City of Parkersburg February 3, 2025

Parkersburg, Iowa

The City Council of the City of Parkersburg, Iowa met in regular session on Monday, February 3, 2025 at 7:00 P.M. at the Parkersburg Civic Center. Council members present: Cuvelier, Manifold, Schneiderman, and Simon.

Mayor Mike Timmer called the meeting to order and led those in attendance in reciting the Pledge of Allegiance.

There was a motion by Manifold, seconded by Cuvelier to approve the minutes. Upon vote, all ayes.

There was a motion by Schneiderman, seconded by Cuvelier to approve the bills. Upon vote, all ayes.

Rod Luhring gave an update on the repairs needed at the water plant and repairs recently completed at the main lift station. He provided information on the repairs recently done on Sunset Drive to the sanitary sewer main and ways to avoid problems in the future. Hunter Maitland stated the new generator has been installed at the west lift station. Tim Kolder provided a water meter replacement update. Tim stated that over 500 water meters have been replaced so far and an estimated 30,000 to 40,000 gallons per day are being saved due to leaks being detected so quickly by the new meters and software.

Fire Chief Rus Boersma provided information on a recent grass fire the department assisted with and a new county-wide arrangment to automatically dispatch mutual aid for all daytime fire calls. He provided a fundraising update to replace the department’s SCBAs and another grant applied for to purchase a four gas meter.

American Legion Commander Neil Schrage, on behalf of the Post 285 American Legion Family, provided a check for $4,500.00 to Parkersburg Ambulance Chief Jess Harken and the crew members in attendance. This donation was in recognition of the help provided and the money received at the January Legion breakfast. Neil thanked the ambulance crew for all that they do for the community.

There was a motion by Manifold, seconded by Cuvelier to recognize Jessica Weekley as a new member on the Parkersburg Ambulance Service. Upon motion, all ayes.

Mayor Timmer opened the public hearing to to consider the rezoning application from Green Belt Bank & Trust to rezone property from “R-1” Residential District to “B-1” Commercial District for the legal description as follows: that part of lot 1 Green Belt Bank & Trust Addition, formerly described as lot 6 in Guggisberg Additon to the City of Parkersburg, Butler County, Iowa also known as: Butler County parcel number: 1531102006. Mayor Timmer read two written statements provided by Dennis Knock expressing his opposition to the proposed rezoning. Larry Luhring spoke in opposition due to the lack of plans for traffic and lighting and that people will use the parking lot to go from Conn Street to the highway. John Luhring spoke in opposition due to no “B-1” restrictions being put in place so that the lot can only be used for a parking lot in the future and that the future land use map is different for this property compared to other properties. The applicant, Kyle Rice on behalf of Green Belt Bank & Trust, spoke in favor of the rezoning and stated that the bank will be aware of the neighborhood, does not want a nuisance or to do anything detrimental to the community, and will do what they need to do to keep public safety a priority. Upon no further discussion, Mayor Timmer closed the public hearing.

There was a motion by Cuvelier, seconded by Manifold to approve the 1st Reading of Ordinance 388 amending the Zoning Ordinance of the City of Parkersburg to rezone property from “R-1” Residential District to “B-1” Commercial District. Upon roll call vote, all ayes.

There was a motion by Cuvelier, seconded by Schneiderman to suspend the rules to allow the second reading of Ordinance 388. Upon roll call vote, all ayes.

There was a motion by Manifold, seconded by Simon to approve the second reading of Ordinance 388. Upon roll call vote, all ayes.

There was a motion by Cuvelier, seconded by Simon to suspend the rules to allow the third reading of Ordinance 388. Upon roll call vote, all ayes.

There was a motion by Cuvelier, seconded by Schneiderman to adopt Ordinance 388 amending the Zoning Ordinance of the City of Parkersburg to rezone the property described above from “R-1” Residential District to “B-1” Commercial District. Upon roll call vote, all ayes.

There was a discussion about the procedures and method for filling a city council vacancy either by appointment or special election. There was a motion by Cuvelier, seconded by Manifold to fill the city council vacancy by appointment at the next regularly scheduled city council meeting on March 3, 2025 at 7:00pm and to post notice as required by Iowa law. Upon vote, all ayes.

Engineer Lee Gallentine gave an update on the upcoming capital projects planned for 2025 and the ones recently completed. He spoke about the Newell Avenue project and the preconstruction meeting scheduled. There was discussion about the sidewalk construction through Schwartz Park to Florence Street. Lee also provided an update on the water tower rehabilitation project and the retainage to be released and paid in April. There was also information provided about the completion of the 3rd Street alley surveying recently completed.

There was a motion by Schneiderman, seconded by Cuvelier to set the date of the proposed property tax levy public hearing for the fiscal year 2026 budget on Monday, April 7, 2025 at 6:00 pm at the Parkersburg Civic Center. Upon vote, all ayes.

