



SALINE COUNTY CAREER CENTER

"TRAINING STUDENTS TO PURSUE EXCELLENCE IN
SCHOLASTICS, WORK, AND LIFE."

In Person!

Community Education

**Spring 2022
Class Offerings**

Enrolling Now!

660.886.6958

Online:

Aceware.marshallschools.com



Instant Piano for Hopelessly Busy People



Instant Guitar for Hopelessly Busy People

Instructor: Craig Coffman
"Chords Are Key"

This class will teach you "tips of the trade" to give you years of musical enjoyment. Learn to play piano the way professionals do, by using chords. This class is held online via ZOOM, so you can sit at your piano or keyboard at home and take this class with no pressure at all. It includes an online book and follow-up video lessons, so you can continue to practice and study on your own. An optional periodic online question and answer session is included, along with a recording of the class for your review.

Topics include:

- How chords work in a song
- How to get more out of sheet music by reading less of it
- How to form the 3 main types of chords
- How to handle different keys and time signatures
- How to avoid "counting"
- How to simplify over 12,000 complex chords

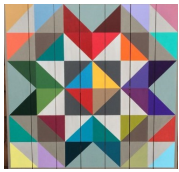
Time: 6:30 - 9:30 p.m.
Date: Monday, March 28
Fee: \$59 - ZOOM link will be sent after payment
Registration Deadline: March 21

Instructor: Craig Coffman
"Chords Are Key"

Want to learn to play the guitar, but simply can't find the time? This crash course teaches basic chords and gets you playing along with your favorite songs right away! It is held online via ZOOM, so you can sit at home with your guitar without any pressure. It includes an online book and follow-up video lessons, so you can continue to practice and study on your own. An optional periodic online question and answer session is included, along with a recording of the class for your review. For ages 13+. Class limited to 15 students. Topics include:

- How chords work in a song
- How to tune your guitar
- How to form the 3 main types of chords
- Basic strumming patterns
- How to buy a good guitar & things to avoid
- How to play along with simple tunes

Time: 6:30 - 9:30 p.m.
Date: Tuesday, April 5
Fee: \$59 - ZOOM link will be sent after payment
Registration Deadline: March 29



MINI BARN QUILT CLASS

Instructor: Diana Clarke

Using a pre-primed board, you will learn each step (drafting, taping and painting) to create your own 3 color mini barn quilt, using the Missouri Star pattern. The finished project will be 24" x 24", the perfect size for mounting on a small building or porch! The supply fee covers most of the supplies. Bring a yardstick, pencil, and 3 one cup containers with lids to hold paint. Bring a hairdryer and extension cord to dry the paint. Projects will go home with you between classes.

Time: 6:00 - 8:00 p.m.
Dates: Tuesday & Wednesday,
March 22 & 23
Fee: \$19 for 2 sessions
Supply Fee: \$15-payable to instructor

Registration Deadline: March 15



CAKE DECORATING: BEGINNERS

Instructor: Michelle Boland

Easter is just around the corner. Be PROUD of the cake you take to your family dinner! This class is designed for the home amateur or aspiring entrepreneur. It will cover borders, flowers, color striping, etc. Bring an 8 x 8 cake to class. All other supplies will be furnished.

An \$10 optional tool kit is available for purchase from the instructor during class, or bring your own.

Time: 5:30 - 7:30 p.m.
Dates: Monday & Tuesday,
March 28 & 29
Fee: \$40 for 2 sessions
Location: SCCC

Registration Deadline: March 21



Spring is Coming!

PLANT YOUR OWN PLANTER

Instructor: Megan Roth

Ready for spring? We are! Come to the SCCC Greenhouse to learn pot design elements, light variation, plant selection, soil types, and get a glimpse of spring! This is an all inclusive class which includes a drop-in container, soil and beautiful spring plants. Bring a friend and join us!

Time: 5:30 - 7:00 p.m.
Dates: Tuesday, April 12
Fee: \$20 - includes all supplies

Registration Deadline: April 5

DEATH & TAXES

Instructor: Hugh Harvey

We all *plan* to “do something” about probate, wills, power of attorney, health care decisions, trusts, and estate taxes...someday. However, most of us *never* do. This class will get you started taking care of basic estate planning. All of those important questions you have will be answered, such as: What are Living Trusts? If I have a will, are Probate Court proceedings necessary? Will my heirs have to pay estate taxes? If I am incapacitated, who will make decisions regarding my care?

