

BURNSVILLE TOWN COUNCIL

AGENDA

**Organizational and Regular Meeting - Thursday, December 4, 2025, 5:30pm
Burnsville Town Hall**

Organizational Meeting 5:30pm

1. Adoption of Agenda
2. Oath of Office
 - a. Mayor-elect Russell Fox
 - b. Councilor-elect Randy Ollis
 - c. Councilor-elect Bill Wheeler
3. Election of Mayor pro tempore
4. Confirmation of Regular Meeting Schedule (1st Thursday of each month at 6pm, Town Hall)

RECESS AND RECEPTION

5. Adjourn

December Regular Meeting 6pm

6. Call to Order
7. Public Comment
8. Consideration of Minutes
 - a. Regular Meeting held on November 6, 2025
 - b. Special Meeting held on November 18, 2025
9. Public Hearings
10. Presentations
11. Manager's Update - Heather Hockaday
 - a. Project updates
 - i. ARPA
 - ii. 118 N. Main renovation
 - iii. Stream Daylighting - Consider Blue Ridge RCD change order funding approval
 - b. Tax Report
12. Clerk's Update
 - a. Reschedule Council's January regular meeting
13. Department Updates
 - a. Public Works - Shane Dale
 - b. Finance - Leslie Crowder
 - i. Budget vs. Actual, previously provided to Council
 - ii. FEMA updates
 - iii. Budget amendment
 - c. Fire Department - Niles Howell
 - d. Police Department - Brian Buchanan
 - e. Zoning/Code Enforcement/Flood Plain Administration - Brian Buchanan

d. Burnsville Town Center - Corbin Cooper

14. Council Members' Reports

15. Updates from Advisory Boards and Non-Profits

- a. Yancey/Burnsville Chamber of Commerce
- b. High Country Council of Governments

16. Closed Session

17. Next Town Council Meeting

18. Adjourn

BURNSVILLE TOWN COUNCIL
Regular Meeting - Thursday, November 6, 2025, 6pm
Burnsville Town Hall

On Thursday, November 6, 2025, at 6pm, the Burnsville Town Council with Mayor Russell Fox and Councilors Judy Buchanan, Denise Collier, Randy Ollis, and Bill Wheeler present, held a regular meeting at the Burnsville Town Hall located at 2 Town Square. Also in attendance were Town staff members Heather Hockaday, Shane Dale, Brian Buchanan, Leslie Crowder, Niles Howell, Chad Fox, and Corbin Cooper. Mayor Fox called the meeting to order at 6pm and stated that the purpose of the meeting was to conduct regular business for the month of November 2025.

Adoption of the agenda - Bill Wheeler moved to adopt the agenda as presented. Judy Buchanan seconded the motion, which carried. All were in agreement.

Public Comment

- Danny McIntosh spoke about the recent election and congratulated the winners. He thanked them for their willingness to serve and for their service after Hurricane Helene. He said that the Town had a lot going on before the storm, noting recent projects, and that he is happy to see the Main Street water lines replaced, a project that he did not think he would ever see.
- Chuck Ivey congratulated the candidates on winning and thanked the Police Department for their work during a recent square event. He also spoke about the need for food and medicine in the community, offered guidance on the issue, and thanked Public Works for road repairs near his home.
- Randy Horne expressed support for the newly elected officials.

Consideration of Minutes - Minutes from a regular meeting held on October 2, 2025 were considered. Randy Ollis made a motion to approve the minutes as read. Judy Buchanan seconded the motion, which carried. All were in agreement.

Public Hearings - There were none.

Presentations - There were none.

