent (25% of budget)	1,269.27	3,807.81
	<u>11,290.26</u>	<u>35,321.40</u>

Assessing and Code Enforcement Department



Monthly Report

September 2025

Regarding 98 Lafayette Street, there has been no progress, and it seems more has been added to the junkyard. The court date is October 9th, 2025, and I will hopefully have an update for you at the council meeting that evening.

82 South Street still needs to clean up the pile of rubbish. I will be sending a new violation letter out on this once I get back from Florida, assuming there has been no change. 489 South Street will be going to the council on October 9th, 2025, for the dangerous building proceeding.

The revaluation project continues to move forward. We have completed Barker, Swan, Downes, Lafayette, Germain, Spring, Calais Ave, Winter, Temperance, Elm, Eaton, Willow, Church, Hill, Academy and part of Washington Streets with approximately one-third of property owners granting access for interior inspections. I appreciate the cooperation we have received from those who allowed entry. I would like to remind the council and the public that when interior access is not provided, we must make an educated estimate on the condition of the property. I will review any recent real estate listings to help inform those estimates when possible; however, in general, assessments without an interior inspection may reflect a higher assumed condition than what may exist. With tax commitment the revaluation inspections did slow down a little bit, but we will pick back up at a good pace after all state reporting has been done.

The IAAO conference in Orlando, FL was amazing. To mention that was my first time on a plane and first time to Florida, neither was a disappointment! I came back with new connections, and some ideas to help with the revaluation. Assuming I can implement what I learned, I am hoping to use Power BI to implement a few charts and easy to use sheets to have all tax information in place for people to see for the revaluation and sales in Calais. Also am looking forward to having a chart showing who allowed us in for the inspection, who wasn't home, and who rejected us in for an inspection. This not to shame anyone but to give a friendly reminder. It's newer technology that I have used only a handful of times, so I am sure it will take me a little bit to understand how to use it for this purpose.



Permit Report

09/01/2025 - 09/30/2025

City of Calais, Maine, Permitting Department, 209 Commercial Street, Calais, ME 04914

Permit Date	Permit #	Parcel Address	Description of Work/Proposed Sign	Total Fees	Total Payments	Estimated Costs of Project	Main Status
Group:							
9/19/2025	2025037	24 ROSS AVE	Demolish first building facing the street (Rt1 / St. Croix). 3 other structures will remain.				
9/14/2025	2025036	29 WASHINGTON ST	Carpport/ covered roof extension/ driveway	\$25.00	\$25.00	0	Issued Permit
				\$25.00	\$25.00	0	Group Total: 2

Group: Building							
9/5/2025	2025034	573 HOWARD LAKE ROAD		\$106.92	\$106.92	200,000	Issued Permit
				\$106.92	\$106.92	200,000	Group Total: 1

Group: Demolition							
9/9/2025	2025035	70 KEENES LAKE RD	Demolition			0	Issued Permit
						0	Group Total: 1

Group: Outbuilding							
9/3/2025	2025033	41 SPRING ST	30'x30' GARAGE; ON SLAB	\$50.00	\$50.00	30,000	Open
9/2/2025	2025032	28 DOWNES ST	8'X12' SHED ON BLOCK	\$50.00	\$50.00	0	Open
				\$100.00	\$100.00	30,000	Group Total: 2
				\$231.92	\$231.92	230,000	

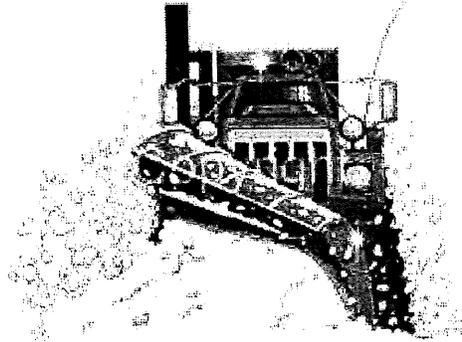
Case Violation Report

07/01/2023 - 09/30/2025

Case #	Case Date	Parcel Address	Main Status	Type of Complaint	Date of Site Inspection	Letter of Contact or Alleged Violator	Violation Notes	Disposition	Violation Status
95	8/14/2025	19 GERMAIN ST	Violation-Pending	Property Maintenance	8/14/2025			Trash being burned needs to be called in to RCC and let the fire dept deal with it. The garbage and bottles needs to be picked up and removed.	Active
79	3/27/2025	159 NORTH ST	Violation-Complete	Work w/o Permit	3/27/2025			Plumber is doing work w/o permit, Plumbing is not done correctly.	Active
78	3/17/2025	26 CLARK ST	Violation-Complete	Health Hazard	3/17/2025			Shed needs to be repaired or demolished. Did not see rats but it would be a living quarters for them.	Active
72	7/8/2024	98 LAFAYETTE ST	Violation-Pending	Property Maintenance				Removal	Active
59	7/5/2024	13 FRANKLIN ST	Letter Sent	Property Maintenance				Junk and Rubbish; Request for Inspection of House	Active
60	7/5/2024	50 GARFIELD ST	Letter Sent	Property Maintenance			Grass is overgrown	Lawn Needs to be Mowed; Request Inspection of the House.	Active
63	7/5/2024	66 GARFIELD ST	Letter Sent	Property Maintenance			Overgrown Grass	Lawn Needs to be mowed	Active
64	7/5/2024	82 GARFIELD ST	Violation-Complete	Property Maintenance			Overgrown Grass	Lawn needs to be mowed	Active
65	7/5/2024	26 GARFIELD ST	Violation-Complete	Property Maintenance				Lawn Needs to be Mowed	Active
66	7/5/2024	20 CHANDLER ST	Violation-Complete	Property Maintenance				Lawn Needs to be mowed	Active
67	7/5/2024	21 BEECH ST	Violation-Complete	Property Maintenance			Overgrown Grass, and Junk/Rubbish	Lawn Needs to be mowed; Junk Rubbish needs to be removed.	Active
69	7/5/2024	100 BARKER ST	Violation-Complete	Property Maintenance			Overgrown Grass	Lawn Needs to be Mowed	Active
70	7/5/2024	33 PLEASANT ST	Violation-Complete	Property Maintenance				Lawn Needs to be Mowed; House Inspection Request	Active
71	7/5/2024	11 LINCOLN ST	Letter Sent	Property Maintenance			Overgrown Grass	Lawn Needs to be mowed	Active
56	6/17/2024	8 CLEVELAND ST	Violation-Complete	Property Maintenance			Lawn Needs to be mowed	Lawn Needs to be mowed	Active
57	6/17/2024	364 NORTH ST	Violation-Complete	Property Maintenance			Lawn Needs to be Mowed	Lawn Needs to be Mowed	Active
58	6/17/2024	370 NORTH ST	Violation-Complete	Property Maintenance			Lawn needs to be mowed	Lawn needs to be mowed	Active
54	6/17/2024	1 CHAPEL ST	Pending Inspection	Property Maintenance			Lawn needs to be mowed and retaining wall needs to be repaired.	Lawn Needs to be mowed and Retaining wall needs to be repaired	Active
55	6/17/2024	50 HARRISON ST	Pending	Property Maintenance			Junk and Rubbish Needs to be cleaned up.	Junk and Rubbish needs to be cleaned up	Active
52	6/17/2024	26 KING ST	Violation-Complete	Property Maintenance			Lawn Needs to be mowed	Lawn Needs to be Mowed	Active
53	6/17/2024	37 KING ST	Violation-Complete	Property Maintenance			Lawn Needs to be mowed.	Lawn Needs to be Mowed	Active
42	6/13/2024	16 GARFIELD ST	Violation-Complete	Property Maintenance			Lawn Needs to be Mowed	Lawn Needs to be Mowed and Request Inspection	Active
43	6/13/2024	69 MONROE ST	Violation-Complete	Property Maintenance			Lawn Needs to be Mowed	Lawn Needs to be Mowed	Active
44	6/13/2024	253 NORTH ST	Letter Sent	Property Maintenance			Garbage, Junk, Rubbish needs to be cleaned up.	Garbage, Junk, Rubbish needs to be cleaned up.	Active
45	6/13/2024	85 NORTH ST	Violation-Complete	Property Maintenance			Lawn Needs to be mowed	Lawn Needs to be Mowed	Active
46	6/13/2024	MAIN ST	Violation-Complete	Property Maintenance			Lawn Needs to be Mowed	Lawn Needs to be Mowed	Active
47	6/13/2024	92 UNION ST	Violation-Complete	Property Maintenance			Lawn Needs to be mowed	Lawn Needs to be mowed	Active
48	6/13/2024	127 UNION ST	Letter Sent	Property Maintenance			Lawn Needs to be Mowed	Lawn Needs to be Mowed	Active

