

**BURNSVILLE TOWN COUNCIL**  
**AGENDA**  
**Regular Meeting - Thursday, May 7, 2026, 6pm**  
**Burnsville Town Hall**

1. Adoption of Agenda
2. Public Comment
3. Consideration of Minutes
  - a. Regular meeting held on April 2, 2026
  - b. Special Meeting held on April 22, 2026
4. Public Hearings
  - a. CDBG-DR project
  - b. Permanent closure of a portion of Court St. and W. Blvd.
5. Recognition
  - a. International Fire Fighters' Day May 4
  - b. Police Appreciation May 11–17
  - c. Public Works Appreciation May 17–23
6. Presentations
7. Manager's Update - Heather Hockaday
  - a. Project updates
    - i. 118 N. Main renovation
    - ii. ARPA, E Main Sewer Interceptor
  - b. Partial Court St/W Blvd Road Closure Order
  - c. Consideration of HGA contract extension
  - d. Tax Report
8. Clerk's Update
  - a. Consideration of Cyber policy
  - b. Set date for July regular meeting
9. Department Updates
  - a. Public Works - Shane Dale
    - i. Water line project update
  - b. Finance - Leslie Crowder
    - i. Budget vs. Actual, previously provided to Council
    - ii. Set budget worksession date
  - c. Fire Department - Niles Howell
  - d. Police Department - Brian Buchanan
    - i. Consideration of BPD Camera Policy
    - ii. Be the Village - Road Closure Ordinance
  - e. Zoning/Code Enforcement/Flood Plain Administration - Brian Buchanan
  - f. Burnsville Town Center - Corbin Cooper
10. Council Members' Reports
11. Updates from Advisory Boards and Non-Profits
  - a. Yancey/Burnsville Chamber of Commerce
  - b. High Country Council of Governments
12. Closed Session
13. Next Town Council Meeting - Regular meeting on June 4, 2026
14. Adjourn

**BURNSVILLE TOWN COUNCIL**  
**Regular Meeting - Thursday, April 2, 2026, 6pm**  
**Burnsville Town Hall**

On Thursday, April 2, 2026, at 6pm, the Burnsville Town Council with Mayor Russel Fox and Councilors Judy Buchanan, Denise Collier, Randy Ollis and Bill Wheeler present, held a regular meeting at the Burnsville Town Hall located at 2 Town Square. Also in attendance were Town staff members Shane Dale, Brian Buchanan, Leslie Crowder, Niles Howell, and Chad Fox. Mayor Fox called the meeting to order at 6:00pm and stated that the purpose of the meeting was to conduct regular business for the month of April 2026.

Adoption of the agenda - Bill Wheeler moved to adopt the agenda. Judy Buchanan seconded the motion, which carried. All were in agreement.

Public Comment

- Danny McIntosh mentioned Grace Banks who worked at the tag office on the Town Square for many years. He shared a story about Grace evacuating people from the tag office when fire response crews were about to come around the square at a high rate of speed.
- Suzanne Armstrong commented on the Burnsville Police Department. She recently spent twenty days in the County Jail and said that the Town is becoming a “police town”. She gave her account of two separate occasions where she was arrested. She also said that she is excited to move away from Burnsville.
- Chuck Ivey expressed appreciation for the Burnsville Police Department accommodating and assisting with a recent rally on the square. He said that their presence was a huge asset.

Consideration of Minutes - Minutes from a regular meeting held on March 5, 2026 were considered. Judy Buchanan made a motion to approve the minutes as read. Denise Collier seconded the motion, which carried. All were in agreement.

Public Hearings - There were none.

Presentations - There were none.

Manager's Update - Town Manager Heather Hockaday joined via phone call for her report.