Time: 6:00 - 7:30 p.m.
Date: Tuesday, March 8
Fee: \$15



Registration Deadline: March 1



American Red Cross CPR classes take just a few short hours, but the skills learned could save a life. We offer a couple of options for certification. Our “**in-person**” class is for initial certification or re-certification, and our **online** class is for re-certification only. Whether you are a medical professional needing recertification, or you simply want to learn how to respond in an emergency, this class is for you! (Maximum of 10/class)

CPR Certification

Instructor: Brandy Kennedy-Brooks

Time: 5:00 - 9:00 p.m.
Date: Monday, March 7
Fee: \$49
Certification Fee: \$32-payable to instructor

Registration Deadline: February 28

CPR Online RE-Certification

Instructor: Lori Godsey

This re-certification course allows you to complete the course instruction online, with final skill check-off done in-person with Mrs. Godsey.

Time: 6:00 - 8:00 p.m.
Date: Monday, April 4 - online class begins
Tuesday, April 19 - skills check-off
Online Fee: \$49
Certification Fee: \$32-payable to instructor

Registration Deadline: March 28



PRACTICAL NURSING

Class of 2022-2023:

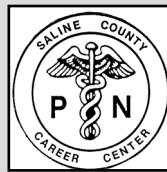
Applications available December, 2021
Completion deadline April 1, 2022

This is an 11-month program that prepares graduates for entry into the exciting field of nursing. Upon successful completion of the program, students will be eligible to sit for the National Council of Licensing Examination for Practical Nursing (NCLEX-PN). Students who wish to further their education may take advantage of the articulation agreement with State Fair Community College towards their Associate of Science Degree in Nursing or the Bachelor of Science in Nursing Degree with Missouri Valley College. **Nursing is a profession that requires both compassion and mature judgment.**

For more information call (660) 886- 6958.

Applications are available December, 2021 at the SCCC office, or on our web site:
www.marshallschools.com/sccc, or call 660.886.6958.

Financial Aid available! Apply early!



2022 TEAS Testing Dates

(Practical Nursing Entrance Examination)

The TEAS test may be taken at the Saline County Career Center for a fee of \$80.
To register, call SCCC at 886-6958.

Tests will be administered on the following dates:

Tuesday, February 22: Morning	Wednesday, March 9: Morning
Tuesday, February 22: Afternoon	Tuesday, March 22: Evening
Saturday, March 5: Morning	Thursday, March 24: Morning

New!

Grant Writing 101

Instructor: Tammy Gibson

Want to apply for grants to support your organization’s needs, goals, and objectives? This class will help you develop the basics to ensure success.

With over 35 years of experience, Ms. Gibson has experience using “Results Based Planning & Grant Writing” methods. She has been trained by some of our nation’s best. Join us for this 3-day workshop and increase the chance of getting your project funded!

Day 1: Results Based Planning - April 5 8:00a.m. - Noon

Topics to be covered: Strategic planning basics; why a plan is important; components of a good plan. You will start to develop a plan for your organization.

Day 2: 5 Keys to Successful Grant Writing - April 6 8:00a.m.-Noon

Topics to be covered: Overview of the keys to writing a successful grant .

Day 3: Letter Proposals - April 7 8:00a.m. - Noon

Topics to be covered: Writing the proposal letter used to pitch your project to funders and how to identify the appropriate funders for your projects.

Registration Deadline: April 1

TO ENROLL: 660-886-6958

OR REGISTER ONLINE AT: aceware.marshallschools.com

REAL ESTATE CLASS

Curb Appeal

Instructors: Tiffany Dowell, Angel Staley, Shelly O'Bryan

The market is ready for you to sell your home, but are YOU ready? Our experts will give tips on maximizing your home's curb appeal. Paint job, landscaping, or general clean-up are ideas you may receive, based on what helps sell homes in our market. Submit a photo of your home prior to class, and specific curb appeal recommendations will be provided. Don't miss this fantastic chance to hear curb appeal tips from seasoned professionals! Register today.

Date: Tuesday, March 1

Time: 6:00 - 8:00p.m.

Fee: \$10/person

Registration Deadline: February 22

Home Photo Submission Deadline: February 22



One - on - One Training

Having trouble with your computer, or maybe specific software is your issue? Does social media or video calling family members give you fits? Let SCCC help you with all your computer problems, without having to sit through a long class. Call Laura Jackson today and set up a one-on-one training to answer all your specific questions.

We have teachers lined up to teach these topics, and more. If you don't see what you need, we will do our best to find a teacher to assist you!

Microsoft

- Word
- Excel
- PowerPoint

Social Media

- Facebook
- Instagram
- Pinterest
- Twitter

Google Tools

- Google Drive
- Google Email
- Google Calendar
- Google Docs
- Google Sheets
- Google Slides

Anything Apple

- Computer issues
- Software issues
- iPad
- iPhone
- And More!

Video Calling

- Facebook
- Hangout
- Skype



Time & Date: To be arranged

Fee: \$35 an hour

JOB SKILLS TRAINING

Financial Assistance for Job Skills

Missouri Job Center

Get financial assistance to make a job change! There is new funding for job training programs through the Missouri Job Center. Make plans to join us for this overview workshop with staff from the Missouri Job Center. Get "how to" information to make accessing these training programs as simple and understandable as possible. Take a step to make a life changing job move!