49	6/13/2024	39 KING ST	Pending	Property Maintenance			Lawn Needs to be mowed, and request inspection	Lawn Needs to be mowed, and request inspection	Active
50	6/13/2024	22 LINCOLN ST	Pending Inspection	Property Maintenance			Lawn needs to be mowed and request inspection	Lawn needs to be mowed and request inspection	Active
51	6/13/2024	17 LAFAYETTE ST	Pending	Property Maintenance			Lawn Needs to be mowed, and request inspection	Lawn Needs to be mowed, and request inspection	Active
40	6/12/2024	23 GARFIELD ST	Violation-Complete	Property Maintenance			Needs to mow lawn		Active
41	6/12/2024	25 BARING ST	Violation-Complete	Property Maintenance			Lawn Needs to be Mowed	Lawn Needs to be Mowed	Active
39	6/11/2024	194 SHATTUCK RD	Violation-Complete	Property Maintenance			Lawn Needs to be Mowed, Junk needs to be removed, garbage/rubbish removed	Lawn Needs to be removed, Junk needs to be removed, garbage/rubbish removed	Active
36	6/11/2024	80 MONROE ST	Violation-Complete	Property Maintenance			Lawn Needs to be Mowed	Lawn Needs to be Mowed	Active
37	6/11/2024	3 GARFIELD ST	Violation-Pending	Property Maintenance			Lawn Needs to be Mowed	Lawn Needs to be Mowed	Active
37	6/11/2024	3 GARFIELD ST	Violation-Pending	Property Maintenance			Lawn Needs to be Mowed	Lawn Needs to be Mowed	Active
38	6/11/2024	15 FRANKLIN ST	Pending Letter Sent	Property Maintenance			Lawn Needs to be Mowed, Junk needs to be removed, garbage/rubbish removed	Lawn Needs to be removed, Junk needs to be removed, garbage/rubbish removed	Active
27	6/10/2024	33 LINCOLN ST	Violation-Complete	Property Maintenance			Lawn Needs to be Mowed	Lawn needs to be mowed	Active
28	6/10/2024	34 CALAIS AVE	Letter Sent	Property Maintenance			Lawn Needs to be Mowed	Lawn Needs to be mowed	Active
25	6/10/2024	76 CALAIS AVE	Violation-Complete	Property Maintenance		6/10/2024	Lawn Needs to be Mowed	Lawn needs to be mowed	Active
26	6/10/2024	36 LINCOLN ST	Violation-Complete	Property Maintenance			Lawn Needs to be Mowed	Lawn Needs to be Mowed	Active
29	6/10/2024	75 CALAIS AVE	Violation-Complete	Property Maintenance			Lawn Needs to be Mowed	Lawn Needs to be mowed	Active
33	6/10/2024	59 DOWNES ST	Pending	Property Maintenance			Lawn Needs to be Mowed	Lawn Needs to be Mowed and request inspection	Active
34	6/10/2024	9 SCHOOL ST	Inspection	Property Maintenance			Lawn Needs to be Mowed	Lawn Needs to be Mowed	Active
35	6/10/2024	130 UNION ST	Violation-Complete	Property Maintenance			Lawn Needs to be Mowed	Lawn Needs to be Mowed	Active
30	6/10/2024	24 LINCOLN ST	Letter Sent	Property Maintenance			Lawn Needs to be Mowed	Lawn Needs to be mowed and request for inspection	Active
31	6/10/2024	42 WASHINGTON ST	Pending	Property Maintenance			Lawn Needs to be Mowed	Lawn Needs to be mowed and Request for Inspection	Active
32	6/10/2024	100 WASHINGTON ST	Inspection	Property Maintenance			Lawn Needs to be Mowed	Lawn needs to be mowed; house is a health and fire hazard	Active
32	6/10/2024	100 WASHINGTON ST	Violation-Complete	Property Maintenance			Lawn Needs to be Mowed	Lawn needs to be mowed; house is a health and fire hazard	Active
24	6/10/2024	31 BOARDMAN ST	Violation-Complete	Property Maintenance		6/5/2024	Violation of Property Maintenance Ordinance	Violation of Property Maintenance Ordinance	Active
19	4/16/2024	85 WASHINGTON ST	Letter Sent	Property Maintenance		4/16/2024	Garbage is piled up out back,		Active
13	2/26/2024	82 SOUTH ST	Violation-Pending	Dangerous Building					Active
13	2/26/2024	82 SOUTH ST	Violation-Pending	Dangerous Building					Active
1	9/12/2023	42 HARRISON ST	Violation-Pending	Property Maintenance			Lawn Needs to be Mowed		Active

CALAIS PUBLIC WORKS



SEPTEMBER 2025

September is our try to finish projects month as well as get ready for winter month. The crew has been jumping around town painting crosswalks where it didn't cause to much of a hassel for drivers with the construction still going on. They have started cleaning catch basins when the sweeper truck wasn't broke down. Jeff has been busy putting a stone face on the Red Beach monument as well as the Milltown monument. If you haven't seen them it's worth a drive by he does great work. The guys dug for the water department on Washington Street. They replaced a service that was connected to the 6" main that gave them so many issues last winter. The crew also spent several days trench paving with them. While we were in the paving mood the guys paved some driveway enterances that were in bad condition in the sidewalk on Garfield Street. They also paved one on Main Street that had sunk a lot. We had a sewer cameraed on South Street and the issue turned out to be not much pitch and a lot of roots. The guys assisted the water by digging and installing a chlorine line at the treatment plant. That was a 2 ½ day project. Vance and Gary replaced the rear fenders and cab corners on the 2012 pickup I drive it will now be inspectable for another year.

This month the transfer station shipped out 8 containers of waste and collected \$955.50 for stickers and \$110 for tipping fees. Interstate Refrigerant Recovery removed the freon from 110 units so they can be disposed of.