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| APRIL BOVY | CITY HALL JANITORIAL | $ 100.00 |
| CRISSA BROUWER | LIBRARY JANITORIAL | $ 220.00 |
| AMAZON CAPITAL SERVICES | BOOKS/SUPPLIES | $ 422.46 |
| AMERIGROUP IA | OVERPAYMENT REFUND | $ 65.25 |
| BAKER & TAYLOR | LIBRARY BOOKS | $ 504.85 |
| BIBLIONIX | TECHNOLOGY | $ 1,700.00 |
| BMC AGGREGATES | ROCK/ROAD REPAIRS | $ 339.16 |
| BOUND TREE MEDICAL | MEDICAL SUPPLIES | $ 130.76 |
| BROCKA CONSTRUCTION | CEMETERY FENCE | $ 1,900.91 |
| BUTLER CO SOLID WASTE | GARBAGE/RECYCLING | $ 8,563.75 |
| CENTURY LINK | TELEPHONE | $ 411.76 |
| CITY SANITARY | GARBAGE/RECYCLING | $ 7,387.04 |
| CLAPSADDLE-GARBER | SEWER LINING:ENGINEERING | $ 345.00 |
| CLAPSADDLE-GARBER | NEWELL AVENUE:ENGINEERING | $ 1,848.00 |
| CLAPSADDLE-GARBER | WATER TOWER ENGINEERING | $ 3,046.80 |
| CLAPSADDLE-GARBER | WEMPLE ST ENGINEERING | $ 5,370.00 |
| CLAPSADDLE-GARBER | 3RD STREET ALLEY | $ 9,432.80 |
| COLE EXCAVATING | WATSON WAY INTAKES | $ 15,200.00 |
| COLUMN SOFTWARE | PUBLISHING | $ 265.65 |
| DOLLAR GENERAL | LIBRARY SUPPLIES | $ 15.25 |
| DUMONT TELEPHONE | BROADBAND | $ 688.31 |
| LAURA ERNST | SUMMER PROGRAM | $ 250.00 |
| EUROFINS | SEWER TESTING | $ 176.00 |
| JULIE FOLKEN | REIMBURSEMENT | $ 1,105.50 |
| FORGY ELECTRIC | PARTS/REPAIRS | $ 1,070.00 |
| HAWKINS | CHEMICALS | $ 70.00 |
| HIGHWAY 57 AUTO | PARTS | $ 559.80 |
| INRCOG | COMP PLANNING | $ 1,005.00 |
| IA ONE CALL | CONTRACT SERVICES | $ 25.30 |
| JOHNSONS PLUMBING | REPAIRS | $ 481.65 |
| DENNY KANNEGIETER | MAIN REPAIRS | $ 200.00 |
| KONKEN ELECTRIC | REPAIRS | $ 3,891.21 |
| KWIK TRIP | FUEL | $ 1,701.49 |
| CHRISTOPHER LUHRING | REIMBURSE CITY HALL | $ 181.23 |
| RODNEY LUHRING | DED DIFF | $ 90.71 |
| HUNTER MAITLAND | REIMBURSEMENT - TRAINING | $ 70.00 |
| TOM MANIFOLD | MILEAGE | $ 40.50 |
| MEDIACOM | TELEPHONE | $ 47.96 |
| MICROBAC LABORATORIES | WATER TESTING | $ 54.75 |
| MIDAMERICAN ENERGY | UTILITIES | $ 7,018.20 |
| MILLER WINDOW | WINDOW CLEANING | $ 47.00 |
| NAPA | PARTS/SUPPLIES | $ 944.09 |
| PBURG HARDWARE | SUPPLIES/PARTS | $ 61.47 |
| PBURG LIONS CLUB | JOLLY JAMBOREE | $ 824.52 |
| PCC AMBULANCE BILLING | AMBULANCE BILLING | $ 391.17 |
| PEAK TURF COMPANY | MAINTENANCE | $ 1,470.70 |
| PIT STOP AUTO | REPAIRS | $ 517.39 |
| LAURA ROEGNER | REIMBURSEMENT - LIBRARY | $ 39.98 |
| SHIELD PEST CONTROL | SERVICE | $ 65.00 |
| SPEER FINANCIAL | FINANCIAL REPORT | $ 375.00 |
| SPINUTECH | WEBSITE LICENSE FEE | $ 600.00 |
| THE IOWAN MAGAZINE | LIBRARY MAGAZINES | $ 38.00 |
| THE MUSTARD SEED | LIBRARY BOOKS | $ 197.88 |
| TRIONFO SOLUTIONS | INSURANCE | $ 789.41 |
| US CELLULAR | TELEPHONE | $ 369.34 |
| YOUNG PLUMBING & HEATING | LIBRARY AGREEMENT | $ 495.00 |
| IPERS | WITHHOLDING | $ 5,543.87 |
| CHRISTIE DOOR COMPANY | REPAIRS | $ 399.00 |
| IA D.O.T. | SALT | $ 2,542.77 |
| IA MUNICIPAL FINANCE ASSOC | TRAINING | $ 75.00 |
| MICROBAC LAB | TESTING | $ 184.00 |
| UHS PREMIUM BILLING | INSURANCE | $ 13,788.47 |
| WAGES | JANUARY | $ 35,092.70 |
| EFTPS | WITHHOLDING | $ 6,063.07 |
| IA DEPART OF REVENUE | EXCISE TAX | $ 1,589.64 |
| IA DEPART OF REVENUE | STATE TAXES | $ 878.40 |
| EFTPS | WITHHOLDING | $ 2,341.65 |
| WATER | REFUND CHECK | $ 575.67 |
| REPORT TOTAL | $ 152,297.24 |  |
| GENERAL FUND | $ 66,561.94 |  |
| ROAD USE TAX | $ 21,036.70 |  |
| CAPITAL PROJECTS | $ 22,725.81 |  |
| WATER | $ 12,505.62 |  |
| SEWER | $ 14,267.17 |  |
| STORM SEWER | $ 15,200.00 |  |
| REVENUES |  |  |
| GENERAL | $77,505.09 |  |
| SPECIAL REVENUE | $24,442.05 |  |
| LOCAL OPTION SALES | $21,422.13 |  |
| TAX INCREMENT FINANCE | $2,227.71 |  |
| DEBT SERVICE | $245.54 |  |
| WATER | $25,628.00 |  |
| SEWER | $19,221.06 |  |

There was a motion by Cuvelier, seconded by Schneiderman to adjourn the meeting. Upon vote, all ayes.

Mayor Michael Timmer:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attest: Christopher M. Luhring

City Clerk/Administrator:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_