

The City Council of the City of Parkersburg, Iowa met in regular session on Monday, October 6, 2025 at 7:00 P.M. at the Parkersburg Civic Center. Council members present: Cleary, Cuvelier, Madsen, Manifold. Absent: Schneiderman.

Mayor Mike Timmer called the meeting to order and led those in attendance in reciting the Pledge of Allegiance.

There was a motion by Cleary, seconded by Cuvelier to approve the minutes. Upon vote, all ayes.

There was a motion by Manifold, seconded by Madsen to approve the bills. Upon vote, all ayes.

Rod Luhring presented a quote for repairs to be made on the pumps at the Main Lift Station. There was discussion about the lack of companies able to perform the type of work that needs to be done. There was a motion by Madsen, seconded by Cuvelier to replace three air release valves, one check valve, and one discharge pressure gauge for \$8,701.00 and to replace the entire rotating assemblies on each of the three pumps for \$44,382.00. Upon vote, all ayes.

There was a motion by Manifold, seconded by Cleary to approve the quote from Kluesner Construction to do asphalt patch repairs in areas needed as presented. Upon vote, all ayes.

Fire Chief Rus Boersma announced the Fire Department was awarded an Assistance to Firefighters Grant. There was a motion by Cleary, seconded by Cuvelier to accept the \$171,428.57 grant from the Department of Homeland Security. Upon vote, all ayes.

Police Chief Bruce Tierney presented a quote for two new in-car laptops at a total cost of \$5,960.50. There was a motion by Manifold, seconded by Cuvelier to approve the purchase from CDW-G. Upon vote, all ayes.

There was a motion by Cuvelier, seconded by Cleary to approve the hiring of Rebecca Brown to be a reserve officer for the police department at a rate of \$18.00/hr. Upon vote, all ayes.

There was a motion by Cuvelier, seconded by Madsen to approve the hiring of Becky Carrier to work part-time as a library assistant at a rate of \$13.00/hr. Upon vote, all ayes.

Molly McDowell-Schipper, City Sanitary Service, provided an update of efforts to improve their services in town, including the replacement of new floors in the trucks to prevent unnecessary spills while loading. She also stated they will be working soon to repair and replace their parking lot and to do additional repairs to the property.

Rick Gersema gave information about this year's Jolly Jamboree Holiday Event on December 4-6, 2025. He stated there will be a Christmas Tree lighting ceremony again at the Historical Home, Santa Claus house at the Veterans Building, fundraising supper, and many other events scheduled, including another lighted parade. Rick requested sponsorship again for this year's activities. There was a motion by Cuvelier, seconded by Madsen to provide up to \$1,000.00 for the event. Upon vote, all ayes.

Engineer Lee Gallentine provided pay estimate #6 for the Newell Avenue Reconstruction Project. There was a motion by Cleary, seconded by Cuvelier to approve the expenditure. Upon vote, all ayes.

Change Order #2 was provided for consideration for bid items that are no longer needed. There was a motion by Manifold, seconded by Madsen to approve Change Order #2. Upon vote, all ayes.

There was a motion by Cleary, seconded by Cuvelier to adopt Resolution 1174 approving pay estimate #3 for the Wemple Street / Lincoln Street Watermain Reconstruction Project. Upon vote, all ayes.

There was a motion by Manifold, seconded by Cleary to adopt Resolution 1175 approving Change Order #2 for Wemple Street Watermain Project due to the storm sewer needing to be rerouted for an additional contract amount of \$3,332.52. Upon vote, all ayes.

There was a motion by Cleary, seconded by Madsen to adopt Resolution 1176 to approve Change Order #3 for the Wemple Street Watermain Project due to the amount of soils unable to be compacted properly and the need to transport and apply additional macadam stone to improve the speed of construction for an additional contract amount of \$7,230.79. Upon vote, all ayes.