Manager's Update - Town Manager Heather Hockaday

1. Project updates
 - a. ARPA
 - i. Main Street Water Lines - Mrs. Hockaday said that the project is moving along and making good progress.
 - ii. East Main Sewer Interceptor - The project, scheduled to start on November 3rd, experienced a slight delay due to a personal reason with the project's superintendent.
 - iii. Water line at 197 to the Water Treatment Plant - The project has begun and will update the 1920s 6-inch line up to a new 12-inch line.
 - b. 118 N. Main Public Works/Police building renovation - Mrs. Hockaday said that Contractor Harper was on site to do pre work in order to get remobilized. Work should start the following week.
 - c. Stream Daylighting - Mrs. Hockaday explained that the new channel, in-stream structures, and floodplain grading has been completed down to the existing sewer

pipe. The previous pipe for the creek was nearly full of sediment so it is good that this project is fixing those issues. Contractor Baker will be on site soon to put in the sewer line under the creek.

2. Tax Report - Mrs. Hockaday presented a tax report and said that 25% of the current levy, due January 5, 2026, has already been collected.

Department Updates

1. Public Works - Public Works Director Shane Dale reminded the Council that there is a planned water outage on the west side of Town November 11th to tie in new lines to the Town's system. He said that outages in the future will be isolated to smaller areas.
2. Finance - Finance Officer Leslie Crowder
 - a. A budget versus actual and overtime report was previously provided to Council.
 - b. FEMA projects - Mrs. Crowder presented a list of current projects attached to these minutes.
 - c. Budget Amendment - Mrs. Crowder presented a budget amendment accounting for line item transfers for Christmas decorations, Police insurance, and reimbursable FEMA expenses. Judy Buchanan moved to approve *Budget Amendment #3 FY 25/26*. Bill Wheeler seconded the motion, which carried. All were in agreement.
3. Fire Department - Fire Chief Niles Howell presented a call summary with most calls being fire alarms and auto accidents. He mentioned the fall wildfire season has begun and that the department ordered turnout gear, sent the new truck back for a recall, and will be participating in several upcoming trainings. There will also be a banquet to close out the 100th year celebrations the following Saturday.
4. Police Department - Police Chief Brian Buchanan presented an activity log and said that the new patrol car would be in service next week and that the Halloween on Main Street event was a big success.
5. Zoning/Code Enforcement - Zoning Administrator Brian Buchanan said that new projects have been coming in but none have required the Planning Board.
6. Burnsville Town Center - Town Center Manager Corbin Cooper reviewed several upcoming events.

Council Members Reports

- Bill Wheeler mentioned the Rathbun house, a non-profit organization that is affiliated with WNC Bridge Foundation, that helps house people for free when they have family at Mission Hospital.
- Mayor Fox discussed the redundant raw water line on Bolens Creek, a priority to him, saying that for a number of reasons it doesn't look like the Town will be able to access that resource any more. He said that permitting would not allow for enough water to be drawn to make the project worth it. Manager Hockaday explained the permitting process and how estimates on Bolens Creek make it unfeasible to locate an expensive intake there. With water lines already located in Micaville and the lack of space for expansion at the current water plant, engineers are suggesting that the Town consider the South Toe River as a location for extra capacity. The South Toe would allow for a drastic increase in the amount of water that DEQ would permit the Town to draw.

Updates from Advisory Boards and Non-Profits

- Yancey/Burnsville Chamber of Commerce - New Executive Director Juliana Walker reviewed her first couple of weeks with the Chamber and a meeting with Main Street America where she received great feedback on the current state of the economy in Burnsville. She mentioned the recent Trick or Treat on Main Street event, the upcoming Christmas Parade, Merry Main Street event, and preparations for the 70th Crafts Fair in 2026.
 - Red White & Blue event stage sponsorship request, 11/15 - Ms. Walker requested that the Town Council sponsor the event by waiving the stage rental fee. The Council agreed unanimously to waive the stage rental fee.
- High Country Council of Governments
 - Re/appoint member to the High Country RPO RTAC - Randy Ollis moved to appoint Mayor Fox to the High Country's Rural Planning Organization's Rural Transportation Advisory Committee. Judy Buchanan seconded the motion, which carried unanimously.

Closed session - There was none.

Next Town Council Meeting - Organizational and Regular meeting on December 4, 2025, 5:30pm

Adjourn - With there being no further business, Randy Ollis moved to adjourn the meeting at 6:42pm. Denise Collier seconded the motion, meeting adjourned.