Date: Monday, February 28

Time: 5:30 - 6:30 p.m.

Fee: \$5 - refundable upon class completion



SAFETY TRAINING

OSHA 10-HOUR GENERAL INDUSTRY

OSHA 10-HOUR CONSTRUCTION INDUSTRY

OSHA 10-HOUR GENERAL INDUSTRY-AGRICULTURE

These are online programs with supervised testing. Students will have 3 months to complete. The courses provide students with an industry recognized credential. Students will develop a safety mindset and acquire marketable skills for a competitive edge.

Fee \$50

Call 660-886-6958 to make arrangements.

Welding



Welding Basics

Instructor: Carolgene Zvacek

Interested in learning basic welding concepts? This introductory class is your answer! Class is held in the SCCC Welding Shop, so come to class prepared to weld!

Basic topics covered in this class include:

- How to run a bead
- How to butt 2 metal pieces together
- How to make a T-weld
- Much, much more

Time: 5:30 - 7:30 p.m.

Date: Tuesday, March 22

Fee: \$39 - includes supplies

Registration Deadline: March 15

DOG OBEDIENCE

One-on-One Sessions

Instructor: Jennifer Lappin,
Registered Veterinary Technician

Our experienced instructor, Jenn Lappin, will help you get your pooch's behavior in-line so everyone loves him! Meet privately with her for our One-on-One sessions! Times can be arranged after February 22nd at your convenience.

\$80 for 2 1/2 hours of instruction.

Requirements and equipment needs will be furnished upon registration.
Aggressive dogs will be dismissed.



For questions and concerns, call Jennifer at 816-699-9805.

Get Healthy!



YOGA for BEGINNERS

Instructor: Elizabeth Bellamy

Yoga is for everyone!

If you can breathe, you can do yoga! Join us to learn the basics of this healthy exercise. Explore basic postures and breathing techniques which help reduce stress and promote health, and learn accessible movement. Mats are provided.

Time: 5:30 - 6:30 p.m.

Dates: Wednesday, February 23

Fee: \$10

Registration Deadline: February 16

New!

Genealogy Series

Instructors: Lorel and Jim Box

Find the "nuts" in your family tree or the "skeletons" in your closet! Discover your genealogy through these fun and informative workshops.

Basics of Online Family History: Thursday, March 10

Family history is a favorite American hobby, and the internet makes it easier than ever before. Search the most popular genealogy websites, set up your free account, and begin searching your online family tree. Needed for class: email address, cell #, name, birth, and death information for parents and grandparents.

Basic Search Using Census Records: Thursday, March 24

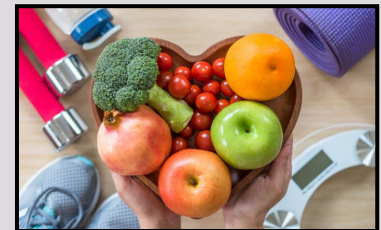
State and US census are valuable tools to discover ancestry. Learn what is available including tips, and bonus info. to help you get all information available. We will also review limitations, including loss and flaws in the system.

Treasures in the Cemeteries: Thursday, March 31

Traveling to cemeteries to gather vital ancestral information is no longer needed. Using online search engines, you can view headstones with a click of the button! We will introduce you to favorite cemetery searches and review their strengths and weaknesses. Added bonus: Using the information gathered, see if you are related to other people in the class, or even kings, queens, presidents, or celebrities!

Time: All workshops are from 6:00 - 7:30p.m.

Fee: \$25 per workshop or take all 3 for \$60!



FOUNDATIONS of HEALTH

Instructor: Elizabeth Bellamy

Take control of your health! Join us for a deep dive into ways to enhance your health, wellbeing, and vitality. We will explore topics such as nutrition, hydration, exercise, sleep, mindfulness and connection.

Make the time to care for yourself.

You'll be glad you did!

Time: 5:30 - 6:45 p.m.

Dates: Wednesday, March 16

Fee: \$20

Registration Deadline: March 7



TO ENROLL: 660-886-6958

OR REGISTER ONLINE AT: aceware.marshallschools.com



Providing Training To Meet Your Business Needs.



1

OSHA 10 hour Training:

- General Industry
- Construction
- Agriculture



2

One-on-One Training:

- Google
- Microsoft
- Social Media & more



3

Customized Training:

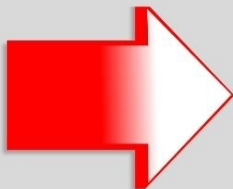
- Industry Specific
- Timely & Affordable
- Funding Available



4

Let SCCC Help!

