City of Parkersburg January 6, 2025

Parkersburg, Iowa

The City Council of the City of Parkersburg, Iowa met in regular session on Monday, January 6, 2025 at 7:00 P.M. at the Parkersburg Civic Center. Council members present: Bellows, Cuvelier, Manifold, Schneiderman, and Simon.

Mayor Mike Timmer called the meeting to order and led those in attendance in reciting the Pledge of Allegiance.

There was a motion by Cuvelier, seconded by Schneiderman to approve the minutes. Upon vote, all ayes.

Councilman Bellows joined the meeting already in progress.

There was a motion by Manifold, seconded by Cuvelier to approve the bills. Upon vote, all ayes.

Regarding the Public Works Department, information was presented about defective sidewalk liabilities. There was discussion about the city’s responsibility to take greater care in identifying and making property owners aware of the need to fix their defective sidewalks where they exist. In addition, Hunter Maitland provided a water meter installation update and stated the installations are going well.

There was a motion by Cuvelier, seconded by Simon to approve the Mayor’s recommendation to reappointment Tom Hoogestraat to the Zoning Board of Adjustment. Upon vote, all ayes.

There was a motion by Cuvelier, seconded by Simon to designate the Parkersburg Eclipse News-Review as the official newspaper of the

City of Parkersburg. Upon vote, all ayes.

Fire Chief Rus Boersma provided an update, including that the department officers will stay the same in 2025, grants have been awarded from the Iowa Department of Natural Resources and the Butler County Community Foundation for equipment, and some repairs are being made to the garage doors at the station as well.

There was a motion by Cuvelier, seconded by Schneiderman to recognize Jess Harken as the new Parkersburg Ambulance Chief. Upon vote, all ayes. There was also discussion about another EMT class starting soon with up to four students possibly attending from Parkersburg.

Councilman Cuvelier specially recognized outgoing Ambulance Chief Leon Schwertdfeger for his work and commitment on the service over the last few years.

Librarian Julie Folken announced the retirement of Jody Nielsen from the library on January 31, 2025 after 25 years of employment. Due to the retirement, Julie stated that two current employees will be changing their hours and titles in the next several months but information provided showed the budget would not need to be changed. After discussion, there was a motion by Manifold, seconded by Schneiderman to adopt Resolution 1133 approving the changes to the rate of pay and assignment of duties for library staff members Chelsea Meester and Laura Roegner. Upon vote, all ayes.

Julie also provided information on a grant she recently received and upcoming programming.

There was a motion by Cuvelier, seconded by Bellows to schedule a public hearing to consider the zoning related requirements for Green Belt Bank & Trust, the application, and to provide the required public notice at the next regularly scheduled meeting of the City Council on February 3, 2025 at 7:00 pm. Upon vote, all ayes.

Mayor Timmer opened the public hearing to adopt Ordinance 386 amending section 165.13(2) of the Code of Ordinances pertaining to Detached Accessory Buildings, Garages, Structures, and Uses as recommended by the Parkersburg Planning & Zoning Commission. Mayor Timmer explained the ordinance language. No oral or written comments were given for or against the proposed ordinance. Mayor Timmer closed the public hearing.

There was a motion by Cuvelier, seconded by Manifold to approve the 1st Reading of Ordinance 386. Upon roll call vote, all ayes.

There was a motion by Cuvelier, seconded by Schneiderman to suspend the rules to allow the second reading of Ordinance 386. Upon vote, all ayes.

There was a motion by Simon, seconded by Cuvelier to approve the 2nd Reading of Ordinance 386. Upon roll call vote, all ayes.

There was a motion by Cuvelier, seconded by Simon to suspend the rules to allow the third reading of Ordinance 386. Upon vote, all ayes.

There was a motion by Cuvelier, seconded by Simon to adopt Ordinance 386 amending section 165.13(2) of the Code of Ordinances pertaining to Detached Accessory Buildings, Garages, Structures, and Uses. Upon roll call vote, all ayes.

Mayor Timmer opened the public hearing to to consider the rezoning application from MDT Holdings to rezone property from “U-1” Unclassified District to “I-1” Light Industrial and/or Manufacturing District to be used solely for an indoor-only rental storage building, including a mini-storage facility for the legal description as follows: PARCEL ‘W’ BEING A PART OF PARCEL LETTER ‘K’ IN OUTLOT ‘A’ OF LEGEND TRAIL DEVELOPMENT TO THE CITY OF PARKERSBURG, BUTLER COUNTY, IOWA as recommended by the Parkersburg Planning & Zoning Commission. The City Clerk stated that no written or oral comments were provided by the public for or against the proposed rezoning of the property. The City Clerk also stated that the property owners have agreed to the rezoning with “Conditions” and a Conditional Use Agreement is signed and on file to be recorded upon the rezoning taking place. Upon no further comments being made, Mayor Timmer closed the public hearing.

