

Kathleen G. Todd, MD
John S. Cullen, MD



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VALDEZ MEDICAL CLINIC, LLC

P.O. Box 1829 • Valdez, Alaska 99686
(907) 835-4811 Fax: 907-835-5162

OFFICE ASSISTANT for Valdez Medical Clinic, L.L.C.

This is your chance to join a great team of Healthcare Professionals! This could be the start of a great career in the medical field.

This position greets patients, handles phone calls, schedules appointments and procedures, and works with billing, insurance and collection of payments.

Position requires highest level of Confidentiality.

Salary DOE per/hr.

HRS/DAYS: Mon-Fri 8 am-5 pm Full-Time Perm Position.

Fax resume to 907-835-5162 Attn: Cindy or call 835-4811

MEDICAL ASSISTANT for Valdez Medical Clinic, LLC.

Your chance to join a great team of Healthcare Professionals! This could be your start of a great career in the medical field.

This position works directly with patient care and the physicians at Valdez Medical Clinic.

HRS/DAYS: Full-Time Position. Salary DOE per/hr. Certification preferred but will train the right person. Ability to multi-task and prioritize a must. The position requires the highest level of confidentiality.

Fax resume to 907-835-5162 Attn: Cindy or call 835-4811

CLINICAL SUPERVISOR NEEDED for Valdez Medical Clinic, LLC

Nurses make the world a better place!

HRS/DAYS: Full Time Position. Salary DOE per/hr. Must have Alaska License, RN/LPN. Responsibilities include: telephone triage, assisting MD w/med refills and patient care, referrals & procedures. Ability to multi-task and prioritize a must.

The position requires the highest level of confidentiality.

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