David had 3 cremation and 1 burial this month. While the leaves has just started to fall I have used the cemetery crew to do trimming out of the cemetery. They were kept busy cutting small trees and bushes along the waterfront so people can see the water. They will all be laid off at the end of October.

Respectfully Submitted
Robert Seelye
Public Works Director



Calais Fire/EMS

September 2025 Monthly Report.

As you can see from the numbers below September was also a steady month here for us. On September 10th, myself and the duty crew were invited to 40 Palmer Street, WellMore Point for a fire and EMS safety class along with a competition where the residents shot at targets with a water hose. Folks really enjoyed the time our staff spent with them.

On September 10th myself and Fire Chief Ireland from Baileyville traveled to Brunswick for a Maine Fire Chief Meeting, the hot topic of this meeting was Maine EMS and the lack of training opportunity offered plus the way grant money was issued. Maine Chief Forest Ranger then spoke of the current fire dangers and said that there is no relief in sight.

We had the honor of hosting and attending the POW/MIA ceremony held out in front of the Public Safety Building. Senator Moore was present and gave a great speech, we also had the honor of placing one red rose for each of the conflicts our great nation has been involved with.

Washington County Community College requested us to do a fire drill and fire safety class on the 23rd. Chief Lee & Captain Ireland taught the students about fire extinguishers & how to choose the proper one and operate them. Chief spoke to the students about the importance of giving honest and accurate information when his staff is asking questions about EMS and fire incidents.

September also brought 3 new employees on to help with the workload. We would like to welcome Frank Crosby to our team Frank will be an ambulance operator and assist us with transfers and anything else he is able to do. We would also like to welcome Natasha Potter to our Danforth division as ambulance operator. We have also added a second student to our program here in Calais. Each student helps with daily chores and learn as they go, in November they will participate in a basic fire school which will allow them to fight fire upon graduation.

Just this month alone our ambulance alerted 541 drivers that we were ahead of them. This technology is available to us through one of the grants we received last year.



NFIRS Incident Type	# of Incidents Current Month	2024 Monthly Comparison	Yearly Totals
100'S = Fire Group	2	4	39
200's = Rupture, Explosion, overheat" where no fire resulted.	0	0	0
300's = Emergency medical incident	25	25	141
400's = Hazardous condition (no fire)	0	3	8
500's = service call	7	13	70
600's = Good intent call	3	4	12
700's = False alarm & false call	11	7	53
800's = a severe weather or natural disaster incident	0	0	1
900's = Special incident type	1	0	1
Total fireside calls	49	56	325
EMS Emergencies	65		
Ambulance transfers	26		
Danforth Emergencies	10		
Total	150	132	1391
Fire officer Ems coverage Hours	29		
# Fire officer responded as an EMT	9		

Responded	Monthly totals
Ladder 1	1
Engine 1	23
Engine 2	1
Engine 3	0
Squad 1	3
Brush 1	1
Tank 1	0
Comm 1	15
Rescue 1	16
Rescue 2	35
Rescue 3	34
Rescue 4	11
Marine 1	0
Atv/side by side	0

Burning Permits: 10

Training hrs: 4

Non-emergency complaints: 15

The X-country has run in two meets so far this season. All four teams came in first place in the first meet. In the second race at Alexander the Jr High Boys and Elementary boys took first. The Jr High girls took 2nd and the elementary girls took 3rd. We have 35 kids running X-Country this year. We have teams competing in elementary boys & girls and Jr High boys and girls. On Oct 16th they will compete in the divisional race at ITS and on Oct 22nd the Eastern Washington County Championships at the Moosehorn refuge. I would like to thank Julie Richard for coaching these teams.

The Jr High Volleyball team is off to a great start this year. They are 5-0 to start the season. They have wins over Township, Woodland, Machias, Narraguagus, and Cutler/Ft O'Brien. They have 12 regular season games remaining on the schedule, plus the end of the season tournament. There are 16 girls playing on the team this year. Megan Lord is coaching the girls this year. This is Megan's 2nd year coaching the team.

The young Jr High Soccer team is off to a 1 and 3 start. They started off the season beating Woodland, and loses to Machias by 2 goals, and Narraguagus by 3 goals and Cutler/Ft. O'Brien by 1 goal. First year coaches Blake Collins and Andrew McLeallan are doing a great job with the team.

This year is the third season of the fall basketball league. We have 7th & 8th girls' team and a 10th 11th girls' team competing this year. The 7th & 8th grade team traveled to Waterville on Saturday Sept 27th and won the first and lost second to a 9th & 10th High School AAU team out of Portland. The 10th & 11th team traveled Veazie on Sunday Sept. 28th and they also went 1 & 1. Joey Craig is coaching both team and Toby Cole is helping with the 7th & 8th team.

Rec Soccer is off to a great start again this season. We offer a Pre-K-2 program and a 3rd through 5th grade program. The 3rd through 5th grade program has great numbers with 31 kids signed up. They practice and play Saturday morning at 10:00. The Pre-K through 2nd grade program has an unbelievable number of kids participating, with 68 kids signed up. We also have started a small K-2 travel team. We have two teams participating in the league. This league is played on Saturdays first game starts at 11:30. We travel to Indian Township and Woodland; we also have a home match.

Registration and try-outs for rec basketball will take place on Sunday Oct 26th at the rec center.

Registration for the rec cheer team took place on Sept 23rd.at the rec center. We had great numbers with 80 kids signed up.

The pool and splash pad are both winterized. The bathrooms will be drained and winterized next week.

Sincerely,

Craig Morrison
Calais Rec. Director



Chief David Randall
Calais Police Department
P.O. Box 413
Calais, Maine 04619
207-454-2752
Fax: 207-454-2764

Calais Police Department September 2025 Monthly Report

Manpower:

I am pleased to announce that we have hired Logan Caruso of Calais for one of our open patrolman openings. He will be attending the Pre-Service training at the Maine Criminal Justice Academy at the end of September into the first week of October. We plan to send him to the full-time police academy in February 2026.

Collaboration:

During the month I spoke to Clem Devoe about teaming up with AMHC and putting together an Addiction, Domestic Violence, Metal Health Response Team and working together to better deal with these issues with their trained staff. We will be meeting October 7th, 2025, at 2:00PM at the City Building.

Events:

We had no major events in the city during the month of September, but I have requested approval of a traffic control plan to close Main Street during the harvest festival in October. Sgt McCann will be working the event.

Training:

On September 13th, officers had their annual firearms training. Officers continue to work on their yearly online training. Mandatory training for the Maine Criminal Justice Academy is new law and case law updates, Trauma informed training for Law Enforcement officers, Officer wellness, Four Hour MARC refresher and 20 hours of elective training to include Department of Labor training.

Statistics:

See attached reports for department incidents and charges for the month of September 2025.