1. Project updates
  - a. 118 N. Main renovation - Progress meetings were held earlier in the day with the architect and contractor. She reviewed a monthly report, and said that the completion date continues to be June 12, 2026.
2. Carolina Material Holdings property
  - a. Consideration of Resolution of intent to close a portion of Court Street and W. Boulevard - Mrs. Hockaday explained a map that was shared with the room showing approximately where the streets would be closed. She described the details of the negotiations with the partial closures aiding future development. She laid out the statutory process that will include adopting a resolution of intent, running a notice for four weeks, conducting a public hearing in May, and then completing the paperwork to close the portions of the two streets. There was a discussion about communications with neighboring property owners and how they will continue to have access to their properties. Denise Collier moved to approve the Resolution of Intent, *Resolution No: 2026.04.02.01*. Judy Buchanan seconded the motion, which carried. All were in agreement.

- b. Call for a public hearing - Judy Buchanan moved to set a public hearing to take public comment on the partial street closures for May 7th at 6pm, during the next regular meeting of the Town Council. Bill Wheeler seconded the motion, which carried unanimously.
  - c. Offer to purchase parking areas - A map highlighting the old Post Office parking lot and most of the area considered Town Center parking was shared with the room. Bill Wheeler moved to approve Resolution No: 2026.04.02.02, a *Resolution Authorizing The Mayor To Execute An Agreement For Offer To Purchase And Sale Of Real Estate With Carolina Material Holdings, LLC*. Judy Buchanan seconded the motion, which carried. All were in agreement.
3. Resolution to extend the mowing contract with Mountain Top Landscaping - Mrs. Hockaday explained that the current contract allowed for the extension of an additional mowing season. With no change in price, she recommended an extension. Next year she expects an updated version to include the gateway areas, previously maintained by NCDOT. Judy Buchanan moved to approve the *Resolution to Exercise Contract Renewal Option For Mowing Services*. Bill Wheeler seconded the motion, which carried unanimously.
  4. Tax Report - Mrs. Hockaday presented a tax report with a collection rate of 96.18% and noted Jackie Hensley's hard work. She said a plan to address outstanding taxes will be presented next month.

Clerk's Update - Town Clerk Chad Fox

1. ABC Board appointment - With two candidates turning in advisory board applications for consideration on the ABC Board, Randy Ollis moved to reappoint Bill Wheeler to a new three year term. Judy Buchanan seconded the motion, which carried. All were in agreement.
2. Manager and Clerk evaluations - Evaluations were planned for the June regular meeting.

Department Updates

1. Public Works - Public Works Director Shane Dale
  - a. N. Main PWD/Police building - Mr. Dale said that the renovation is on schedule with completion expected in June.
  - b. Main Street water lines - He feels that today is the last day that the square will be partially closed as tie-in cuts across the road are being completed. Tie-ins will occur on N. Main and S. Main, closing them briefly in the coming days.
  - c. Shepard Way pump station - The station is close to complete. The generator should arrive in May.
  - d. E. Main sewer interceptor - The project has run into issues with a portion of the line near the creek. Mr. Dale said that engineers are working with the contractor to find a solution.
  - e. The Wastewater Treatment plant - A project to switch to a liquid chemical feed system instead of gas feed has been completed. Work to dig under the NCDOT road is waiting on approval.
2. Finance - Finance Officer Leslie Crowder
  - a. A budget versus actual and overtime report was previously provided to Council.
  - b. Budget amendment - Mrs. Crowder presented a budget amendment, addressing changes to the mowing contract and brush disposal. Randy Ollis moved to approve *Budget Amendment #5 FY:25/26*, Judy Buchanan seconded the motion, which carried. All were in agreement.
  - c. Budget worksession - April 22nd at 9am was set for a special meeting.

