

## 7. Repairing or replacing your Chromebook (page 13)

7.1 Cotter Public Schools will cover the cost of damages ~~for the 23-24 school year~~

- In cases of theft, vandalism and other criminal acts, a police or fire report MUST be filed by the student or parent. A copy of the police/fire report must be provided to the Principal's office.

### 7.2 ~~Loss~~/Theft/Other Criminal Acts

In cases of theft, vandalism and other criminal acts, a police or fire report MUST be filed by the student or parent. A copy of the police/fire report must be provided to the Principal's office before a replacement Chromebook will be issued to the student.

## 8. Repairs

Any technical or mechanical issues with a Cotter School's-owned Chromebook must be reported to the

High School and will be repaired by the Technology Department. Repairs can only be made by Cotter Schools.

---

## In-School Suspension (page 77)

~~5. During the period of their suspension, students serving in-school suspension shall not attend or participate in any school-sponsored activities during the imposed suspension.~~

*5. Students serving in-school suspension shall not attend or participate in any school-sponsored activities (including practices) during the imposed suspension. For example, if a student has in-school suspension on Monday and Tuesday, the student would not be allowed to participate in any activity, including activities or practices taking place after school, until Wednesday.*

Purpose of revision: To improve clarity and to provide an example of when the student can return to activities post-suspension.

---

## Discipline Chart (page 71 and 72)

Remove: "Abuse of Tardies" on #29

Add: Abuse of Tardies

Consequences: see Tardiness page 43

Add: Personal Electronic Device Misuse

Consequences: See page \_\_\_\_

### **Valedictorian, Salutatorian (page 55)**

The valedictorian at Cotter High School must meet the requirements as laid out in numbers one through three in the above subsection and must be a senior who is ranked number one in his/her class at the end of ~~seven~~ eight semesters, and have attended Cotter High School for the last 3 semesters.

The salutatorian at Cotter High School must meet the requirements as laid out in numbers one through three in the above subsection and be a senior who is ranked number two in his/her class at the end of ~~seven~~ eight semesters, and have attended Cotter High School for the last 3 semesters.

Change: seven to eight.

Purpose of revision: changing the policy of 7 to 8 semesters occurred in the 2024-2025 school year. This was an oversight and was not updated last year to reflect the current policy and to match the "rank in class" section on page 56.

---

### **Suspension from School (page 76)**

~~During the First OSS, students and parents may elect to participate in a work program for no monetary compensation (community service) set up through Baxter County Juvenile Services. After successful completion of the work program (duration is the length of suspension), the student will be issued an admit slip which will entitle them to make up work for any lost credit.~~

During the period of their suspension, students serving OSS shall not be permitted on campus except to attend a student/parent/administrator conference or when necessary as part of the District's engagement or access to education program.

Suspensions initiated by the principal or his/her designee may be appealed to the Superintendent, but not to the Board. Suspensions initiated by the Superintendent may be appealed to the Board.

Purpose of revision: No longer applicable, students can make up work when in OSS. Also, BCJS does not provide these services anymore.

---

## Outside Food (page 29)

Students who wish to have food brought to them at school must have it done by a parent/guardian. ~~Friends may not deliver food to school for you.~~ *No food/drink deliveries from friends or other delivery services (Doordash, Ubereats, etc.) will be accepted.* If a parent brings food to their student, we ask that they check in at the office at the beginning of lunch time. Only a parent/guardian may go to the cafeteria during lunchtime and only after checking in at the high school office for a visitors pass. Parents and students may not bring outside food to other students. The office will not be responsible for delivering food or calling students out of class to come get their food.

Purpose of revisions: Increased problems of students "doordashing" food to the school.

---

## 4.49 Special Education (page 40)

### Students who Transfer into Cotter School District with IEPs

#### *IEPs for children who transfer public agencies in the same State*

If a child with a disability (who had an IEP that was in effect in a previous public agency in the same State) transfers to and enrolls in Cotter School District within the same school year, Cotter School District (in consultation with the parents) must provide FAPE to the child including services comparable to those described in the child's IEP from the previous public agency, until Cotter School District either -

- A. Adopts the child's IEP from the previous public agency; or
- B. Develops, adopts and implements a new IEP that meets the applicable requirements in 34 CFR 300.320 through 300.324.

#### *IEPs for children who transfer from another State.*

If a child with a disability (who had an IEP that was in effect in a previous public agency in another State) transfers to and enrolls in Cotter School District, within the same school year, Cotter School District (in consultation with the parents) must provide the child with FAPE (including services comparable to those described in the child's IEP from the previous public agency), until Cotter School District -

- A. Conducts an evaluation pursuant to 34 CFR 300.304 through 300.306 (if determined to be necessary by Cotter School District); and
- B. Develops, adopts, and implements a new IEP, if appropriate, that meets the applicable requirements in 34 CFR 300.320 through 300.324.

