

121 EAST MAIN STREET, SUITE 301
P.O. Box 2508
JACKSON, TENNESSEE 38302-2508



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City of Jackson

SCOTT CONGER
MAYOR

City of Jackson

Mayor Scott Conger

EXECUTIVE ORDER OF THE MAYOR

DECLARATION OF STATE OF EMERGENCY

No. 2020-07

WHEREAS, the City of Jackson has a responsibility to take all possible actions to ensure the health and safety of our staff and our citizens in the event of infectious disease pandemics; and

WHEREAS, on March 11, 2020 the World Health Organization declared the novel coronavirus (COVID-19) outbreak was a pandemic and on March 12, 2020, Tennessee Governor Bill Lee declared a State of Emergency to deploy additional resources to combat the spread of the virus, and on March 13, 2020, President Donald Trump declared a National Emergency over the coronavirus pandemic, and on March 16, I, Mayor Scott Conger declared a state of emergency related to the pandemic; and

WHEREAS, on April 2, 2020, we began experiencing community spread of COVID-19; and

WHEREAS, after proclamation of a civil emergency, the Mayor, in the interest of public safety and welfare, may make all orders necessary for the protection of life and property, including but not limited to, the closure of certain establishments; and

WHEREAS, the goal of this administration is to continue to provide a high-performing government that will be flexible, and capable of meeting the challenges of this pandemic as they come,

NOW, THEREFORE, I, Scott Conger, Mayor of the City of Jackson, Tennessee, by virtue of the executive and administrative authority vested in me by the Charter of the City of Jackson, and laws of the state of Tennessee, do hereby Declare a State of Emergency, and do hereby direct and order that the following policies be enacted immediately:

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1. **Shelter at Home.** All individuals currently living in the City of Jackson are ordered to shelter at their place of residence unless otherwise exempted as outlined in this Order. For purposes of this Order, residences include hotels, motels, shared rental units, and similar facilities. To the extent individuals are using shared or outdoor spaces, they must at all times as reasonably possible maintain social distancing of at least six feet from any other person when they are outside their residence. All persons may leave their residences only for only for life sustaining activities, essential government functions, or to operate life sustaining services businesses as defined in this Order. Individuals experiencing homelessness are exempt from this section, but are strongly urged to obtain shelter, and governmental and other entities are strongly urged to make such shelter available as soon as possible. Individuals whose residences are unsafe or become unsafe, such as victims of domestic violence, are permitted and urged to leave their home and stay at a safe alternative location, and contact law enforcement immediately.
2. **Only Life Sustaining Businesses May Remain Open.** All businesses that are not life-sustaining shall cease operations effective Sunday, April 5, 2020 at 12:01 a.m. except as needed to conduct Minimum Basic Operations, as defined in this Order. For the purposes of this Order, Life-Sustaining Businesses are all businesses that allow citizens to remain Safer at Home, including:
 - a. **CISA List.** All businesses operating in the federal critical infrastructure sectors, as outlined at <https://www.cisa.gov/identifying-critical-infrastructure-during-covid-19>.
 - b. **Life-sustaining Retail.** In-person retail businesses that provide life-sustaining goods, as well as businesses that supply life-sustaining retail and their administrative support operations. In addition, the following additional categories of retail are designated as life-sustaining under this order
 - i. Hardware stores and businesses that sell electrical, plumbing, and heating material;
 - ii. Agricultural supply and equipment stores;
 - iii. Medical product supply and equipment stores; and
 - iv. Stores that supply first responders and other critical government and healthcare workers.
 - v. The life-sustaining retail stores listed above shall follow the guidelines for "Grocers and Retail" in Paragraph 4
 - c. **Food, beverage, and agriculture.** Food and beverage manufacturing, production, processing, and cultivation, including farming, livestock, fishing, baking, and other production agriculture, including cultivation, marketing, production, and distribution of

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animals and goods for consumption; and businesses that provide food, shelter, and other necessities of life for animals.

- d. **Organizations that provide charitable and social services.** Businesses and nonprofit organizations, both religious and secular, including food banks, when providing food, shelter, and social services, and other necessities of life for economically disadvantaged or special populations, individuals who need assistance as a result of this emergency, and people with disabilities. These organizations have a special responsibility to implement social distancing to the fullest extent possible, and to take all necessary actions to stop the spread of disease, including stopping in-person retail operations.
- e. **Media.** Newspapers, television, radio, and other media services.
- f. **Gas stations and businesses needed for transportation.** Gas stations and auto-supply, auto-repair, farm equipment, construction equipment boat repair, and related facilities; In person retail must follow the guidelines for "Grocers and Retail" in Paragraph 4
- g. **Financial Services.** Depository institutions, including but not limited to banks and credit unions, Non-depository institutions, including but not limited to consumer, industrial and mortgage loan companies, mortgage loan brokers, originators and processors, deferred deposit, check cashers, and payday lending companies, title pledge lenders, and money transmitters; securities institutions, including but not limited to brokers, agents, advisers, and issuers; appraisers, financial markets, bond issuers, or institutions selling financial products to the extent they are providing financial services; and pawn brokers, to the extent they are providing check-cashing or similar financial services.
- h. **Housing, Buildings and Construction.** Businesses providing construction or maintenance of residential, commercial, or governmental structures, including but not limited to plumbers, electricians, exterminators, cleaning and janitorial staff, security staff, operating engineers, HVAC, painting, landscaping, moving and relocation services, necessary for sustaining the safety, sanitation and operation of structures.
- i. **Mail, post, shipping, logistics, delivery, and pickup services.** Post offices and other businesses that provide shipping and delivery services, and businesses that ship or deliver groceries, food, beverages, goods, or services to end users or through commercial channels.
- j. **Laundry Services.** Laundromats, dry cleaners, industrial laundry services, and laundry service providers
- k. **Restaurants for consumption off-premises.** Carry-out, delivery, and drive-through food and beverage sales may continue.