Chief David Randall
Calais Police Department

CALAIS POLICE DEPARTMENT

P.O. BOX 413
CALAIS, ME 04619

Print Date 10/01/2025
Record Count 57

Module Incident Query Result

Query Summary

Incident #	Other #	Event #	Date Reported	Time Rptd	Offense Code	Code Description
25-000675		1	09/30/2025	12:50	Assist IE	Assist Law Agency
25-000673		1	09/30/2025	11:42	Civil Assist	Assist with Non-Criminal Matter
25-000676		1	09/30/2025	16:10	17-A 353 (1) (A)	Theft by Unauthorized Taking or Transfer (Clas
25-000670		1	09/30/2025	06:44	Criminal1 Trespass	Criminal Trespass Notice
25-000674		1	09/30/2025	11:45	Motor Vehicle Stop	
25-000669		1	09/29/2025	13:45	Civil Assist	Assist with Non-Criminal Matter
25-000672		1	09/26/2025	13:30	Civil Assist	Assist with Non-Criminal Matter
25-000668		1	09/26/2025	12:02	Investigation	Investigation
25-000664		1	09/25/2025	07:09	Assist Other	Assist Other Agency
25-000663		1	09/25/2025	05:12	Alarm	Alarm Response (Business or Residence Security
25-000665		1	09/25/2025	08:13	Civil Assist	Assist with Non-Criminal Matter
25-000661		1	09/24/2025	05:28	Assist Other	Assist Other Agency
25-000662		1	09/24/2025	10:07	Criminal1 Trespass	Criminal Trespass Notice
25-000659		1	09/23/2025	15:29	Alarm	Alarm Response (Business or Residence Security
25-000658		1	09/23/2025	15:27	Civil Assist	Assist with Non-Criminal Matter
25-000656		1	09/23/2025	10:11	Motor Vehicle Stop	
25-000655		1	09/22/2025	13:28	SOR	Sex Offender Registrant
25-000653		1	09/19/2025	11:12	Civil Assist	Assist with Non-Criminal Matter
25-000651		1	09/19/2025	05:45	Civil Assist	Assist with Non-Criminal Matter
25-000652		1	09/19/2025	11:08	Motor Vehicle Stop	
25-000650		1	09/18/2025	14:31	PAPER SERVICE	PAPER SERVICE
25-000649		1	09/17/2025	14:37	Alarm	Alarm Response (Business or Residence Security
25-000647		1	09/16/2025	14:04	Civil Assist	Assist with Non-Criminal Matter
25-000648		1	09/16/2025	14:34	Investigation	Investigation
25-000644		1	09/15/2025	13:30	Civil Assist	Assist with Non-Criminal Matter
25-000642		1	09/15/2025	06:32	SOR	Sex Offender Registrant
25-000643		1	09/15/2025	08:52	Investigation	Investigation
25-000645		1	09/15/2025	13:40	Criminal1 Trespass	Criminal Trespass Notice

Incident #	Other #	Event #	Date Reported	Time Rptd	Offense Code	Code Description
25-000641		1	09/12/2025	11:12	Found	Found Property
25-000640		1	09/12/2025	11:09	Criminal Trespass	Criminal Trespass Notice
25-000637		1	09/09/2025	08:35	Civil Assist	Assist with Non-Criminal Matter
25-000638		1	09/09/2025	12:04	17-A 207 (DV)	Assault (Domestic)
25-000633		1	09/06/2025	17:09	Intell	Intelligence Report (Can Be Update to Offense)
25-000634		1	09/06/2025	18:22	17-A 402	Criminal Trespass
25-000632		1	09/06/2025	16:43	32G	Alarm Response
25-000635		1	09/06/2025	22:43	Criminal Trespass	Criminal Trespass Notice
25-000630		1	09/05/2025	23:46	Assist Other	Assist Other Agency
25-000625		1	09/05/2025	10:38	Civil Assist	Assist with Non-Criminal Matter
25-000628		1	09/05/2025	17:27	Warrant	Warrant
25-000627		1	09/05/2025	14:20	investigation	investigation
25-000626		1	09/05/2025	12:02	investigation	investigation
25-000629		1	09/05/2025	22:04	Criminal Trespass	Criminal Trespass Notice
25-000624		1	09/04/2025	22:35	Assist IE	Assist Law Agency
25-000623		1	09/04/2025	18:30	Assist IE	Assist Law Agency
25-000613		1	09/04/2025	14:31	Well Being Check	Check Well Being or Security of Named Person
25-000622		1	09/04/2025	17:15	Well Being Check	Check Well Being or Security of Named Person
25-000615		1	09/04/2025	14:45	Civil Assist	Assist with Non-Criminal Matter
25-000614		1	09/04/2025	14:32	investigation	investigation
25-000621		1	09/04/2025	16:09	Traffic - general	Traffic complaint
25-000611		1	09/04/2025	09:45	Criminal Trespass	Criminal Trespass Notice
25-000610		1	09/04/2025	06:36	Criminal Trespass	Criminal Trespass Notice
25-000609		1	09/03/2025	10:25	Civil Assist	Assist with Non-Criminal Matter
25-000607		1	09/03/2025	11:18	No ME Case	Natural Death
25-000619		1	09/03/2025	20:03	Warrant	Warrant
25-000618		1	09/03/2025	17:50	911 Hang-up	911 Call Hung Up or Disconnected 0
25-000620		1	09/03/2025	22:36	investigation	investigation
25-000605		1	09/02/2025	09:22	investigation	investigation

Monthly Report September 2025

CALAIS FREE LIBRARY

Visitors: Adults: 922

Visitors: Children's: 278

Programs: Adults: 2

Program Participants: 7

Programs: Children's: 11

Program Participants: 126

Non-Library Sponsored Events: 1

Program Participants: 13

New members: Residents: 4

New Members Non-Residents: 3

Items cataloged: 53

Circulation Totals: 537

Circulation Totals: Children's: 390

ILL's Sent: 195

ILL's Received: 265

eBooks: 20

Audio Books: 34

September was a beautiful month. The weather was perfect, and the patrons were happy.

The library was closed on Saturday, August 30th in recognition of Labor Day the following Monday, September 1st.

Little Red Wagon program: Joyce and Katie visited a first-grade classroom at the Calais Elementary School this month. The first visit was an introduction visit where we talked about the library and showed the children a picture of the library as a visual. Katie read a story and then handed Miss Gaudette enough stickers, bookmarks and activity packets with the library address and phone number on them for the children to take home. The following week Katie went solo and took a crate of books to Miss Gaudette's room. The children were very happy to see her, and some told her that they saw the library (first time). After her story and visit to Miss Gaudette's room, she visited Mrs. Marshall's room with a crate of books, stickers, bookmarks and the activity packets. She read a story to the children and showed them a picture of the library as a visual. Katie checked with Mrs. Gardner's classroom and signed up to visit them this month. The total number of children in the first two classrooms is 27. We are very happy to have all the first-grade classrooms signed up for the Little Red Wagon program!

Homeschool Thursdays program: Katie started the homeschool program with a pizza party which brought in eight families for a total of 19 youth and 8 adults. There were varied ages from toddlers to teenagers. The children also did a scavenger hunt for books in a variety of categories. Katie had them work in teams for the hunt. She also sent home

stickers, bookmarks and a library activity book and a free book from the book sale (Friends of the Library approval).

The **adult section** of the library has been busy. We had **28 people access the Social Security** site in September and **23 people access the genealogy room** with two who accessed the side counter space to work or conduct a meeting, etc. Many of the summer residents (patrons) have returned to their winter home or plan to return to their winter residence soon. I met with the Trustees on September 9th and attended the city council meeting on September 10th. October 1st, I held a staff meeting. More on that in the October report. I am near completion with securing the presenters for the Christmas Craft night in December. The Trustees agreed to pay for the initial part of the balcony repair which will be done by Hahnel Bros. in Bangor. The replacement tile for the children's entrance has arrived and Public Works will install it.