3. Fire Department - Chief Niles Howell was unavailable due to a fire call.
4. Police Department - Police Chief Brian Buchanan presented an activity log and spoke about recent events on the square.
  - a. Road closure ordinance, BFF 5k - Chief Buchanan requested consideration of a road closure ordinance for the Burnsville Fit Families 5k race on May 2nd. Judy Buchanan moved to approve *An Ordinance Declaring A Road Closure For An Event: Fit Families 5k*. Bill Wheeler seconded the motion, which carried unanimously.
5. Zoning/Code Enforcement - Zoning Administrator Brian Buchanan said that recent projects involved remodels with no need for design review.
6. Burnsville Town Center - Town Center Manager Corbin Cooper submitted a report attached to these minutes.

Updates from Advisory Boards and Non-Profits

- Yancey/Burnsville Chamber of Commerce - Chamber President Natalie Gideon spoke about a recent after hours event and the easter egg hunt on the square. She said that upcoming events will include a ribbon cutting for a new book store, Chamber Gala, and a Fourth of July celebration coordinated with NC Cultural Resources to commemorate America's 250th anniversary. She said that the Crafts Fair is almost fully reserved and this year's food court will be composed of local food trucks.

Closed Session - There was none.

Next Town Council Meetings - Special meeting on April 22, 2026 and a regular meeting on May 7, 2026.

Adjourn - With there being no further business, Randy Ollis moved to adjourn the meeting at 6:40pm. Judy Buchanan seconded the motion, meeting adjourned.

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J. Chad Fox, Town Clerk

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T. Russell Fox, Mayor

**BURNSVILLE TOWN COUNCIL**  
**Regular Meeting - Wednesday, April 22, 2026, 9am**  
**Burnsville Town Hall**

On Wednesday, April 22, 2026, at 6pm, the Burnsville Town Council with Mayor Russel Fox and Councilors Judy Buchanan, Denise Collier, Randy Ollis and Bill Wheeler present, held a regular meeting at the Burnsville Town Hall located at 2 Town Square. Also in attendance were Town staff members Heather Hockaday, Leslie Crowder, and Chad Fox. Mayor Fox called the meeting to order at 9:09am.

Adoption of the agenda - Randy Ollis moved to adopt the agenda. Bill Wheeler seconded the motion, which carried. All were in agreement.

Consideration of the audit contract - Finance Officer Leslie Crowder said that Auditor Carter, P.C has worked with similar sized towns, offered all of the services needed, and was reasonably priced. They are also located close by if on site work is needed. Bill Wheeler made a motion to approve the *Contract To Audit Accounts* with Carter, P.C. Judy Buchanan seconded the motion, which carried. All were in agreement.

Budget work session for FY 2026-2027 - Mrs. Crowder reviewed a draft of the FY 25-26 budget, reflecting projections based on previous meetings held with department heads. She began a line by line review of the budget by saying that it looks like a very normal year. She mentioned a few areas with small increases and guidance on franchise and sales tax expectations from the High Country Council of Governments.

There was a brief discussion about ABC and possible quarterly reporting to the Council.

Mrs. Crowder reviewed a new fee from the State Health Plan that supports State retirements, which the Town is unable to participate in. The Town is seeking quotes for other Health Coverage.

Community Promotions grants were reviewed based on the established guidelines. The Council decided, for now, to only fund the organizations that were funded in the previous year at the same amount.

The Police Department is seeking Federal grant funds to help with significant upgrades to their new Police Station on N. Main Street. Some of the typical expenses have been left out of the current budget in hopes of getting the grant funds later in the year.

Town Manager Heather Hockaday mentioned upcoming paving projects involving NCDOT's plan to resurface around the Square and E. Main Street next year. She also plans to renew a request for funding from the State to help furnish the new Public Works/Police building.

The Water and Sewer rate schedule was reviewed. Councilors were in agreement on a recent rate study's suggestion of a 7% increase. A new rate will also need to account for the reduction in pennies. The Council decided to raise the rate to \$9.70 on a per thousand gallon basis for inside Town limits and \$19.60 for outside Town limits. There was a focus on self-sufficiency and planning for the future.