There was a motion by Cleary, seconded by Cuvelier to table the decision to set the date of public hearing to form a contract, consider the Engineer's estimate, and to consider the plans and specifications for the Water Plant Brine Tank Replacement Project. Upon vote, all ayes.

Justin Petersen, Hudson Hardware Plumbing & Heating, spoke as the general contractor for both the Wemple Street / Lincoln Street Watermain Reconstruction Project and the Newell Avenue Reconstruction Project as well. He spoke about some of the difficulties with both projects and the scheduling difficulties too. There was discussion about the lack of accurate information being given, especially to residents who live on the road where construction has been taking place. Justin formally requested verbally a deadline extension for the Wemple Street Watermain Project so that Wemple Street is accessible and open throughout the winter. It was agreed that this request would be up for consideration in the future. Justin stated that Newell Avenue will be completed this year and open to traffic before winter.

Jenae Green spoke on behalf of the home currently being built for her family and the need for electricity, gas, sewer, water, and a paved street to the location. There was discussion about the process(s) to be able to provide each of the requested utilities and what needs to be done in advance. The Council had no objections with being able to provide or granting the permissions necessary in the future for the Greens to be able to gain access the needed utilities subject to conditions being agreed upon and recorded for future reference.

Mayor Timmer opened the public hearing on the status of funded activities for the Wemple Street Watermain project for the City of Parkersburg, Iowa at 8:38 pm. The City Administrator read the required public hearing announcements which included:

The following announcements are made in compliance with the public hearing requirements of the Community Development Block Grant No. 25-OT-001 received by the City of Parkersburg for the construction of new water distribution infrastructure along Wemple and Lincoln Streets within Parkersburg, Iowa.

1. Work on the Wemple Street Water Infrastructure Project primarily focused on the Lincoln Street portion of the project with the installation of new water main on Lincoln Street from south terminus of the project limits by the Parkersburg Elementary School north to Grant Street. Along this stretch, new water main has been installed and paving of the road back started last week and is scheduled to be completed this week (October 10, 2025). While substantial completion on the project remains on December 31, 2025, the contractor has started a discussion with the City and the project engineer regarding an extension on the project that would take the project into 2026.
2. The Wemple Street Water Infrastructure Project has a current overall budget of \$1,215,396.00. Funding for the project consists of the following sources: City Funds: \$715,396.00; Community Development Funds: \$500,000.00
3. At this point in the project the City has spent a total of \$294,925.69 of which \$126,434.00 has been paid for utilizing Community Development Block Grant Funds and \$168,491.69 has been paid for with City funds.
4. Several items still remain uncompleted at the present time including all of the required work on Wemple Street including water main construction, street and sidewalk replacement, and other related items. Final grading and seeding are still needed on Lincoln Street following paving on the project which should wrap up this week.
5. The project is located along Wemple Street between Grant Street and the Parkersburg Elementary School and along Wemple Street between 2<sup>nd</sup> Street and N. Johnson Street.
6. There have been a few changes impacting the project as of this public hearing. These changes include:  
After uncovering the public utilities at the intersection of Lincoln Street and Wemple Street a decision was made by the City and the project engineer to relocate the proposed new water main under the old water main in that area to ensure adequate cover for the water main. This required an increase in quantities of materials on the project and the additional of a few additional project line items. This change order increased the overall project cost by \$19,350.10.

As noted previously, the contractor has requested consideration of a potential change to the required substantial completion date, which is currently set for December 31, 2025. There are also requests for increases in quantities used that will be forthcoming from the contractor for the City's consideration in the future. There are no additional changes to the project at the current time. There were no questions or comments from individuals attending the meeting or any written questions or comments received prior to the meeting. Mayor Timmer closed the public hearing at 8:42 pm.

There was a motion by Manifold, seconded by Cuvelier to approve the liquor license renewal for Beaver Meadows Golf & Country Club to serve at the Parkersburg Veteran's Building subject to ABD approval (November 8, 2025). Upon vote, ayes: Cleary, Cuvelier, Manifold. Abstain: Madsen. Motion carried.