Under my direction custodian Dan Dineen was instrumental in setting up a display for the Harvest Festival **Scarecrow contest**. We will be hosting a **children's scavenger hunt** on Saturday October 4th as part of the same festival. It is time for the bi-annual Friends of the Library **Soup & Poetry night** at the library. This one will be held on the evening of Friday October 24th, from 6-8pm. I have secured the plan for the library's annual **Halloween Parade**. This year there is a great possibility that some of the veteran music students from the Calais Elementary School will lead the parade behind the police escort. Music teacher Amelia Tougas responded to me that several students are interested, and she would let me know after she finalized things on her end. The library staff are excited about the possibility of students leading the parade as this had been the tradition years past with the middle/high school band members leading the parade.

Respectfully submitted,

Joyce Garland

OLVER ASSOCIATES INC.

ENVIRONMENTAL
290 MAIN STREET

ENGINEERS
WINTERPORT, MAINE

MONTHLY OPERATIONS REPORT
FOR
CALAIS POLLUTION CONTROL FACILITY

AUGUST, 2025

1. OVERVIEW

This report summarizes the major activities that occurred, and the issues that were addressed, at the Calais Pollution Control Facility for the month of August, 2025. The facility was in complete compliance with all license standards. All ten pump stations were also in complete compliance.

2. REGULATORY COMPLIANCE

The effluent total suspended solids (TSS) at the treatment plant averaged 1.9 mg/l (milligrams per liter) versus a license limit of 30 mg/l. The maximum effluent TSS result for the month was 4.4 mg/l versus a license limit of 50 mg/l. The TSS percent removal was excellent at 99%. (The minimum removal rate is 85%.)

Effluent biochemical oxygen demand (BOD) at the treatment plant averaged 5.3 mg/l versus a license limit of 50 mg/l. The maximum effluent BOD result for the month was 6.1 mg/l versus a license limit of 50 mg/l. The BOD percent removal was 97%. (The minimum removal rate is 85%.)

The average fecal coliform result was 2.3 col/100 ml compared to an average limit of 15 col/100 ml. The maximum fecal coliform result was 5.2 col/100 ml compared to a maximum limit of 50 col/100 ml. The maximum effluent chlorine residual was 0.23 mg/l compared to the maximum limit of 1.0 mg/l.

3. PROCESS CONTROL/SAFETY

The plant's effluent quality has continued to be excellent and its process control values were within the desired ranges for most parameters monitored for the month.

4. MAINTENANCE / HOUSEKEEPING

Key areas of focus during August included the following projects:

- Completed QAQC #45 testing and submitted.
- Mowed plant and pump stations.
- Performed monthly maintenance.
- Cleaned the wet well and stair area.
- Received chlorine and bisulfite order.
- Ordered CSO station control panel.
- Troubleshoot polymer pump.
- Ordered parts for polymer pump.
- Changed hour meter at Calais Avenue pump station.
- Continued painting tanks.
- Performed required pump station checks.
- Pulled #1 and #2 influent pumps and removed debris.
- Performed safety training.
- Employed Border Electric to install sampler temperature sensor.
- Pressure washed CSO tank and painted tank.
- Hosed down secondaries.
- Hosed down primaries.

- Troubleshoot King Street pump station and found bad transducer.
- Found a bad pinch valve on grit pump and ordered new.
- Completed Wole Effluent Toxicity testing.
- Hosed out sludge garage.
- Received pipe for new chlorine line.
- Cleaned up old concrete debris next to CSO tank.
- Retrieved water samples from St. Croix Island landing for further wet testing.

OLVER ASSOCIATES INC.

ENVIRONMENTAL
290 MAIN STREET

ENGINEERS
WINTERPORT, MAINE

MONTHLY OPERATIONS REPORT

FOR

CALAIS WATER DEPARTMENT

AUGUST, 2025

1. OVERVIEW

This report summarizes the progress made, and the issues that were addressed at the Calais Water Department during the month of August 2025. We continued to assist the Department with many activities to improve its operations.

2. REGULATORY COMPLIANCE/GENERAL OPERATIONS

We have continued to implement regulatory requirements to maintain the Water Department's reporting and operating practices within Public Utilities Commission (PUC) and Department of Health and Human Services (DHHS) standards.

The following areas were addressed in August:

- Submitted the required July DHHS report. This monthly report is required by the 10th of the month following the reporting period.
- Conducted Disinfection Byproducts Rule testing with a monthly average chlorine result of 0.16 ppm (parts per million) compared to a regulatory limitation of 4.0 ppm. This sample is an average of the chlorine residual results collected at the Fire Department, Calais Library, and at the Irving Mainway on Main Street.
- Conducted monthly total coliform bacteria sampling at three locations. All three samples passed with 0 colonies/100 ml.
- Collected chlorine, iron and phosphorus residuals throughout the distribution system.

3. PROCESS CONTROL AND OPERATIONS

We continued to sample each week at the Filter Plant to ensure that it is operating correctly. Samples were collected on the raw and treated water and tested for iron, manganese, and chlorine residual. The desired treatment level is to achieve compliance with the Federal Drinking Water Standards of 0.30 ppm for iron and 0.05 ppm for manganese prior to distribution. The raw well water before treatment averaged 1.62 ppm iron and 1.38 ppm manganese.

The treated water, just before distribution, averaged 0.29 ppm iron and 0.03 ppm manganese. Based on this testing, the filter plant is operating in compliance with Federal standards.

During the month of August, the average chlorine residual leaving the filter plant was 1.46 ppm versus a limit of 4.0 ppm.

The staff has continued the process of collecting chlorine residual readings out in the distribution system in order to ensure that levels are high enough leaving the plant. The following table presents the range of average chlorine residuals at four historical sampling locations prior to 2024 as well as the average chlorine residuals for the month.

DATE	FIRE STATION Chlorine, ppm	CITY BUILDING Chlorine, ppm	WWTP Chlorine, ppm	HOSPITAL Chlorine, ppm
2017 Range	0.33-1.07	0.04-0.78	0.04-0.55	0.09-0.96
2018 Range	0.44-0.70	0.04-0.36	0.01-0.23	0.01-0.69
2019 Range	0.30-0.77	0.07-0.27	0.01-0.08	0.02-0.61
2020 Range	0.63-1.08	0.12-0.60	0.01-0.30	0.45-0.80
2021 Range	0.46-0.92	0.02-0.56	0.01-0.30	0.01-0.39
2022 Range	0.01-0.73	0.01-0.23	0.01-0.07	0.01-0.30
2023 Results	0.01-0.49	0.01-0.28	0.01-0.08	0.01-0.27
2025				
January	0.69	0.07	0.05	0.06
February	No data	No data	No data	No data
March	0.56	0.31	0.05	0.09
April	0.87	0.51	0.15	0.20
May	0.62	0.23	0.01	0.04
June	0.97	0.18	0.03	0.03
July	0.11	0.11	0.01	< 0.01
August	0.22	< 0.01	< 0.01	0.03
September				
October				
November				
December				

The chlorine levels measured during August ranged from between less than 0.01 ppm at the wastewater treatment plant and City Building with a 0.22 ppm chlorine residual at the Fire Station.