Cost of Living adjustment (COLA) options were reviewed. With national and regional numbers varying from 2.8% to 3.4%, the Council discussed giving all employees a \$1 per hour raise. The raise would be more beneficial to those at lower pay levels.

Adjourn - With there being no further business, Judy Buchanan moved to adjourn the meeting at 11:23am. Denise Collier seconded the motion, meeting adjourned.

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J. Chad Fox, Town Clerk

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T. Russell Fox, Mayor

## **THE TOWN OF BURNSVILLE TO HOLD PUBLIC HEARING**

The Town of Burnsville will be holding a public hearing to solicit citizen input on the submission of an application for Community Development Block Grant – Disaster Relief Funds (CDBG-DR) funds. The CDBG-DR funds will be used to construct a sidewalk completing a pedestrian path that will connect East Main Street.

A public hearing is scheduled for Thursday, May 7, 2026 at 6:00pm in the Burnsville Town Hall located at 2 Town Square, Burnsville, NC. All interested citizens are invited to attend.

This information is available in Spanish or any other language upon request. Please contact Heather Hockaday at (828) 682-2420 or at 2 Town Square, Burnsville, for accommodations for this request.

Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con Heather Hockaday al (828) 682-2420 o en 2 Town Square, Burnsville, de alojamiento para esta solicitud.

Hearing impaired persons desiring additional information or having questions regarding this subject should call Relay North Carolina at 711 or (800) 735-2962.



## **NOTICE OF PUBLIC HEARING**

**Burnsville Town Council**

**Thursday, May 7, 2026, 6pm**

Pursuant to procedures and processes set forth in N.C.G.S. 160A-299, the public shall take notice that on Thursday, May 7, 2026 at 6:00pm, the Burnsville Town Council will hold a public hearing in the upstairs boardroom of the Burnsville Town Hall located at 2 Town Square, Burnsville, North Carolina 28714. The purpose of the public hearing is to take public comment on the Town of Burnsville's intent to permanently close a portion of both Court Street and West Boulevard. The Public Hearing will take place during the Regular Business Meeting of the Burnsville Town Council beginning at 6:00pm.

A map of the closure areas will be available for inspection in the Town Clerk's office until the public hearing.

Any resident wishing to submit a written statement regarding the street closures may do so by submitting the statement to the Town Clerk at least two (2) days prior to the public hearing.

All interested parties are encouraged to attend. Individuals requiring special accommodations for this meeting, or for other questions and concerns, please contact the Town Clerk at (828) 682-2420.



The Burnsville Town Council would like to recognize May 4th, 2026 as International Firefighters' Day acknowledging and expressing gratitude for the dedication of our Town, County, and State firefighters, past and present, who have rendered an invaluable service to our community and its citizens.

Firefighters dedicate their lives to the protection of life and property. Sometimes that dedication is in the form of countless hours volunteered over many years. In all cases it risks the ultimate sacrifice of a firefighter's life.

International Firefighters' Day to recognize and honor the sacrifices that Firefighters make to ensure that their communities and environment are as safe as possible. It is also a day in which current and past firefighters can be thanked for their contributions. On this date you are invited to remember the past firefighters who have died while serving our community or dedicated their lives to protecting the safety of us all.

The Burnsville Town Council would like to say thank you to all of the selfless, hardworking firefighters who help take care of our community.

**A Resolution Adopting the Cybersecurity Plan for the Town of Burnsville,  
North Carolina**

**WHEREAS**, the Town of Burnsville utilizes information technology systems and electronic data in the administration of municipal services; and

**WHEREAS**, cybersecurity threats pose risks to the confidentiality, integrity, and availability of Town systems, financial data, and public records; and

**WHEREAS**, the Town Council and Mayor recognize the importance of establishing formal cybersecurity policies consistent with insurance carrier expectations, Local Government Commission (LGC) audit guidance, and applicable state and federal law; and

