



26th Annual KWXX Ho'olaule'a

Saturday, September 28, 2019

Historic Downtown Hilo

GIFT / CRAFT BOOTH AGREEMENT

This agreement is made between New West Broadcasting Corporation and

Organization (Vendor): _____

Contact Person: _____

Mailing Address: _____

Phone Number: _____ Cell Phone: _____

Email address: _____

LIST ALL ITEMS TO BE SOLD. Attach separate sheet if necessary. (Reminder: The display or sale of drug paraphernalia or drug or alcohol related items will not be permitted)

1. Vendor will be provided with a 10'x10' space under tent with lighting and limited electricity. Vendor is responsible for all other booth needs. New West Broadcasting Corp. may make booth assignments in advance, however reserves the right to make booth location changes on the day of the event if necessary.
2. This is a drug and alcohol free, family-friendly event. Only the gift and craft items listed and approved on the Gift and Craft Agreement form may be sold at the Vendor's booth. The sale of drug paraphernalia or items depicting drug or alcohol related imagery will not be permitted. No pets are allowed in or near the booth.
3. Cost of 10'x10' booth is \$255.87 (\$245.00 + GE Tax \$10.87). Please make check payable to New West Broadcasting Corp. Credit card payments are also accepted. Booth confirmations will be made in the order that the application and booth fee are received at New West Broadcasting Corp., 1145 Kilauea Avenue, Hilo, HI, 96720. Vendors will be notified of booth assignment when they pick up their vendor packet during the week prior to the event. **Booth fees are non-refundable.**

4. Vendor may start setting up after 12:30 pm on 9/28. Vendor agrees to operate booth during the entire event - 5:00 pm to 10:00 pm or until the entertainment is finished. Vendor must be present during these hours. Vendor ***may not*** dismantle or remove equipment from their booth until after completion of the event. Vendor is responsible for removal of all property and refuse in the surrounding area of the rented booth space. Vendor will receive 1 loading pass, which will allow them to drive 1 vehicle at a time to their booth location. All Vendor vehicles must be removed from the event prior to 4:00pm. All times listed above are tentative, final loading and vending times will be confirmed the week of the event. **Rain or Shine. No refunds.**
5. Vendor shall assume liability and responsibility regarding guarantee and warranty of merchandise being sold. Vendor shall defend, indemnify, and hold New West Broadcasting Corp., all event sponsors, the State of Hawaii, and the County of Hawaii, along with their employees and agents, harmless against any and all claims and actions for personal injury, death, and property damage arising from or resulting from or in any way connected with the operation of the Vendor's display and product.
6. Vendor is responsible for all taxes, whether excise, income or other levy related to income generated by Vendor.
7. Vendor agrees to abide by all conditions of this agreement. If Vendor is in violation of this agreement, New West Broadcasting Corp. reserves the right to remove Vendor from the event and withhold Booth Fee. Returned checks will incur an additional \$25.00 fee.

Any changes made to this agreement must be done in writing and be signed by a representative of New West Broadcasting Corp. and Vendor. **Deliver this completed application and booth fee to: New West Broadcasting Corporation, 1145 Kilauea Avenue, Hilo, Hawaii 96720. Applications approved on a first come, first served basis.** Completed applications, set up instruction, and vehicle loading pass will available for pick up during the week prior to the event. If you have any questions please contact Kathy Leonard at 935-5461.

Vendor Signature

Date

