



IVCCD Board of Directors Meeting
Iowa Valley Community College District
Wednesday, March 12, 2025 at 4:00 PM
District Administration Building Board Room
3702 South Center Street, Marshalltown, IA 50158

Meeting Details: <https://iavalley.zoom.us/j/99400632734>

Phone: 312-626-6799

Meeting ID: 994 0063 2734

3:00 P.M. — Tour of Marshalltown Community College Student Housing

MISSION STATEMENT - Iowa Valley Community College District is committed to providing quality learning experiences, ensuring student success, and partnering to address diverse community needs in an inclusive and respectful environment.

TENTATIVE AGENDA

1. Call to Order

1.1. Additions/Deletions to the Agenda

1.2. Approval of the Agenda

BOARD ACTION: _____

2. Correspondence and/or Visitors

2.1. Introduction of and Comments from Representatives to the Board

2.2. Public Comment

2.3. Recognitions

2.4. Introduction of New Employees

Presenter: Julie Eastridge

- *Demeri Bell, graphic designer, IVCCD Marketing*

3. Strategic Presentation - Fiscal Year 2024 Financial Review

Presenter: Gena Garber

A summary presentation of the financial results from FY24.

CONSENT AGENDA

4. President's Comments Regarding the Consent Agenda

Presenter: Dr. Anne Howsare Boyens

5. Consent Agenda Action Items

5.1. Approval of Minutes

The minutes of the February 12, 2025 meeting are Attachment 5.1.

5.2. Personnel Report

Presenter: Gena Garber

The Personnel Report and Overload Report for the month of March are Attachment 5.2.

5.3. Approval of Bills as Audited by the Finance Committee

5.4. Review and Approval of Board Policies

The Board Policy Review Committee has reviewed the following Board Policies and Guidelines. The Board Policies are presented for approval and the Guidelines are presented as information only.

- *GDBP 518 - updates recent changes to Title IX Coordinators. The Guideline is Attachment 5.4.*

5.5. Acceptance of Gifts and Grants

6. Consent Agenda Information Items

6.1. Meeting Reports

6.1.1. Ellsworth College Board of Trustees

Presenter: Dr. Anne Howsare Boyens and Dr. Barb Klein

An abstract of the minutes is Attachment 6.1.1.

6.1.2. IACCT & IACCP Meetings

Presenter: Board President Hofer and Dr. Anne Howsare Boyens

The Trustees will meet April 25-26, 2025 and the Presidents will meet March 26, 2025.

6.1.3. Upcoming Meetings and Events

- *March 17-21 - IVCCD closed for Spring Break.*
- *April 2, 2025 - Joint Board Meeting at 4:30 p.m. with NIACC, HCC, and Central Rivers AEA Boards held virtually with AEA as host.*
- *April 9, 2025 - Regular Board meeting at 4:00 p.m. in Iowa Falls at Reg Johnson Hall.*

- May 14, 2025 - School Board Recognition from 3:30 p.m. to 4 p.m. followed by Regular Board meeting and Retreat in Marshalltown.
- May 16, 2025 - ECC Graduation at 2 p.m. in Iowa Falls and MCC Graduation at 7 p.m. in Marshalltown.

Approval of the Consent Agenda

BOARD ACTION: _____

REGULAR AGENDA

7. Action Items

7.1. Approval to Set Date for Public Hearing and Filing of FY 2026 Certified Budget

Presenter: Gena Garber

We are recommending approval for filing of the certified budget estimate for fiscal year 2026 and establishing the date for the public hearing on April 9, 2025 at 4:00 p.m. at Ellsworth Community College, Reg Johnson Room 100, 1100 College Avenue, Iowa Falls, Iowa. The deadline for filing with the Marshall County Auditor’s Office is April 30, 2025. Following approval for filing, the Board Secretary is directed to publish the appropriate legal notices. Budget information is Attachment 7.1.

(ROLL CALL VOTE)

BOARD ACTION: _____

7.2. Approval to Set the Date for a Public Hearing on the Plans, Specifications, Form of contract and Estimated Cost for the IVCCD Grinnell campus Auto Tech Construction Project

Presenter: Matt Schmit

We are requesting the approval to set the date for a public hearing on the Plans, Specifications, Form of Contract, and Estimated Cost for the IVCCD Grinnell Campus Auto Tech Construction Project for April 9, 2025 at Ellsworth Community College, Reg Johnson Room 100, 1100 College Avenue, Iowa Falls, IA 50126. The Notice of Hearing is Attachment 7.2.

(ROLL CALL VOTE)

BOARD ACTION: _____

7.3. Approval to Set the Date for a Public Hearing on the Plans, Specifications, Form of contract and Estimated Cost for the IVCCD Ellsworth Wall Hall Demo Construction Project

Presenter: Barb Klein

*We are requesting the approval to set the date for a public hearing on the Plans, Specifications, Form of Contract, and Estimated Cost for the IVCCD Ellsworth Wall Hall Demo Construction Project for April 9, 2025 at Ellsworth Community College, Reg Johnson Room 100, 1100 College Avenue, Iowa Falls, IA 50126. The Notice of Hearing is Attachment 7.2.
(ROLL CALL VOTE)*

BOARD ACTION: _____

7.4. Approval of Substantial Completion - IVCCD ECC Equine Roof Hall Renovation

Presenter: Barb Klein

We are requesting approval of the completion of IVCCD ECC Equine Roof project to establish the date of acceptance of its substantial completion on September 20, 2024 with T&K Roofing & Sheet Metal. Certificate of Substantial Completion is Attachment 7.4.

BOARD ACTION: _____

7.5. Approval of the HBS Quote and Scope of Work to Refresh the District Firewalls - \$124,150.57

Presenter: Mike Mosher

We are requesting approval of the Quote/Scope of Work between Iowa Valley Community College District and Heartland Business Systems (HBS) for the purchase of new Palo Alto firewalls for the Marshalltown campus and renewal of the subscription and support for the Palo Alto firewall on the Ellsworth campus. The Quote/Scope of Work consists of two Palo Alto PA-1420 firewalls and five years of support and required subscriptions for these new firewalls and the existing firewall at ECC. Professional services for installation and configuration are also included. Total cost for this project is \$124,150.57. The project will be funded through remaining IT bond dollars and OEPI. The Quote and Scope of Work is Attachment 7.4.

BOARD ACTION: _____

7.6. Approval of IVCCD Voluntary Early Retirement Plan Applications

We are requesting approval of two IVCCD Voluntary Early Retirement Plan Applications. [Confidential Attachments - Voluntary Early Retirement Plan Applications](#)

BOARD ACTION: _____

Closed Session for Collective Bargaining Strategy Session

Presenter: Gena Garber

Closed session under the provision of Chapter 20.17 of the Code of Iowa for a Collective Bargaining Strategy Session.

(ROLL CALL VOTE)

BOARD ACTION: _____

8. Information Items

8.1. Monthly Financial Statements

Presenter: Gena Garber

The January monthly financial statements including revenue over expenses and the investment report are Attachment 8.1.

8.2. Board President's Report

Presenter: Board President Joanna Hofer

8.3. Board Director's Reports

8.4. President's Reports

Presenter: Dr. Anne Howsare Boyens

8.5. Board Secretary's Report

Presenter: Board Secretary Abigail Casey

9. Adjournment

PLEASE CONTACT ABIGAIL CASEY AT 641-844-5522 IF THERE ARE ACCOMMODATIONS NEEDED IN ORDER FOR THE MEETING TO BE ACCESSIBLE FOR YOUR PARTICIPATION.