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- l. Supplies for Life-Sustaining Businesses.** Businesses that sell, manufacture, or supply other Life-Sustaining Businesses with the support or materials necessary to operate, including computers, audio and video electronics, household appliances; IT and telecommunication equipment; hardware, paint, flat glass; electrical, plumbing and heating material; sanitary equipment; personal hygiene products; food, food additives, ingredients and components; medical and orthopedic equipment; optics and photography equipment; diagnostics, food and beverages, chemicals, soaps and detergent; and firearm and ammunition suppliers and retailers for the purposes of safety and security.
 - m. Transportation.** Transportation network providers (such as Uber and Lyft), vehicle rental services, paratransit, and other private, public, and commercial transportation and logistics providers.
 - n. Home-based care and services.** Home-based care for adults, seniors, children, and/or people with developmental disabilities, intellectual disabilities, substance use disorders, and/or mental illness, and other in-home services including meal delivery.
 - o. Professional services.** Professional services, such as legal services, accounting services, insurance services, real estate services (including appraisal and title services). Professional services firms must implement telecommuting and remote work to the fullest extent possible, and should only use in-person interaction to support Minimum Basic Operations or where telecommuting is impossible.
 - p. Manufacture, distribution, and supply chain for critical products and industries.** Manufacturing companies, distributors, and supply chain companies producing and supplying critical products and services in and for industries such as pharmaceutical, technology, biotechnology, healthcare, chemicals and sanitization, waste pickup and disposal, agriculture, food and beverage, transportation, energy, steel and steel products, petroleum and fuel, construction, communications, as well as products used by other Life-Sustaining Businesses, or products that can be used to treat or prevent COVID-19.
 - q. Hotels and Motels.**
 - r. Supplies to Work From Home.**
 - s. Supplies for Essential Businesses and Operations**
 - t. Child Care facilities.**
- 3. Telework Permitted.** The prohibition does not apply to virtual or telework operations.

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4. **Grocers and Retailers.** All businesses shall comply with social distancing guidelines and to maintain a high level of sanitation and employee hygiene in line with CDC guidance. Furthermore, to prevent mass community spread of COVID-19 at retail and grocery stores, the following guidelines are being instituted:
 - a. Allow no more than 20% of stated fire capacity in the store at a time (note that this reduced capacity is approximately 150 square feet per person). Require staff to count the number of customers entering and exiting the store and to enforce limits
 - b. Clearly mark 6' spacing in lines and other high-traffic areas and consider ways to encourage spacing if there are lines outside. Consider posting signage or using ropes to direct customers and to limit bottlenecks/encourage flow in high-density areas of stores.
 - c. Designate employees to monitor social distancing and assist customers.
 - d. Maximize space between customers and employees at checkout.
 - e. Designate employee(s) to ensure the cleaning guidelines set by the CDC are followed.
5. **Travel Restrictions.** All travel, including, but not limited to, travel on foot, bicycle, scooter, motorcycle, automobile, or public transit, within the City except for life sustaining activities, essential government functions, and operation of life sustaining services businesses is prohibited. People may use public transit only for purposes of performing any of the above activities. This Order allows travel into or out of the City to perform life sustaining activities, essential government functions, and operation of life sustaining services businesses. Other essential activities include, but are not limited to:
 - a. Obtaining necessary services or supplies for themselves and their family or household members, or to deliver those services or supplies to others.
 - b. Caring for a family member or pet in another household.
 - c. A Medical Emergency.
 - d. To engage in outdoor activity, provided the individuals comply with Social Distancing Requirements, including but not limited to walking, hiking, fishing, hunting, dog walking, or running; provided however, that congregating or playing on playgrounds presents a unique risk for the spread of COVID-19 and is therefore prohibited.
6. **Evictions Suspended.** All evictions and service of process relating to evictions are hereby suspended in the city limits of Jackson.
7. **Mass Gatherings Prohibited.** All public and private gatherings of more than ten people occurring outside a single household or living unit (including churches) are prohibited. Nothing in this Order prohibits the gathering of members of a household or living unit.

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8. **Funerals.** All Funerals, Celebrations of Life, Cremation Services, and Memorial Services shall only be attended by close family or less than 10 people per venue in accordance with Governor Lee's Executive Orders.
9. The Jackson Police Department is authorized to enforce this order as well as Governor Bill Lee's executive order.
10. The City of Jackson Code Enforcement Division is authorized to enforce this order as well as Governor Bill Lee's executive order.
11. Pursuant to TCA 58-2-110 (3) the duration of this Executive Order is limited to seven days initially and may be extended, as necessary, in additional seven-day increments. To the extent that this Order conflicts with any prior Orders this Order shall control. Any businesses previously closed by a prior executive order from the Governor of Tennessee or this administration shall remain closed under the terms of this Order.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Jackson to be affixed this 9th day of April 2020.



A handwritten signature in blue ink, reading "Scott Conger".
Scott Conger, Mayor of Jackson