**WHEREAS**, the Town Manager, in coordination with the Town's contracted IT support provider, has developed a Cybersecurity Plan and Cyber Incident Response Plan tailored to the operational needs of the Town of Burnsville;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Town Council of the Town of Burnsville, North Carolina, as follows:

1. The Cybersecurity Plan for the Town of Burnsville, including the Cyber Incident Response Plan and associated procedures, is hereby adopted and approved.
2. The Town Manager is authorized and directed to implement and administer the Cybersecurity Plan and to coordinate with the Town's contracted IT support provider, insurance carrier, and legal counsel as necessary.
3. All Town employees, officials, and users of Town information systems shall comply with the Cybersecurity Plan.
4. The Cybersecurity Plan shall be reviewed at least annually and updated as needed to address emerging risks, audit recommendations, insurance requirements, and regulatory changes.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
T. Russell Fox, Mayor

Attest:

\_\_\_\_\_  
J. Chad Fox, Town Clerk

Ordinance No. \_\_\_\_\_

**AN ORDINANCE DECLARING A ROAD CLOSURE FOR AN EVENT: "Be the Village"**

**WHEREAS**, the Town Council of the Town of Burnsville acknowledges MY Prevention and Recovery & Freedom Life Yancey, "BE THE VILLAGE" family event encourages family centered community health and wellness in the Town and in Yancey County;

**WHEREAS**, the Town Council of the Town of Burnsville acknowledges the event requires approximately one (1) hour to install and remove signs, traffic control and litter;

**NOW THEREFORE BE IT ORDAINED** by the Town Council of the Town of Burnsville pursuant to the authority granted by NCGS 20-169 that they do hereby declare a temporary road closure during the day and times set forth below on the following described portion of a State Highway System route:

Date: Saturday, May 16, 2026.

Time: 9:30 a.m.-2:30 p.m.

Route Description: 2026 from the intersection of Town Square and SR 1369 North Main Street to the Southernmost corner of North Main and Avery Street on Saturday, May 16, 2026 from 9:30 am to 2:30 p.m. The rest of North Main will remain open. The Town Square will not be closed.

This ordinance to become effective when signs are erected giving notice of the limits and times of the event, and implementation of adequate traffic control to guide through vehicles around the closures.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
MAYOR

Attest:

\_\_\_\_\_  
TOWN CLERK

**Dennis Aldridge**  
Chair of the Board

**Larry Fontaine**  
Vice-Chair



**Jeff Whitson**  
Secretary

**Rocky Buchanan**  
Treasurer

468 New Market Blvd.  
Boone, NC 28607

[www.hccog.org](http://www.hccog.org)

Phone: 828-265-5434

Fax: 828-265-5439

Executive Board Meeting  
April 20, 2026 | 7:00 p.m.  
High Country COG Board Room

## I. CALL TO ORDER AND INVOCATION

*Dennis Aldridge, Executive Board Chairman*

## II. CONSIDERATION OF FEBRUARY 2026 MINUTES [ACTION]

*Dennis Aldridge, Executive Board Chairman*

## III. FINANCIAL MATTERS

*Caroline Briggs, Finance Officer*

- Financial Highlights as of March 31, 2026 [ACTION]
- Budget Amendment #5 [ACTION]

## IV. FLOOD RISK MITIGATION FOR CRITICAL INFRASTRUCTURE: A BRIEF OVERVIEW OF PROGRAMMING SUPPORTED BY APPALACHIAN VOICES IN WNC

15 MINUTES

*Kristin Stroup, Senior Program Manager, Energy & Climate Resilience*

## V. BROWNFIELD SITE DEVELOPMENT

10 MINUTES

*Kaili Matiaco, Assistant Grant Coordinator, Brownfields Redevelopment Section, NCDEQ*

