



Pre-Employment Questionnaire • An Equal Opportunity Employer

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Date Available: _____ Desired Salary: \$ _____ Position Applied for: _____

Referred By: [] Radio Ad - Station: [] Website - name: [] Social Media - name:
[] Newspaper - name: [] School/Org - name: [] Person - name:
[] Agency - name: [] Agency - name: [] Other - name:

Are you authorized to work in the United States? YES NO [] []

Have you ever worked for this company? YES NO If yes, when? [] [] _____

In connection to a criminal offense, have you ever been convicted, pled guilty, served probation, had adjudication deferred, or participated in a pre-trial diversion or other program to avoid prosecution? Yes [] No [] If yes, please answer below:

Date(s) _____ Court Location(s) _____

Type of Conviction (s) _____

Disposition information _____

The disclosure of a prior criminal justice system involvement will not necessarily affect your employment opportunity

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO [] [] Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO [] [] Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO [] [] Degree: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Employment History – list current or most recent first

Company: _____ Phone: _____
Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Employment – Continued

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release. LKCM Radio Group, LP is an equal opportunity employer.

Signature: _____ **Date:** _____