

PROCEEDINGS OF THE FRANKLIN COUNTY BOARD OF SUPERVISORS
May 27 th 2025

A recording of the meeting can be found at www.youtube.com/@FranklinCountyBoardofSupervisors/streams

The Board of Supervisors met at 8:30AM on Tuesday, May 27th, 2025, at the Franklin County Courthouse with Board members Lukensmeyer, McVicker, and Vanness present.

Motion by McVicker, seconded by Lukensmeyer to approve the agenda as presented. All ayes. Motion carried.

Motion by McVicker, seconded by Lukensmeyer to approve the regular minutes from 5/19/2025. All ayes. Motion carried.

Public Comment & Board Committee Updates: Lukensmeyer attended CICS. McVicker attended Central Iowa Juvenile Detention Center. Vanness attended Franklin County Development Association.

Jay Waddingham, Secondary Roads Engineer, met with the Supervisors to provide them an update on his department.

Motion by McVicker, seconded by Lukensmeyer to approve the closure of 125th Street between Mallard Ave. & Nettle Ave. as of 5/21/2025 at 12:20PM for tile crossing. All ayes. Motion carried.

Motion by McVicker, seconded by Lukensmeyer to approve a resolution to approve a FY2025 Iowa DOT Secondary Roads budget amendment for Submittal to Iowa DOT. The resolution reads in full:

RESOLUTION #2025-30

IOWA DOT SECONDARY ROAD BUDGET AND 5 YEAR CONSTRUCTION PROGRAM AMENDMENT

Whereas: The Iowa Code 309.94, 309.95 and 309.96 allows the Secondary Road Budget be revised due to unforeseen conditions and submitted to the Iowa Department of Transportation before June 1 by the Board of Supervisors. NOW THEREFORE BE IT RESOLVED that the Franklin County Board of Supervisors amends the 2025 Fiscal Year Secondary Road Budget as presented by the Franklin County Engineer and to recommend that said budget be approved by the Iowa Department of Transportation.

Roll call vote was as follows, Ayes: Lukensmeyer, McVicker, Vanness; Nays: None. Motion carried and resolution duly adopted.

Motion by Lukensmeyer, seconded by McVicker to approve setting June 16th at 9AM for local letting of Vine Ave 14'x8' reinforced concrete box culvert only between 175th Street & 190th Street. All ayes. Motion carried.

Adam Akers, Veterans Affairs Director, met with the Supervisors to provide them with an update on his department.

Julie Pralle, General Assistance Director provided the Supervisors with an update on her department.

The Supervisors recessed at 10:10AM for a drainage meeting. The minutes of this meeting may be obtained by contacting the Auditor's office or on the county website. They reconvened at 10:25AM.

Motion by Lukensmeyer, seconded by McVicker to enter a closed session at 10:30AM pursuant to Iowa Code §21.5(1)(c) "To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation." Roll call vote was as follows, Ayes: Lukensmeyer, McVicker, Vanness; Nays: None. Motion carried and resolution duly adopted. Present in the closed session were Supervisors Vanness, McVicker, & Lukensmeyer; County Auditor, Katy Flint; and County Attorney, Andrea Miller. Motion by McVicker, seconded by Lukensmeyer to exit the closed session at 11:01AM. No action was taken.

Motion by McVicker, seconded by Lukensmeyer to approve claims as presented. All ayes. Motion carried.

Motion by Lukensmeyer, seconded by McVicker to approve a resolution amending Franklin County, Iowa General Policies & Procedures Manual. The resolution reads in full:

RESOLUTION #2025-28

AMENDING FRANKLIN COUNTY, IOWA GENERAL POLICIES & PROCEDURES MANUAL

WHEREAS, the Franklin County, Iowa, General Policies & Procedures Manual final copy was presented and approved by the Board of Supervisors on February 21st, 2023, **WHEREAS**, the Board of Supervisors are adding the following Section 3.2 "Boards & Commissions Membership Policy"

Policy 3.2 – Boards & Commissions Membership Policy

Policy

It is the intension of the Franklin County Board of Supervisors to appoint/provide volunteers to the following boards & commissions in accordance with the Iowa Code:

Magistrate Appointing Commission
Compensation Condemnation Board
Conservation Board
Board of Health
Zoning Board
Board of Adjustments
Veterans Affairs Commission

Scope

Applying for a Board or Commission - Applications from the public will be received during appropriate time frames set forth by the Board of Supervisors. Applications will be available to be picked up at the Auditor's office and are to be returned to such. All applications will be considered at the meeting in which positions are being appointed.

Current Members – Current members of boards & commissions will be expected to fulfill their term unless written resignation is received by the Auditor on behalf of the Board of Supervisors. If a current member wishes to continue after their initial term has expired, they must complete the extension form provided by the Auditor's office.

Vacancies – If there are vacancies on any of the aforementioned boards, it will be filled by appointment by the Board of Supervisors. If a member of the Board of Supervisors reaches out to a person directly, an application will still be required in order to fill said vacancy.

All questions regarding the Boards & Commissions can be directed to the Franklin County Board of Supervisors or the Auditor.

THEREFORE, the amended section is effective upon the passing of this resolution.

Roll call vote was as follows, Ayes: Lukensmeyer, McVicker, Vanness; Nays: None. Motion carried and resolution duly adopted.

Motion by McVicker, seconded by Lukensmeyer to approve an ABD License for Backpocket Brewing LLC at 1789 Grouse Ave Latimer for RAGBRAI. All ayes. Motion carried.

Motion by Lukensmeyer, seconded by McVicker to approve an amended 28E Agreement between Franklin County, Iowa & CICS. All ayes. Motion carried.

Motion by Lukensmeyer, seconded by McVicker to approve a resolution establishing a CICS Checking Account & Fund. The resolution reads in full:

RESOLUTION #2025-29

ESTABLISHING A CICS CHECKING ACCOUNT & FUND

WHEREAS, CICS has contracted with Franklin County to act as the Fiscal Agent for their organization and WHEREAS Franklin County does need to maintain a separate checking account for CICS for claim processing, and WHEREAS, pursuant to Iowa Code §331.301, Franklin County is able to earn interest on this money on behalf of CICS, and WHEREAS a separate account of revenues and expenditures for CICS is required. NOW, THEREFORE, BE IT RESOLVED; the Franklin County Board of Supervisors authorize the Franklin County Auditor & Treasurer to establish an interest-bearing checking account with a local bank for the purpose mentioned above. BE IT ALSO RESOLVED; the Franklin County Board of Supervisors does authorize the Franklin County Auditor & Franklin County Treasurer to be the authorized signers on the account. BE IT FURTHER RESOLVED that a fund be created called "CICS Fiscal Agency Fund" and be numbered Fund 41500.

Roll call vote was as follows, Ayes: Lukensmeyer, McVicker, Vanness; Nays: None. Motion carried and resolution duly adopted.

Motion by McVicker, seconded by Lukensmeyer to authorize the County Auditor to sign a general courthouse construction legal services engagement letter with Ahlers & Cooney. All ayes. Motion carried.

Chairman Vanness adjourned the meeting at 11:02 until Monday, June 2nd, 2025, at 8:30AM at the Franklin County Courthouse for a regular session.

ATTEST:

Chris Vanness, Chairman

Katy A. Flint, Auditor & Clerk to the Board