Purpose of revision: This will be in addition to our current 4.49 Special Education section. This added piece is from SPED LEA Patsy Rowan.

---



## **Student ID Badge Policy (page 45)**

The purpose of this policy is to increase security and safety of all staff and students at Cotter High School. All students will be issued **3** 1 ID Badge at the beginning of each school year. *Two additional badges will be held by advisory teachers.* Students must wear their ID Badge at all times during the school day. The ID must be worn around their neck and be visible in the area between the neck and the waistline on the front of their bodies. A student can be excused from wearing ID Badges during classes where they may present a hazard to the students safety. Students without an ID Badge properly displayed will be given a noon detention and parents will be contacted. A student refusing to wear their ID Badge will be considered insubordinate and will receive an ISS assignment. *Students may not deface, mark up, or purposefully damage the ID Badge. These actions may result in disciplinary action. In addition, students who are caught using an ID Badge that is not their own may also face disciplinary action.*

Change: restructuring the process of students receiving additional badges, adding disciplinary action to defacing/damaging badge and wearing someone else's badge

Purpose of revision: Frequent problems of students damaging their badge for no reason, as well students using someone else's badge so they would not get in trouble.

---

## **4.47 Possession and Use of Personal Electronic Devices (page 69)**

**This policy will be added after the ASBA policy for 4.47:**

### **CHS Yondr Pouch Procedures for Personal Electronic Devices**

To promote the best possible learning and social environment in Cotter High School, students will not be allowed to use their personal electronic devices (defined in section 4.47). At the beginning of the school year, each student will be assigned a personal Yondr Pouch to store their personal electronic devices in. Electronic devices are to be stored in the Yondr pouch whether the device is working or not. Students are expected to bring their Yondr pouch every day and return it in good shape at the end of the year.

#### **Start of School Day:**

1. Before entering the building, students will turn off their personal electronic devices.
2. Upon entering, students will place the personal electronic devices into the Yondr Pouch, whether the device is working or not.
3. Once the personal electronic devices are inside the pouch, students will securely close it using the locking button, then store it in a backpack.
4. Students are responsible for arriving to class on time with a securely locked pouch.
5. Students who forget or do not bring their Yondr Pouch must turn their personal electronic devices into the office at the start of the day.

**During the School Day:**

1. Students will keep their personal electronic devices inside a Yondr Pouch for the entire school day.
2. If students need to leave campus for an appointment or other circumstances, they will unlock the pouch in the main office before leaving. Upon re-entry, students must relock the pouch in the main office.
3. Students may not access their personal electronic devices during the school day anywhere on campus.
4. Students leaving early for a school-sponsored activity (ie: basketball game, band trip) may unlock their Yondr Pouch in the office once dismissed for the activity. Students are permitted to use their electronic devices on these school-sponsored activities even if the trip is during normal school hours.

**End of School Day:**

1. At the end of the school day, students will unlock the pouch using an unlocking base stationed at exit doors.
2. Students will remove the personal electronic devices from the pouch.
3. It is the responsibility of each student to keep track of the pouch and bring it each day.

**Violations**

The following violations will result in the confiscation of the student's personal electronic devices and/or Yondr Pouch by school staff:

1. Tampering with the Pouch: Any physical damage to the pouch intended to bypass its purpose (e.g., inappropriate markings, holes, bent pin, stripped lock, use of a non-authorized magnet to open the pouch, etc.) will be treated as a violation, recorded as an offense, and the student will have to pay a \$35 restitution fee.
2. Repeated Loss or Forgetfulness: Continuously losing or forgetting your pouch will result in disciplinary action.
3. Damaging or Taking Another's Pouch: Damaging or taking someone else's Yondr Pouch is a violation and will be recorded as an offense.
4. Unauthorized Electronic Device Use: Using a personal electronic device anywhere on campus during school hours is prohibited.

**Offenses (per semester)**

- 1st offense - After school detention, parent/guardian must pick up the electronic device.
  - 2nd offense - One day ISS, parent/guardian must pick up the electronic device.
  - 3rd offense - Two days ISS, parent/guardian must pick up the electronic device.
  - 4th offense and on - The student will be placed on the electric device banned list for the remainder of the school year. The student shall receive out of school suspension at discretion of school administration. Parent/guardian must pick up the electronic device.
-