



## **IVCCD Board of Directors Organizational Meeting**

Iowa Valley Community College District  
Wednesday, February 12, 2025 at 4:00 PM  
District Administration Building Board Room,  
3702 South Center Street, Marshalltown, IA 50158

**Meeting Details:** <https://iavalley.zoom.us/j/97522885843>

**Phone:** 312-626-6799

**Meeting ID:** 975 2288 5843

**MISSION STATEMENT - Iowa Valley Community College District is committed to providing quality learning experiences, ensuring student success, and partnering to address diverse community needs in an inclusive and respectful environment.**

### **TENTATIVE AGENDA**

#### **1. Call to Order**

##### **1.1. Additions/Deletions to the Agenda**

##### **1.2. Approval of the Agenda**

**BOARD ACTION:** \_\_\_\_\_

#### **2. Correspondence and/or Visitors**

##### **2.1. Introduction of and Comments from Representatives to the Board**

##### **2.2. Public Comment**

##### **2.3. Recognitions**

Presenter: Dr. Matt Schmit

- *The MCC PTK Chapter Alpha Iota Rho obtained its third consecutive year as a 5 Star chapter.*
- *The MCC Foundation received a community grant from First Interstate Bank for \$5,000 to aid students with a financial need.*

##### **2.4. Introduction of New Employees**

*None.*

### **3. Strategic Presentation**

Presenter: Pete Drury

*IVCCD's Associate Dean of Assessment & Distance Learning will provide and update on Outcome Assessment.*

## **CONSENT AGENDA**

### **4. President's Comments Regarding the Consent Agenda**

Presenter: Dr. Anne Howsare Boyens

### **5. Consent Agenda Action Items**

#### **5.1. Approval of Minutes**

*The minutes of the January 8, 2025 meeting are Attachment [5.1](#).*

#### **5.2. Personnel Report**

Presenter: Gena Garber

*The Personnel Report for the month of February is Attachment [5.2](#).*

#### **5.3. Approval of Bills as Audited by the Finance Committee**

#### **5.4. Review and Approval of Board Policies**

*None.*

#### **5.5. Acceptance of Gifts and Grants**

*None.*

#### **5.6. Approval of Goal 1 revision in IVCCD Strategic Plan 2025-2030**

*Updates language in Goal 1 of the Strategic Plan, previously approved by the Board in November 2024. The Strategic Plan Goals are Attachment [5.6](#).*

### **6. Consent Agenda Information Items**

#### **6.1. Meeting Reports**

##### **6.1.1. Ellsworth College Board of Trustees**

Presenter: Dr. Anne Howsare Boyens and Dr. Barb Klein

*An abstract of the minutes is Attachment [6.1.1](#).*

##### **6.1.2. IACCT & IACCP Meetings**

Presenter: Board President Hofer and Dr. Anne Howsare Boyens

*The Trustees will meet Feb. 19, 2025 and the Presidents will meet March 26, 2025.*

**6.1.3. Upcoming Meetings and Events**

- Feb, 18, 2025 - Community Colleges for Iowa Student Legislative Seminar and PTK Awards Dinner in Des Moines.
- Feb. 19, 2025 - Community College Day on the Hill in Des Moines.
- March 12, 2025 - Regular Board meeting at 4:00 p.m. in Marshalltown in the District Services Building Board Room.
- March 17-21 - IVCCD closed for Spring Break.
- April 2, 2025 - Joint Board Meeting at 4:30 with NIACC, HCC, and Central Rivers AEA Boards held virtually with AEA as host.
- April 9, 2025 - Regular Board meeting at 4:00 p.m. in Iowa Falls at Reg Johnson Hall.

**6.2. Approval of MCC and ECC Spring Athletic Calendars**

Presenter: Dr. Matt Schmit

*We are requesting approval of the 2025 ECC and MCC Baseball and Softball Schedules. The schedules are Attachment 6.2.*

**Approval of the Consent Agenda**

**BOARD ACTION:** \_\_\_\_\_

**REGULAR AGENDA**

**7. Action Items**

**7.1. Approval of Bid for MCC Science Labs Project - \$1,122,900**

Presenter: Dr. Matt Schmit

*Bids for this project were opened on January 28, 2025. The bid record, recommendation for approval, and proof of posting is Attachment 7.1.*

**(ROLL CALL VOTE)**

**BOARD ACTION:** \_\_\_\_\_

**7.2. Approval of MCC Student Housing Agreement - \$30,000**

Presenter: Dr. Matt Schmit

*We are requesting approval of the Shive Hattery contract for MCC Student Housing. The Shive Hattery contract is Attachment 7.2.*

**BOARD ACTION:** \_\_\_\_\_

**7.3. Approval of Utility Tech Design Contract - \$24,000**

Presenter: Dr. Matt Schmit

*We are requesting approval of the Shive Hattery contract for MCC Utility Tech Design. The Shive Hattery contract is Attachment 7.3.*

**BOARD ACTION:** \_\_\_\_\_

**7.4. Approval of Akademos Contract for Student Course Materials**

Presenter: Dr. Matt Schmit

*We are requesting approval of a three-year contract with Akademos to provide physical and digital course material for Iowa Valley Community College District. The contract is Attachment 7.4.*

**BOARD ACTION:** \_\_\_\_\_

**7.5. Approval of Latitude Contract for ECC Hamilton Campus Sign - \$75,007.00**

Presenter: Dr. Barb Klein

*We are requesting approval of a contract with Latitude Signage to replace the illuminated graphics and LED board on the existing sign at the Hamilton Campus. ECC is also working with Latitude to replace the exterior signage on the ECC main campus. The contract is Attachment 7.5.*

**BOARD ACTION:** \_\_\_\_\_

**7.6. Approval of 2026-2027 Academic and Holiday Calendars**

Presenter: Ashtyn Beek

*We are requesting approval of the 2026-2027 Academic Calendar and the Holiday Calendar. Calendars are Attachment 7.6.*

**BOARD ACTION:** \_\_\_\_\_

**7.7. Approval of Amendment to Board Policy 449**

Presenter: Gena Garber

*We are requesting approval of a special eligibility window for the voluntary early retirement incentive plan to allow an additional opportunity for eligible employees to apply for the June 30, 2025 retirement date. The Board Policy is Attachment 7.7.*

**BOARD ACTION:** \_\_\_\_\_

**7.8. Closed Session for Collective Bargaining Strategy Session**

*Closed session under the provision of Chapter 20.17 of the Code of Iowa for a Collective Bargaining Strategy Session.*

**(ROLL CALL VOTE)**

**BOARD ACTION:** \_\_\_\_\_

## **8. Information Items**

### **8.1. Monthly Financial Statements**

Presenter: Gena Garber

*The December monthly financial statements including revenue over expenses and the investment report are Attachment 8.1.*

### **8.2. Board President's Report**

Presenter: Board President Joanna Hofer

- *Board member participation in the ECC graduation at 2 p.m. and MCC graduation at 7 p.m. on May 16, 2025.*

### **8.3. Board Director's Reports**

### **8.4. President's Reports**

Presenter: Dr. Anne Howsare Boyens

### **8.5. Board Secretary's Report**

Presenter: Board Secretary Abigail Casey

## **9. Adjournment**

**PLEASE CONTACT ABIGAIL CASEY AT 641-844-5522 IF THERE ARE ACCOMMODATIONS NEEDED IN ORDER FOR THE MEETING TO BE ACCESSIBLE FOR YOUR PARTICIPATION.**