

CITY OF BELMOND  
COUNCIL PROCEEDINGS

November 4, 2024  
Belmond, Iowa 50421

Mayor Frank Beminio called the regular meeting of the City Council to order at 7:00 p.m. in the Community Room at City Hall with the roll call showing:

**Present:** Council Members DePuew, Mattison, Schlichting, Swenson, and Tulp

**Absent:** None

Motion made by Swenson, seconded by DePuew, to approve the agenda as presented. Roll call: Yes-5, No-0, Absent-0. Motion carried.

The mayor asked if there was anyone present who wished to address the council on a matter not appearing on the agenda, Belmond-Klemme Community School District Superintendent Jenn Peter introduced herself to everyone. When no one else indicated they wished to address council, the mayor moved on.

City Manager Nicholas stated that Auditors were here last week from Monday through Wednesday and will continue to work on their report. He will begin working on a report that is due in December but was waiting for auditors to be done. He also reminded everyone to vote tomorrow.

Public Works Director Fournier stated they are done cutting Ash trees down for now. They may continue depending on weather in the next month. They have completed first round of street sweeping. Fournier mentioned they will begin their fall service for all the vehicles to prepare for winter. Once that is complete, they will do a second round of street sweeping.

Police Chief Gamino stated that the two applicants he was working with did not work out but will have one applicant that will test later this month. They are reaching out to schools and other contacts to see if they are interested. He also thanked Public works Director Fournier and Public Works for helping with some rocks around a particular bench along the trail. It was noted that Officer Kleckner will graduate in December from the academy. Mayor Beminio asked if there have been any tickets written for no parking on 5<sup>th</sup> St SE. Chief Gamino responded that none had been written as the trucks are doing a good job of moving when asked. The mayor also asked about other vehicles around town that were parked illegally. Chief Gamino responded that he had notes on some but that they were moved when he arrived at the locations.

Mayor Beminio then led the council to the Consent Agenda.

Under Consent Agenda:

A. Approval of the October 21, 2024 Regular Meeting Minutes

B. Approval of the Bills

ACCESS SYSTEMS	COPIER SERVICES - AUGUST, 2024	188.58
AHLERS COONEY ATTORNEYS	LEGAL FEES	1,528.00
ALLIANT ENERGY	GAS & ELECTRIC	5,563.55
BCD SERVICES	CLEANING SERVICES-OCTOBER	320
CHOSEN VALLEY TESTING INC	AQUATIC CENTER-SAMPLE.& ENG.	4,400.00
CINTAS CORPORATION #947	UNIFORM SERVICES-OCTOBER, 2024	326.30
CITY OF BELMOND	INS	1,731.54
DAKOTA SUPPLY GROUP	SUPPLIES	2,499.58
DARIO GAMINO	MATERIAL FOR VEHICLES /HALLOWEEN	107.94
DEARBORN NATIONAL	GROUP LIFE INSURANCE-NOV,2024	81.45
DOUG'S SMALL ENGINE SALES&SVC	PARTS - PARK & ROAD	679.48
DURAN AUTO REPAIR LLC.	2017 FORD REPAIR	2,219.22
ELECTRIC PUMP	PROGRAMMING- WTP/WWTP	3,181.12
FAREWAY STORES	ECON DEVELOPMENT GRANT	28,881.47
H & K PLUMBING & HEATING	CITY HALL HVAC REPAIR	978.28