- Local Experience
- Dedicated Staff
- Serving you since 1968



Saline County Career Center

900 W. Vest / Marshall, MO / 660.886.6958

Beth Walker

Financial Aid / Adult Education

bwalker@marshallowls.com

6 CLASSES WILL **NOT** BE HELD THE FOLLOWING DATES:

JANUARY 17, FEBRUARY 21, MARCH 17-21, APRIL 14-18

Now is the time to take advantage of our **instructor-led** online courses through ed2go. Choose from 100's of classes! They are fun, convenient, highly interactive, with a 6 week format. Online discussion areas with expert instruction. Complete entirely from your home or office, any time of the day or night. Here are just a few courses offered. There are many more listed at ed2go.com/SCCC.

SPEED SPANISH

Learn six easy recipes to glue Spanish words together into sentences, and you'll be speaking Spanish in no time!

A TO Z GRANTWRITING

Learn how to research and develop relationships with potential funding sources, organize grant writing campaigns, and prepare proposals.

QUICKBOOKS

From beginners to advanced, master the various features of QuickBooks and learn to manage multiple company files, create customer statements, and much more.

BEGINNING WRITER'S WORKSHOP

Get a taste of the writer's life and improve your writing skills in this introduction to writing creatively.

ACCOUNTING FUNDAMENTALS

Gain a marketable new skill by learning the basics of double-entry bookkeeping, financial reporting, and more.

DRAWING FOR THE ABSOLUTE BEGINNER

Gain a solid foundation in drawing and become the artist you've always dreamed you could be!

CREATING WEB PAGES

Learn the basics of HTML so you can design, create, and post your very own site on the Web.

BLOGGING AND PODCASTING FOR BEGINNERS

Learn how to create your very own blog and add a podcast too, using the tools you already have on your computer.

Prices start at \$115

- **24-HOUR ACCESS**
- **EXPERT INSTRUCTORS**
- **LENGTH OF INSTRUCTION VARIES**
- **NEW SESSIONS BEGIN MONTHLY**
- **ONLINE DISCUSSION AREA**
- **CHOOSE FROM 100'S OF COURSES**
- **VISIT ed2go.com/SCCC**



Introduction to Photoshop

Learn to use Photoshop, the world's best graphics program, to edit and process photos and create original images.

Secrets of Better Photography

Discover strategies and tricks for taking excellent pictures, no matter what or where you're shooting.

Discover Digital Photography

Explore the fascinating world of digital photography equipment.

Explore a Career in Medical Coding

Learn how to use the CPT manual and the ICD-9-CM to find medical codes for any disease, condition, treatment, or surgical procedure.

Medical Terminology: A Word Association Approach

Prepare for a career in the health services industry by learning medical terminology in a memorable and enjoyable fashion.

Additional online classes offered thru Ed2Go...

Online Classes: CHOOSE FROM 100'S OF COURSES

SPANISH*PHOTOGRAPHY*MEDICAL CODING*DRAWING*WEB DESIGN*BLOGGING*PHOTOSHOP

Ed2Go courses are online, informative, fun and convenient, creating a warm, supportive learning community for you. Course sessions begin monthly. Go to: ed2go.com/SCCC for start dates for the course that interests you. Complete any course entirely from the comfort of your home or office any time, day or night.



TITLE IX Marshall School District does not discriminate on the basis of race, color, natural origin, gender, age or disabling condition in admission or access to, or treatment of/or employment in its programs and activities. Any person having inquiries concerning compliance with the regulations implementing Title VI of the Civil Rights Act of 1964, or Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973, is directed to contact: Superintendent, Marshall Public Schools, 860 W. Vest, Marshall, MO 65340 (660) 886-7414.

Registration / Payments / Refunds / Cancellations:

Registration and payment are required before begins class to secure a spot. We have several ways to help:

On-line: Aeware.marshallschools.com

Phone: 660.886.6958 Fax: 660.886.3092

Email: Bwalker@marshallowls.com

Walk-in: Saline County Career Center

Mail-in: 900 W. Vest Marshall, MO 65340 (Open M - F 7:30am - 3:30pm)

Please make separate checks for each class, payable to SCCC. Checks are not deposited until after the class begins. Credit cards are accepted.

Refunds are made if class is cancelled due to low enrollment. A full refund is given if SCCC is notified 24 hours prior to the beginning of class. **Cancellations** will be announced on KMMO radio. Evening classes will not meet if Marshall Public Schools cancels school.

Registration:

SALINE COUNTY CAREER CENTER 900 W. VEST MARSHALL, MO 65340

Name: _____ Phone: _____ Cell: _____

Address: _____ City / State / Zip: _____

Email: _____

Enroll me in: (Separate checks for each class, please - We will not deposit until after the class begins.)

Class Title: _____ Date Offered: _____ Fee: _____