The following table summarizes the average monthly and daily water use since 2015.

YEAR/ MONTH	TOTAL FLOW, MG											FLOW COMPARISON (MG)
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	MONTHLY COMPARED TO 2025
January	7.662	7.135	6.696	7.897	6.780	6.835	6.937	7.751	6.635	7.742	8.830	1.1 More
February	7.025	6.583	6.566	6.704	6.266	6.554	6.131	6.261	6.653	7.667	7.182	0.485 Less
March	8.731	7.118	7.463	7.210	7.011	6.507	6.850	7.257	6.682	7.783	7.567	0.216 Less
April	6.951	6.869	7.111	6.868	6.633	6.472	6.525	6.732	6.626	7.946	7.361	0.585 Less
May	7.891	7.164	7.617	7.910	7.355	7.102	7.611	8.234	7.577	9.058	10.14	1.08 More
June	7.465	7.447	8.073	7.319	7.339	7.523	7.382	7.534	7.653	9.193	8.317	0.876 Less
July	7.614	7.148	7.529	7.580	7.350	7.125	7.216	8.764	7.251	8.856	8.189	0.667 Less
August	7.629	7.324	8.451	7.657	7.605	7.255	7.339	7.717	6.484	8.943	7.188	1.755 Less
September	7.134	6.642	7.418	6.540	6.750	6.681	6.682	6.985	6.774	7.563		
October	8.032	6.501	6.824	7.008	6.983	6.763	7.158	6.875	7.630	8.130		
November	6.945	6.574	6.117	6.367	6.189	6.286	6.206	5.860	7.418	7.438		
December	6.887	6.467	6.966	6.637	6.606	6.515	7.109	6.126	7.561	8.062		
Daily Average, MGD	0.246	0.227	0.238	0.235	0.227	0.223	0.228	0.235	0.231	0.224	0.267	8,801 GPD Less (to-date)

The water usage during August, 2025 was 1.755 gallons per month less than in August, 2024. The total water pumped for this month was 7.188 MG. The average daily water usage to date is 0.267 MGD compared to 0.275 MGD through August in 2024.

4. MAINTENANCE / HOUSEKEEPING

- Completed fourteen service work orders with associated paperwork assigned. These work orders included turning services on, turning services off, pool fills, and name transfers to new customers.
- Assisted Calais High School with their monthly water sampling.
- Repaired leaking twelve-inch diameter water main at 76 North Street.
- Mowed and weed trimmed at Water Department properties.
- We have been keeping the culverts along the plant access road open from the beavers building dams. This is to prevent the road from flooding along Water

Street. Three beavers have been removed with the assistance of animal control this year.

- Started raising critical gate boxes before winter. This is in response to the state of Maine not paving Main Street this year. Most of the 39-gate boxes we lowered in the spring for anticipation of this paving will remain as-is for next year's paving.
- Generators for the filter plant and shop were put online this month.
- One of the filter plant vessels had a pin hole leak in the side wall of the tank. This was repaired and we will look for a more permanent solution as the inside of the tank needs to be properly rehabilitated.
- We had a lighting strike that took out some equipment this month. It took about a week and a half to get things running in automation again. Some of the most critical things were addressed first. The lighting took out one of our Chemical pumps, auto dialer for our alarm system, office computer, firewall internet protection, and the well level transducers. The automatic transfer switch for the new pump house generator was also hit. A new interface was ordered to make the switch run in auto. This generator and transfer switch can still be manually operated in case of a power outage, keeping the City with water when line power is lost.

Date Submitted 10/02/2025

SPECIAL EVENT PERMIT APPLICATION

All special events applications will be reviewed and interpreted as a major or minor event by the City Manager, City Clerk, Police Chief and other appropriate department managers. No person may conduct a Major or Minor Special Event on City Property without a Special Events Permit issued by the Calais City Council pursuant to the Special Events Permit Ordinance.

Special Event shall mean any event, sponsored by an individual, corporation, partnership or other entity or organization intended primarily for recreational, entertainment or charitable purposes, which requires the use of City Property of the City of Calais, Maine.

- Minor Event shall mean an event not exceeding four hours in duration and/or less than 100 people affiliated with the event. (i.e. wedding ceremony with equipment such as tent, chairs, sound, etc.)
- Major Event shall mean an event exceeding four hours in duration and/or more than 100 people affiliated with the event. (i.e. community festival; carnival; street dance; charitable walk for a cause) Also, a major event clearly involves additional city services (i.e. police protection; more than one vendor needing electrical usage; etc.)

City Property shall mean any land owned by the City of Calais, Maine.

I/We hereby request from the Calais City Council to hold a special event.

Date of Event: Friday, Dec. 5, 2025 Time of Event : 6pm

Location: Main Street and Flat Iron Park

Estimated number of People Attending: >1000

Summary of Event:
Lioness Christmas Parade

Alcoholic Beverages ? YES NO (Circle one)

Amplified Sound ? YES NO (Circle one)


(Over)

Street Closure Requirements: *(if applicable)*
Main Street from Dead River to Union Street

Plan for Security, Parking and Traffic: *(if applicable)*
CPD/CFD, public works--traffic control

City Services Required: (Utilities, police, cleanup, etc.) *(if applicable)*
CPD/CFD, public works--traffic control, trash can at Flat Iron Park

Sanitary Facilities Plan: *(if applicable)*
n/a

List of Proposed Vendors: *(if known and applicable)*
n/a

Organization: Calais Lioness Club

Tax Status: _____

Officers: Jayna Smith

Signature of President or Event Chair: _____

Contact Person: Jayna Smith

Address: 517 Main Street

Telephone: 207-214-0565

Date Submitted: 10/02/25

--Return completed application to Calais City Clerk, P.O. Box 413, Calais, ME 04619.

--Applications for "Minor Events" must be submitted thirty (30) days prior to event.

--Applications for "Major Events" must be submitted four (4) months prior to event.

--**Applicants must attach certificate of general liability insurance with application.**

--Events serving alcoholic beverages require alcohol insurance with the City of Calais listed as additional insured on liability policy of not less than \$400,000.

--Applicants to be responsible for additional costs for clean up and street closure.



Application Copy

File Number: 106990

Job Type: New Application

LICENSE TYPE / EVENT TYPE

BYOB Event
Special Event

APPLICATION DATE RECEIVED

2025-10-03

LICENSEE

Maribi, LLC

LICENSEE TYPE

Limited Liability Company

MANAGED BY AGENT

No

LOCATION

St. Croix Tap & Table

EVENT DATE(S)

Thursday, Nov. 6, 2025

NUMBER OF EVENT DAYS

1

EVENT HOURS OF OPERATION

6:00 - 8:00 pm

EVENT CONTACT INFORMATION

Jayna Smith, 207-214-0565 (owner of St. Croix Tap & Table and member of Calais Lioness Club)

EVENT ADDRESS

421 Main Street Calais ME 04619

Municipality

Calais

County

Washington

QUESTIONS

BYOB Event

1. What is the purpose of the event?

This is a monthly meeting of the Calais Lioness Club. The club's regular meeting spot is unavailable on this date. The club would like to BYOB for this meeting. The meeting would be held in a private room at the restaurant, separate from customers.