There was a motion Manifold, seconded by Cleary to approve the liquor license renewal for Albatross Capital, LLC (Legend Trail) subject to ABD approval. Upon vote, all ayes.

APRIL BOVY	CITY HALL JANITORIAL	\$ 100.00
GAYLEN TIMMER	CEMETERY MOWING	\$ 1,500.00
CRISSA BROUWER	LIBRARY JANITORIAL	\$ 220.00
A-P HIGH SCHOOL	YEARBOOKS	\$ 75.00
ACCESS SYSTEMS	COPIER	\$ 1,076.25
MAGGIE ACKERMAN	REFUND	\$ 50.00
AED AUTHORITY	AED MAINTENANCE	\$ 299.00
AG VANTAGE	FUEL	\$ 298.99
AMAZON	BOOKS	\$ 602.48
BRIANNE ANDERSON	REFUND	\$ 70.00
BAKER & TAYLOR	BOOKS	\$ 631.50
ALEXANDRA BELLOWS	DED DIFF	\$ 188.96
BLAZEK CORP	REPAIRS	\$ 900.00
BMC AGGREGATES	ROCK/ROAD REPAIRS	\$ 306.18
RYAN BOCHMANN	TABLE RENTAL	\$ 300.00
BROTHERS MARKET	RAGBRAI SUPPLIES	\$ 146.29
BUTLER CO SOLID WASTE	GARBAGE/RECYCLING	\$ 8,563.75
CASHATT CONSTRUCTION	REPAIRS	\$ 125.00
CENTURY LINK	TELEPHONE	\$ 832.94
CITY SANITARY	GARBAGE/RECYCLING	\$ 8,438.48
CLAPSADDLE-GARBER	ENGINEERING-EAST ALLEY	\$ 120.00
CLAPSADDLE-GARBER	ENGINEERING-RAILROAD SAFETY	\$ 840.00
CLAPSADDLE-GARBER	ENGINEERING-BUILDING PERMITS	\$ 1,545.00
CLAPSADDLE-GARBER	ENGINEERING-NEWELL AVE	\$ 1,536.35
CLAPSADDLE-GARBER	ENGINEERING-WEMPLE ST	\$ 40,332.70
HANNAH COATES	REFUND	\$ 35.00
COLUMN SOFTWARE	PUBLISHING	\$ 270.91
COOLEY PUMPING	PORTA POTTY RENTAL	\$ 800.00
TERESA COSTA	FLAG REPAIR	\$ 20.00
DAKOTA SUPPLY	WATER PARTS	\$ 1,812.81
ASHTYN DIETIKER	REFUND	\$ 35.00
DUMONT TELEPHONE	BROADBAND	\$ 688.31
EUROFINS ENVIRONMENT	SEWER TESTING	\$ 51.00
FINISHED TREE REMOVAL	TREE REMOVAL	\$ 700.00
JULIE FOLKEN	FELLER EXPRESS	\$ 1,138.89
HACH	CHEMICALS	\$ 104.67
HAWKINS	CHEMICALS	\$ 60.00
IA HISTORY JOURNAL	MAGAZINES	\$ 35.95
IA LAW ENFORCEMENT ACADEMY	TRAINING	\$ 500.00