J. Chad Fox, Town Clerk

T. Russell Fox, Mayor

BURNSVILLE TOWN COUNCIL
Special Meeting - Thursday, November 18, 2025, 5:30pm
Burnsville Town Hall

On Thursday, November 18, 2025, at 5:30pm, the Burnsville Town Council with Mayor Russell Fox and Councilors Judy Buchanan, Denise Collier, and Bill Wheeler present, held a special meeting at the Burnsville Town Hall located at 2 Town Square. Also in attendance were Town staff members Heather Hockaday, Shane Dale, and Chad Fox. Mayor Russell Fox called the meeting to order at 5:30pm.

Adoption of the agenda - Judy Buchanan moved to adopt the agenda as presented. Bill Wheeler seconded the motion, which carried. All were in agreement.

Consideration of a Raw Water Pipe Transmission Line Code & Standards Policy - Heather Hockaday explained that a design is being done on the permanent intake and nearby the NCDOT will be repaving all of 197(Pensacola Road). The Town's transmission lines are under a portion of the road. And these new lines will be 12 inches. Mrs. Hockaday said that the Town needs a policy for the rest of the lines to be 12 inches also. Engineers helped with the language of the policy, adjusting for the amount of pressure and flow. She said that a 12-inch line will match the criteria for what the town is installing currently and will help with pump efficiency and reduce the risk of breaks. Bill Wheeler moved to adopt the *Town Of Burnsville Raw Water Transmission Line Policy*. Denise Collier seconded the motion, which carried. All were in agreement.

Adjourn - With there being no further business, Judy Buchanan moved to adjourn the meeting at 5:34pm. Denise Collier seconded the motion, meeting adjourned.

J. Chad Fox, Town Clerk

T. Russell Fox, Mayor

Doug Matheson
Chair of the Board

Dennis Aldridge
Vice-Chair



Larry Fontaine
Secretary

Jeff Whitson
Treasurer

468 New Market Blvd.
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**Executive Board Meeting
November 17, 2025 | 7:00 p.m.
High Country COG Board Room**

I. CALL TO ORDER AND INVOCATION

Doug Matheson, Executive Board Chairman

II. CONSIDERATION OF OCTOBER 2025 MINUTES [ACTION]

Doug Matheson, Executive Board Chairman

III. FINANCIAL MATTERS

Caroline Briggs, Finance Officer

- Financial Highlights as of October 31, 2025 [ACTION]
- Budget Amendment #3 [ACTION]
- ARPA Older Americans Act Grant Project Ordinance Amendment [ACTION]

IV. SELF-HELP'S NORTH CAROLINA AFFORDABLE HOUSING LOAN FUND

15 MINUTES

Traci Thompson, Housing Program Associate

V. NC STATE CLIMATE OFFICE RESOURCES

15 MINUTES

Greg Tierney, Research Scholar - State Climate Office of NC

VI. REPORT FROM THE ADVISORY COMMITTEE & EXECUTIVE DIRECTOR

10 MINUTES

Julie Wiggins, Executive Director

VII. BOARD MEMBER COMMENTS

VIII. CHAIRMAN'S COMMENTS

IX. OTHER BUSINESS

X. PUBLIC COMMENT

XI. ADJOURNMENT [ACTION]

**HIGH COUNTRY COUNCIL OF GOVERNMENTS
EXECUTIVE BOARD MEETING
OCTOBER 20, 2025
MINUTES**

The Executive Board of the High Country Council of Governments (HCCOG) met October 20, 2025, 7:00pm, in the HCCOG Board Room in Boone. The following members were present at the meeting: Charles E. Vines, Brenda Lyerly, Wes Greene, Bill Osborne, Kelly Melang, Otis Church, Bill Wheeler, Larry Fontaine, Bobby Munsey, Jeff Harding, Rocky Buchanan, Teresa McCoy, Braxton Eggers, Paul Robinson Jr., Dennis Aldridge, and Doug Matheson. The following staff and guests were present at the meeting: Julie Wiggins, Caroline Briggs, Zack Green, Cory Osborne, Chris Grubb, Jackson Marcellus, and Victoria Oxentine. The following guests were present: Holly Jones, Todd McNeill, and present via Zoom: Kathleen Armstrong.