2. Is the event open to the public?

No

3. Will entertainment be provided at the event?

No

4. Will the event be outdoors?

No

5. How many people are expected at the event?

>20

DOCUMENTS

None selected

APPLICANT

Jayna Smith

DECLARATION

I certify that I am the applicant as described in this application, or that I am duly authorized to submit this application on the applicant's behalf.

All information provided in this application is accurate and correct. I understand that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.



STATE OF MAINE
DEPARTMENT OF TRANSPORTATION
16 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0016

Janel T. Mills
GOVERNOR

Bruce A. Van Note
COMMISSIONER

September 19, 2025

Michael Ellis, City Manager
City of Calais
P.O. Box 413
Calais, ME 04619

Subject: 1 ¼ HMA Overlay
Federal Project Number: 2663002
US Route 1, Route 9 & US Border Crossing, Calais

Dear Michael:

The Maine Department of Transportation is currently working plans on readvertising a 1 ¼ Overlay on Route 1 and Route 9 in the City of Calais. The subject project will be readvertised for competitive bids in the Winter of 2026. Construction will occur during 2026 & 2027 season; exact start and completion dates will be forwarded once a schedule from the Contractor has been reviewed and approved. After the new pavement is placed, no permit to open this segment of highway will be granted for a period of 3 years except as provided in Title 23, M.R.S.A. §3352.

The project is further described as follows:

Route 1; Beginning 0.19 of a mile north of Riverview Lane and extending northerly 4.42 miles.

Route 9; Beginning at North Street and extending northwest 0.33 of a mile.

U.S. Broder Crossing; beginning at U.S. Route 1 extending 0.16 of a mile.

If the municipality has existing loop detection at signalized intersection impacted by the project and wishes to upgrade to video detection, there may be opportunities for the Department to assist with a portion of those costs.

The purpose of this letter is to make the necessary notifications of the project to abutters, municipal officials and occupants of the highway under the provisions of 23 M.R.S.A. § 3351. We hereby request that you provide a copy of this notice to all municipal officials, employees and boards with responsibilities for utility and/or land-use planning/permitting, and that you post this letter on any municipal public bulletin boards, media outlets and/or municipal websites as public meeting will not be held regarding this project unless specifically requested by the municipality.

The Department would like to know if there are any events or known traffic generators that would impact this project. Should you have any questions, concerns or other areas of interest, we would appreciate your comments and input. Please feel free to contact me at (207)-941-4754 with any questions or concerns.

Sincerely,



Randall Barrows
Senior Project Manager
MaineDOT, Bureau of Project Development
Highway Program, Region 4

FOLLOW UP ITEM	STATUS		UPDATED STATUS
<p>ATV access along RT. 1 through the Moosehorn 9/23/21</p>	<p>Council approved the request from the Sunrise Trail Coalition to form an Advisory Council between Calais, Baring, and Charlotte. Advisory Council is to submit a proposal to MDOT to use the rail corridor from Ayers Junction to Calais for public recreational use.</p>	<p>10/7/2025</p>	<p>The Maine House accepted the recommendation from the RUAC and approved the conversion from rail to a multi-use trail for the 13 mile section from Rt1 Calais to Ayers Junction. A letter has been sent to Senator Moore relaying that the city will fund the planning and design of the connecting trail when the funding is secured to convert the 13 mile rail corridor from rail to trail. There is a meeting regarding the Refuge fishway and connecting trail scheduled at the Refuge YCC building for 6:30 pm</p>
<p>Calais Waterfront Improvements 9/23/21</p>	<p>Boat ramp repaired by PW, site clearing, and sweepings layed down for a base to create greenspace/picnic area next to snowdump area behind the bowling club. Continue to receive waterfront pier reconstruction costs.</p>	<p>10/7/2025</p>	<p>The CDS funding for FY/25 for the city pier project was removed from the Trans, Housing, and Urban Dev Appropriations. The city re-submitted all the required support letters requesting CDS funding for FY/26, however, we just received notification from Sen King's, Sen Collins, and Rep Golden that the submissions for our pier funding did not make it to final appropriations. It has been recommended by the city engineer that the city go out to bid for the pier floating docks while they still hold value. The ad will be placed the week of Sept 29th due by Oct 23rd.</p>
<p>City Armory 8/1/23</p>	<p>The State National Guard is considering divesting the Calais Armory.</p>	<p>10/7/2025</p>	<p>According to Brig/Gen Dionne of the Maine National Guard, the Commissioner of the Military Bureau and Veterans Services has ordered an appraisal of the Armory. The appraisal value came back at \$575,000. The National Guard will be making a recommendation to the Commissioner regarding the sale in the near future. No word yet.</p>
<p>City Vet Clinic 11/30/23</p>	<p>Previous vet clinic retired two years ago and another vet would greatly benefit the community.</p>	<p>10/7/2025</p>	<p>The Ec Dev Director for Calais/Baileyville is working diligently to attract a vet to our area.</p>

FOLLOW UP ITEM	STATUS		UPDATED STATUS
Downtown Lamp posts/Lighting 9/28/23	Complete cost analysis for replacement lighting for downtown lamp posts.	10/7/2025	All 30 new light fixtures have been installed and working. The city is finalizing the Climate Resiliency Grant for submission, which if granted, will fund the materials and installation of the remaining light fixtures downtown.
Property Revaluation for the city 1/1/23	The last city property valuation was performed in 1995.	10/7/2025	Council approved an in-house city-wide revaluation and currently has 150k earmarked to fund the project. The City has hired two listers and the property re-vals are currently on-going. The reval is approximately 25% complete.
Waterfront Walkway 9/11/25	Tree and Bush clearing for a better view of the river.	10/7/2025	PW has trimmed back and cleared brush to create a better river view along the waterfront walkway trail.
WWII Honor Roll for Red Beach Park/Playground 9/1/22A2:D9	Council has approved the replacement of the honor roll located at the Red Beach Playground.	10/7/2025	The base has been set and the monument placed at the Red Beach Park by PW. The base stone work was also done by PW at the Red Beach Playground and the Milltown Playground as well. Boone Ridge Construction has assembled the swing set and is currently waiting for playground equipment delivery.

489 South Street – Map 3 Block 7 Lot 11

I, Andrea Walton, Code Enforcement Officer for the City of Calais, am bringing forth the following summary regarding the property located at 489 South Street, identified as Map 3, Block 7, Lot 11. This property has been the subject of an ongoing dangerous building case due to severe structural and sanitary concerns.

The initial dangerous building complaint was filed on June 1, 2023, following reports of rat infestations from neighboring properties. The property has been under Code Enforcement monitoring since that time.

Violation letters were sent to Mr. Preston on July 7, 2023; July 24, 2023; July 8, 2024; and September 10, 2024. These letters outlined the ongoing dangerous building concerns, including structural deficiencies, unsanitary conditions, and accumulated junk and rubbish on the property. Each letter provided notice of violations under Section 4 – Maintenance Standards of the Calais Land Use Ordinance and 17 M.R.S.A. §§ 2851–2859 (Dangerous Buildings) and directed the property owner to take corrective action.