## VI. OMBUDSMAN ANNUAL REPORT

10 MINUTES

*Stevie Welborn, Regional Ombudsman*

## VII. MERGER/REGIONALIZATION FEASIBILITY GRANT RESOLUTION [ACTION]

5 MINUTES

*Jackson Marcellus, Lead for NC Fellow*

## VIII. REPORT FROM THE ADVISORY COMMITTEE AND EXECUTIVE DIRECTOR

10 MINUTES

*Julie Wiggins, Executive Director*

## IX. BOARD MEMBER COMMENTS

## X. CHAIRMAN'S COMMENTS

- Welcome New Board Members

## XI. OTHER BUSINESS

## XII. PUBLIC COMMENT

## XIII. ADJOURNMENT [ACTION]

**\*EXECUTIVE BOARD GROUP PHOTO - APRIL 20<sup>TH</sup> AT 6:30 PM\***

**Dennis Aldridge**  
Chair of the Board

**Larry Fontaine**  
Vice-Chair



**Jeff Whitson**  
Secretary

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## Financial Highlights – April 20, 2026

| MARCH 2026  |                         |                     |
|---|-------------------------|---------------------|
|   |                         | <b>2025</b>         |
| Total Fund Balance - Governmental Funds                   |                         | \$ 2,973,983        |
| Restricted Fund Balance - GF                              |                         | \$ 15,260           |
| Assigned Fund Balance - GF                                |                         | \$ 1,225,738        |
| Unassigned Fund Balance - GF                              |                         | \$ 1,732,985        |
|   | <b>2026</b>             |                     |
| Total Expenditures - YTD                                  | \$ 4,210,664            | \$ 7,539,615        |
| Total Fund Balance as % of General Fund Expenditures*     | 36.05%                  | 39.44%              |
| Unassigned Fund Balance as % of General Fund Expenditures | 21.01%                  | 22.99%              |
| <b>*FY2026 Budget Expenditures</b>                        | <b>FISCAL YEAR 2026</b> |                     |
| <b>\$8,249,380</b>  | <b>BUDGET</b>           | <b>ACTUAL</b>       |
| <b>Total Revenue</b>                                      |                         |                     |
| General   | \$ 476,531              | \$ 391,766          |
| Planning/Development                                      | \$ 917,615              | \$ 379,347          |
| Resilience Contractual                                    | \$ 110,784              | \$ 118,356          |
| Area Agency on Aging                                      | \$ 3,214,943            | \$ 1,695,857        |
| Workforce Development                                     | \$ 3,529,507            | \$ 1,251,606        |
|   | <b>\$ 8,249,380</b>     | <b>\$ 3,836,933</b> |
| <b>Total Expenditures</b>                                 |                         |                     |
| General   | \$ 476,531              | \$ 349,332          |
| Planning/Development                                      | \$ 917,615              | \$ 425,609          |
| Resilience Contractual                                    | \$ 110,784              | \$ 37,254           |
| Area Agency on Aging                                      | \$ 3,214,943            | \$ 1,862,831        |
| Workforce Development                                     | \$ 3,529,507            | \$ 1,535,638        |
|   | <b>\$ 8,249,380</b>     | <b>\$ 4,210,664</b> |
| Revenues over (under) expenditures                        |                         | \$ (373,731)        |

**Dennis Aldridge**  
Chair of the Board

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Vice-Chair



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**FY2026 PROJECT ORDINANCES**