CALL TO ORDER AND INVOCATION

Chairman Matheson called the meeting to order and welcomed attendees. Rocky Buchanan led the Pledge of Allegiance and Dennis Aldridge offered the invocation.

AGENDA AMENDMENT

Chairman Matheson asked the board for consideration to amend the agenda to add NCARCOG Updates from NCARCOG Executive Director, Todd McNeill. Braxton Eggers made a motion to amend the agenda to add the presentation. Otis Church seconded the motion. Motion carried.

CONSIDERATION OF MINUTES

Larry Fontaine moved to accept the minutes of the August 18, 2025 meeting, seconded by Otis Church. Motion carried.

FINANCIAL MATTERS

Financial Highlights

Finance Officer, Caroline Briggs presented the Financial Highlights as of September 30, 2025 (Attachment A) and discussed revenues versus expenditures. Wes Greene made a motion to approve the Financial Highlights as of September 30, 2025. Braxton Eggers seconded the motion. Motion carried.

Budget Amendment #2

Finance Officer, Caroline Briggs presented Budget Amendment #2 (Attachment A1) noting that it was a \$79,751 increase in the Aging department match of actual awards received and a \$20,000 increase in the Planning department from the Dogwood Health Trust Digital Inclusion grant. Charles E. Vines made a motion to approve Budget Amendment #2. Rocky Buchanan seconded the motion. Motion carried.

NEW RIVER PADDLE TRAIL

Kathleen Armstrong, Director of Trail Planning + Community Engagement for New River Conservancy joined the meeting via Zoom and presented a slideshow (Attachment B) overviewing the New River Paddle Trail program. Ms. Armstrong discussed the New River which consists of 1 watershed, 3 states, and 360 miles of river. Ms. Armstrong also reviewed the Paddle Trail action plan and project timeline.

CURRENT RECOVERY FUNDING OPPORTUNITIES

Cory Osborne, Recovery and Resilience Director presented a handout overviewing four important, time-sensitive recovery funding opportunities for local governments (Attachment C). Mr. Osborne reviewed the programs, deadlines, and project ideas. Mr. Osborne encouraged local governments to take advantage of these funding opportunities.

NCARCOG UPDATES

Todd McNeill, NC Association of Regional Councils of Governments (NCARCOG) Executive Director noted that he had been in his new role for two weeks now and has been traveling to visit all 16 COG's in the state. Mr. McNeill spoke on the importance of local governments utilizing the COG and its resources.

REPORT FROM THE ADVISORY COMMITTEE AND EXECUTIVE DIRECTOR

Julie Wiggins, Executive Director gave a brief update on the Government shutdown, noting that the COG has a healthy fund balance if there is a need for Senior Center reimbursement during the shutdown. Ms. Wiggins also announced that the tenant in Suite B will be moving out at the end of the month, and our staff will be expanding back into that area soon, since we have multiple people sharing an office right now. Ms. Wiggins noted that we may need to purchase some new furniture for the space, and we are looking into purchasing an additional COG car because right now, all four cars are often being used daily. Ms. Wiggins thanked everyone for attending the banquet and thanked Victoria Oxentine for planning the event.

BOARD MEMBER COMMENTS

There was discussion about Housing needs and Julie Wiggins noted that there are ongoing conversations with ways the COG can support these needs and partnership with existing efforts. There was also much discussion about children living in DSS offices because there are no homes for level 2 & 3 at-risk children.

CHAIRMAN'S COMMENTS

Chairman Matheson thanked COG staff for another great banquet and for all that attended. Chairman Matheson wished those that are running in the upcoming election good luck and thanked Todd McNeill for attending.

