

MEETING MINUTES

Attendees

Voting Members

- Gary Berkland, Board President
- Ryan Meyer, Board Vice President
- Joel Buseman, Board Member
- Rick McDaniel, Board Member
- Michelle Murphy, Board Member
- Kevin Ring, Board Member
- Jim Swenson, Board Member

1. Call to Order, Roll Call, and Determination of Quorum

The Board of Directors for the Belmond-Klemme Community School District met for a regular board meeting at the above date in the Belmond-Klemme High School Library at 7:00 P.M. Board President Berkland called the meeting to order.

President Berkland asked for the roll to be called. The board secretary called the roll. Board President Berkland determined that a quorum was present.

2. Welcome Visitors / Communication

3. Approve / Amend Agenda

Superintendent Peter requested to remove item 6(E) Revision of Policy 409.3. Approve the amended agenda.

Motion made by: Jim Swenson

Motion seconded by: Rick McDaniel

Voting: Unanimously Approved

4. Consent Items

Motion made by: Michelle Murphy

Motion seconded by: Joel Buseman

Voting: Unanimously Approved

a. Minutes

b. Financial Statements

c. Bills

d. Grants, Gifts, and Bequests

- \$100 donation to the elementary music and art departments, Avery Family.

e. Review of Board Policy 605.1 Instructional Materials Selection

f. Approval of Comm1 Service Agreement under eRate

Board accepted the low bids for eRate services. Comm1 was awarded an internet service contract at the Jr/Sr High for \$800 per month for 60 months. Comm1 was awarded an internet service contract for the district office for \$400 per month for 60 months.

g. 28E Agreement with CAL Schools

Sharing agreement for Transportation Director with CAL. Transportation Director continues to be employed by Belmond-Klemme and will serve CAL for 20% of the time.

h. Cooperative Agreement with University of Northern Iowa

i. Additional Pay Stipends

The board approved 13.5 additional contract days for Kaitlyn Peterson for the current year due to additional workload as the only counselor. The board also approved a stipend of \$600 for Amy Carlson, \$100 daily for temporary administrative duties.

j. Spring Coaches

- Appoint Miriam Meinke as Head Girls Soccer Coach.
- Appoint Justin Meyer as Head Varsity Girls Track and Field Coach.
- Appoint Wendy Meints as Assistant Varsity Girls Track and Field Coach.
- Appoint Callie Stein as Junior High Girls Track and Field Coach.
- Appoint Bailee Lamgo as Head Girls Golf Coach.
- Appoint Stan Stewart as Junior High Baseball Coach.
- Appoint Dan Renwick as Head Boys Golf Coach.
- Appoint Shannon Muhlenbruch as Head Varsity Boys Track and Field Coach.
- Appoint Cory Yoder as Assistant Varsity Boys Track and Field Coach.
- Appoint Ethan Krogman as Head Boys Soccer Coach.
- Appoint Dennis Quinn as Assistant Boys Soccer Coach.

k. Employment: Personnel Resignations and Recommendations

- Accept the resignation of Kenedie Gabrielson as para-educator at Jacobson Elementary.
- Dismissal of Tina Cook as cook in Jacobson Elementary.
- Assign Braydon Warren as para-educator in Jacobson Elementary.
- Accept the resignation of Kelsey Peterson as para-educator at Jacobson Elementary.
- Accept the resignation of Samantha Keiper as 5th grade teacher at Jacobson Elementary.

5. Reports

a. School Improvement: Speech Students

Kristen Hefflefinger, the EL teacher and speech coach, along with two students did their speech acts. They presented mime, short film, and radio broadcast.

b. Personnel and Staffing Needs Analysis

Superintendent Peter reported on the personnel and staffing needs analysis.

c. Student Representatives Report

Will Hayes reported on the choir and band concerts, eSports, auditions for one-act plays, and FFA sub-districts. Will Simonson reported on jazz band competition, national FFA week, boys' and girls' basketball, and snow days.

d. Principals' Reports

Principal Offerman reported on student climate and culture, buddy classes, and proficiency data. Principal Jensen reported on the eSports state competition and FFA appreciation breakfast.

e. Superintendent's Report

Superintendent Peter reported on snow days, online learning, and preparations for next year.

6. Action Items

a. School Budget Guarantee Resolution

SCHOOL BUDGET GUARANTEE RESOLUTION

WHEREAS, the Code of Iowa Section 257.14 allows financial support to schools with declining enrollment so that the decline does not adversely affect a school's educational programs; and

WHEREAS, the Board of Directors of the Belmond-Klemme Community School District chooses to support its educational programs to the best of their ability.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Belmond-Klemme

Community School District will levy property tax for fiscal year 2025-2026 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa.

Board Member McDaniel introduced the resolution above and moved its adoption. The motion for the adoption of the foregoing resolution was duly seconded by Board Member Swenson and the roll being called, the following voted in favor thereof: Berkland, Meyer, Buseman, McDaniel, Murphy, Ring, and Swenson.

and the following voted against the same: None.

whereupon said resolution was declared duly passed and adopted.

ADOPTED AND APPROVED this 20th day of February 2025.

President of the Board of Directors of the Belmond-Klemme Community School District

Motion made by: Rick McDaniel

Motion seconded by: Jim Swenson

Voting:

Gary Berkland - Yes

Ryan Meyer - Yes

Joel Buseman - Yes

Rick McDaniel - Yes

Michelle Murphy - Yes

Kevin Ring - Yes

Jim Swenson - Yes

b. Proposed Property Tax Notice

Board members asked that the income surtax be raised from 6% to 8% for the proposed property tax notice.

c. Budget Public Hearing #1

The first budget public hearing is set for Thursday, March 20, 2025, at 5:30 P.M.

Motion made by: Jim Swenson

Motion seconded by: Michelle Murphy

Voting: Unanimously Approved

d. Audit Report from Kay Chapman CPA PC

Board members voted to accept the Audit Report from Kay Chapman CPA PC.

Motion made by: Michelle Murphy

Motion seconded by: Ryan Meyer

Voting: Unanimously Approved

e. Revision of School Board Policy 409.3R1 Licensed Employee Family and Medical Leave Regulation

Removed from agenda.

f. Track Project

Superintendent Peter reported on bids that were received at the bid opening. They will re-bid for 6 and 8 lane track.

Motion made by: Michelle Murphy

Motion seconded by: Jim Swenson

Voting: Unanimously Approved

7. Discussion Items

a. School Calendar

The board discussed the tentative 2025-2026 school calendar and set a public hearing for the calendar on March 20, 2025 at 5:30 P.M.

b. Board Comments and Future Agenda Planning

Director McDaniel asked to discuss the eSports area at a future board meeting.

8. Adjourn

Board President Gary Berkland asked for a motion to adjourn the meeting. With no further business there was a motion to adjourn. The meeting adjourned at 8:53 P.M.

Motion made by: Jim Swenson

Motion seconded by: Rick McDaniel

Voting: Unanimously Approved

Gary Berkland, Board President

McKenna Parshall, Board Secretary