HOLIDAY INN CONFERENCE CENTER	IMFOA CONFERENCE-NICHOLAS	237.44
HOUSER BERKLAND & SIMONSON	4TH QUARTER RETAINER 2024	1,000.00
IOWA LAW ENFORCEMENT ACADEMY	EVALUATION-ANDERSON	150
IPERS	PROTECT IPERS	10,328.82
MICROBAC LABORATORIES, INC	TESTING	222
NICHOLAS, CODY	IMFOA CONFERENCE - NICHOLAS	148.46
NORTH IOWA AREA COMMUNITY	WATER CONF. 2024	130
PIONEER CRITICAL POWER	GENERATOR PM SERV ANNUAL-WTP/WWTP/#1/#2/#3	10,879.62
POSTMASTER	POSTAGE ON WATER BILLS	277.87
PRINTING SERVICES INC.	BARK PARK RAINBOW BRIDGE SIGN	60.45
SUNSET LAW ENFORCEMENT LLC	AMMUNITION- PD	411.4
TEAMSTERS LOCAL 238	UNION DUES	140.48
TQ TECHNOLOGIES	COMPUTER SET UP- CITY MANAGER	119
TREASURER, STATE OF IOWA	STATE TAXES	2,311.85
UNITED STATES TREASURY	FED/FICA TAX	7,256.29
USDA-RURAL DEVELOPMENT	LOAN PAYMENT-NOVEMBER 4, 2024	16,038.00
VAN DER LINDEN, DIRK	REIMBURSTMENT FOR CHRIS. FUND	68.67
VEENSTRA & KIMM, INC	AQUATIC CENTER SURVEY-SEPT&OCT	5,530.00
WELLMARK BLUE CROSS BLUE	HEALTH INSURANCE-DECEMBER,2024	9,874.94
WRIGHT COUNTY COMMUNICATIONS	2ND QRT-FY2025	19,870.25
ZARREN EGESDAL	LIP SYNC DJ	500
Payroll Checks		20,328.44

C. Motion – Filing of the Iowa Specialty Hospital-Belmond Financial Reports – Period ending September, 2024

Motion made by Tulp, second by Mattison, to approve the consent agenda. Roll call: Yes-5, No-0, Absent-0, Motion carried.

Under New Business, Nicholas presented Resolution 2024-30 A Resolution Adopting a Public Records Policy. Nicholas stated that this was to help direct define the procedures for when a public records request was made. Motion to approve Resolution 2024-30 as presented by Swenson, seconded by Schlichting. Roll call: Yes-5, No-0, Absent-0. Motion carried.

Nicholas then presented Resolution 2024-31 A Resolution Establishing Fees Related to Public Records Requests. Nicholas stated the fees for the copies that one may request are the same as they currently are but that this defines how to charge for everything related to a records request. Motion to approve Resolution 2024-31 as presented by DePuew, seconded by Tulp. Roll call: Yes-5, No-0, Absent-0. Motion carried.

Nicholas presented Resolution 2024-32 A Resolution to Write Off Certain Utility Accounts as Uncollectible. Nicholas mentioned that this is for the Parker building. The deed has been transferred to the City and then on to Build A Better Belmond. There was a final bill that was printed for this property with an amount of \$3,442.33 that includes charges dating back to 2018. Motion to approve Resolution 2024-32 as presented by Tulp, seconded by DePuew. Roll call: Yes-5, No-0, Absent-0. Motion carried.

The Mayor then asked if there were any other matters. Nicholas addressed council about the possibility of Clarion PD helping in situations where Belmond PD is unable to cover a shift due to limited staff. Clarion would use their own vehicles, uniforms, and supplies. Schlichting asked about the cost and Nicholas mentioned he would check with Clarion on a possible range. It was discussed that to have the Sheriff's office cover a shift, it would be \$85 per hour. Nicholas also asked if any of the council members would be willing to be on a personnel/benefits committee. Schlichting and DePuew said they would be willing. Mattison also mentioned that they all missed a good party and pool fundraiser at the lip sync battle. When there were no other matters, the mayor

asked for a motion to adjourn the meeting. Motion made by Schlichting, second by DePuew to adjourn the meeting. Roll call: Yes-5, No-0, Absent-0. Motion carried. The meeting adjourned at 7:24 p.m.

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Cody Nicholas, City Manager/Clerk

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Frank Beminio, Mayor