PUBLIC COMMENT

Holly Jones from Governor Josh Stein's office discussed the Grow NC initiative, a Hazard Mitigation grant deadline approaching, improvement in DMV wait times, and what a special time it was traveling WNC for Hurricane Helene memorials in September.

ADJOURNMENT

As there were no other comments or business, Otis Church made a motion to adjourn. Charles E. Vines seconded the motion. Motion carried. Meeting adjourned at 8:13 pm.

Chairman, Doug Matheson

Clerk to the Board, Victoria Oxentine

Date _____

Doug Matheson
Chair of the Board

Dennis Aldridge
Vice-Chair



Larry Fontaine
Secretary

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Financial Highlights – November 17, 2025

OCTOBER 31, 2025

	2024	
Total Fund Balance - Governmental Funds	\$	2,187,912
Restricted Fund Balance - GF	\$	102,662
Assigned Fund Balance - GF	\$	560,052
Unassigned Fund Balance - GF	\$	1,525,198
	2026	
Total Expenditures - YTD	\$ 1,530,453	\$ 7,396,890
Total Fund Balance as % of General Fund Expenditures*	29.38%	29.58%
Unassigned Fund Balance as % of General Fund Expenditures*	20.48%	20.62%

*FY2026 Budget Expenditures \$7,445,844

	FISCAL YEAR 2026	
	BUDGET	ACTUAL
Total Revenue		
General	\$ 346,531	\$ 313,567
Planning/Development	\$ 897,615	\$ 126,489
Resilience Contractual	\$ 110,784	\$ 33,290
Area Agency on Aging	\$ 3,061,407	\$ 665,928
Workforce Development	\$ 3,029,507	\$ 457,019
	\$ 7,445,844	\$ 1,596,293
Total Expenditures		
General	\$ 346,531	\$ 27,385
Planning/Development	\$ 897,615	\$ 198,995
Resilience Contractual	\$ 110,784	\$ 16,158
Area Agency on Aging	\$ 3,061,407	\$ 654,480
Workforce Development	\$ 3,029,507	\$ 633,436
	\$ 7,445,844	\$ 1,530,453
Revenues over (under) expenditures		\$ 65,840

Doug Matheson
Chair of the Board

Dennis Aldridge
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FY2026 PROJECT ORDINANCES

DESCRIPTION	FISCAL YEAR	BUDGET	REVENUE	EXPENSE
AMERICAN RESCUE PLAN ACT (ARPA)	2022	\$ 593,750	\$ 492,253	\$ 549,324
DOGWOOD HEALTH TRUST	2025	\$ 75,000	\$ 75,000	\$ 2,329
ARC DISASTER HELENE FUNDING	2025	\$ 276,000	\$ 8,186	\$ 73,629
EDA DISASTER HELENE FUNDING	2025	\$ 500,000	\$ 10,399	\$ 84,808
NCARCOG HELENE	2025	\$ 665,000	\$ 665,000	\$ 81,319
URGENT REPAIR PROGRAM	2026	\$ 330,000	\$ 150,000	\$ 9,223
DIT DIGITAL CHAMPION	2025	\$ 800,000	\$ 452,360	\$ 420,781
CHOOSING HOME SFRF	2025	\$ 132,889	\$ -	\$ 1,442
NCAO INNOVATION'S LAB	2025	\$ 289,973	\$ 144,987	\$ 30,026
PEAS	2025	\$ 97,120	\$ -	\$ -
ASU FALLS PREVENTION	2023	\$ 251,959	\$ 250,459	\$ 250,588
AGELESS ACCESS DIGITAL NAVIGATOR	2025	\$ 98,058	\$ 74,492	\$ 82,546
OMB LOC 6 - ARPA	2024	\$ 15,425	\$ 15,417	\$ 15,417
ARPA FCSP	2023	\$ 125,769	\$ 125,769	\$ 129,276
ARPA P&A		\$ 147,189	\$ 147,188	\$ 156,140
ARPA OMB		\$ 10,456	\$ 10,456	\$ 10,455
ARPA EBHP		\$ 39,013	\$ 39,012	\$ 39,013
ALLEGHANY COUNCIL ON AGING ARPA		\$ 58,120	\$ 58,120	\$ 58,120
GENERATIONS ASHE ARPA		\$ 114,666	\$ 114,666	\$ 114,666
AVERY SENIOR SERVICES ARPA		\$ 71,006	\$ 71,366	\$ 71,006
MITCHELL SENIOR CENTER ARPA		\$ 66,601	\$ 66,601	\$ 62,047
WATAUGA PROJECT ON AGING ARPA		\$ 146,001	\$ 146,001	\$ 150,555
BROC ARPA		\$ 154,860	\$ 154,465	\$ 154,465
WILKES SENIOR RESOURCES ARPA		\$ 107,181	\$ 107,575	\$ 107,575
RUBY PARDUE BLACKBURN ADC ARPA		\$ 13,792	\$ 13,522	\$ 13,522
YANCEY COMMUNITY CENTER ARPA		\$ 77,944	\$ 61,966	\$ 62,326
LEGAL AID OF NC ARPA		\$ 27,000	\$ 23,159	\$ 22,739
		\$ 1,159,598	\$ 1,139,866	\$ 1,151,906
NCWORKS SUBSTANCE USE DISORDER RECOVERY	2023	\$ 200,000	\$ 164,374	\$ 169,787
NCWORKS SMALL BUSINESS WORK-BASED LEARNING	2023	\$ 1,035,000	\$ 697,257	\$ 715,739
DOGWOOD WORKBASED LEARNING	2025	\$ 310,000	\$ 310,000	\$ 127,985
TOTALS		\$ 6,829,772	\$ 4,650,049	\$ 3,766,851