| DESCRIPTION                                | FISCAL YEAR | BUDGET              | REVENUE             | EXPENSE             |
|--|-------------|---------------------|---------------------|---------------------|
| AMERICAN RESCUE PLAN ACT (ARPA)            | 2022        | \$ 593,750          | \$ 536,695          | \$ 586,547          |
| DOGWOOD HEALTH TRUST                       | 2025        | \$ 75,000           | \$ 75,000           | \$ 2,329            |
| EDA PARTNERSHIP PLANNING 25-27             | 2025        | \$ 420,000          | \$ 46,667           | \$ 15,824           |
| ARC DISASTER HELENE FUNDING                | 2025        | \$ 276,000          | \$ 93,349           | \$ 172,124          |
| EDA DISASTER HELENE FUNDING                | 2025        | \$ 500,000          | \$ 127,595          | \$ 186,112          |
| NCARCOG HELENE                             | 2025        | \$ 665,000          | \$ 665,000          | \$ 148,038          |
| NCARCOG HELENE TRANCHE 2                   | 2025        | \$ 532,000          | \$ -                | \$ -                |
| DHT COG CAPACITY                           | 2025        | \$ 600,000          | \$ 600,000          | \$ -                |
| URGENT REPAIR PROGRAM                      | 2026        | \$ 330,000          | \$ 150,000          | \$ 21,358           |
| DIT DIGITAL CHAMPION                       | 2025        | \$ 800,000          | \$ 503,719          | \$ 486,336          |
| CHOOSING HOME SFRF                         | 2025        | \$ 132,889          | \$ 6,907            | \$ 10,694           |
| NCOA INNOVATION'S LAB                      | 2025        | \$ 289,973          | \$ 144,987          | \$ 81,556           |
| DHT DEMENTIA CAREGIVER                     | 2025        | \$ 163,200          | \$ 156,600          | \$ 3,836            |
| PEAS                                       | 2025        | \$ 97,120           | \$ 5,196            | \$ 6,203            |
| ASU FALLS PREVENTION                       | 2023        | \$ 251,959          | \$ 250,459          | \$ 250,588          |
| AGELESS ACCESS DIGITAL NAVIGATOR           | 2025        | \$ 98,058           | \$ 98,039           | \$ 98,039           |
| OMB LOC 6 - ARPA                           | 2024        | \$ 15,425           | \$ 15,417           | \$ 15,417           |
| AAA ARPA                                   | 2023        | \$ 1,159,598        | \$ 1,155,841        | \$ 1,155,842        |
| NCWORKS SUBSTANCE USE DISORDER RECOVERY    | 2023        | \$ 200,000          | \$ 178,038          | \$ 184,151          |
| NCWORKS SMALL BUSINESS WORK-BASED LEARNING | 2023        | \$ 1,035,000        | \$ 778,316          | \$ 827,345          |
| DOGWOOD WORKBASED LEARNING                 | 2025        | \$ 310,000          | \$ 310,000          | \$ 191,575          |
| <b>TOTALS</b>                              |             | <b>\$ 8,544,972</b> | <b>\$ 5,897,823</b> | <b>\$ 4,443,914</b> |
| <b>Cash Balances</b>                       |             |                     |                     |                     |
| Operating Account                          |             | \$ 545,333          |                     |                     |
| NCCMT Account                              |             | \$ 2,821,899        |                     |                     |
|  |             | \$ 3,367,232        |                     |                     |

The financial information in the report reflects the HCCOG's overall financial position for the fiscal year through June 30, 2026 and is for the management discussion purposes only.  
Caroline Briggs, Finance Officer

**BUDGET AMENDMENT #5**

**BE IT RESOLVED** by the Board of High Country Council of Governments that the following amendment be made to the Budget Resolution for the fiscal year ending June 30, 2026.

**SECTION 1: REVENUES BY SOURCE**

**GENERAL FUND**

|                    |      |
|--------------------|------|
| Fund Balance       | \$ - |
| TOTAL GENERAL FUND | \$ - |

**PLANNING/DEVELOPMENT FUND**

|                                 |      |
|---------------------------------|------|
| Federal                         | \$ - |
| State                           | \$ - |
| Local                           | \$ - |
| TOTAL PLANNING/DEVELOPMENT FUND | \$ - |

**AREA AGENCY ON AGING FUND**

|                                 |               |
|---------------------------------|---------------|
| Federal                         | \$ 107,774.00 |
| State                           | \$ -          |
| Local                           | \$ -          |
| TOTAL AREA AGENCY ON AGING FUND | \$ 107,774.00 |

