

**HAMPTON CITY COUNCIL  
REGULAR SESSION MINUTES  
THURSDAY, AUGUST 14, 2025, at 6:00 P.M.**

The Hampton City Council Regular Session Meeting was called to order at the Hampton City Council Chambers by Mayor Steve Birdsall at 6:00 p.m. Council members in attendance were James Davies, Jerre Grefe, Bill Holmstrom, Barry Lamos, Patrick Palmer, and Kristin Roode. Also present were City Manager Ron Dunt, Public Works Director Doug Tarr, and Police Chief Mark Morrison. Mayor Birdsall invited those present to join in the Pledge of Allegiance to the U.S. flag.

Mayor Birdsall called for a motion to **approve the agenda**. Motion by Lamos, second by Grefe to approve the agenda. Motion approved unanimously.

The Mayor read the **City Leadership Statement**.

**Council Workshop Report:** The Mayor presented the Council Workshop Report from August 11, 2025.

**Public Comment:** Patrick O'Donnell expressed concerns regarding roofing codes.

**Public Hearing:** None.      **Old Business:** None.

**New Business:** Garrett Jacobs of Bolton & Menk provided details regarding **change order #1 for the airport improvement project**. Motion by Davies, second by Palmer to approve change order #1 for the airport improvement project. Motion approved unanimously.

Garrett Jacobs of Bolton & Menk presented **pay application #2 (final) in the amount of \$20,856.05 for the airport improvement project**. Motion by Lamos, second by Roode to approve pay application #2 for the airport improvement project and release the retainage amount to the contractor after 30 days. Motion approved unanimously.

City Manager Dunt provided details regarding **pay estimate #8 water treatment improvements in the amount of \$145,000.00**. Motion by Holmstrom, second by Grefe to approve pay estimate #8 water treatment improvements. Motion approved unanimously.

The council considered a street closure request from La Luz. Motion by Davies, second by Roode to **approve request for street closure from La Luz for Back to School Event on August 15**. Motion approved unanimously.

The council considered a request from Jeff & Tracy Spear for street closures on August 24 for the Hampton Car Show. Motion by Palmer, second by Grefe to approve request for **street closures on August 24 for the Hampton Car Show**. Motion approved unanimously.

The council considered a request from Amanda Quasdorf for traffic control on October 4. Motion by Lamos, Second by Davies to approve **request for traffic control for crossing Highway 65 north at the trail on October 4 for the HD Class of 2004 Scholarship fund 5K**. Motion approved unanimously.

Suzy Knipfel presented a **request for street closure on Federal St. South just in front of the library for the Hampton Library 120<sup>th</sup> birthday party on October 6**. Motion by Palmer, second by Lamos to approve request for street closure from the library. Motion approved unanimously.

Library Director, Suzy Knipfel presented the **library quarterly report**.

**Approval of claims.** Motion by Lamos, second by Grefe to approve the **claims as submitted by Staff** in the amount of \$467,430.67. Motion approved unanimously.

**Consideration of Approval and Adoption of the Ordinances/Resolutions:** City Manager Dunt presented **Resolution 2025-17:** “RESOLUTION APPROVING CONSTRUCTION CONTRACT AND BOND FOR THE 2025-2026 HMA STREET REHABILITATION PROGRAM”. Mark Crawford of Crawford Engineering provided details. Motion by Grefe, second by Davies to approve Resolution 2025-17. Roll Call Vote: Ayes: Palmer, Grefe, Lamos, Holmstrom, Roode, and Davies. Nays: None. Resolution 2025-17 passed.

City Manager Dunt presented **Resolution 2025-18:** “RESOLUTION AWARDING CONTRACT FOR THE 2025 ASBESTOS CONTAINING MATERIAL (ACM) ABATEMENT AT THE FORMER COMMERCIAL AND RESIDENTIAL BUILDING LOCATED AT 4 AND 6 1<sup>ST</sup> STREET NW IN HAMPTON, IOWA”. City Manager Dunt provided details. Motion by Grefe, second by Palmer to approve Resolution 2025-18. Roll Call Vote: Ayes: Holmstrom, Davies, Palmer, Grefe, Roode, and Lamos. Nays: None. Resolution 2025-18 passed.

City Manager Dunt presented **Resolution 2025-19:** “RESOLUTION DIRECTING THE ACCEPTANCE OF A PROPOSAL TO PURCHASE \$700,000 TAXABLE GENERAL OBLIGATION CAPITAL LOAN NOTE SERIES 2025”. City Manager Dunt provided details. Motion by Grefe, second by Davies to approve Resolution 2025-19. Roll Call Vote: Ayes: Davies, Holmstrom, Palmer, Lamos, Roode, and Grefe. Nays: None. Resolution 2025-19 passed.

City Manager Dunt presented **Resolution 2025-20:** “RESOLUTION APPROVING AND AUTHORIZING A FORM OF LOAN AGREEMENT AND AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF \$700,000 TAXABLE GENERAL OBLIGATION CAPITAL LOAN NOTES SERIES 2025 AND LEVYING A TAX TO PAY SAID NOTES”. City Manager Dunt provided details. Motion by Holmstrom, second by Roode to approve Resolution 2025-20. Roll Call Vote: Ayes: Roode, Davies, Lamos, Holmstrom, Grefe, and Palmer. Nays: None. Resolution 2025-20 passed.

**Consent Agenda: Mayor Birdsall presented the consent agenda.** Motion by Davies, second by Lamos to approve the Consent Agenda and the following items: Approve previous minutes as drafted from the Thursday, July 24, 2025 Regular Session; Approve previous minutes as drafted from the Tuesday, July 29, 2025 Special Session; Schedule the next Regular Session for Thursday, August 28, 2025, at 6:00 p.m. at the Hampton City Council Chambers; Approve alcohol licensing ownership update for alcohol licensing for HyVee Hampton Dollar Fresh 808 4<sup>th</sup> Street SE. Motion approved unanimously.

**Staff Reports** given by Police Chief Morrison, Public Works Director Tarr, and City Manager Dunt.

**Council Reports** given by Grefe, Palmer, Lamos, Holmstrom and Davies.

**Mayor’s Report** given by Mayor Birdsall.

**Motion to adjourn** by Roode, second by Grefe at 7:03 pm. Motion approved unanimously.

Attest:

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Ron Dunt, City Manager

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Mayor Steve Birdsall