Cash Balances

Operating Account	\$ 1,067,823
NCCMT Account	\$ 2,779,295
	\$ 3,847,118

The financial information in the report reflects the HCCOG's overall financial position for the fiscal year through June 30, 2026 and is for the management discussion purposes only.

Caroline Briggs, Finance Officer

The High Country Council of Governments will be the leader in initiating and providing solutions to regional and local challenges, supporting a bright future for the High Country.

BUDGET AMENDMENT #3

BE IT RESOLVED by the Board of High Country Council of Governments that the following amendment be made to the Budget Resolution for the fiscal year ending June 30, 2026.

SECTION 1: REVENUES BY SOURCE**GENERAL FUND**

Fund Balance	\$ 130,000.00
TOTAL GENERAL FUND	\$ 130,000.00

PLANNING/DEVELOPMENT FUND

Federal	\$ -
State	\$ -
Local	\$ -
TOTAL PLANNING/DEVELOPMENT FUND	\$ -

AREA AGENCY ON AGING FUND

Federal	\$ 10.00
State	\$ -
Local	\$ 27,214.00
TOTAL AREA AGENCY ON AGING FUND	\$ 27,224.00

WORKFORCE DEVELOPMENT FUND

Federal	\$ 500,000.00
TOTAL WORKFORCE DEVELOPMENT FUND	\$ 500,000.00

TOTAL REVENUES BY SOURCE**\$ 657,224.00****SECTION II: EXPENDITURES BY PROGRAM****GENERAL FUND**

Fund Balance	\$ 130,000.00
TOTAL GENERAL FUND	\$ 130,000.00

SPECIAL REVENUE FUNDS

Planning/Development Fund	\$ -
Area Agency on Aging Fund	\$ 27,224.00
Workforce Development Fund	\$ 500,000.00
TOTAL SPECIAL REVENUE FUNDS	\$ 527,224.00

TOTAL EXPENDITURES BY PROGRAM**\$ 657,224.00**

FY2025-2026 ORIGINAL BUDGET	\$ 7,578,641.00
Budget Amendment #1 8-18-2025	\$ (212,357.00)
Budget Amendment #2 10-20-2025	\$ 99,751.00
Budget Amendment #3 11-17-2025	\$ 657,224.00

TOTAL AMENDED BUDGET FY2026**\$ 8,123,259.00**

BY VOTE OF THE HIGH COUNTRY COUNCIL OF GOVERNMENTS UPON MOTION BY:

_____ AND SECONDED BY _____

THIS THE _____ DAY OF _____ 2025.