**WORKFORCE DEVELOPMENT FUND**

|                                  |               |
|----------------------------------|---------------|
| Federal                          | \$ 90,507.00  |
| Local                            | \$ 32,398.00  |
| TOTAL WORKFORCE DEVELOPMENT FUND | \$ 122,905.00 |

**TOTAL REVENUES BY SOURCE** **\$ 230,679.00**

**SECTION II: EXPENDITURES BY PROGRAM**

**GENERAL FUND**

|                    |      |
|--------------------|------|
| Fund Balance       | \$ - |
| TOTAL GENERAL FUND | \$ - |

**SPECIAL REVENUE FUNDS**

|                             |               |
|-----------------------------|---------------|
| Planning/Development Fund   | \$ -          |
| Area Agency on Aging Fund   | \$ 107,774.00 |
| Workforce Development Fund  | \$ 122,905.00 |
| TOTAL SPECIAL REVENUE FUNDS | \$ 230,679.00 |

**TOTAL EXPENDITURES BY PROGRAM** **\$ 230,679.00**

|                                       |                        |
|---------------------------------------|------------------------|
| <b>FY2025-2026 ORIGINAL BUDGET</b>    | <b>\$ 7,578,641.00</b> |
| <b>Budget Amendment #1 8-18-2025</b>  | <b>\$ (212,357.00)</b> |
| <b>Budget Amendment #2 10-20-2025</b> | <b>\$ 99,751.00</b>    |
| <b>Budget Amendment #3 11-17-2025</b> | <b>\$ 657,224.00</b>   |
| <b>Budget Amendment #4 2-16-2026</b>  | <b>\$ 126,121.00</b>   |
| <b>Budget Amendment #5 4-20-2026</b>  | <b>\$ 230,679.00</b>   |

**TOTAL AMENDED BUDGET FY2026** **\$ 8,480,059.00**

BY VOTE OF THE HIGH COUNTRY COUNCIL OF GOVERNMENTS UPON MOTION BY:

\_\_\_\_\_ AND SECONDED BY \_\_\_\_\_

THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2026.

\_\_\_\_\_  
Dennis Aldridge, Chair of the Board

\_\_\_\_\_  
Jeff Whiston, Secretary

**Dennis Aldridge**  
Chair of the Board

**Larry Fontaine**  
Vice-Chair



**Jeff Whitson**  
Secretary

**Rocky Buchanan**  
Treasurer

468 New Market Blvd.  
Boone, NC 28607

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## RESOLUTION BY GOVERNING BODY OF APPLICANT

WHEREAS, The High Country Council of Governments has need for and intends to construct, plan for, or conduct a study in a project described as the Small Town Capacity Building Project, and

WHEREAS, The High Country Council of Governments intends to request State loan and/or grant assistance for the project,

## **NOW THEREFORE BE IT RESOLVED, BY THE EXECUTIVE BOARD OF THE HIGH COUNTRY COUNCIL OF GOVERNMENTS:**

That the High Country Council of Governments, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan and/or grant award.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the High Country Council of Governments to make a scheduled repayment of the loan, to withhold from the High Country Council of Governments any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

If applying for a regional project, that the **Applicant** will partner and work with other units of local government or utilities in conducting the project, including the Town of Crossnore, the Town of Elk Park, and the Town of Lansing.

That Julie Wiggins, Executive Director of the High Country Council of Governments, the **Authorized Representative** and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan and/or grant to aid in the study of or construction of the project described above.

That the **Authorized Representative**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, ordinances, and funding conditions applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 20<sup>th</sup> day of April, 2026, at the High Country Council of Governments, North Carolina.

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**FORM FOR CERTIFICATION BY THE RECORDING OFFICER**

The undersigned duly qualified and acting Chair of the High Country Council of Governments does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Executive Board of the High Country Council of Governments duly held on the 20<sup>th</sup> day of April, 2026; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this 20<sup>th</sup> day of April, 2026.

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Signature of Chair

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Signature of Secretary