

HALLOWEEN CARNIVAL 2018

BOOTH REGISTRATION FORM

Food booth applications are due by Wednesday, October 17.
Non-Food booth applications are due by Monday, October 22.

Applications must be dropped off at the Parks and Recreation Office,
located at 314 Clifton Drive (Civic Center) - 907-835-2531

ORGANIZATION NAME: _____

PHYSICAL ADDRESS: _____

CONTACT PERSON: _____

CONTACT PHONE #: _____

EMAIL: _____

FOR A GAME AND/OR ACTIVITY BOOTH:

Will you be using extension cords? Yes No How Many Outlets _____

(No extension cords may be connected to more than one electrical device).

Please give a brief discription of your booth and what it will entail:

Cost to participate (# of tickets) _____

(1 ticket = 50¢; remember, this is a fundraiser for your organization!)

Will there be prizes? YES NO

If YES, what will the prizes be? _____

(leave blank if not yet decided, information must be provided to P&R by October 22)

Does your booth need to be located next to another booth? If YES, please specify who and why:

FOR A FOOD BOOTH:

Will you require extension cords? Yes No

If YES, how many outlets will you need? _____

Will meat be served? Yes No

If yes, DEC Food Handlers Permit is required by October 17.

Permit # _____ (if not yet received, number must be provided to P&R by Oct. 17)

The food being served will be: _____

Groups that do not attend the mandatory meeting on Monday, October 29th, are not set-up by 5:15pm on October 31, remain open the entire time and do not have their area cleaned up and checked off by Parks & Rec will have \$15 deducted from their ticket proceeds.

We have read and understand the rules and guidelines contained in this Halloween Carnival newsletter, and agree to abide by them. We understand that one representative from our organization needs to be present at the meeting on October 29 at 6:00pm at the Civic Center.

SIGNATURE _____ **DATE:** _____