Doug Matheson, Chair of the Board

Larry Fontaine, Secretary



**HIGH COUNTRY COUNCIL OF GOVERNMENTS
GRANT PROJECT ORDINANCE AMENDMENT
American Rescue Plan Act of 2021 – Older Americans Act
August 1, 2022 – September 30, 2025**

BE IT ORDAINED by the Council of the High Country Council of Governments, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1. Funding from the American Rescue Plan Act of 2021 (ARPA) has been made available to carry out activities under the Older Americans Act for the COVID-19 pandemic response and recovery. Allowable activities and purposes include but are not limited to provision of new services, effective outreach to underserved target populations, and expanded programs to connect seniors and their families with needed help. Funding is also authorized for use in the expansion of nutrition, access services, supportive services, health promotion, and caregiver support services that have always been the mainstay of Older Americans Act services to help seniors age safely in their communities.

Section 2. The officers of this unit are hereby directed to proceed with the grant project within the terms of the grant documents, the rules and regulations outlined in the ARPA notice of grant award and administrative letter 22-02.

Section 3. The following revenues are anticipated to be available to complete this project:

Revenue – ARPA \$1,159,598

Section 4. The following amounts are appropriated for the project:

ARPA FCSP	
Salary	\$ 45,825
Fringe	\$ 19,246
Indirect	\$ 32,536
Supplies	\$ 28,162
Total ARPA FCSP	\$125,769

ARPA P&A	
Salary	\$ 58,647
Fringe	\$ 24,633
Indirect	\$ 41,640
Supplies	\$ 22,269
Total ARPA P&A	\$147,189

ARPA OMB	
Supplies	\$ 10,456
Total ARPA OMB	\$ 10,456

ARPA EBHP	
Salary	\$ 14,303
Fringe	\$ 6,007
Indirect	\$ 10,155
Supplies	\$ 8,548
Total ARPA EBHP	\$ 39,013

PROVIDER	IIIB	IIIC1	IIIC2	TOTAL ARPA ALLOCATION
ALLEGHANY	\$25,490	\$15,552	\$19,578	\$58,121
ASHE	\$50,289	\$30,332	\$38,626	\$114,666
AVERY	\$31,141	\$15,946	\$23,919	\$71,006
MITCHELL	\$29,209	\$14,957	\$22,435	\$66,601
WATAUGA	\$64,032	\$32,788	\$49,181	\$146,001
BROC	\$0	\$66,524	\$92,917	\$154,466
WSR	\$111,497	\$0	\$0	\$107,575
RPB	\$13,792	\$0	\$0	\$13,792
YANCEY	\$29,868	\$5,842	\$26,256	\$77,944
LEGAL	\$27,000	\$0	\$0	\$27,000
REGION	\$382,318	\$181,941	\$272,912	\$837,171

TOTAL EXPENSE \$1,159,598

Section 5. The Finance Officer Is hereby directed to maintain within the Grant Project Fund sufficient specific detailed accounting records to provide the accounting to the granter agency required by the grant agreement and federal and state regulations.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement requests should be made to the granter agency in an orderly and timely manner.

Section 7. The Finance Officer is directed to report annually on the financial status of each project element in Section 4 and on the total grant revenues received or claimed.

Section 8. The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this grant project in every budget submission made to this Council.

Section 9. Copies of this Ordinance shall be furnished to the Clerk, Council, Budget Officer and Finance Officer to be kept on file by them for their direction in the disbursement of funds.

BY VOTE OF THE HIGH COUNTRY COUNCIL OF GOVERNMENTS UPON MOTION BY:

_____ AND SECONDED BY _____

THIS THE _____ DAY OF _____ 2025.

Doug Matheson, Chair of the Board

Larry Fontaine, Secretary