



# City of Valdez 2022 Local Utility Inflation Assistance Program (LUNA)

The Valdez City Council has authorized a onetime Local Utility Inflation Assistance (LUNA) Program, which offers an energy credit of \$550 per household or locally owned business.

## Eligibility Requirements

LUNA program participants must be a:

- Permanent resident of Valdez, or
- Business owner whose residence **AND** business are located within the Valdez city limits

## LUNA Program Participation Requirements

Individuals or Businesses **Who Received** the 2022 Energy Assistance Credit must:

- Complete a W-9 form and submit it to City Hall by the required deadlines
- No application necessary

The LUNA Program payment of \$550 will be sent directly to the same energy provider that received your 2022 Energy Assistance Credit in February.

Individuals or Businesses **Who Did Not Receive** the 2022 Energy Assistance Credit must:

- Complete the LUNA Program application
- Complete a W-9 form

Verification of residency is required for new individuals or businesses applying for the program. The following documentation must be presented in order to verify residency:

- Photo Identification
- A copy of an electric or fuel bill received in the last 4 months that includes:
  - your name or business name
  - physical address
  - utility bill account number
    - utility bill location & physical address on application must match
- For current commercial applicants, a current copy of your City business license

## Requirements for All New Participants

- Utility credit is limited to one per property, either residential or commercial
- Residential utility credit is allowed for a single primary residence only
- There must be an active electric or fuel oil account associated with the property AND registered in the name of the residential or business participant

### **Requirements for Business/Commercial Participants**

- Only one utility credit will be applied per business registration and per location
- The business owner must be a permanent resident of Valdez

*Should you have questions, please email [luna@ValdezAK.Gov](mailto:luna@ValdezAK.Gov) or call 907-835-4313.*

### **OPEN THIS FLYER TO LEARN HOW YOU CAN APPLY FOR LOCAL UTILITY INFLATION ASSISTANCE!**

**The LUNA Program opens June 1, 2022 and closes June 30, 2022 at 7:00 p.m.**

Application opens June 1, 2022 and must be completed at City Hall (212 Chenega Ave) between the hours of 8:30 a.m. to 5:00 p.m., Monday through Friday.

City Hall will have extended hours on June 9<sup>th</sup> and June 30<sup>th</sup> from 8:30 a.m. to 7:00 p.m.

**The deadline to submit W-9 forms and/or LUNA Program applications is June 30, 2022 at 7:00pm. LUNA Program documentation received after this date and time will not be accepted.**

LUNA Program documentation can be submitted by the following methods:

- Delivered in-person to City Hall (212 Chenega Avenue), Monday through Friday, between 8:30 a.m. and 5:00 p.m. (June 9<sup>th</sup> and 30<sup>th</sup> City Hall will be open until 7:00 p.m.) by June 30.
- Dropped into the City Hall drop box before 7pm on June 30 – accessible 24/7.
- By mail. New participants **are required** to submit a notarized LUNA application form with backup documentation. Mail application and required notarized documentation to City Hall PO Box 307 Valdez, AK 99686. Must be received by June 30. Postmarks not accepted.
- Documentation cannot be received electronically, as it contains sensitive information.

### **Payments to Utility Service Providers**

- Payments should be submitted to providers by July 31.
- You should see the credit applied to your utility billing statement by September.

**VALDEZ, AK 99686  
BOX HOLDER  
EGRWSS**

**City of Valdez**  
**Permit 11**