IA ONE CALL	CONTRACT SERVICES	\$ 24.50
IA STATE UNIVERSITY	TRAINING	\$ 224.00
JOHNSONS PLUMBING	GRAVE DIGGING	\$ 120.00
KONKEN ELECTRIC	REPAIRS	\$ 934.67
MARINA KREIMEYER	REFUND	\$ 35.00
CHRISTOPHER LUHRING	REIMBURSE STAMPED ENVELOPES	\$ 2,312.40
RODNEY LUHRING	DED DIFF	\$ 2,386.75
HUNTER MAITLAND	REIMBURSE PUBLIC WORKS	\$ 145.00
TOM MANIFOLD	RAGBRAI SUPPLIES	\$ 23.53
MEDIACOM	TELEPHONE	\$ 48.26
MICROBAC LAB	WATER TESTING	\$ 227.00
MIDAMERICAN ENERGY	UTILITIES	\$ 7,783.64
MIKE'S REPAIR	REPAIRS	\$ 340.30
MILLER WINDOW SERVICE	WINDOW CLEANING	\$ 48.00
MN-IA ELECTRIC MOTORS	REPAIRS	\$ 305.31
NAPA	PARTS/SUPPLIES	\$ 28.39
NELSON & TOENJES LAW	LEGAL SERVICES	\$ 9,854.30
OUR IA MAGAZINE	MAGAZINES	\$ 39.98
PBURG HARDWARE	PARTS/SUPPLIES	\$ 1,475.66
PBURG TIRE & ALIGN	REPAIRS	\$ 796.00
LAURA ROEGNER	REIMBURSEMENT LIBRARY	\$ 130.54
ROYAL HOME SERVICES	LIBRARY CARPET CLEANING	\$ 679.00
SHIELD TECHNOLOGY CORP	SOFTWARE	\$ 325.00
SIMMERING-CORY	WATERMAIN ADMIN	\$ 2,000.00
T-MOBILE	TELEPHONE/MOBILE INTERNET	\$ 361.63
TARGET SOLUTIONS	AMBULANCE TRAINING	\$ 1,636.20
THE LIBRARY STORE	SUPPLIES	\$ 209.68
THE MUSTARD SEED	BOOKS	\$ 227.57
VISU-SEWER	SEWER CLEANING	\$ 16,189.87
WESTRUM LEAK DETECTION	CONTRACT SERVICES	\$ 1,800.00
JOHNSONS PLUMBING	REPAIRS	\$ 1,230.00
KWIK TRIP	FUEL	\$ 2,180.03
MACQUEEN	FREIGHT CHARGE	\$ 161.97
WINE ON WHEELS	RAGBRAI DJ	\$ 1,200.00
IPERS	WITHHOLDING	\$ 7,564.36
ADVANTAGE ARCHIVES	LIBRARY CONTENT	\$ 487.50
IA LEAGUE OF CITIES	ANNUAL CONFERENCE	\$ 620.00
DELTA DENTAL OF IA	INSURANCE	\$ 859.14
PRINCIPAL LIFE	INSURANCE	\$ 62.09
UHS PREMIUM BILLING	INSURANCE	\$ 16,118.66
HUDSON HARDWARE PLUMBING	WEMPLE ST CONSTRUCTION	\$ 103,276.02
WAGES	SEPTEMBER	\$ 52,181.30
EFTPS	WITHHOLDING	\$ 8,384.89
IA DEPART OF REVENUE	EXCISE TAX	\$ 1,470.09
IA DEPART OF REVENUE	WITHHOLDING	\$ 1,034.33
EFTPS	WITHHOLDING	\$ 3,101.33
MIDWESTONE BANK	WIRE FEE	\$ 10.00
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REPORT TOTAL	\$ 326,015.30	
GENERAL FUND	\$ 104,381.09	
SPECIAL REVENUES	\$ 22,334.48	
CAPITAL PROJECTS	\$ 148,105.07	
WATER	\$ 20,925.41	
SEWER	\$ 30,269.25	
REVENUES		
GENERAL	\$1,755,737.41	
SPECIAL REVENUE	\$48,012.49	
LOCAL OPTION SALES	\$19,639.06	
TAX INCREMENT FINANCE	\$20,224.44	
DEBT SERVICE	\$5,607.65	
CAPITAL PROJECTS	\$200,000.00	
WATER	\$32,186.89	
SEWER	\$19,835.62	

There was a motion by Cuvelier, seconded by Cleary to adjourn the meeting. Upon vote, all ayes.

Mayor Michael Timmer: \_\_\_\_\_

Attest: Christopher M. Luhring

City Clerk/Administrator: \_\_\_\_\_