There was a motion by Schneiderman, seconded by Simon to approve the 1st Reading of Ordinance 387 amending the Zoning Ordinance of the City of Parkersburg to rezone property from “U-1” Unclassified District to “I-1” Light Industrial and/or Manufacturing District to be used solely for an indoor-only rental storage building, including a mini-storage facility with “conditions” as written and agreed to. Upon roll call vote: Ayes: Bellows, Manifold, Schneiderman, Simon. Abstain: Cuvelier. Motion carried.

There was a motion by Schneiderman, seconded by Simon to suspend the rules to allow the second reading of Ordinance 387. Ayes: Bellows, Manifold, Schneiderman, Simon. Abstain: Cuvelier. Motion carried.

There was a motion by Simon, seconded by Schneiderman to approve the 2nd Reading of Ordinance 387. Ayes: Bellows, Manifold, Schneiderman, Simon. Abstain: Cuvelier. Motion carried.

There was a motion by Manifold, seconded by Bellows to suspend the rules to allow the third reading of Ordinance 387. Ayes: Bellows, Manifold, Schneiderman, Simon. Abstain: Cuvelier. Motion carried.

There was a motion by Schneiderman, seconded by Bellows to adopt Ordinance 387, with “conditions” as written and agreed upon, amending the Zoning Ordinance of the City of Parkersburg to rezone property from “U-1” Unclassified District to “I-1” Light Industrial and/or Manufacturing District to be used solely for an indoor-only rental storage building, including a mini-storage facility. Upon roll call vote: Ayes: Bellows, Manifold, Schneiderman, Simon. Abstain: Cuvelier. Motion carried.

There was a motion by Manifold, seconded by Cuvelier to adopt Resolution 1134 approving a Minor Subdivision, the Final plat of Lynx Addition as a Minor Subdivision. Upon vote, all ayes.

There was a motion by Bellows, seconded by Cuvelier to approve the liquor license renewal for Dolgencorp, LLC subject to ABD approval. Upon vote, all ayes.

There was a motion by Schneiderman, seconded by Manifold to approve the liquor license renewal for Third Street Grill & Pub, LLC subject to ABD approval. Upon vote, all ayes.