Following the complaint and first letter sent, I had several conversations with the property owner, Mr. Jay Preston, regarding the condition of the structure. During these conversations, Mr. Preston stated that he needed to wait for the tenants to be removed before beginning any renovation work, as he was waiting for the eviction process to move through the court system.

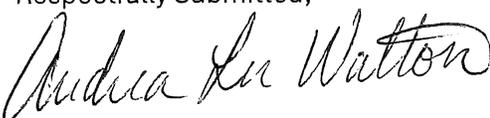
On March 21, 2024, the Water Department was on site to remove the water meter and called me while they were there. I arrived within minutes. The individual who was allowing the Water Department access to the property was not Mr. Preston. I identified myself as being with the City of Calais, and the individual allowed me to enter the property. Once inside, I observed serious foundation failure, with multiple sides crumbling and one side consisting only of plywood. The interior conditions were unsanitary, which aligned with the rat complaints received from neighbors. Additionally, the front steps were not attached, posing an immediate safety hazard, and junk and rubbish were scattered throughout the property and yard.

On December 23, 2024, Mr. Preston came into City Building to pay taxes and informed me he had undergone hip surgery and planned to rehabilitate the building in the spring of 2025. I requested a written plan at that time, but none was submitted.

On June 10, 2025, the case was referred to the City Solicitor for legal review, and on September 9, 2025, a dangerous building proceeding before the City Council was scheduled for October 9, 2025.

Based on the documented conditions, extended timeline, and continued lack of remediation, it is my determination that the structure meets the statutory definition of a dangerous building under 17 M.R.S.A. §§ 2851–2859, as it is structurally unsafe, unsanitary, and a hazard to health and safety due to inadequate maintenance, prolonged neglect, and foundation failure.

Respectfully Submitted,


Andrea Walton

SPECIAL AMUSEMENT PERMITS ORDINANCE

2-101 Authority

This Ordinance is enacted pursuant to Title 28-A, M.R.S.A., Section 1054 and Title 30-A, M.R.S.A., Section 3001.

2-102 Purpose

The purpose of this Ordinance is to control the issuance of special amusement permits as required by 28-A M.R.S.A., Section 1054, for music, dancing or entertainment at facilities licensed by the state to sell liquor.

2-103 Definitions

2-103 (a) **Entertainment:** For the purposes of this ordinance, “entertainment” shall include any amusement, performance, exhibition or diversion for patrons or customers of the licensed premises whether provided by professional entertainers, amateurs, or by full-time or part-time employees of the licensed premises whose incidental duties include activities with an entertainment value.

2-103 (b) **Licensee:** For the purposes of this ordinance, “licensee” shall include the holder of a license issued under the Alcoholic Beverages Statutes of the State of Maine, or any person, individual, partnership, firm, association, corporation, or other entity, or any agent, or employee of any such licensee.

2-104 Permit Required

No licensee for the sale of liquor to be consumed on his/her licensed premises, shall permit on the licensed premises any music, except radio or other mechanical device, any dancing or entertainment of any sort, unless the licensee shall have first obtained from the municipality in which the licensed premises are situated, a special amusement permit signed by at least a majority of the City Council.

2-105 Code Compliance

No special amusement permit shall be issued for any form of entertainment, or act, or premises, if the premises and buildings to be used do not fully comply with all ordinances, codes, and regulations of the City of Calais.

2-106 Permit Classes and Limitations

All special amusement permits issued by the City of Calais shall be of a single class permitting live music, dancing, and any allowable form of entertainment with the following exception:

No special amusement permit shall be issued for a premise that will offer entertainment which includes:

1. Exposing to view the genitals, pubic hair, anus, vulva, or any portion of the female breasts at or below the areola area thereof. "Exposing to view" includes, without limitation, appearing without an opaque covering or appearing with only an opaque covering which adheres to the skin, such as body paint; or
2. The actual or simulated touching, caressing or fondling of the breasts, buttocks or genitals by the performer; or
3. The actual or simulated touching, caressing or fondling of the performer by members of the viewing audience.

2-106 Application Procedure

Application for a special amusement permit must be made utilizing an application form provided by the city and available from the city clerk. A copy of the applicant's current liquor license must be submitted along with the completed application.

The fee for a special amusement permit must be paid at the time of application and is nonrefundable. The amount of the fee is set by the City Council and is in accordance with the city's current fee schedule. The fee is the same whether for a first-time application or for a renewal application.

Unless a later date is requested by the applicant, submitted applications will be considered at the next regularly scheduled City Council meeting provided that the application is complete and received in time to be included on the meeting's agenda.

The City Council shall grant the special amusement permit requested unless the issuance of the permit would violate any prohibition in this ordinance or any state law or other municipal ordinance or is otherwise contrary to the public health, safety and welfare. In granting a permit, the City Council may impose reasonable restrictions to protect property owners in the vicinity of the licensed premises from any nuisance aspects of the proposed amusements including, without limitation, noise, noise levels, days and hours of operation. If the application is denied, written notice will be provided to the applicant stating the reason for denial.

2-107 Term and Transferability

Special amusement permits shall be issued for up to one (1) year with the expiration date of the permit coinciding with the expiration date of the applicant’s existing liquor license. Special amusement permits are non-transferable.

2-108 Suspension or Revocation

The City Council may, after a public hearing preceded by notice to interested parties, suspend or revoke any special amusement permit which has been issued under this ordinance on the grounds that the music, dancing, or entertainment permitted constitutes a detriment to the public health, safety or welfare or violates any city regulations, ordinances, or rules or determines that the permit application was false or misleading in a fashion material to the approval.

2-109 Penalty

Violation of any provision of this ordinance shall be punished by a civil penalty of not less than one hundred dollars (\$100) nor more than one thousand dollars (\$1,000). Each act of violation and every day upon which any such violation shall occur shall constitute a separate offense. In addition to such penalty, the city may enjoin or abate any violation of this ordinance by appropriate court action. In the event that the city shall prevail in any court action to enforce this ordinance, the city shall recover its costs of suit including reasonable attorney fees.

2-110 Repealing Provision

All previous Special Amusement Ordinances in conflict with this ordinance are hereby repealed.

2-111 Severability

Each of the provisions of this ordinance is severable, and if any provision shall be declared to be invalid the remaining provisions shall not be affected but shall remain in full force and effect.

Adopted: _____

Attest: _____
Brad D. Phillips, Clerk

NOTICE OF ELECTION

CITY OF CALAIS
MUNICIPAL ELECTION
November 4, 2025

STATE OF MAINE

COUNTY OF WASHINGTON

TO: The Voters of the City of Calais

You are hereby notified that a Municipal Candidate Election will be held at the Calais Recreation Center, 11 Academy Street, on Tuesday, November 5, 2024, for the purpose of voting on the following:

Mayor
City Council 3 Year
City Council 1 Year
School Committee 3 Year
School Committee 2 Year
City Charter Amendment

Polls shall be open at 8:00 a.m. and closed at 8:00 p.m.

The Registrar of Voters will hold office hours while the polls are open to correct any error in or to change a name or address of the voting list, to accept the registration of any person eligible to vote, and to accept new enrollments. A person who is not registered as a voter may not vote in any election.

DATED: **October 9, 2025**

ATTEST, A True Copy: _____
Brad D. Phillips, City Clerk