COMMONWEALTH OF KENTUCKY CHRISTIAN CIRCUIT COURT FAMILY COURT DIVISION

GENERAL ORDER FOR CHRISTIAN FAMILY COURT REQUIRING VIRTUAL APPEARANCE FOR ALL MATTERS

Pursuant to Kentucky Supreme Court Orders 2020-63 and 2020-64 which require the Court to conduct hearings virtually using video or telephonic conferencing whenever a covered County is within the "red zone" according to the map of the Kentucky Department of Public Health, with Christian County currently being in the red zone and the Court being fully and sufficiently advised:

IT IS HEREBY ORDERED that all parties participating in cases before the Court (except for Dependency, Abuse and Neglect Court, Child Support Court or Domestic Violence Court) shall appear virtually using Zoom video conferencing. (For Dependency, Abuse and Neglect Court, Child Support Court or Domestic Violence Court, Zoom is preferred, but it is optional.) To join, parties should either (1) download the "Zoom Cloud Meetings" application on their tablet or smart phone, or (2) go to zoom.us/join on any laptop or desktop computer. Anyone participating using video conferencing must ensure they join using their legal first and last name to be properly identified. An information sheet with complete directions is attached.

If video conferencing is not possible, parties should contact their attorney (if applicable) or the Court in advance if they need additional instructions on appearing virtually.

Requests to appear in-person except for Dependency, Abuse and Neglect Court, Child Support Court or Domestic Violence Court shall be made by emailing the Court at <u>ChristianFC@kycourts.net</u> or by calling (270) 889-6038. Ext. 1 or 2. It will be at the Court's discretion to grant such requests if good cause is shown. If you must appear in-person, only necessary parties will be allowed to enter the courtroom, no purses or other baggage are allowed, a facial covering must be worn over your mouth and nose at all times and proper social-distancing must be practiced at all times.

Please note: Mediations have a separate Zoom meeting room. The information for that room can be received by calling 270-889-6038, Ext. 3.

SO ORDERED THIS THE 18th DAY OF NOVEMBER 2020.

JASON SHEA FLEMING CHRISTIAN CIRCUIT JUDGE FAMILY COURT DIVISION

COMMONWEALTH OF KENTUCKY CHRISTIAN CIRCUIT COURT FAMILY COURT DIVISION

ZOOM INSTRUCTIONS

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For your case, under the Supreme Court of Kentucky's COVID-19 rules, you MAY appear in person, but you MAY also appear by ZOOM (UNLESS OTHERWISE ORDERED). If you choose to appear by ZOOM, then to assist you, here are some basic instructions:

1. Download the ZOOM app onto your smart phone, tablet or computer (or go to the website zoom.us and create an account) several days before your court appearance.

2. Give ZOOM permission to access your camera, speakers, and/or microphone.

3. At the above stated time, type in the meeting code of 854 2976 9768 but DO NOT click "Join" yet.

4. In the box that shows the name of your device (like, "John's iPad"), type in your first and last name and delete the device name. This way the Court can see you have appeared and call your case. By changing your name to the correct name, this will speed up the process for you and everyone else involved.

5. Click or tap "Join."

6. You may be placed in a virtual waiting room, and the Judge will grant you entry into the ZOOM Hearing when your case is ready to be heard. You may be in the virtual waiting room for more than an hour just as if you were waiting in court in person.

7. When you are let into the ZOOM meeting to begin your court appearance, look for a microphone icon at the bottom of your screen and tap it. If you do not see it, try swiping across your smartphone to see if it will appear. If that does not work, you may need to leave and reenter the ZOOM court meeting, and make sure you give permission to use audio when you enter. There is also a video icon which will start the video. If you cannot get the sound to work or do not have ZOOM capabilities, then you may call

1-312-626-6799 and enter the passcode of 85429769768# to appear by phone.

If you do not have access to the internet or phone through any device, then you will have to appear in person.

Thanks for your cooperation in this matter and keep safe.

JASON SHEA FLEMING CHRISTIAN CIRCUIT JUDGE FAMILY COURT DIVISION