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| VERIZON WIRELESS  | POLICE DATA  |  $ 80.02  |
| CRISSA BROUWER  | LIBRARY JANITORIAL  |  $ 275.00  |
| TRIONFO SOLUTIONS  | INSURANCE  |  $ 1,578.82  |
| 3E  | WATER PARTS  |  $ 397.68  |
| ACCESS SYSTEMS  | COPIER  |  $ 395.92  |
| AMAZON CAPITAL  | BOOKS/SUPPLIES  |  $ 810.64  |
| BAKER & TAYLOR  | LIBRARY BOOKS  |  $ 795.22  |
| ALEXANDRA BELLOWS  | DED DIFF  |  $ 157.86  |
| APRIL BOVY  | CITY HALL JANITORIAL  |  $ 100.00  |
| BROTHERS MARKET  | LIBRARY SUPPLIES  |  $ 59.43  |
| BUTLER CO SOLID WASTE  | GARBAGE/RECYCLING  |  $ 8,563.75  |
| CAPITAL SANITARY SUPPLY  | SUPPLIES  |  $ 232.57  |
| CENTRAL IA DISTRIBUTING | SUPPLIES  |  $ 395.00  |
| CENTURY LINK  | TELEPHONE  |  $ 981.39  |
| CHANNEL SEEDS  | REBATE  |  $ 2,225.03  |
| CITY SANITARY  | GARBAGE/RECYCLING  |  $ 8,384.56  |
| CLAPSADDLE-GARBER ASSOC  | ENGINEERING:WEMPLE ST  |  $ 1,382.20  |
| CLAPSADDLE-GARBER ASSOC  | ENGINEERING:NEWELL AVE  |  $ 1,707.00  |
| CLAPSADDLE-GARBER ASSOC  | ENGINEERING:3RD ST ALLEY  |  $ 5,601.00  |
| COLUMN SOFTWARE  | PUBLISHING  |  $ 373.67  |
| COOLEY PUMPING  | PORTA POTTY RENTAL  |  $ 95.00  |
| DAKOTA SUPPLY GROUP  | WATER PARTS  |  $ 463.17  |
| DICKINSON BRADSHAW  | LEGAL SERVICES  |  $ 687.50  |
| DUMONT TELEPHONE  | BROADBAND  |  $ 688.31  |
| EUROFINS ENVIRONMENT  | SEWER TESTING  |  $ 262.00  |
| FALCON PROPERTIES  | REBATE  |  $ 17,751.85  |
| GWORKS  | SOFTWARE  |  $ 9,000.00  |
| HAWKINS  | CHEMICALS  |  $ 70.00  |
| HIGHWAY 57 AUTO  | REBATE  |  $ 989.45  |
| INRCOG  | COMP PLAN  |  $ 1,440.00  |
| IA ONE CALL  | CONTRACT SERVICES  |  $ 22.70  |
| JOHNSONS PLUMBING | GRAVE DIGGING  |  $ 120.00  |
| KONKEN ELECTRIC  | REPAIRS  |  $ 2,380.37  |
| KWIK TRIP  | FUEL  |  $ 1,422.79  |
| CHRISTOPHER LUHRING  | REIMBURSEMENTS/DED DIFF  |  $ 456.23  |
| RODNEY LUHRING  | DED DIFF  |  $ 52.07  |
| M2H CONTROLS  | REPAIRS  |  $ 152.90  |
| MAGAZINE SUB SERVICE AGENCY  | LIBRARY MAGAZINES  |  $ 149.84  |
| HUNTER MAITLAND  | TRAINING REIMBURSE  |  $ 45.00  |
| TOM MANIFOLD  | CITY HALL REIMBURSE  |  $ 37.45  |
| MEDIACOM  | TELEPHONE  |  $ 47.96  |
| MICROBAC LABORATORIES  | WATER TESTING  |  $ 35.00  |
| MID-AMERICAN PUBLISHING  | PUBLISHING  |  $ 25.60  |
| MIDAMERICAN ENERGY  | UTILITIES  |  $ 5,162.56  |
| MIKE'S REPAIR  | REPAIRS/PARTS  |  $ 43.98  |
| MILLER WINDOW  | WINDOW CLEANING  |  $ 82.00  |
| PAT MILLER  | FIRE STATION REPAIRS  |  $ 300.00  |
| NAPA | PARTS/SUPPLIES  |  $ 127.06  |
| PBURG FIRE ASSOCIATION  | CALLS/TRAINING  |  $ 8,900.00  |
| PCC AMBULANCE BILLING  | AMBULANCE BILLING  |  $ 142.90  |
| PIT STOP AUTO SERVICE  | REPAIRS  |  $ 909.63  |
| POWER PLAN  | PARTS  |  $ 1,513.36  |
| STAHL ENTERPRISES  | REBATE  |  $ 1,235.94  |
| SUNSET DISTRIBUTORS  | POLICE EQUIPMENT  |  $ 128.60  |
| TRUAX INSURANCE  | BOND  |  $ 255.00  |
| UNITYPOINT HEALTH | TRAINING  |  $ 168.00  |
| US CELLULAR  | TELEPHONE  |  $ 361.54  |
| JAROD WOOD  | REBATE  |  $ 2,940.00  |
| DOLLAR GENERAL | LIBRARY SUPPLIES  |  $ 21.65  |
| IPERS  | WITHHOLDING  |  $ 5,447.56  |
| JOHANNA BAEDKE  | LANDSCAPING  |  $ 599.00  |
| HARKEN LUMBER  | FIRE PARTS/SUPPLIES  |  $ 160.90  |
| JOHNSON GUNS N MORE  | POLICE SUPPLIES  |  $ 731.90  |
| SPINUTECH  | WEB HOSTING |  $ 35.00  |
| UHS PREMIUM BILLING  | INSURANCE  |  $ 7,924.91  |
| VERIZON WIRELESS  | POLICE DATA  |  $ 80.02  |
| WILLIAMS UNDERGROUND | SEWER MAIN CLEANING  |  $ 1,376.00  |
| WAGES | DECEMBER | $ 31,005.14 |
| EFTPS  | WITHHOLDING |  $ 5,488.37  |
| IA DEPART OF REVENUE  | EXCISE TAX  |  $ 1,659.14  |
| IA DEPART OF REVENUE  | STATE TAXES  |  $ 1,307.69  |
| EFTPS  | WITHHOLDING |  $ 2,359.47  |
| REPORT TOTAL  |  $151,359.27  |  |
| GENERAL FUND  |  $69,275.77  |  |
| ROAD USE TAX  |  $17,285.32  |  |
| TAX INCREMENT FINANCING  |  $25,142.27  |  |
| CAPITAL PROJECTS |  $8,690.20 |  |
| WATER  |  $14,350.22  |  |
| SEWER  |  $16,615.49  |  |
| REVENUES |  |  |
| GENERAL | $280,653.67 |  |
| SPECIAL REVENUE | $30,574.12 |  |
| LOCAL OPTION SALES | $13,990.13 |  |
| TAX INCREMENT FINANCE | $8,896.50 |  |
| DEBT SERVICE | $2,870.33 |  |
| WATER | $33,209.49 |  |
| SEWER | $20,942.05 |  |

There was a motion by Cuvelier, seconded by Simon to adjourn the meeting. Upon vote, all ayes.

Mayor Michael Timmer:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attest: Christopher M. Luhring

 City Clerk/Administrator:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_